



CACHE COUNTY COUNCIL

**Cache County Council Regular Meeting
Media Packet**

April 14, 2026

CACHE COUNTY COUNCIL
SANDI GOODLANDER, *CHAIR*
KATHRYN A. BEUS, *VICE CHAIR*
JOANN BENNETT
DAVID L. ERICKSON
KEEGAN GARRITY
NOLAN P. GUNNELL
MARK R. HURD



199 NORTH MAIN STREET
LOGAN, UT 84321
435-755-1840
www.cachecounty.gov

PUBLIC NOTICE is hereby given that the County Council of Cache County, Utah will hold a **REGULAR COUNCIL MEETING** at **5:00 p.m.** in the Cache County Historic Courthouse Council Chambers, 199 North Main Street, Logan, Utah 84321, on **Tuesday, April 14, 2026.**

PUBLIC NOTICE is hereby given that the County Council, in addition to its regular business, will be holding a **PUBLIC HEARING** during its above mentioned regular meeting:

- A PROPOSED BUDGET AMENDMENT TO THE CURRENT 2026 COUNTY BUDGET;
- OTHER PREVIOUSLY SCHEDULED PUBLIC HEARINGS DELINATED BELOW

Council meetings are live streamed on the Cache County YouTube channel at:
<https://www.youtube.com/@cachecounty1996>

CACHE COUNTY COUNCIL AGENDA

AMENDED

REGULAR COUNCIL MEETING – 5:00 p.m.

- 1. Call To Order**
- 2. Opening** – Councilmember Sandi Goodlander
- 3. Review and Approval of Agenda**
- 4. Review and Approval of Minutes**
 - a. 03-24-2026 County Council Meeting Minutes
- 5. Report of the County Executive**
 - a. Appointments
 - b. Other Items
- 6. Items of Special Interest**
 - a. Cache County America250 Committee Update Report
- [Barbara Tidwell, Cache County America250 Committee Co-Chair](#)
 - b. Upcoming Emergency Management Training Opportunities and Exercises
- [Will Lusk, Cache County Emergency Manager](#)
 - c. Request for Authorization for Administrative Correction of 2023 Tax Increment Distribution Error
- [Dianna Schaeffer, Tax Administration Supervisor](#)

In compliance with the Americans with Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during this meeting should notify Janeen Allen at 435-755-1850 at least three working days prior to the meeting.

7. Board of Equalization

- a. Exclusive Use Property Tax Exemptions
- [Dianna Schaeffer, Tax Administration Supervisor](#)

8. Public Hearings – 5:30 p.m.

- a. **Hold Public Hearings:**
 - i. Appointments to the Millville/Nibley and Cornish Cemetery Maintenance District Board Vacancies
 - ii. Ordinance 2026-14 – Dutson 2 Rezone
 - iii. Ordinance 2026-15 – 40 Acre Industrial Rezone
 - iv. Ordinance 2026-17 – Amendment to Cache County Code Titles 16 and 17 to Reflect Utah Code Recodification
 - v. Ordinance 2026-18 – Amending the Cache County Consolidated Fee Schedule to Amend Fee Assessments Related to 911 Services
 - vi. Ordinance 2026-19 – Amending the Cache County Consolidated Fee Schedule to Amend Fee Assessments Related to County Fire and EMS Services
 - vii. Resolution 2026-10 – A Resolution Opening and Amending the Cache County 2026 Budget (Second Amendment)

9. Initial Proposals for Consideration of Action

- a. **Ordinance 2026-14 – Dutson 2 Rezone**
- [Brian Abbott, Development Services Director](#)
- b. **Ordinance 2026-15 – 40 Acre Industrial Rezone**
- [Brian Abbott, Development Services Director](#)
- c. **Ordinance 2026-17 – Amendment to Cache County Code Titles 16 and 17 to Reflect Utah Code Recodification**
- [Brian Abbott, Development Services Director](#)
- d. **Ordinance 2026-18 – Amending the Cache County Consolidated Fee Schedule to Amend Fee Assessments Related to 911 Services**
- [Andrew Erickson, Council Policy Analyst](#)
- e. **Ordinance 2026-19 – Amending the Cache County Consolidated Fee Schedule to Amend Fee Assessments Related to County Fire and EMS Services**
- [Brady George, Cache County Fire Department Chief](#)
- f. **Resolution 2026-10 – A Resolution Opening and Amending the Cache County 2026 Budget (Second Amendment)**
- [Matt Funk, Cache County Auditor](#)

- g. **Resolution 2026-12 – Making Appointments to the Millville/Nibley and Cornish Cemetery Maintenance District Board Vacancies**
- Andrew Erickson, Council Policy Analyst

10. Pending Items

- a. **Resolution 2026-06 – Removal of Certain Class B Road Segments from Cache County's Class B Road System**

11. Other Business

- a. **Lapel Pin Design Discussion**
- b. **Earthquake Scenario Training for EOC Officials** **April 16, 2026 @ 6:00 PM - 8:30 PM**
- Cache County Sheriff's Complex
- c. **2026 County Council Portrait Photos** **April 21, 2026 @ ~4:00 PM**
- Location TBD
- d. **NIMS Training for Senior Officials** **April 25, 2026 @ 8:00 AM - 12:00 PM**
- Logan City Hall Conference Room
- e. **2026 UAC Legislative Conference** **April 28-30, 2026**

- f. **Smithfield Health Days Parade** **May 9, 2026 @ 10:00 AM**
- g. **Nibley Heritage Days Parade** **June 20, 2026 @ 10:00 AM**
- h. **Hyde Park Hometown Days Parade** **July 18, 2026 @ 10:00 AM**
- i. **North Logan City Pioneer Day** **July 24, 2026 @ 10:00 AM**

12. Councilmember Reports

13. Adjourn

- Next Scheduled Regular Council Meeting: April 21st @ 5:00 PM



Sandi Goodlander, Council Chair

CACHE COUNTY COUNCIL

March 24th, 2026 at 5:00 p.m. - Cache County Chamber at 199 North Main, Logan, Utah.

In accordance with the requirements of Utah Code Annotated Section 52-4-203, the County Clerk records in the minutes the names of all persons who appear and speak at a County Council meeting and the substance "in brief" of their comments. Such statements may include opinions or purported facts. The County does not verify the accuracy or truth of any statement but includes it as part of the record pursuant to State law.

MEMBERS PRESENT: Chair Sandi Goodlander, Vice-Chair Kathryn Beus, Councilmember David Erickson, Councilmember JoAnn Bennett, Councilmember Keegan Garrity, Councilmember Mark Hurd.

MEMBERS EXCUSED: Councilmember Nolan Gunnell

STAFF PRESENT: Dianna Schaeffer, Brady George, Matt Funk, Chad Jensen, Nathan Argyle, Travis Baldwin, Lisa Aeob

OTHER ATTENDANCE: Mark Hancey, Corbin Allen, Rob Summers, Janie A.

1. **Call to Order 5:00p.m. – 0:00:46**
2. **Opening Remarks and Pledge of Allegiance – 0:00:54** Councilmember David Erickson gave opening remarks in the form of a prayer and led the audience in the Pledge of Allegiance.
3. **Review and Approval of Agenda 0:03:05** Vice-Chair Kathryn Beus proposed amending the agenda, striking 6A due to an absence and adding an executive session for the purpose of strategy sessions to discuss the purchase, exchange or lease of real property or to discuss a proposed development agreement, project proposal or financing proposal
Action: Motion made by Vice-Chair Kathryn Beus to approve agenda with amendments; seconded by Councilmember Keegan Garrity.
Motion passes.
Aye: 6 David Erickson, Kathryn Beus, Sandi Goodlander, Keegan Garrity, Mark Hurd, JoAnn Bennett
Nay: 0
Absent: 1 Nolan Gunnell
4. **Review and Approval of Minutes 0:04:06** Chair Sandi Goodlander addressed the minutes from the March 10 meeting, noting a correction needed for item number 6 to strike the word "interim" before "county attorney".
Action: Motion made by Councilmember David Erickson to approve minutes with the aforementioned striking of the word 'interim' in item number 6; seconded by Councilmember JoAnn Bennett.
Motion passes.
Aye: 5 David Erickson, Sandi Goodlander, Keegan Garrity, Mark Hurd, JoAnn Bennett
Nay: 0
Abstain: 1 Kathryn Beus
Absent: 1 Nolan Gunnell
5. **Report of the County Executive 0:04:54** Executive George Daines reported on an upcoming fire board meeting, and discussions regarding the airport authority board, Willow Park negotiations, and public access disputes at Sherwood Hills.
6. **Items of Special Interest**
 - a. ~~Cache County America 250 Committee Update Report~~
 - b. **Connect Public Transit Report 0:06:48** Sean Bushman, county representative on the Connect Public Transit board, presented a transit update. He highlighted the move to a new facility, increased frequency on county routes 12 and 15, and provided ridership data showing significant increases since August 2025. [0:10:02](#) Chair Sandi Goodlander inquired about the metrics used for ridership counts, specifically regarding unique riders versus total boardings. Sean Bushman said that the Loop has reduced bus transfers while increasing ridership. [0:11:01](#) . Sean Bushman discussed a new mandated short-range transit plan involving data collection and surveys and discussed a new on-demand service called Pool. [0:12:57](#) Vice-Chair Kathryn Beus requested clarification on the destination of Route 15,

confirmed as servicing Richmond. Councilmember Keegan Garrity asked about the possibility of 15-minute bus frequency during peak hours. Sean Bushman said the Loop services 60% of destinations and has a near 15-minute bus frequency. Councilmember Mark Hurd expressed appreciation for Connect Public Transit.

- c. **Request for Authorization for Administrative Correction of 2023 Tax Increment Error** [0:15:18](#) Tax Administration Supervisor Dianna Schaeffer requested authorization to correct a tax increment distribution error for North Logan City's North Gateway project. She explained that an investigation confirmed the project was authorized for an 11-year term, not a 12-year term, necessitating a clawback of a \$150,615.75 overpayment distributed in error in the 12th year. [0:21:02](#) Executive George Daines advised that North Logan appeared to accept the 11-year limit but requested a postponement to allow the city to negotiate with the school board. [0:23:03](#) Chair Sandi Goodlander noted the statutory requirement to issue checks by March 31, suggesting disputed funds could be held in suspense until April 14. [0:28:25](#) Councilmember David Erickson asked if authorization was passed could the unassigned money be held while the process was completed. Treasurer Craig McAllister confirmed this would be fine.

Action: Motion made by Councilmember David Erickson to support the authorization and hold the unassigned monies until April 15th; seconded by JoAnn Bennett.

No Vote

Action: Motion made by Councilmember Mark Hurd to amend the motion to support authorization for Administrative Correction and hold the unassigned monies until April 15th and to exclude the amount of \$21,029.51 owed to North Logan City; seconded by Councilmember Keegan Garrity.

Motion passes.

Aye: 6 David Erickson, Kathryn Beus, Sandi Goodlander, Keegan Garrity, Mark Hurd, JoAnn Bennett

Nay: 0

Absent: 1 Nolan Gunnell

7. Board of Equalization

- a. **Exclusive Use Property Tax Exemptions** [0:35:18](#) Discussion moved until after public hearings.

8. Public Hearings

- a. **Set Public Hearings for April 14th at 5:30pm** [0:35:42](#)
- i. **Ordinance 2026-14 – Dutson 2 Rezone**
 - ii. **Ordinance 2026-15 – 40 Acre Industrial Rezone**
 - iii. **Ordinance 2026-17 – Amendment to Cache County Code Titles 16 and 17 to Reflect Utah Code Recodification**
 - iv. **Ordinance 2026-18 – Amending the Cache County Consolidated Fee Schedule to Amend Fee Assessments Related to 911 Services**
 - v. **Ordinance 2026-19 – Amending the Cache County Consolidated Fee Schedule to Amend Fee Assessments Related to County Fire and EMS Services**
 - vi. **Resolution 2026-10 – A Resolution Opening and Amending the Cache County 2026 Budget (Second Amendment)**

Action: Motion made by Councilmember David Erickson to set the aforementioned public hearings; seconded by Vice-Chair Kathryn Beus

Motion passes.

Aye: 6 David Erickson, Kathryn Beus, Sandi Goodlander, Keegan Garrity, Mark Hurd, JoAnn Bennett

Nay: 0

Absent: 1 Nolan Gunnell

b. Hold Public Hearings

- i. **Ordinance 2026-16 – Amendment to Cache County Code Regarding Wastewater Systems in Source Water Protection Zones** [0:36:53](#) Director Brian Abbott presented an amendment allowing the repair or

replacement of existing septic systems in Source Water Protection Zone 2 if they meet current standards and receive a health department variance and adding four new definitions to code. Councilmember JoAnn Bennett asked for clarification on how Zone 1 and Zone 2 are classified and determined. [0:42:28](#) Councilmember David Erickson expressed concern that some water protection zones are established after property ownership has occurred. [0:44:06](#) Jordan Mathis, Director of the Bear River Health Department, spoke in favor of the ordinance as a way to proactively work with property owners to fix failing systems.

Action: Motion made by Vice-Chair Kathryn Beus to close public hearing; seconded by Councilmember David Erickson.

Motion passes.

Aye: 6 David Erickson, Kathryn Beus, Sandi Goodlander, Keegan Garrity, Mark Hurd, JoAnn Bennett

Nay: 0

Absent: 1 Nolan Gunnell

Action: Motion made by Councilmember David Erickson to enter into Board of Equalization; seconded by Vice-Chair Kathryn Beus. [0:46:43](#)

Motion passes.

Aye: 6 David Erickson, Kathryn Beus, Sandi Goodlander, Keegan Garrity, Mark Hurd, JoAnn Bennett

Nay: 0

Absent: 1 Nolan Gunnell

[0:46:57](#) Tax Administration Supervisor Dianna Schaeffer presented 11 exclusive use property tax exemption applications for charitable organizations, including new applications for the Pregnancy Resource Center and CAPSA.

Action: Motion made by Councilmember Keegan Garrity to approve the 11 applications for tax exemption; seconded by Councilmember Mark Hurd.

Motion passes.

Aye: 6 David Erickson, Kathryn Beus, Sandi Goodlander, Keegan Garrity, Mark Hurd, JoAnn Bennett

Nay: 0

Absent: 1 Nolan Gunnell

[0:49:54](#) Tax Administration Supervisor Dianna Schaeffer presented five exclusive use property tax exemption applications for charitable housing properties, including a new application for River Parks Senior Housing.

Action: Motion made by Vice-Chair Kathryn Beus to approve the five applications for tax exemption; seconded by Councilmember David Erickson.

Motion passes.

Aye: 6 David Erickson, Kathryn Beus, Sandi Goodlander, Keegan Garrity, Mark Hurd, JoAnn Bennett

Nay: 0

Absent: 1 Nolan Gunnell

[0:52:10](#) Tax Administration Supervisor Dianna Schaeffer said there is one education property tax exemption to renew.

Action: Motion made by Councilmember David Erickson to approve the application for tax exemption; seconded by Councilmember Keegan Garrity.

Motion passes.

Aye: 6 David Erickson, Kathryn Beus, Sandi Goodlander, Keegan Garrity, Mark Hurd, JoAnn Bennett

Nay: 0

Absent: 1 Nolan Gunnell

[0:52:37](#) Tax Administration Supervisor Dianna Schaeffer presented three religious property tax exemptions to renew.

Action: Motion made by Vice-Chair Kathryn Beus to approve the three applications for tax exemption; seconded by Councilmember Mark Hurd.

Motion passes.

Aye: 6 David Erickson, Kathryn Beus, Sandi Goodlander, Keegan Garrity, Mark Hurd, JoAnn Bennett

Nay: 0

Absent: 1 Nolan Gunnell

Action: Motion made by Councilmember David Erickson to exit the Board of Equalization; seconded by Vice-Chair Kathryn Beus.

Motion passes.

Aye: 6 David Erickson, Kathryn Beus, Sandi Goodlander, Keegan Garrity, Mark Hurd, JoAnn Bennett

Nay: 0

Absent: 1 Nolan Gunnell

9. Initial Proposals for Consideration of Action

a. Ordinance 2026-16 – Amendment to Cache County Code Regarding Wastewater Systems in Source Water Protection Zones [0:53:48](#)

Action: Motion made by Councilmember David Erickson to suspend rules and approve Ordinance 2026-16; seconded by Vice-Chair Kathryn Beus.

Motion passes.

Aye: 6 David Erickson, Kathryn Beus, Sandi Goodlander, Keegan Garrity, Mark Hurd, JoAnn Bennett

Nay: 0

Absent: 1 Nolan Gunnell

b. Resolution 2026-11 – A Resolution Authorizing the Seasonal Reopening Of Unincorporated County Roads [0:56:26](#)

Matt Phillips, Public Works Director, presented Resolution 2026-11 to authorize the seasonal reopening of 12 unincorporated county roads earlier than the standard April 15/May 15 dates due to unusually warm winter conditions. [0:59:21](#) Councilmember Keegan Garrity asked how the public can be made aware of the earlier opening dates. Vice-Chair Kathryn Beus requested clarification that the Division of Wildlife Resources will be consulted if road openings may interfere with wildlife habitats.

Action: Motion made by Councilmember David Erickson to approve Resolution 2026-11; seconded by Councilmember Keegan Garrity.

Motion passes.

Aye: 6 David Erickson, Kathryn Beus, Sandi Goodlander, Keegan Garrity, Mark Hurd, JoAnn Bennett

Nay: 0

Absent: 1 Nolan Gunnell

10. Pending Items

- a. **Ordinance 2026-09 – Wellsville Safe Storage LLC Rezone** [1:02:24](#) Councilmember Keegan Garrity mentioned that he had looked for past precedent for similar approvals but had been unsuccessful at finding examples. Chair Sandi Goodlander mentioned one approved along Highway 30 in the past five years. Councilmember JoAnn Bennett mentioned that she does not believe the storage facility will be noticed among the USU facilities. Vice-Chair Kathryn Beus asked why the site of the storage facility was not annexed into the city of Wellsville despite being nearby. Councilmember Keegan Garrity provided clarification as the why the request calls for industrial zoning as opposed to commercial and stated it is to allow for potential future RV parking. Councilmember David Erickson expressed his opposition to the ordinance and shared that the planning commission also recommended a denial. Chair Sandi Goodlander expressed that she may feel more comfortable approving a commercial rezoning rather than an industrial rezone. [1:07:31](#) Travis Baldwin, representing the applicants, stated that a commercial or industrial rezone would both fit their needs and that they did not plan on needing RV parking. He thought that the planning commission may be more likely to approve a commercial rezone instead and shared that he thought the planning

commission had recommended against the rezone due to personal interests of the commissioners along Highway 30.

Action: Motion made by Councilmember Mark Hurd to deny Ordinance 2026-09; seconded by Councilmember Keegan Garrity.

Motion passes.

Aye: 5 David Erickson, Kathryn Beus, Sandi Goodlander, Keegan Garrity, Mark Hurd

Nay: 1 JoAnn Bennett

Absent: 1 Nolan Gunnell

b. Ordinance 2026-12 – Enacting the Requirement of Online Publication of County Council Legislation [1:10:59](#)

Andrew Erickson, Policy Analyst, presented Ordinance 2026-12 requiring online publication of council legislation. He recommended an amendment to include voting results on individual documents rather than maintaining a separate master table. Vice-Chair Kathryn Beus inquired as to the cost of the ordinance. Clerk Bryson Behm said that they are working on an internal system hosted by the county. Councilmember David Erickson asked if the clerk's office would publish previous and historical legislation. Clerk Bryson Behm confirmed that they would. Councilmember JoAnn Bennett asked why the amendment was necessary.

Action: Motion made by Councilmember JoAnn Bennett to approve Ordinance 2026-12 with the recommended amendment; seconded by Councilmember David Erickson.

Motion passes.

Aye: 6 David Erickson, Kathryn Beus, Sandi Goodlander, Keegan Garrity, Mark Hurd, JoAnn Bennett

Nay: 0

Absent: 1 Nolan Gunnell

c. Resolution 2026-04 – A Resolution Providing Consent to the Hansen Annexation and Allowing for the Creation of an Unincorporated Peninsula Within the County [1:17:12](#) Director Brian Abbot shared that Nibley City is neutral in the decision but is willing to take over the maintenance of the road. Executive George Daines provided an update, noting that the peninsula area involved in the annexation could not be developed without being annexed because it is in a water protection zone and requires access to the Nibley sewer system. He advised that while he generally dislikes creating peninsulas, this one would likely resolve itself over time as development requires municipal services. He recommended the approval of the annexation. Councilmember David Erickson inquired as the boundary between Nibley City and Hyrum City and Councilmember JoAnn Bennett asked about the zoning of the annexation.

Action: Motion made by Councilmember David Erickson to approve Resolution 2026-04; seconded by Vice-Chair Kathryn Beus.

Motion passes.

Aye: 6 David Erickson, Kathryn Beus, Sandi Goodlander, Keegan Garrity, Mark Hurd, JoAnn Bennett

Nay: 0

Absent: 1 Nolan Gunnell

d. Resolution 2026-06 – Removal of Certain Class B Road Segments from Cache County's Class B Road System [1:23:31](#)

Chair Sandi Goodlander addressed the removal of certain road segments. Executive George Daines confirmed that the county has the legal right to disengage from those roads and advised keeping the item pending while negotiations continue with cities regarding maintenance standards and potential county assistance. [1:28:25](#) Director Matt Phillips addressed the maintenance concerns raised by the cities, noting that the county has historically performed minimal maintenance on these specific segments as there was no formal agreement in place. Phillips confirmed that some cities feel the county has neglected these segments and are requesting the county invest funds to bring them up to a specific standard before the transfer of ownership occurs. The council discussed passing the motion with an amendment of a delayed effective date to provide for more time to negotiate with the cities. [1:37:06](#) Councilmember Keegan Garrity expressed concern for the developer that has been waiting on the council's action for over a year. Chair Sandi Goodlander expressed worry over establishing a future precedent.

Councilmember David Erickson shared his concern about the county council making decisions on behalf of the cities. [1:44:07](#) Executive George Daines shared that he did not understand the council's concern about the development on a county road. Director Matt Phillips shared the provisions of the County Road Manual that requires the council's approval of access to the development. Executive George Daines asked that the council allow him time to assess the road and decide what maintenance the council is willing to administer and make an offer to the cities.

Action: No action.

11. Other Business

- a. Entity Specific Training for County Councilmembers [1:55:10](#)
- b. 2026 Legislative Conference April 28-30, 2026
- c. Smithfield Health Days Parade May 9, 2026 @ 10:00 AM
- d. North Logan City Pioneer Day July 24, 2026 @ 10:00 AM

~~12. Council Member Reports~~

13. Executive Session – For the purpose of strategy sessions to discuss the purchase, exchange or lease of real property or to discuss a proposed development agreement, project proposal or financing proposal [1:57:07](#)

Action: Motion made by Councilmember David Erickson to enter into executive session; seconded by Councilmember Keegan Garrity.

Motion passes.

Aye: 6 David Erickson, Kathryn Beus, Sandi Goodlander, Keegan Garrity, Mark Hurd, JoAnn Bennett

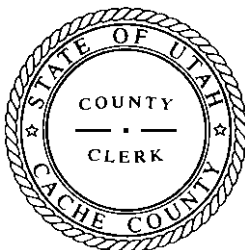
Nay: 0

Absent: 1 Nolan Gunnell

Adjourn: 7:19 PM [1:57:38](#)

APPROVAL: Sandi Goodlander, Chair
Cache County Council

ATTEST: Bryson Behm, Clerk
Cache County Council



MEMORANDUM

TO: Cache County Council

FROM: Matthew Funk, Cache County Auditor
Craig McAllister, Cache County Treasurer

DATE: March 10, 2026

SUBJECT: Request for Authorization to Correct Tax Increment Distribution Error

This memorandum requests authorization to correct an overpayment of \$150,616.75 distributed to the North Logan Redevelopment Agency (RDA) during the final distribution for tax year 2023, issued on or about March 31, 2024.

On March 19, 2025, Dianna Schaeffer, Cache County Tax Administration Supervisor, identified discrepancies related to the authorized project term for the North Logan City (NLC) North Gateway Project Area. County records indicate that the Taxing Entity Committee (TEC) approved a project area budget authorizing an 11-year tax increment term, which under Utah Code §17C-1-402(4) is binding on all participating taxing entities. Because tax increment distributions must conform to the TEC approved project area budget and authorized term, any increment distributed after expiration of that term exceeds the agency's statutory authorization.

After discovery of the discrepancy, Cache County consulted with the Utah State Tax Commission, which advised the County to recover ("claw back") the 12th year payment made in 2024 for the 2023 tax increment year and terminate the project area because the authorized project term had expired.

Cache County staff subsequently requested documentation from North Logan City, including the amended project area plan and the interlocal agreements for all participating taxing entities, in order to confirm the authorized term and participating entity approvals. As of the date of this memorandum, those documents have not been provided to the County.

County records and contemporaneous project documentation confirm that the authorized project term was 11 years, including:

- 8/28/2006 Taxing Entity Committee (TEC) Minutes: Unanimous vote to adopt an 11-year plan and budget
 - UCA 17C-1-402(4) TEC votes are binding on all taxing entities
- 8/30/2006 NLC Redevelopment Agency Draft Amendment: Specifies and 11-year term
- 8/30/2006 Project Area Budget: Specifies an 11-year term
 - UCA 17C-1-401.5(7)
Agency authorized to receive tax increment in project area budget approved by the TEC
 - UCA 17C-1-401.5(2) County shall in accordance with 59-2-1365 distribute to an agency only the tax increment the agency is authorized to receive
- 10/5/2006 NLC Redevelopment Agency Resolution No. 06-06: Adoption of Amendment One

Based on these records and the applicable statutory requirements, the County has determined that tax increment distributed for the twelfth year exceeded the duration authorized by the TEC approved project area budget.

The County’s review and recommended correction constitute an administrative action taken to ensure compliance with applicable provisions of the Utah Code governing redevelopment project areas and the distribution of tax increment. Under Utah law, the County may distribute tax increment only to the extent an agency is authorized to receive such funds pursuant to the project area budget and approvals of the Taxing Entity Committee. To the extent any prior distribution exceeded that authorization, the distribution constitutes an administrative error subject to correction. The proposed adjustment is intended solely to restore the proper allocation among the affected taxing entities and to bring the County’s records and distributions into compliance with applicable statutory requirements.

Nothing in this action shall be construed as creating, recognizing, or affirming any entitlement to tax increment beyond the authorized project term, nor as a waiver of the County’s statutory duties or authority to correct distribution errors identified through audit or administrative review. This correction constitutes an administrative adjustment to a prior distribution and does not constitute a retroactive tax levy or reassessment. Nothing in this request limits the County’s ability to pursue other remedies available under Utah law should additional discrepancies be identified.

This action is intended to ensure compliance with Utah law governing tax increment distributions and to restore the affected taxing entities to the position they would have occupied had the overpayment not occurred. This correction does not impose a new financial obligation on North Logan City but rather reallocates a prior distribution to the taxing entities that would have received the funds under the authorized project term.

Accordingly, the County Auditor and Treasurer recommend that the Cache County Council authorize correction of the \$150,616.75 overpayment. The Auditor and Treasurer submit this recommendation in fulfillment of their statutory responsibilities related to tax settlement and distribution and request Council authorization to implement the administrative correction described herein. The proposed correction would occur during the final distribution for the 2025 tax year, at which time the Treasurer would reallocate the amount to the participating taxing entities that would have received those funds absent the erroneous 2023 distribution.

The proposed action results in no net fiscal impact to Cache County. The adjustment corrects a prior distribution error and reallocates existing funds among the affected taxing entities consistent with the authorized project term.

Request is: Approved _____ Tabled _____ Denied _____

Cache County Council Chairperson

ATTESTED:

Cache County Clerk

Date:



**CACHE COUNTY
RESOLUTION NO. 2026 – 12**

**A RESOLUTION MAKING APPOINTMENTS TO THE CORNISH AND
MILLVILLE/NIBLEY CEMETERY DISTRICT BOARDS OF TRUSTEES**

- (A) WHEREAS, Utah Code Ann. §§ 17-64-4 and 17-64-5 grant the Cache County Council the authority to "exercise all legislative powers, have all legislative duties, and perform all legislative functions of the county," and further authorize the Council to "pass ordinances," "pass resolutions," and adopt policies that conform with state and federal law; and
- (B) WHEREAS, Utah Code Ann. § 17B-2a-106(1) provides for each Cemetery Maintenance District that "each member of its board of trustees shall be appointed and each vacancy on the board of trustees shall be filled by a person appointed by the legislative body of the county in which the district is located" and the County Council is the legislative body of Cache County; and
- (C) WHEREAS, on the County Council received applications for appointment to the Boards of Trustees for the Cornish and Millville/Nibley Cemetery Maintenance District Boards of Trustees following a public notice of vacancy duly circulated for at least 30 days;
- (D) WHEREAS, the County Council duly published notice of and held a public hearing on April 14, 2026, to allow interested persons to be heard regarding appointments to the Boards of Trustees for the aforementioned Cemetery Maintenance Districts;
- (E) WHEREAS, Utah Code 17B-1-304(b) *et. seq.* requires that "The appointing authority shall... adopt a resolution appointing a person to the special district board."

NOW THEREFORE, be it resolved by the County Council of Cache County, Utah, as follows:

SECTION 1:

The Cache County Council hereby appoints, and re-appoints where applicable, the persons in "Exhibit A" below to their respective Cemetery Maintenance District Boards of Trustees of detailed therein. Said appointments shall be effective as of the day of passage and the term of each appointment shall expire as delineated therein.

SECTION 2:

The Cache County Council hereby requests that the Cache County Clerk, or their authorized deputy, administer the oath of office to those appointed to their respective Cemetery Maintenance District Board of Trustee.



**CACHE COUNTY
RESOLUTION NO. 2026 – 12**

PASSED AND APPROVED BY THE COUNTY COUNCIL OF CACHE COUNTY, UTAH
THIS ___ DAY OF _____ 2026.

Council Member	In Favor	Against	Abstained	Absent
JoAnn Bennett				
Kathryn Beus				
David Erickson				
Keegan Garrity				
Sandi Goodlander				
Nolan Gunnell				
Mark Hurd				
Total				
FINAL ACTION: _____ ADOPT _____ REJECT				

CACHE COUNTY:

By: _____
Sandi Goodlander, Chair

ATTEST:

By: _____
Bryson Behm, County Clerk



**CACHE COUNTY
RESOLUTION NO. 2026 – 12**

EXHIBIT A

Cornish Cemetery Maintenance District Board of Trustees			
Seat	Name of Appointee	Appointment Length	Term of Appointment Ends
C		Four (4) or Two (2) Years*	December 31, 2027 or December 31, 2029*

Millville/Nibley Cemetery Maintenance District Board of Trustees			
Seat	Name of Appointee	Appointment Length	Term of Appointment Ends
E		Remainder of Vacated Four (4) Year Term	December 31, 2027

- ***Where applicable, appointees will be instructed on the processes determining staggered terms as set forth by Utah Code in their letter of appointment.**



Hold a Public Hearing Ordinance 2026-14 – Dutson 2 Rezone

Agenda request submitted by: Brian Abbott, Director of Development Services –
Forwarded from the County Planning Commission

Assisting Department: Development Services

Requested Council meeting date: April 14th, 2026

Agenda Item Language: Hold a public hearing on April 14th, 2026, for Ordinance 2026-14 Dutson 2 Rezone – A request to rezone 15.12 acres, located at 7850 N. 6400 W., Newton, from the Agricultural (A10) Zone to the Rural 5 (RU5) Zone.

Action: Planning Commission – Recommendation of Approval (3-yea; 2-nay; 1 abstention)

Background: A request to rezone 15.12 acres, located at 7850 N. 6400 W., Newton, from the Agricultural (A10) Zone to the Rural 5 (RU5) Zone.

Fiscal Impact: N/A

Public Hearing Required: Rezone requests require a public hearing before the County Planning Commission (PC). This hearing was held on March 5th, 2026 and their recommendation to approve the rezone was made on March 5th, 2026.

No additional hearing is required under the requirements of the State Code, however, the Council has previously directed it is beneficial to rehear the public comment and hold an additional hearing before the Council. See attached for additional information.

County Staff Presenter: Brian Abbott, Director of Development Services

Presentation Time: 10 minutes.

County Staff Point of Contact: Conner Smith, Associate Planner

Legal Review: N/A

1 **Ord 2026-14**

2 **Dutson 2 Rezone**

3 **Amending the Cache County Zoning Map by rezoning 15.12 acres**
4 **from the Agricultural (A10) Zone to the Rural 5 (RU5) Zone**

5
6 **County Council action**

7 Hold a public hearing on April 14th, 2026.

8 If approved, the rezone will take effect 15 days from the date of approval.

9
10 **Planning Commission action**

11 Approval (3-yea; 2-nay; 1 abstention).

12 Public hearing held on March 5th, 2026.

13 Conclusion: Based on the findings of fact noted [in the staff report], the Dutson 2 rezone is
14 hereby recommended for approval to the County Council as follows:

- 15 1. This parcel meets the standards of the Rural 5 (RU5) Zone.
- 16 a. "To allow for residential development in a moderately dense pattern that can allow
17 for rural subdivisions, and to allow for clustering plans larger than a single parcel.
18 This type of development should be located and designed to not unreasonably
19 impede adjacent agricultural uses, nor to unreasonably conflict with the
20 development standards of adjacent municipalities."
 - 21 b. "To implement the policies of Cache countywide comprehensive plan, including
22 those regarding improved roadways, density based residential standards, clustering,
23 moderate income housing and municipality standards."
 - 24 c. "This zone must be appropriately served by suitable public roads, have access to the
25 necessary water and utilities, and have adequate provision of public services."
 - 26 d. "For properties to submit a rezone request for the RU5 zone, the nearest property
27 line of the parcel(s) under consideration must be within one half mile linear distance
28 from the borders of a municipality. However an applicant may submit a rezone
29 request if parcels are not within the required distance only if the maximum number
30 of lots that could be subdivided in the parcel(s) is 3 or less."
 - 31 i. The subject properties are located 0.39 miles to the north of Newton Town
32 and will have a maximum of three potential lots.
- 33

34 **Staff Report review by Director**

35 Brian Abbott

36
37 **Staff Report by County Planner**

38 Conner Smith

39

40

41 **General Description**

42 This ordinance amends the County Zoning Map by rezoning 15.12 acres, located at 7850 N.
43 6400 W., Newton, from the Agricultural (A10) Zone to the Rural 5 (RU5) Zone.

44

45 **Additional review materials included as part of Exhibit A**

46 Staff Report to Planning Commission – revised

Staff Report: Dutson 2 Rezone

5 March 2026

This staff report is an analysis of the application based on adopted county documents, standard county development practices, and available information. The report is to be used to review and consider the merits of the application. Additional information may be provided that supplements or amends this staff report.

Agent: Paul Dutson

Parcel ID#: 13-008-0011, -0020

Staff Recommendation: None

Type of Action: Legislative

Land Use Authority: Cache County Council

Location

Reviewed by Conner Smith

Project Address:

~7850 N. 6400 W.,
 Newton

Acres: 15.12

Surrounding Uses:

North – Agricultural/Residential

South – Agricultural

East – Agricultural

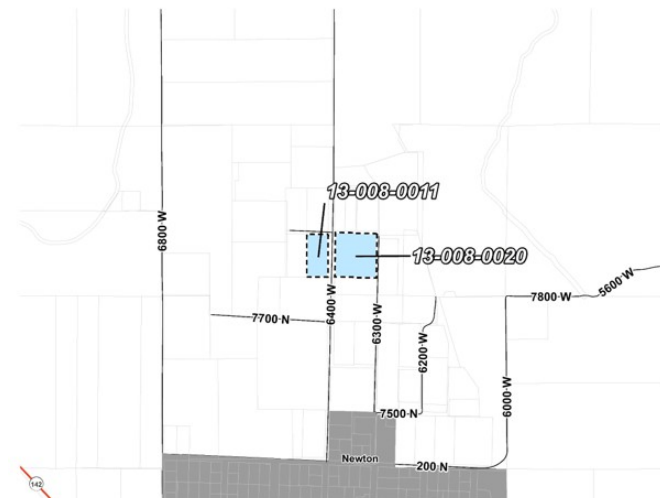
West – Agricultural

Current Zoning:

Agricultural (A10)

Proposed Zoning:

Rural 5 (RU5)



Findings of Fact

A. Request description

1. A request to rezone a total of 15.12 acres from the Agricultural (A10) Zone to the Rural 5 (RU5) Zone.
 - a. Parcel 13-008-0011 is in the Agricultural (A10) Zone and is 5.00 acres.
 - b. Parcel 13-008-0020 is in the Agricultural (A10) Zone and is 10.12 acres.
2. The maximum number of potential lots is three (3).
3. This rezone may allow the parcel to establish uses permitted in the Rural 5 (RU5) Zone.

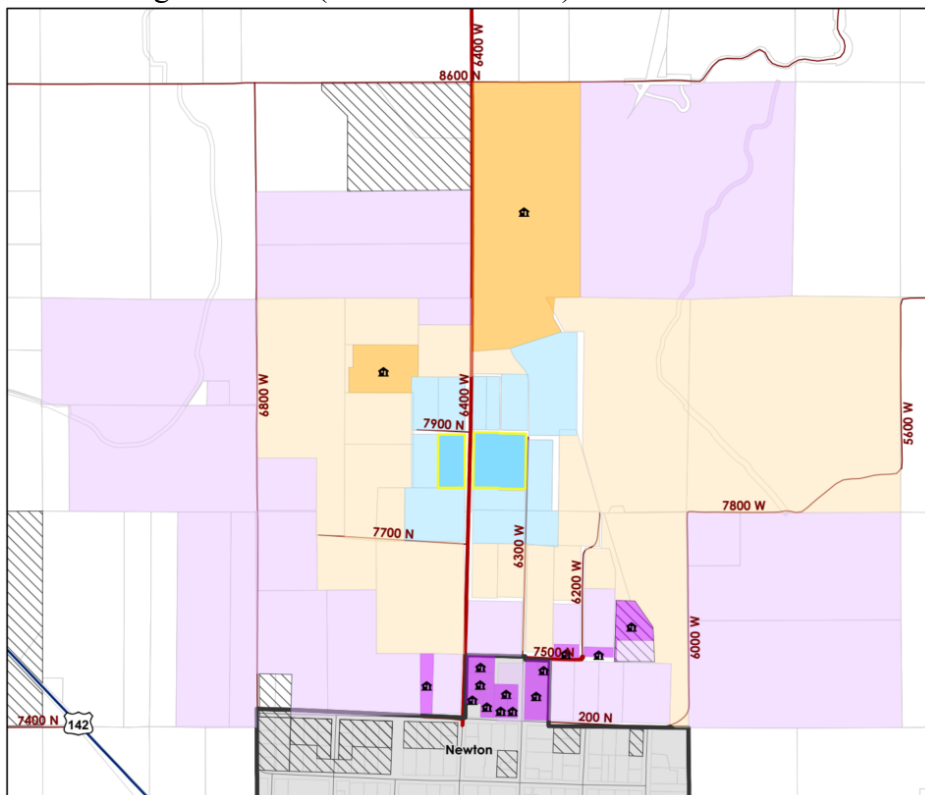
4. History:

- a.** In December of 2025 and January of 2026, these parcels went through the rezone application process to rezone 15.12 acres from the Agricultural (A10) Zone to the Rural 2 (RU2) Zone. That rezone request was recommended for denial by the Planning Commission at their December 4th, 2025 meeting and was then denied by the County Council at their January 27th, 2026 meeting. The applicant has now reapplied with the Dutson 2 rezone request.
- 5.** A rezone request is general in nature and is not tied to any proposed use. Any impacts related to permitted and conditional uses allowed within the Rural 5 (RU5) Zone will be addressed as part of each respective approval process required prior to site development activities.
- 6.** Staff has identified general information as pertains to the subject properties to assist the Planning Commission and County Council in arriving at a decision. This information is reflected in the attached map (Attachment A) and in the following text:

a. Land Use Context:

- i.** Parcel status: The properties do not match the configuration they had on August 8th, 2006. However, they are still legal.
 - 1.** Until June of 2025, the total acreage fell under Parcel 13-008-0011. However, as 6400 W. went through the middle of the property and the legal description included two parcels, it was determined by the Recorder’s Office that a non-contiguous split was warranted. This split resulted in 13-008-0011 being located on the west side of 6400 W. while 13-008-0020 is located on the east side. Additionally, the parcels were described separately in the legal description. Therefore, the split did not constitute an unpermitted lot split and did not restrict the parcels.

ii. Average Lot Size: (See Attachment A)



Average Parcel Size	
Adjacent Parcels	Without a Home: 6.9 Acres (13 Parcels)
¼ Mile Buffer	With a Home: 53.4 Acres (2 Parcels)
	Without a Home: 16.9 Acres (34 Parcels)
½ Mile Buffer	With a Home: 19.4 Acres (6 Parcels)
	Without a Home: 22.3 Acres (60 Parcels)

Inside of Newton Town, within the ½ Mile Buffer, 9 Parcels have homes (1.5 acres) while 1 Parcel (3 acres) does not.

iii. Schedule of Zoning Uses: The Rural 5 (RU5) Zone allows for a variety of uses with the approval of a zoning clearance and/or conditional use permit.

These uses include:

- Single Family Dwelling
- Foster Home
- Accessory Apartment
- Accessory/Agricultural Structures
- Home Based Business
- Seasonal Cabin
- Residential Living Facilities
- Home Based Kennel
- Bed and Breakfast Inn
- Public Uses
- Religious Meeting House
- Utility Facility, Distribution
- Utility Facility, Service
- Agricultural Production
- Farm Stand
- Boarding Facility
- Site Grading

iv. Adjacent Uses:

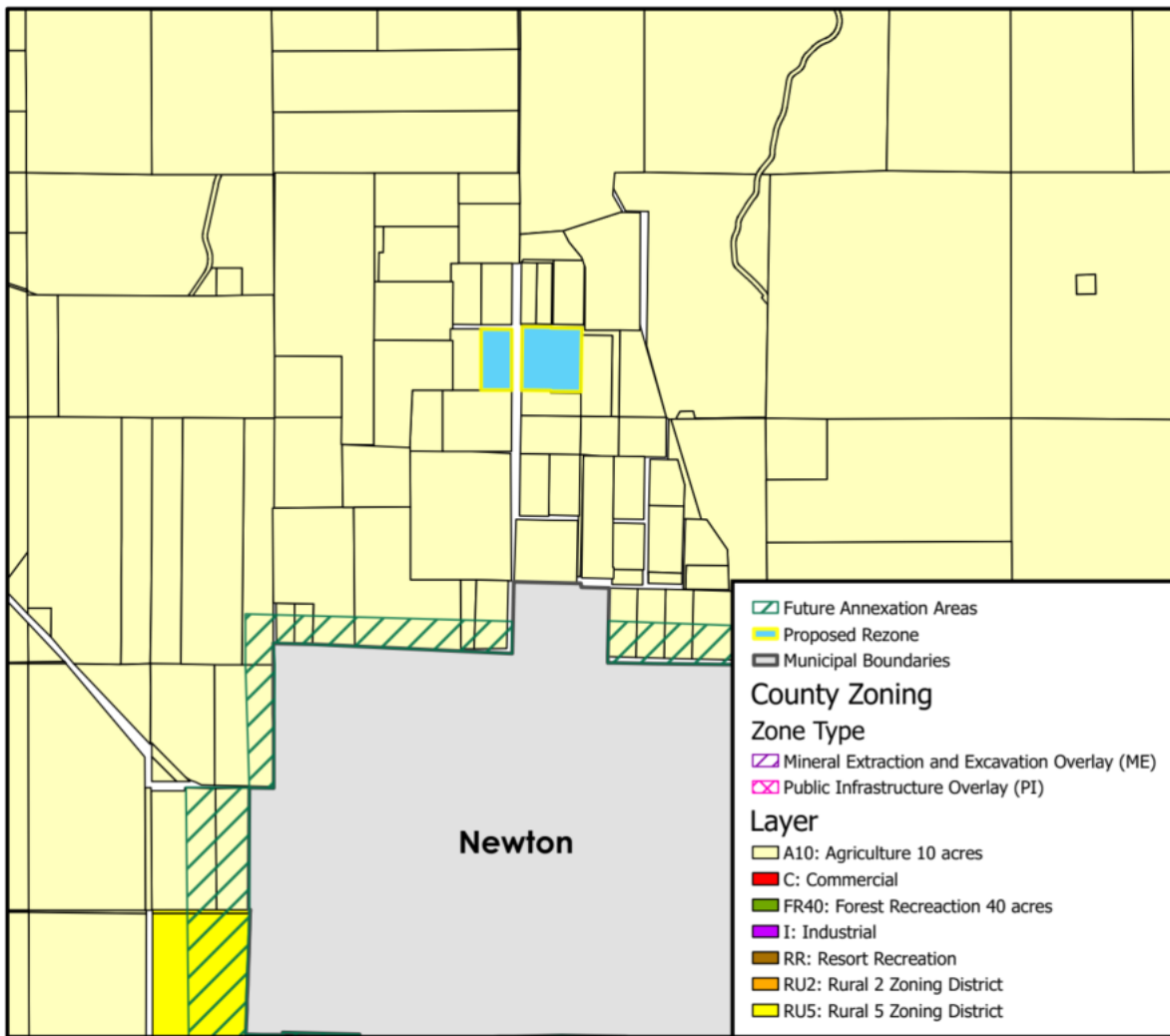
1. The properties to the north are a mix of residential and agricultural while properties to the east, south, and west are agricultural.

v. The nearest parcel in the County that is in the Rural 5 (RU5) Zone is located 1.16 miles to the southeast of the subject properties.

1. The Cutler Valley Rezone, located 1.16 miles to the southwest of the subject properties, was a request to rezone 65.72 acres from the Agricultural (A10) Zone to the Rural 5 (RU5) Zone and was approved by the County Council as Ordinance 2022-12.

vi. Annexation Areas:

1. The subject properties are not located in any future annexation area.



B. Ordinance—§12.02.010, §17.02.060; §17.08.030 [E]

7. As per §17.02.060, Establishment of Land Use Authority, the County Council is authorized to act as the Land Use Authority for this application.
8. The current County Land Use Ordinance does not specify appropriate locations for the Rural 5 (RU5) Zone but does contain general guidelines for its implementation. County Land Use Ordinance §17.08.030(A) identifies the purpose of the Rural 5 (RU5) Zone and includes the following:
 - a. “To allow for residential development in a moderately dense pattern that can allow for rural subdivisions, and to allow for clustering plans larger than a single parcel. This type of development should be located and designed to not unreasonably impede adjacent agricultural uses, nor to unreasonably conflict with the development standards of adjacent municipalities.”
 - b. “To implement the policies of Cache countywide comprehensive plan, including those regarding improved roadways, density based residential standards, clustering, moderate income housing and municipality standards.”
 - c. “This zone must be appropriately served by suitable public roads, have access to the necessary water and utilities, and have adequate provision of public services.”

- d. “For properties to submit a rezone request for the RU5 zone, the nearest property line of the parcel(s) under consideration must be within one half mile linear distance from the borders of a municipality. However an applicant may submit a rezone request if parcels are not within the required distance only if the maximum number of lots that could be subdivided in the parcel(s) is 3 or less.”
9. Chapter 4: Future Land Use Plan of the Cache County General Plan states:
 - a. “The use of land is one of the most important and fundamental values for landowners, residents, civic leaders, and elected officials. This determines, in large measure, the future of Cache County. The Future Land Use Map represents the County’s collective vision of our desired future. It conveys the patterns and priorities of economic development and community character, the locations of neighborhoods and industries, and the preservation of natural, agricultural, and rural landscapes.”
 - b. “The Future Land Use Plan is advisory and does not change the existing zoning of any property or the ability of landowners to continue existing legal uses consistent with the existing zoning or nonconforming uses. It serves as a starting point for conversations about regional initiatives and development proposals by illustrating how sometimes separate and uncoordinated activities can help or harm our desired future. The timing of future development will depend on a number of factors including choices made by individual landowners, aspirations of the community, and future availability of facilities and services.”
 10. The future land use map (Attachment B) adopted as part of the Cache County General Plan identifies the area where the subject properties are located as “Agriculture and Ranching.” *Cache County General Plan, Chapter 4, Page 26*. This section states:
 - a. Location: Private agriculture landscapes in the Cache Valley outside of municipalities.
 - b. Example Areas: Most of the valley.
 - c. Purpose and Character: Agricultural and rangeland uses on private lands under conservation easements (no public access) are expected to continue in the Valley. Separation from dense residential developments is advantageous. The agricultural landscape provides separation between adjacent municipalities and protects suitable soils.
 - d. Preferred Land Uses: Agriculture, ranching, rural residential uses at densities of less than one unit per 10 acres, Conservation Easements (CEs) and conserved public lands, Agritourism.
 - e. Secondary Land Uses: Industrial and Commercial uses directly supportive of agriculture (Processing, Packaging, Distribution), clustered subdivision developments, outdoor recreation, farm worker housing.
 - f. Discouraged Uses: Residential developments at densities of greater than one unit per 10 acres if not in a clustered subdivision development, commercial office, commercial retail, flex office/industrial, heavy industrial.
 11. The properties are not located in the Urban Expansion Overlay.
 12. This proposed rezone meets the requirements of §17.08.030(B)(4) as the subject properties are located 0.39 miles to the north of Newton Town and has a maximum potential of three lots.
 13. Consideration of impacts related to uses allowed within the Rural 5 (RU5) Zone will be addressed as part of each respective approval process required prior to site development activities.
- C. Access—16.04.040 [A], 16.04.080 [E], Road Manual**
14. §12.02.010 adopts the Manual of Roadway Design and Construction Standards (Road Manual) for roadway improvement requirements.

15. §16.02.010 Standards and Lot Size – All subdivisions must meet the minimum lot and development standards as outlined in each base zone of the Cache County Zoning Ordinance and within this title.
16. Table §17.10.040 Site Development Standards – Minimum lot frontage required in the Rural 5 (RU5) Zone is 90’.
17. §17.07.040 General Definitions – Lot/Parcel Frontage: that portion of a development site that abuts a public or private roadway. For the purposes of determining setback requirements on corner lots, all sides of a lot adjacent to a roadway shall be considered frontage
18. §16.04.040 [A] Roads – All roads must be designed and constructed in accordance with Title 12 of the County Code.
19. §12.02.010 Roadway Standards – Requirements for roadway improvement are provided in the current Manual of Roadway Design and Construction Standards (Road Manual).
20. Roadway Functional Classification:
 - a. Major Local (ML): Major local roads serve a dual function of providing access to properties that abut the road as well as providing through or connection service between higher road classification facilities. Major local roads may have significant local continuity and may operate at relatively high speeds. Because of the possibility of 2.0 Roadway Design (2021) | Roadway Manual 10 through traffic, a meaningful segment of traffic on major local roads may include drivers who are unfamiliar with the roads. Traffic on major local roads is largely composed of passenger vehicles or other smaller vehicle types. Where a significant proportion of traffic is trucks or other heavy vehicles, additional design considerations will be required.
 - b. Minor Local (L): Minor local roads serve almost exclusively to provide access to properties adjacent to the road. Minor local roads generally serve residential or other noncommercial land uses. Many minor local roads are cul-de-sacs or loop roads with no through continuity. The length of minor local roads is typically short. Because the sole function of local roads is to provide local access, such roads are used predominantly by drivers who are familiar with them.
21. A basic review of the access to the subject properties identifies the following:
 - a. The properties have access to 6400 West and 7900 North
22. 6400 West:
 - a. Between the subject parcels, 6400 West is a County road and is classified as a Major Local.
 - b. Provides access to agricultural and residential properties and provides through access to SR-142 and Newton Dam.
 - c. Is maintained by the County year round and has a speed limit of 40 miles per hour.
 - d. Has an existing width of 20 feet, a 66-foot right-of-way, no paved shoulder, a 0 to 1-foot gravel shoulder, a 10-foot clear zone, and is paved.
 - e. Is considered substandard as to paved shoulder and gravel shoulder.

Frontage Road – 6400 West			
Functional Classification	Major Local	Summer Maintenance	Yes
Speed Limit	40 MPH	Winter Maintenance	Yes
Dedicated ROW	Yes	Municipal Boundary	No

Analysis of Roadway – 6400 West			
Roadway Element	Existing Width (ft.)	Required Width (ft.)	Comments or Findings
Travel Lanes	20	10	OK
Right-of-Way	66	66	OK
Paved Shoulder	0	2	Substandard
Gravel Shoulder	0-1	4	Substandard
Clear Zone (4:1)	10	10	OK
Material	Paved	Paved	OK
Structural			Visually OK

Minimum Access Spacing Standard (Feet)			
Classification	Public/Private Roads	Commercial	Residential/Farm
Major Local	300	150	10
<i>1. Driveways for all uses except single-family homes shall not be closer than eight (8) feet to an adjacent interior property line. Single-family homes may be granted with two (2) feet of the property line.</i>			



Figure 1 – 6400 West looking north along property frontage.



Figure 2 – 6400 West looking south along property frontage.

23. 7900 North:

- a. To the north of parcel 13-008-0011, 7900 North is a County road and is classified as a Minor Local.
- b. Provides access to agricultural properties and a single residential property.
- c. Is maintained by the County in the summer only and has a speed limit of 40 miles per hour.
- d. Has an existing width of 15 feet, a 50-foot right-of-way, no paved shoulder, no clear shoulder, no clear zone, and is gravel.
- e. Is considered substandard as to travel lanes, right-of-way, paved shoulder, gravel shoulder, clear zone, and material.

Frontage Road – 7900 North			
Functional Classification	Minor Local	Summer Maintenance	Yes
Speed Limit	40 MPH	Winter Maintenance	No
Dedicated ROW	Yes	Municipal Boundary	No

Analysis of Roadway – 7900 West			
Roadway Element	Existing Width (ft.)	Required Width (ft.)	Comments or Findings
Travel Lanes	15	10	Substandard
Right-of-Way	50	66	Substandard
Paved Shoulder	0	2	Substandard
Gravel Shoulder	0	4	Substandard
Clear Zone (4:1)	NA	10	Substandard
Material	Gravel	Paved	Substandard
Structural			Substandard

Minimum Access Spacing Standard (Feet)			
Classification	Public/Private Roads	Commercial	Residential/Farm
Major Local	300	NA	10
<i>1. Driveways for all uses except single-family homes shall not be closer than eight (8) feet to an adjacent interior proper line. Single-family homes may be granted with two (2) feet of the property line.</i>			



Figure 3 – 7900 North looking west along property frontage.

D. Service Provisions:

- 24. §16.04.080 [C] Fire Control – The County Fire District did not have any comments or concerns regarding this rezone. Any future development on the properties must be reevaluated and may require improvements based on the location of the proposed access and development.
- 25. §16.04.080 [F] Solid Waste Disposal – Applicant must work with Waste Management for solid waste disposal.

E. Public Notice and Comment—§17.02.040 Notice of Meetings

- 26. A revised public notice was posted online to the Utah Public Notice Website on 26 February 2026.
- 27. Revised notices were posted in three public places on 26 February 2026.
- 28. Notices were mailed to all property owners within 300 feet on 20 February 2026.
- 29. A revised meeting agenda was posted to the County website on 26 February 2026.
- 30. At the time of writing the staff report, one written public comment regarding this proposal has been received by the Development Services Office.

Conclusion

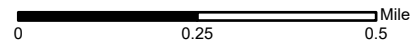
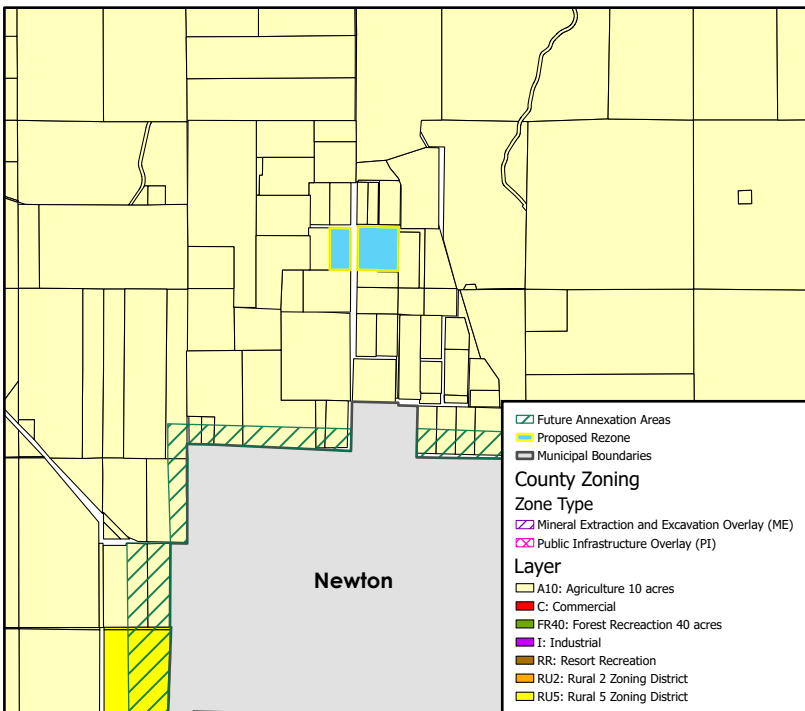
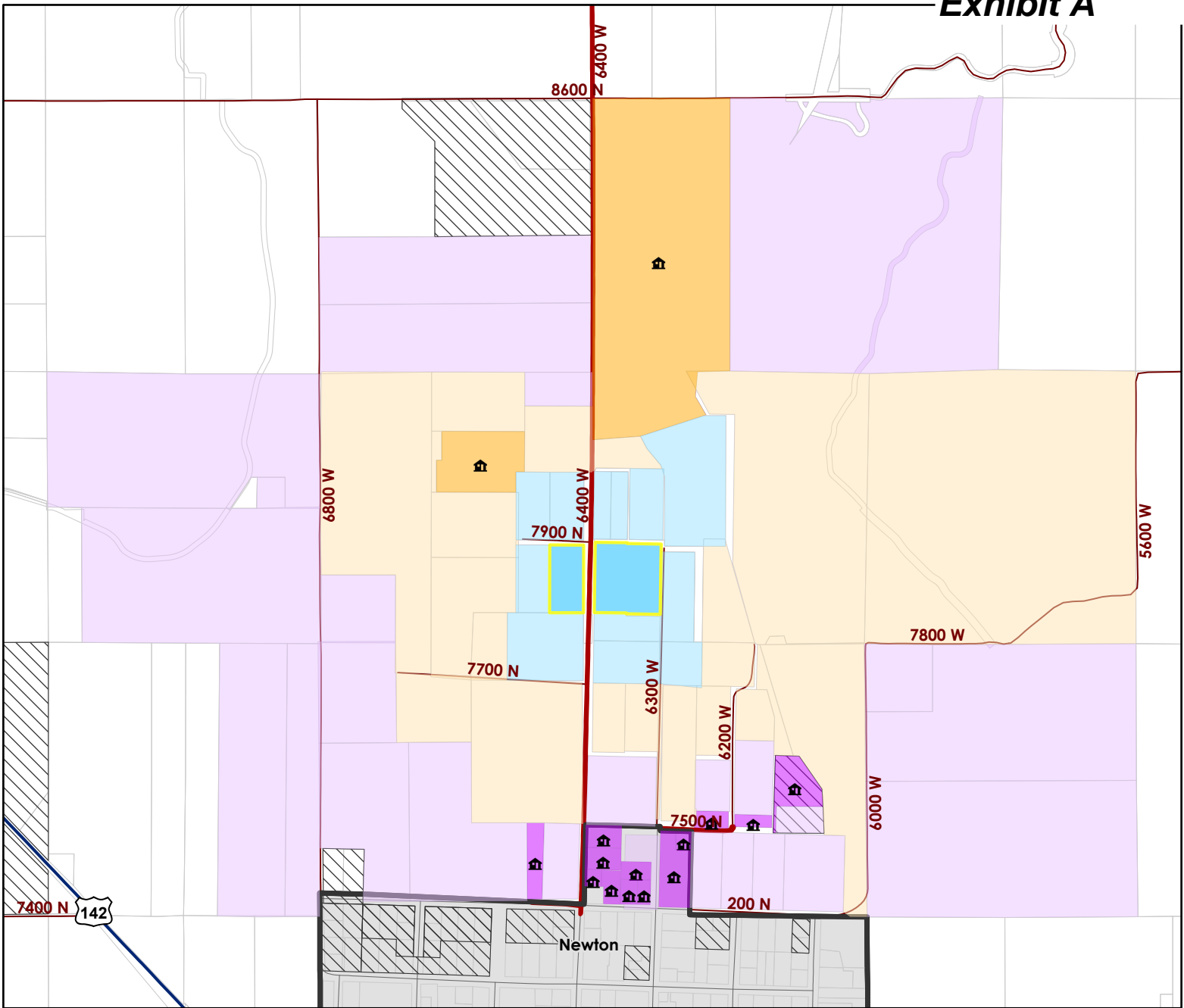
The Dutson 2 rezone, a request to rezone 15.12 acres from the Agricultural (A10) Zone to the Rural 5 (RU5) Zone has been reviewed in conformance with Title 17 of the Cache County Land Use Ordinance and the County Manual of Roadway Design and Construction Standards. Staff has not made a recommendation based on the findings of fact identified above and any others identified at the public hearing. Although Staff has not made a recommendation for approval or denial, they can help Planning Commission draft a recommendation to County Council.

Planning Commission Conclusion

Based on the findings of fact noted herein, the Dutson 2 rezone is hereby recommended for approval to the County Council as follows:

1. This parcel meets the standards of the Rural 5 (RU5) Zone.
 - a. “To allow for residential development in a moderately dense pattern that can allow for rural subdivisions, and to allow for clustering plans larger than a single parcel. This type of development should be located and designed to not unreasonably impede adjacent agricultural uses, nor to unreasonably conflict with the development standards of adjacent municipalities.”
 - b. “To implement the policies of Cache countywide comprehensive plan, including those regarding improved roadways, density based residential standards, clustering, moderate income housing and municipality standards.”
 - c. “This zone must be appropriately served by suitable public roads, have access to the necessary water and utilities, and have adequate provision of public services.”
 - d. “For properties to submit a rezone request for the RU5 zone, the nearest property line of the parcel(s) under consideration must be within one half mile linear distance from the borders of a municipality. However an applicant may submit a rezone request if parcels are not within the required distance only if the maximum number of lots that could be subdivided in the parcel(s) is 3 or less.”
 - i. The subject properties are located 0.39 miles to the north of Newton Town and will have a maximum of three potential lots.

**ATTACHMENT
A**



Legend

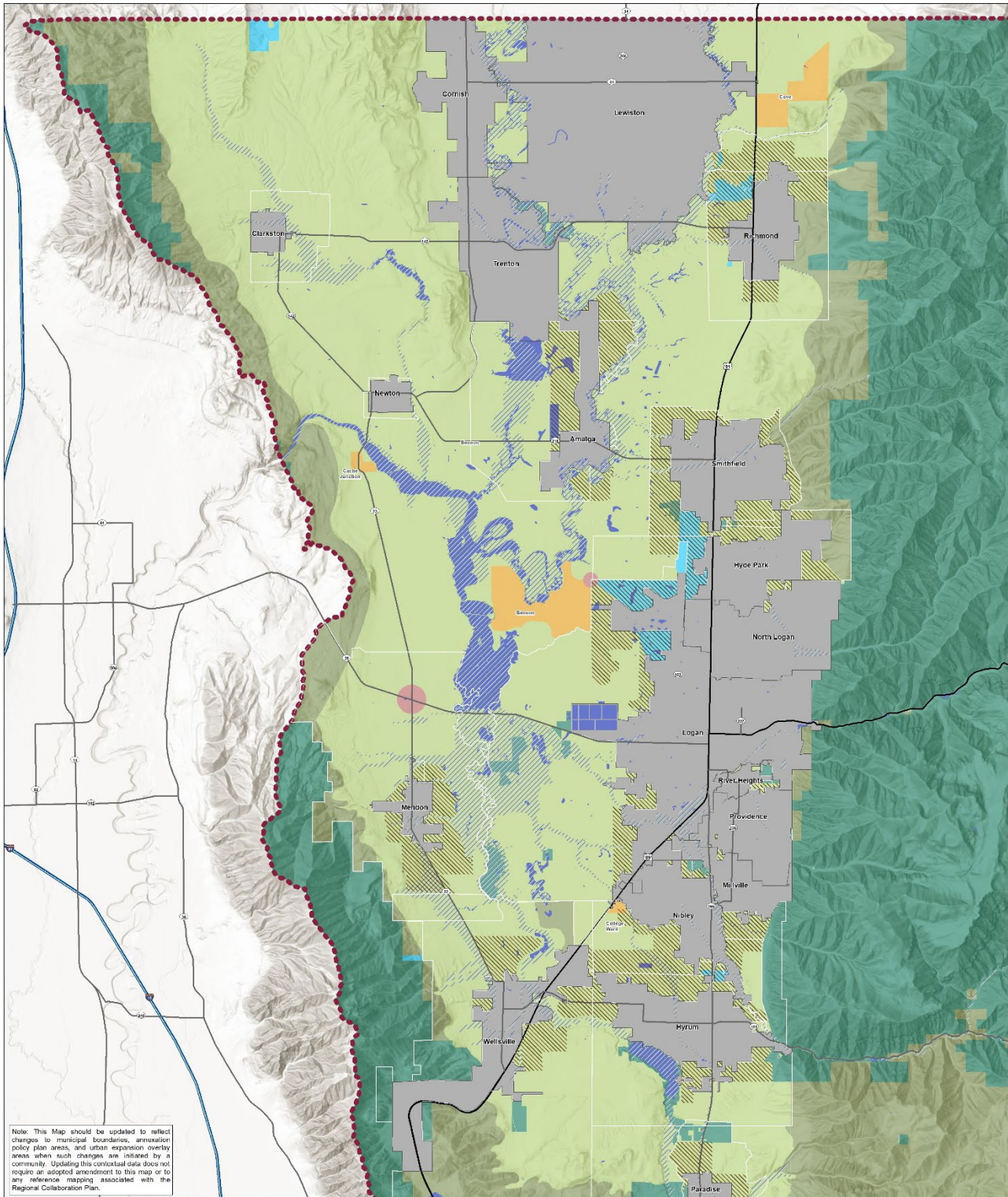
- Proposed Rezone
- Winter Maintenance
- Municipal Boundaries
- County Roads
- Subdivisions
- Highways
- Parcels

Average Parcel Size

Adjacent Parcels	Without a Home: 6.9 Acres (13 Parcels)
1/4 Mile Buffer	With a Home: 53.4 Acres (2 Parcels)
	Without a Home: 16.9 Acres (34 Parcels)
1/2 Mile Buffer	With a Home: 19.4 Acres (6 Parcels)
	With a Home in Newton Town: 1.5 Acres (9 Parcels)
	Without a Home: 22.3 Acres (60 Parcels)
	Without a Home in Newton Town: 3 Acres (1 Parcel)



ATTACHMENT B



Note: This Map should be updated to reflect changes to municipal boundaries, annexation policy plan areas, and urban expansion overlay areas when such changes are initiated by a community. Updating this cartographic data does not require an adopted amendment to this map or to any reference mapping associated with the Regional Collaboration Plan.

- Water Bodies
- Urban Expansion Overlay
- Agriculture and Ranching
- 100 Year Floodplain
- Retail Commercial
- Mountain Rural and Conservation
- Municipalities
- Rural Community
- Forest and Natural Resource
- Annexation Policy Plan Areas
- Industrial and Mineral Extraction

Cache County Future Land Use Map

Disclaimer: This map is illustrative and for advisory purposes only. This is not a regulatory or zoning document, and locations are generalized to illustrate concepts.

Date: February 28, 2023



PUBLIC COMMENTS



Conner Smith <conner.smith@cachecounty.gov>

Fw: Dutson 2 Rezone

rosemary christiansen <rosechris8@yahoo.com>
To: "conner.smith@cachecounty.gov" <conner.smith@cachecounty.gov>

Wed, Mar 4, 2026 at 11:23 AM

Dear Planning Commission.

I appreciate being able to raise a few concerns I have associated with the Dutson 2 rezone request. Where in they are requesting the rezone of 15.12 acres to the RU5 zone.

First off, I agree with Option 1 of the staff recommendation. That this is not consistent with the Cache County General Plan. Specifically that the "Agricultural and Ranching" area that this is in, places an emphasis on the current use of all surrounding parcels. The RU5 zone does not prioritize that use. Also the nearest RU5 zone is over a mile away, on the south side of Newton.

These parcels are not in the Urban Expansion Overlay.

A big concern I have is the precedent it would set. Currently after leaving the town boundary travelling north, it's basically a totally agricultural setting. Having a house on every 5 acre parcel for a mile and a half stretch, is not the goal or desire of the people in this area. It is not the vision of the County General Plan. Also a major concern I have it states that in the RU5 zone, only 90' of frontage is required.. Having 5 acre parcels, with only 90' of frontage, could make for some pretty interesting parcels.

The County Land Use Ordinance says a RU5 must be appropriately served by suitable public roads, and have access to necessary water and utilities. These parcels do not have such services.

As mentioned in the staff report, 6400 West is very substandard, and is only getting worse. There are 6" to 8" drop offs all along the way, especially on the east side. There is not shoulder at all. As stated in the staff report, 7900 north is also very substandard. Since there is no power, or culinary water in the area, wells would be required. The county is still trying to determine just where we sit as far as water goes. Currently there is a major concern for water on the west side. And various ideas are being presented to help solve that problem. It would be very prudent to get a better determination before allowing development that would be detrimental. Having water for our crops is a major concern in our area. This year especially. Newton Dam is currently getting close to 35% full, but with very limited snow pack, our current outlook is a bit tight.

If our goal in the Cache County General Plan is to continue to promote agriculture, while still being able to allow desired growth, maintaining the Agricultural A10 Zone in this area, would seem to be a better fit.

Thank you very much for your consideration.

Clair Christiansen



Conner Smith <conner.smith@cachecounty.gov>

Dutson 2 Rezone

rosemary christiansen <rosechris8@yahoo.com>

Wed, Mar 4, 2026 at 11:44 PM

To: "conner.smith@cachecounty.gov" <conner.smith@cachecounty.gov>

Dear Planning Commission,

A major concern I have about this rezone, is the adverse effect this process has on the surrounding landowners. I realize sometimes a rezone may be initiated by a long-term landowner, but many times, like this particular one, is a good example of what happens. A parcel of land that has been agriculture for years comes for sale. The buyer buys it as such (A10) and sometimes pays a somewhat elevated price for farmland. More than what agriculture can sustain. Then the buyer in essence becomes a developer. They change the zone and attempt to cover their costs by selling off a couple of parcels. These sales go for close to residential prices, so property values all over the area are greatly increased. Property values have skyrocketed even out in our area. So, the surrounding property owners eventually sell for houses, not agriculture. Especially the last few years, Cache County is losing 1-2 thousand acres per year to development. It especially hits farmers that have been renting property for years. They are essentially priced out of being able to purchase property for a price that would enable them to stay in business.

I also have a request / suggestion. I wonder if it would be possible for the county to include in their code, that installation of electricity be underground. Some towns, cities, and areas are requiring that. Another way development like this, in areas that have no utilities, become a burden to adjacent landowners is the installation of overhead lines. Pivot and wheel move irrigation are not conducive to power poles. Working with Rocky Mountain to move a line is very costly and time consuming. We are continually trying to remove power poles, we surely would appreciate not having new ones show up.

Getting power to this proposed rezone, is going to negatively affect many people.

Thank you for your consideration.

Clair Christiansen



Conner Smith <conner.smith@cachecounty.gov>

Dutson 2 Rezone

Douglas Thorson <lordhelmet85@yahoo.com>
To: "devservices@cachecounty.gov" <devservices@cachecounty.gov>
Cc: "conner.smith@cachecounty.gov" <conner.smith@cachecounty.gov>

Wed, Mar 4, 2026 at 3:32 PM

Dear Planning commission,

As a citizen of Cache County and Newton City I wish to formally make know my concerns and objections to the proposed Dutson Rezone that is to be considered on March 05th of this year.

I attended the first request and was grateful for the careful thought and consideration that was given to the request, but more importantly I believe that the first opinion/denial was correct and in the best interest of Cache County and the general agricultural needs of the community.

My understanding of County Code is that the general plan is for "agricultural and ranching area's" be kept as such with some exceptions. The property in question to my understanding is that this particular piece of property does not fall within those exemptions. i.e. the nearest RU5 zone is over a mile to the south. Keeping the property in question out of the Urban Expansion Overlay.

One other concern I have it that the proposed property boundries would cut a small sliver of ground from the east side of the road and connect it to the west side of the road, providing the required 5 acre minimum. That would cause the acreage to be divided by a county roadway. Not a contiguas parcel of ground. That would seem to be more of an attempt to circumvent the requirements of County Code.

The precedent that could create is being watched by others that are hoping it will give them a loop hole to subdivide their farm/ranch ground for the soul purpose of financial gain and not the best use of valuable farm/ranch ground.

I also have concerns about utility's as there are none near the property, no power, water or other utilities. Drilling a well is an option but with the drought conditions that are present, i.e. Newton City attempting to find more municiple water sources, this could negatively impact existing water reserves and the ability to properly water crops in the area.

As a citizen of Newton and Cache County I publicly oppose this rezone for the stated reasons.

Thank you for your time and consideration.

Douglas Thorson
Newton, Utah

NEWTON TOWN CORPORATION

51 South Center
P.O. Box 146
Newton, UT 84327
(435)563-9283

Mayor
Craig Rigby

Council Members:
Steven Jenkins
Anzl Rhodes
Brandon Taylor
Jed Woodward

March 3, 2026

Subject: Opposition to the Proposed Dutson Rezone (Approx. 7850 N. 6400 W., Newton)

Dear Members of the Cache County Planning Commission,

As Mayor of the Town of Newton, I am writing to formally express our opposition to the proposed Dutson Rezone request to change approximately 15.12 acres from the Agricultural (A10) Zone to the Rural 5 (RU5) Zone. While we understand the applicant's interest in developing this property, the Town of Newton has several concerns regarding the potential impacts of this rezone. This request is inconsistent with the stated purpose of the RU-5 Zone, does not meet the intent of the County's updated zoning standards governing rural rezones, and undermines the long-term protection of agricultural land in Cache County.

The RU-5 zone is not intended as a default transition from agricultural zoning simply because development is requested. It is intended for areas where rural estate development is appropriate, sustainable, and supported by infrastructure. Rezoning productive A10 agricultural land without demonstrated infrastructure capacity or compatibility with surrounding agricultural operations conflicts with the stated purpose of the RU-5 zone.

Agricultural Preservation and Cumulative Impact

The A10 zone exists specifically to preserve viable agricultural land. Western Cache County remains one of the County's most productive agricultural regions. Rezoning this parcel:

- Contributes to incremental loss of agricultural acreage;
- Increases conflict between residential property owners and normal farming operations;
- Places additional demands on rural roads, emergency services, and utilities;
- Establishes precedent for additional similar rezone requests nearby.

When evaluated cumulatively, rural rezonings erode the agricultural base the County has historically sought to protect.

Roadway and Infrastructure Limitations

The primary access road serving this area requires substantial upgrades and widening, particularly along its shoulders. Current conditions do not safely or adequately support increased traffic volumes that would result from additional residential development and driveway access. Without necessary improvements, the rezone would place undue strain on existing infrastructure and create safety concerns for residents.

The 15.12 acres being requested for rezoning is not one parcel, it is two parcels divided by this road. This road has significant traffic in the summer with travel to and from Newton dam. An increased amount of driveway access allowed to this road could cause a hazard.

Water Resource and Well Impact Concerns

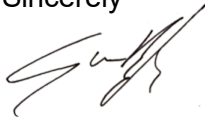
Of greatest concern is the continued approval of wells on the northwest side of the Bear River. This region already faces challenges with groundwater availability, and additional wells risk further depleting the local water table. Newton has struggled for years to secure reliable additional water sources, and allowing further well development in this area could have long-term negative impacts on both the town's ability to find additional water for growth within town and agriculture farmland surrounding this area. We strongly recommend that comprehensive hydrological studies be conducted before any further approvals are granted.

Conclusion

For these reasons, the Town of Newton respectfully requests that the Planning Commission deny the Dutson Rezone application until these critical issues, agricultural preservation, infrastructure adequacy, and water resource sustainability, are thoroughly addressed.

Thank you for your time and consideration of our position. We appreciate the opportunity to participate in this important planning process.

Sincerely

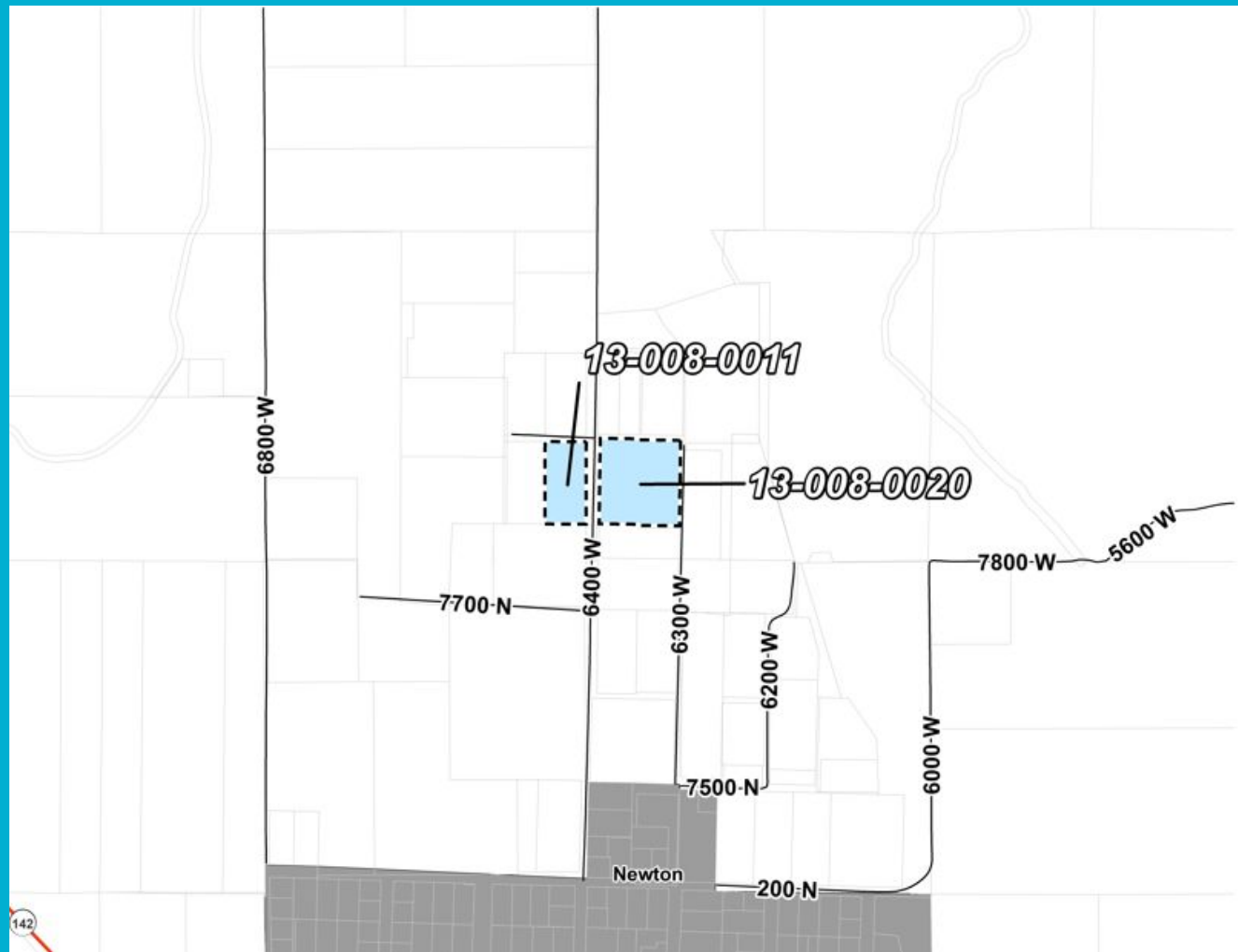


Craig Rigby
Mayor
Newton, UT

Dutson Rezone

Location:
North of
Newton

On the road to
Newton Dam



Currently used
for agriculture
purposes



Summary

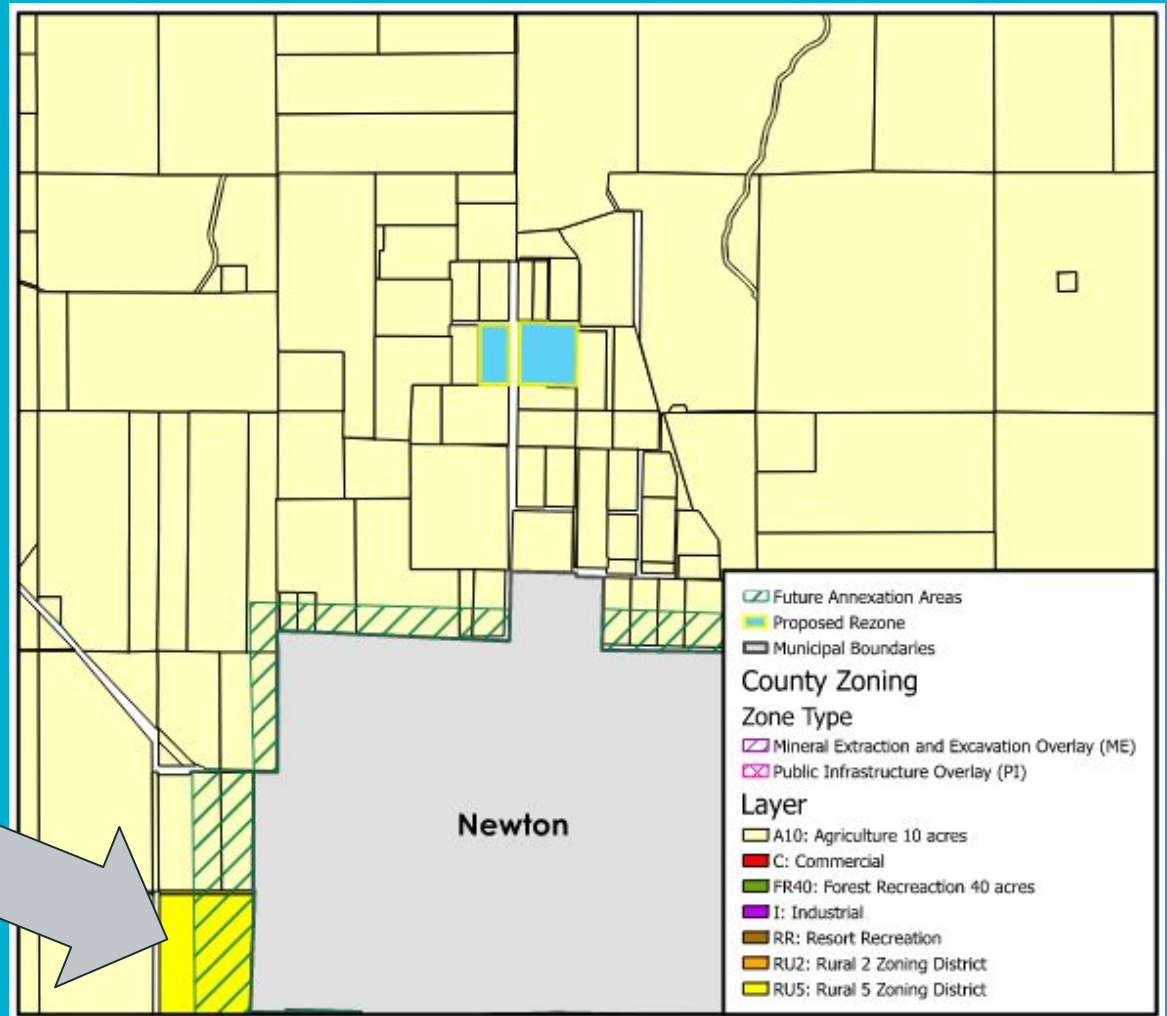
Rezone Request

- Previous Request:
 - Rezone 15.12 acres from Agricultural (A10) to Rural 2 (RU2)
 - Denied by CC January 2026
 - Located ~0.4 miles north of Newton boundary
 - Max. potential of 3 lots in the RU5 Zone
 - Nearest Rural 5 (RU5) Zone is approximately 1.16 miles southeast of the subject property (Cutler Valley Rezone - Ord 2022-12) on the southwest boundary of Newton
 - Not located within a future annexation area of a municipality
 - Newton Town is opposed to the rezone
-

Surrounding zoning is
A10 (Agricultural)

General Plan identifies
areas as “Agriculture &
Ranching” with
preferred densities of
no less than one unit
per 10 acres

Nearest RU5 - Cutler
Valley Rezone



Planning Commission recommendation

Public Hearing - March 5, 2026

Planning Commission recommended approval of the rezone to the County Council on a vote of **3-yea, 2-nay, 1 abstention.**

Conclusions:

- Rezone request meets the standards of the RU5 Zone:
 - Allows for residential development in a moderately dense pattern...that should be located and designed to not unreasonably impede adjacent agricultural uses, nor to unreasonably conflict with municipal development standards;
 - Zone is appropriately served by roads, utilities, and public services;
 - Is within a ½ mile of a municipal boundary and would result in 3 lots or less.



Hold a Public Hearing Ordinance 2026-14 – Dutson 2 Rezone

Agenda request submitted by: Brian Abbott, Director of Development Services –
Forwarded from the County Planning Commission

Assisting Department: Development Services

Requested Council meeting date: April 14th, 2026

Agenda Item Language: Hold a public hearing on April 14th, 2026, for Ordinance 2026-14 Dutson 2 Rezone – A request to rezone 15.12 acres, located at 7850 N. 6400 W., Newton, from the Agricultural (A10) Zone to the Rural 5 (RU5) Zone.

Action: Planning Commission – Recommendation of Approval (3-yea; 2-nay; 1 abstention)

Background: A request to rezone 15.12 acres, located at 7850 N. 6400 W., Newton, from the Agricultural (A10) Zone to the Rural 5 (RU5) Zone.

Fiscal Impact: N/A

Public Hearing Required: Rezone requests require a public hearing before the County Planning Commission (PC). This hearing was held on March 5th, 2026 and their recommendation to approve the rezone was made on March 5th, 2026.

No additional hearing is required under the requirements of the State Code, however, the Council has previously directed it is beneficial to rehear the public comment and hold an additional hearing before the Council. See attached for additional information.

County Staff Presenter: Brian Abbott, Director of Development Services

Presentation Time: 10 minutes.

County Staff Point of Contact: Conner Smith, Associate Planner

Legal Review: N/A

1 **Ord 2026-14**

2 **Dutson 2 Rezone**

3 **Amending the Cache County Zoning Map by rezoning 15.12 acres**
4 **from the Agricultural (A10) Zone to the Rural 5 (RU5) Zone**

5
6 **County Council action**

7 Hold a public hearing on April 14th, 2026.

8 If approved, the rezone will take effect 15 days from the date of approval.

9
10 **Planning Commission action**

11 Approval (3-yea; 2-nay; 1 abstention).

12 Public hearing held on March 5th, 2026.

13 Conclusion: Based on the findings of fact noted [in the staff report], the Dutson 2 rezone is
14 hereby recommended for approval to the County Council as follows:

- 15 1. This parcel meets the standards of the Rural 5 (RU5) Zone.
- 16 a. "To allow for residential development in a moderately dense pattern that can allow
17 for rural subdivisions, and to allow for clustering plans larger than a single parcel.
18 This type of development should be located and designed to not unreasonably
19 impede adjacent agricultural uses, nor to unreasonably conflict with the
20 development standards of adjacent municipalities."
 - 21 b. "To implement the policies of Cache countywide comprehensive plan, including
22 those regarding improved roadways, density based residential standards, clustering,
23 moderate income housing and municipality standards."
 - 24 c. "This zone must be appropriately served by suitable public roads, have access to the
25 necessary water and utilities, and have adequate provision of public services."
 - 26 d. "For properties to submit a rezone request for the RU5 zone, the nearest property
27 line of the parcel(s) under consideration must be within one half mile linear distance
28 from the borders of a municipality. However an applicant may submit a rezone
29 request if parcels are not within the required distance only if the maximum number
30 of lots that could be subdivided in the parcel(s) is 3 or less."
 - 31 i. The subject properties are located 0.39 miles to the north of Newton Town
32 and will have a maximum of three potential lots.
- 33

34 **Staff Report review by Director**

35 Brian Abbott

36
37 **Staff Report by County Planner**

38 Conner Smith

39

40

41 **General Description**

42 This ordinance amends the County Zoning Map by rezoning 15.12 acres, located at 7850 N.
43 6400 W., Newton, from the Agricultural (A10) Zone to the Rural 5 (RU5) Zone.

44

45 **Additional review materials included as part of Exhibit A**

46 Staff Report to Planning Commission – revised

Staff Report: Dutson 2 Rezone

5 March 2026

This staff report is an analysis of the application based on adopted county documents, standard county development practices, and available information. The report is to be used to review and consider the merits of the application. Additional information may be provided that supplements or amends this staff report.

Agent: Paul Dutson

Parcel ID#: 13-008-0011, -0020

Staff Recommendation: None

Type of Action: Legislative

Land Use Authority: Cache County Council

Location

Reviewed by Conner Smith

Project Address:

~7850 N. 6400 W.,
 Newton

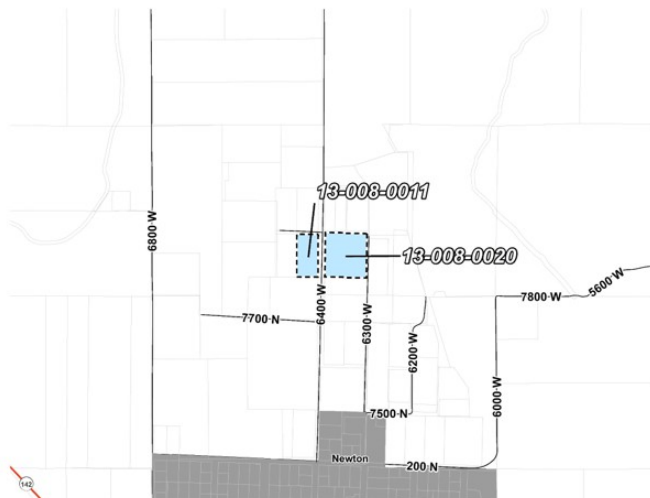
Acres: 15.12

Surrounding Uses:

North – Agricultural/Residential
 South – Agricultural
 East – Agricultural
 West – Agricultural

Current Zoning:
 Agricultural (A10)

Proposed Zoning:
 Rural 5 (RU5)



Findings of Fact

A. Request description

1. A request to rezone a total of 15.12 acres from the Agricultural (A10) Zone to the Rural 5 (RU5) Zone.
 - a. Parcel 13-008-0011 is in the Agricultural (A10) Zone and is 5.00 acres.
 - b. Parcel 13-008-0020 is in the Agricultural (A10) Zone and is 10.12 acres.
2. The maximum number of potential lots is three (3).
3. This rezone may allow the parcel to establish uses permitted in the Rural 5 (RU5) Zone.

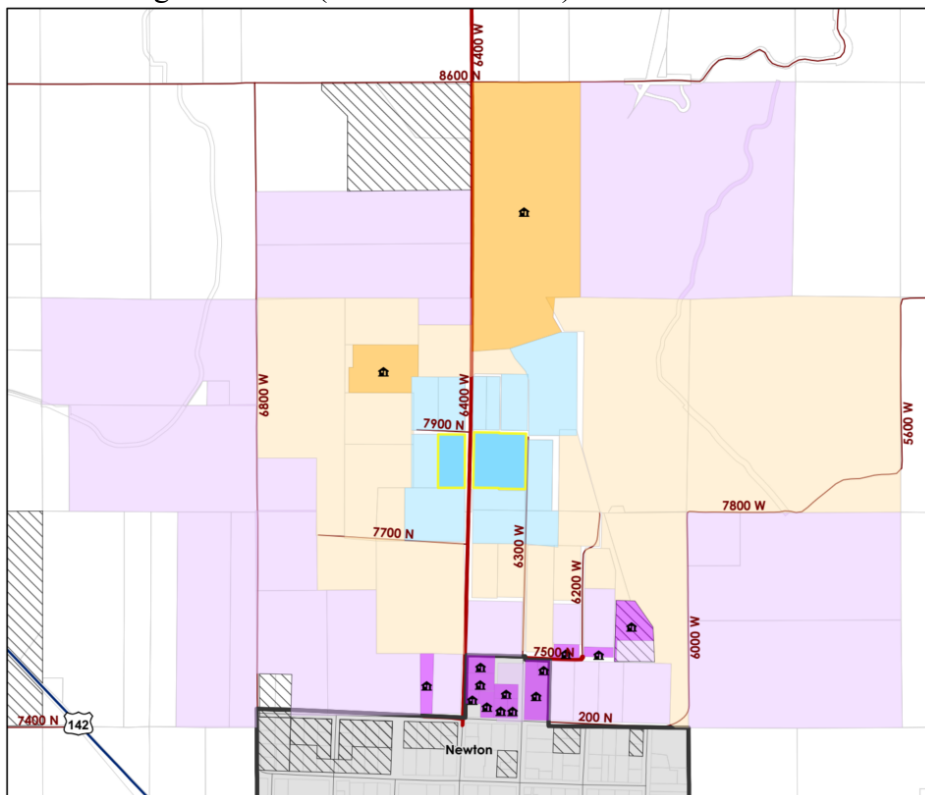
4. History:

- a.** In December of 2025 and January of 2026, these parcels went through the rezone application process to rezone 15.12 acres from the Agricultural (A10) Zone to the Rural 2 (RU2) Zone. That rezone request was recommended for denial by the Planning Commission at their December 4th, 2025 meeting and was then denied by the County Council at their January 27th, 2026 meeting. The applicant has now reapplied with the Dutson 2 rezone request.
- 5.** A rezone request is general in nature and is not tied to any proposed use. Any impacts related to permitted and conditional uses allowed within the Rural 5 (RU5) Zone will be addressed as part of each respective approval process required prior to site development activities.
- 6.** Staff has identified general information as pertains to the subject properties to assist the Planning Commission and County Council in arriving at a decision. This information is reflected in the attached map (Attachment A) and in the following text:

a. Land Use Context:

- i.** Parcel status: The properties do not match the configuration they had on August 8th, 2006. However, they are still legal.
 - 1.** Until June of 2025, the total acreage fell under Parcel 13-008-0011. However, as 6400 W. went through the middle of the property and the legal description included two parcels, it was determined by the Recorder’s Office that a non-contiguous split was warranted. This split resulted in 13-008-0011 being located on the west side of 6400 W. while 13-008-0020 is located on the east side. Additionally, the parcels were described separately in the legal description. Therefore, the split did not constitute an unpermitted lot split and did not restrict the parcels.

ii. Average Lot Size: (See Attachment A)



Average Parcel Size	
Adjacent Parcels	Without a Home: 6.9 Acres (13 Parcels)
¼ Mile Buffer	With a Home: 53.4 Acres (2 Parcels)
	Without a Home: 16.9 Acres (34 Parcels)
½ Mile Buffer	With a Home: 19.4 Acres (6 Parcels)
	Without a Home: 22.3 Acres (60 Parcels)

Inside of Newton Town, within the ½ Mile Buffer, 9 Parcels have homes (1.5 acres) while 1 Parcel (3 acres) does not.

iii. Schedule of Zoning Uses: The Rural 5 (RU5) Zone allows for a variety of uses with the approval of a zoning clearance and/or conditional use permit.

These uses include:

- Single Family Dwelling
- Foster Home
- Accessory Apartment
- Accessory/Agricultural Structures
- Home Based Business
- Seasonal Cabin
- Residential Living Facilities
- Home Based Kennel
- Bed and Breakfast Inn
- Public Uses
- Religious Meeting House
- Utility Facility, Distribution
- Utility Facility, Service
- Agricultural Production
- Farm Stand
- Boarding Facility
- Site Grading

iv. Adjacent Uses:

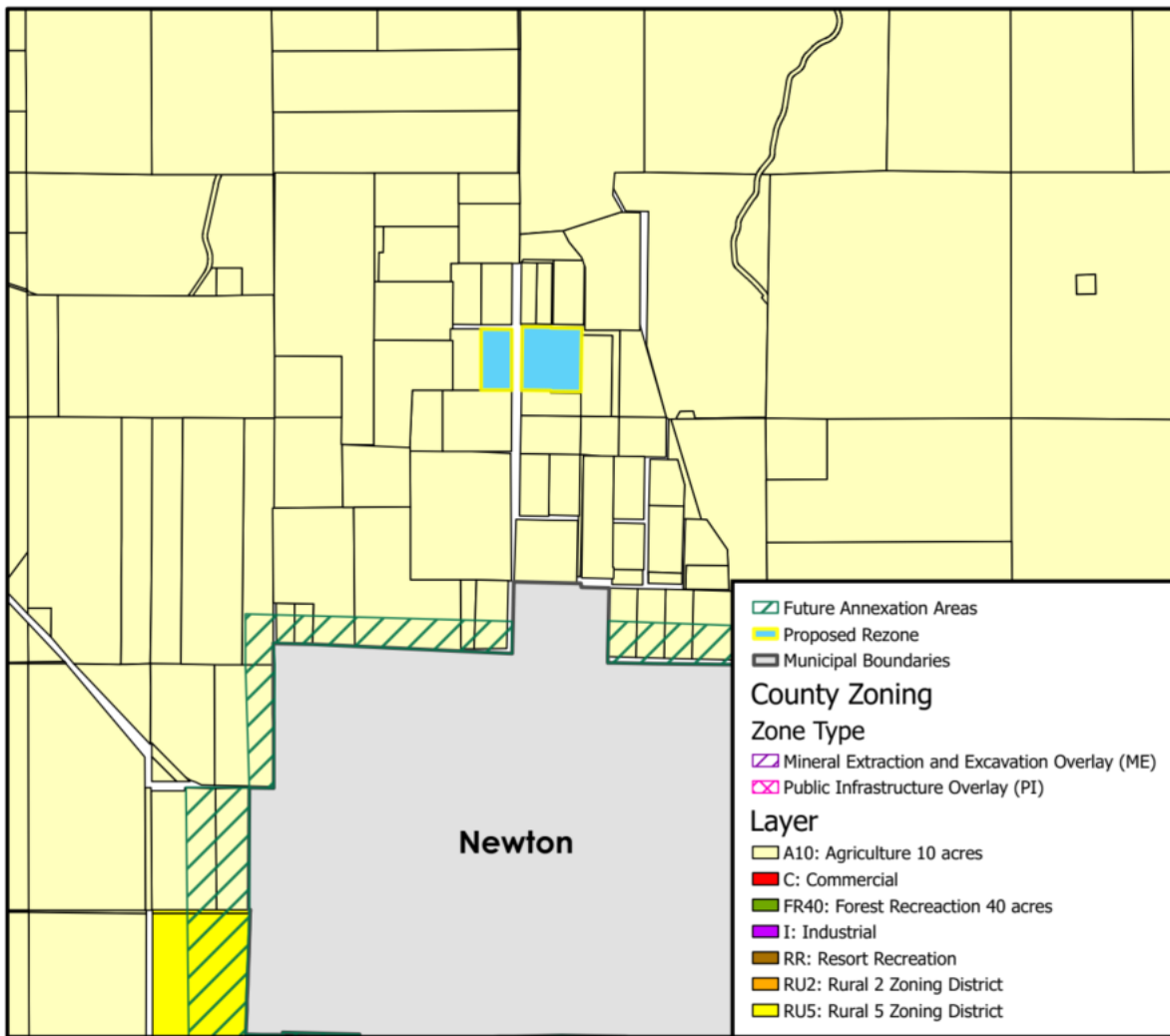
1. The properties to the north are a mix of residential and agricultural while properties to the east, south, and west are agricultural.

v. The nearest parcel in the County that is in the Rural 5 (RU5) Zone is located 1.16 miles to the southeast of the subject properties.

1. The Cutler Valley Rezone, located 1.16 miles to the southwest of the subject properties, was a request to rezone 65.72 acres from the Agricultural (A10) Zone to the Rural 5 (RU5) Zone and was approved by the County Council as Ordinance 2022-12.

vi. Annexation Areas:

1. The subject properties are not located in any future annexation area.



B. Ordinance—§12.02.010, §17.02.060; §17.08.030 [E]

7. As per §17.02.060, Establishment of Land Use Authority, the County Council is authorized to act as the Land Use Authority for this application.
8. The current County Land Use Ordinance does not specify appropriate locations for the Rural 5 (RU5) Zone but does contain general guidelines for its implementation. County Land Use Ordinance §17.08.030(A) identifies the purpose of the Rural 5 (RU5) Zone and includes the following:
 - a. “To allow for residential development in a moderately dense pattern that can allow for rural subdivisions, and to allow for clustering plans larger than a single parcel. This type of development should be located and designed to not unreasonably impede adjacent agricultural uses, nor to unreasonably conflict with the development standards of adjacent municipalities.”
 - b. “To implement the policies of Cache countywide comprehensive plan, including those regarding improved roadways, density based residential standards, clustering, moderate income housing and municipality standards.”
 - c. “This zone must be appropriately served by suitable public roads, have access to the necessary water and utilities, and have adequate provision of public services.”

- d. “For properties to submit a rezone request for the RU5 zone, the nearest property line of the parcel(s) under consideration must be within one half mile linear distance from the borders of a municipality. However an applicant may submit a rezone request if parcels are not within the required distance only if the maximum number of lots that could be subdivided in the parcel(s) is 3 or less.”

9. Chapter 4: Future Land Use Plan of the Cache County General Plan states:

- a. “The use of land is one of the most important and fundamental values for landowners, residents, civic leaders, and elected officials. This determines, in large measure, the future of Cache County. The Future Land Use Map represents the County’s collective vision of our desired future. It conveys the patterns and priorities of economic development and community character, the locations of neighborhoods and industries, and the preservation of natural, agricultural, and rural landscapes.”
- b. “The Future Land Use Plan is advisory and does not change the existing zoning of any property or the ability of landowners to continue existing legal uses consistent with the existing zoning or nonconforming uses. It serves as a starting point for conversations about regional initiatives and development proposals by illustrating how sometimes separate and uncoordinated activities can help or harm our desired future. The timing of future development will depend on a number of factors including choices made by individual landowners, aspirations of the community, and future availability of facilities and services.”

10. The future land use map (Attachment B) adopted as part of the Cache County General Plan identifies the area where the subject properties are located as “Agriculture and Ranching.” *Cache County General Plan, Chapter 4, Page 26*. This section states:

- a. Location: Private agriculture landscapes in the Cache Valley outside of municipalities.
- b. Example Areas: Most of the valley.
- c. Purpose and Character: Agricultural and rangeland uses on private lands under conservation easements (no public access) are expected to continue in the Valley. Separation from dense residential developments is advantageous. The agricultural landscape provides separation between adjacent municipalities and protects suitable soils.
- d. Preferred Land Uses: Agriculture, ranching, rural residential uses at densities of less than one unit per 10 acres, Conservation Easements (CEs) and conserved public lands, Agritourism.
- e. Secondary Land Uses: Industrial and Commercial uses directly supportive of agriculture (Processing, Packaging, Distribution), clustered subdivision developments, outdoor recreation, farm worker housing.
- f. Discouraged Uses: Residential developments at densities of greater than one unit per 10 acres if not in a clustered subdivision development, commercial office, commercial retail, flex office/industrial, heavy industrial.

11. The properties are not located in the Urban Expansion Overlay.

12. This proposed rezone meets the requirements of §17.08.030(B)(4) as the subject properties are located 0.39 miles to the north of Newton Town and has a maximum potential of three lots.

13. Consideration of impacts related to uses allowed within the Rural 5 (RU5) Zone will be addressed as part of each respective approval process required prior to site development activities.

C. Access—16.04.040 [A], 16.04.080 [E], Road Manual

14. §12.02.010 adopts the Manual of Roadway Design and Construction Standards (Road Manual) for roadway improvement requirements.

15. §16.02.010 Standards and Lot Size – All subdivisions must meet the minimum lot and development standards as outlined in each base zone of the Cache County Zoning Ordinance and within this title.
16. Table §17.10.040 Site Development Standards – Minimum lot frontage required in the Rural 5 (RU5) Zone is 90’.
17. §17.07.040 General Definitions – Lot/Parcel Frontage: that portion of a development site that abuts a public or private roadway. For the purposes of determining setback requirements on corner lots, all sides of a lot adjacent to a roadway shall be considered frontage
18. §16.04.040 [A] Roads – All roads must be designed and constructed in accordance with Title 12 of the County Code.
19. §12.02.010 Roadway Standards – Requirements for roadway improvement are provided in the current Manual of Roadway Design and Construction Standards (Road Manual).
20. Roadway Functional Classification:
 - a. Major Local (ML): Major local roads serve a dual function of providing access to properties that abut the road as well as providing through or connection service between higher road classification facilities. Major local roads may have significant local continuity and may operate at relatively high speeds. Because of the possibility of 2.0 Roadway Design (2021) | Roadway Manual 10 through traffic, a meaningful segment of traffic on major local roads may include drivers who are unfamiliar with the roads. Traffic on major local roads is largely composed of passenger vehicles or other smaller vehicle types. Where a significant proportion of traffic is trucks or other heavy vehicles, additional design considerations will be required.
 - b. Minor Local (L): Minor local roads serve almost exclusively to provide access to properties adjacent to the road. Minor local roads generally serve residential or other noncommercial land uses. Many minor local roads are cul-de-sacs or loop roads with no through continuity. The length of minor local roads is typically short. Because the sole function of local roads is to provide local access, such roads are used predominantly by drivers who are familiar with them.
21. A basic review of the access to the subject properties identifies the following:
 - a. The properties have access to 6400 West and 7900 North
22. 6400 West:
 - a. Between the subject parcels, 6400 West is a County road and is classified as a Major Local.
 - b. Provides access to agricultural and residential properties and provides through access to SR-142 and Newton Dam.
 - c. Is maintained by the County year round and has a speed limit of 40 miles per hour.
 - d. Has an existing width of 20 feet, a 66-foot right-of-way, no paved shoulder, a 0 to 1-foot gravel shoulder, a 10-foot clear zone, and is paved.
 - e. Is considered substandard as to paved shoulder and gravel shoulder.

Frontage Road – 6400 West			
Functional Classification	Major Local	Summer Maintenance	Yes
Speed Limit	40 MPH	Winter Maintenance	Yes
Dedicated ROW	Yes	Municipal Boundary	No

Analysis of Roadway – 6400 West			
Roadway Element	Existing Width (ft.)	Required Width (ft.)	Comments or Findings
Travel Lanes	20	10	OK
Right-of-Way	66	66	OK
Paved Shoulder	0	2	Substandard
Gravel Shoulder	0-1	4	Substandard
Clear Zone (4:1)	10	10	OK
Material	Paved	Paved	OK
Structural			Visually OK

Minimum Access Spacing Standard (Feet)			
Classification	Public/Private Roads	Commercial	Residential/Farm
Major Local	300	150	10
<i>1. Driveways for all uses except single-family homes shall not be closer than eight (8) feet to an adjacent interior property line. Single-family homes may be granted with two (2) feet of the property line.</i>			



Figure 1 – 6400 West looking north along property frontage.



Figure 2 – 6400 West looking south along property frontage.

23. 7900 North:

- a. To the north of parcel 13-008-0011, 7900 North is a County road and is classified as a Minor Local.
- b. Provides access to agricultural properties and a single residential property.
- c. Is maintained by the County in the summer only and has a speed limit of 40 miles per hour.
- d. Has an existing width of 15 feet, a 50-foot right-of-way, no paved shoulder, no clear shoulder, no clear zone, and is gravel.
- e. Is considered substandard as to travel lanes, right-of-way, paved shoulder, gravel shoulder, clear zone, and material.

Frontage Road – 7900 North			
Functional Classification	Minor Local	Summer Maintenance	Yes
Speed Limit	40 MPH	Winter Maintenance	No
Dedicated ROW	Yes	Municipal Boundary	No

Analysis of Roadway – 7900 West			
Roadway Element	Existing Width (ft.)	Required Width (ft.)	Comments or Findings
Travel Lanes	15	10	Substandard
Right-of-Way	50	66	Substandard
Paved Shoulder	0	2	Substandard
Gravel Shoulder	0	4	Substandard
Clear Zone (4:1)	NA	10	Substandard
Material	Gravel	Paved	Substandard
Structural			Substandard

Minimum Access Spacing Standard (Feet)			
Classification	Public/Private Roads	Commercial	Residential/Farm
Major Local	300	NA	10
<i>1. Driveways for all uses except single-family homes shall not be closer than eight (8) feet to an adjacent interior property line. Single-family homes may be granted with two (2) feet of the property line.</i>			



Figure 3 – 7900 North looking west along property frontage.

D. Service Provisions:

- 24. §16.04.080 [C] Fire Control – The County Fire District did not have any comments or concerns regarding this rezone. Any future development on the properties must be reevaluated and may require improvements based on the location of the proposed access and development.
- 25. §16.04.080 [F] Solid Waste Disposal – Applicant must work with Waste Management for solid waste disposal.

E. Public Notice and Comment—§17.02.040 Notice of Meetings

- 26. A revised public notice was posted online to the Utah Public Notice Website on 26 February 2026.
- 27. Revised notices were posted in three public places on 26 February 2026.
- 28. Notices were mailed to all property owners within 300 feet on 20 February 2026.
- 29. A revised meeting agenda was posted to the County website on 26 February 2026.
- 30. At the time of writing the staff report, one written public comment regarding this proposal has been received by the Development Services Office.

Conclusion

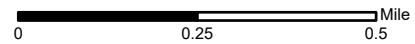
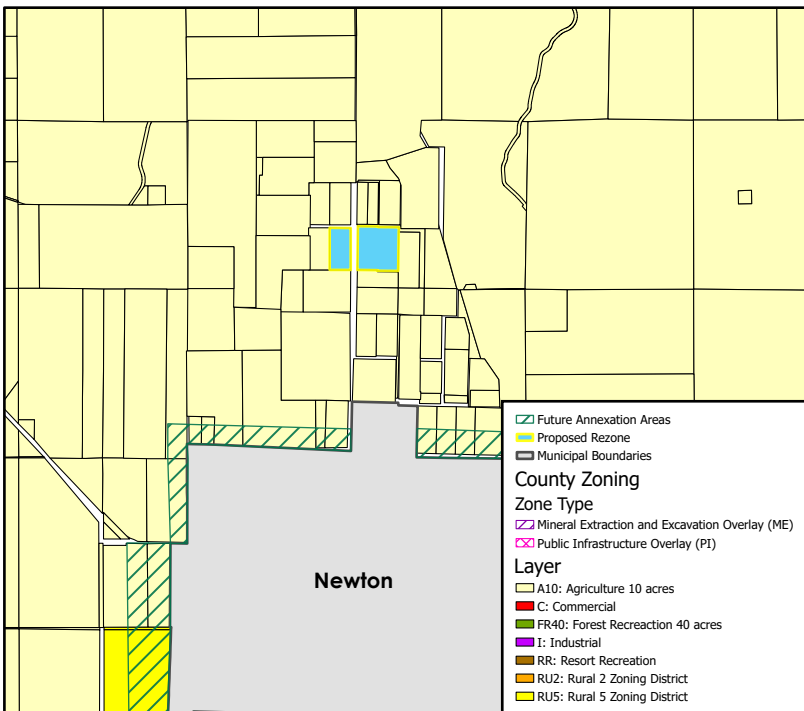
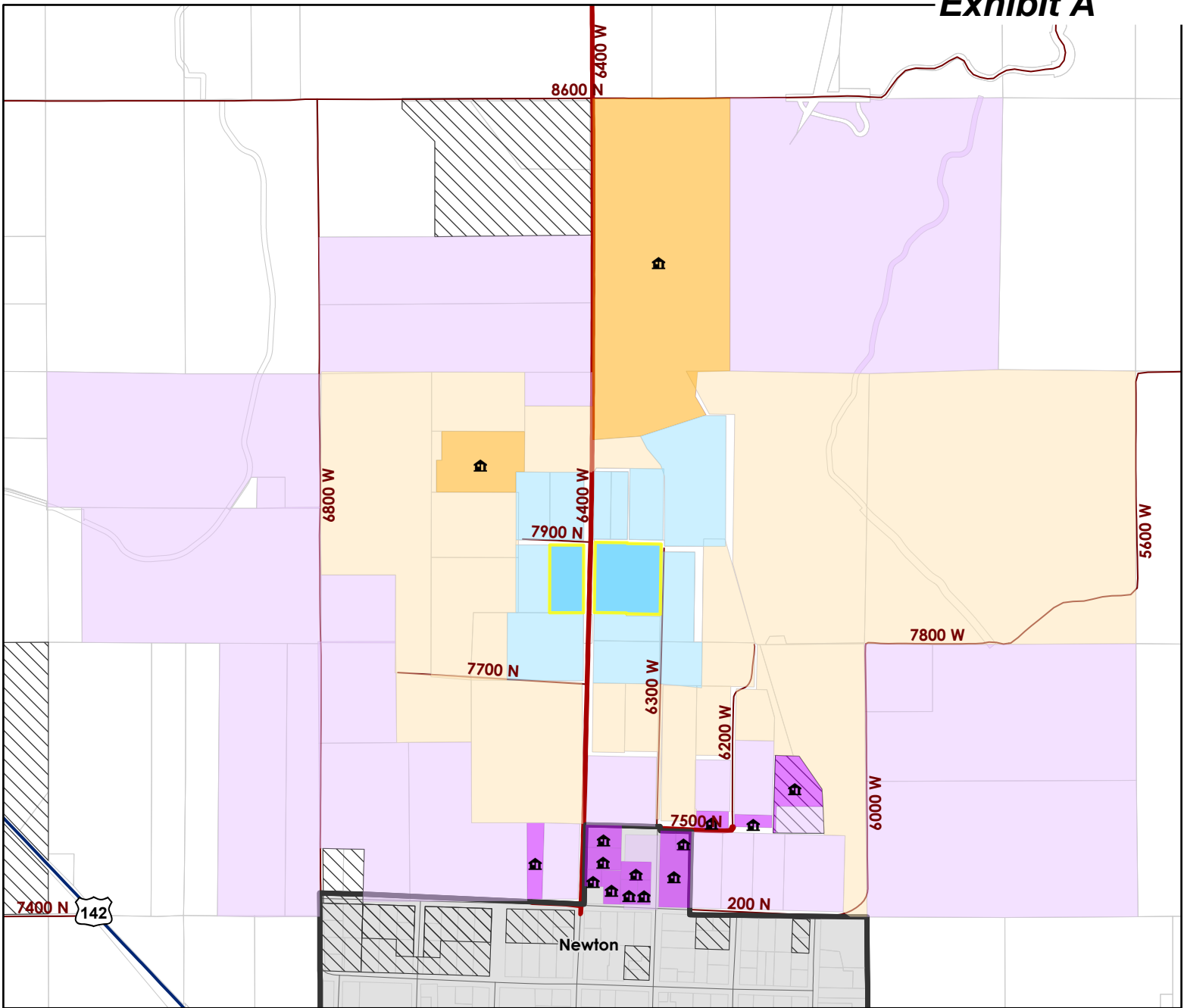
The Dutson 2 rezone, a request to rezone 15.12 acres from the Agricultural (A10) Zone to the Rural 5 (RU5) Zone has been reviewed in conformance with Title 17 of the Cache County Land Use Ordinance and the County Manual of Roadway Design and Construction Standards. Staff has not made a recommendation based on the findings of fact identified above and any others identified at the public hearing. Although Staff has not made a recommendation for approval or denial, they can help Planning Commission draft a recommendation to County Council.

Planning Commission Conclusion

Based on the findings of fact noted herein, the Dutson 2 rezone is hereby recommended for approval to the County Council as follows:

1. This parcel meets the standards of the Rural 5 (RU5) Zone.
 - a. “To allow for residential development in a moderately dense pattern that can allow for rural subdivisions, and to allow for clustering plans larger than a single parcel. This type of development should be located and designed to not unreasonably impede adjacent agricultural uses, nor to unreasonably conflict with the development standards of adjacent municipalities.”
 - b. “To implement the policies of Cache countywide comprehensive plan, including those regarding improved roadways, density based residential standards, clustering, moderate income housing and municipality standards.”
 - c. “This zone must be appropriately served by suitable public roads, have access to the necessary water and utilities, and have adequate provision of public services.”
 - d. “For properties to submit a rezone request for the RU5 zone, the nearest property line of the parcel(s) under consideration must be within one half mile linear distance from the borders of a municipality. However an applicant may submit a rezone request if parcels are not within the required distance only if the maximum number of lots that could be subdivided in the parcel(s) is 3 or less.”
 - i. The subject properties are located 0.39 miles to the north of Newton Town and will have a maximum of three potential lots.

**ATTACHMENT
A**



Legend

- Proposed Rezone
- Municipal Boundaries
- Subdivisions
- Parcels
- Winter Maintenance
- County Roads
- Highways

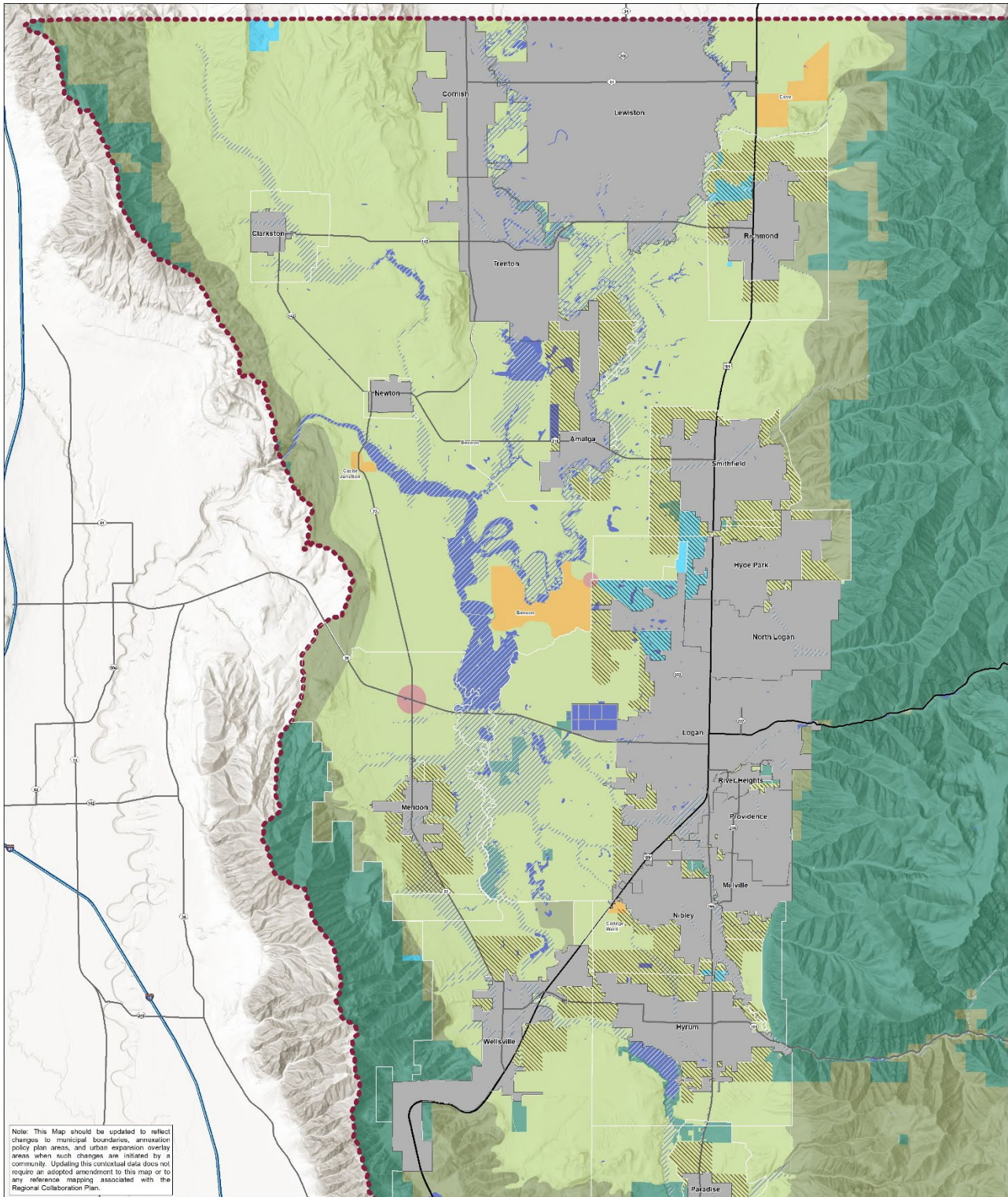
Average Parcel Size

Adjacent Parcels	Without a Home: 6.9 Acres (13 Parcels)
1/4 Mile Buffer	With a Home: 53.4 Acres (2 Parcels)
	Without a Home: 16.9 Acres (34 Parcels)
1/2 Mile Buffer	With a Home: 19.4 Acres (6 Parcels)
	With a Home in Newton Town: 1.5 Acres (9 Parcels)
	Without a Home: 22.3 Acres (60 Parcels)
	Without a Home in Newton Town: 3 Acres (1 Parcel)

- Future Annexation Areas
 - Proposed Rezone
 - Municipal Boundaries
- County Zoning**
- Zone Type**
- A10: Agriculture 10 acres
 - C: Commercial
 - FR40: Forest Recreation 40 acres
 - I: Industrial
 - RR: Resort Recreation
 - RU2: Rural 2 Zoning District
 - RU5: Rural 5 Zoning District



ATTACHMENT B



Note: This Map should be updated to reflect changes to municipal boundaries, annexation policy plan areas, and urban expansion overlay areas when such changes are initiated by a community. Updating this cartographic data does not require an adopted amendment to this map or to any reference mapping associated with the Regional Collaboration Plan.

Water Bodies	Urban Expansion Overlay	Agriculture and Ranching
100 Year Floodplain	Retail Commercial	Mountain Rural and Conservation
Municipalities	Rural Community	Forest and Natural Resource
Annexation Policy Plan Areas	Industrial and Mineral Extraction	

Cache County Future Land Use Map

Disclaimer: This map is illustrative and for advisory purposes only. This is not a regulatory or zoning document, and locations are generalized to illustrate concepts.

Date: February 28, 2023



PUBLIC COMMENTS



Conner Smith <conner.smith@cachecounty.gov>

Fw: Dutson 2 Rezone

rosemary christiansen <rosechris8@yahoo.com>
To: "conner.smith@cachecounty.gov" <conner.smith@cachecounty.gov>

Wed, Mar 4, 2026 at 11:23 AM

Dear Planning Commission.

I appreciate being able to raise a few concerns I have associated with the Dutson 2 rezone request. Where in they are requesting the rezone of 15.12 acres to the RU5 zone.

First off, I agree with Option 1 of the staff recommendation. That this is not consistent with the Cache County General Plan. Specifically that the "Agricultural and Ranching" area that this is in, places an emphasis on the current use of all surrounding parcels. The RU5 zone does not prioritize that use. Also the nearest RU5 zone is over a mile away, on the south side of Newton.

These parcels are not in the Urban Expansion Overlay.

A big concern I have is the precedent it would set. Currently after leaving the town boundary travelling north, it's basically a totally agricultural setting. Having a house on every 5 acre parcel for a mile and a half stretch, is not the goal or desire of the people in this area. It is not the vision of the County General Plan. Also a major concern I have it states that in the RU5 zone, only 90' of frontage is required.. Having 5 acre parcels, with only 90' of frontage, could make for some pretty interesting parcels.

The County Land Use Ordinance says a RU5 must be appropriately served by suitable public roads, and have access to necessary water and utilities. These parcels do not have such services.

As mentioned in the staff report, 6400 West is very substandard, and is only getting worse. There are 6" to 8" drop offs all along the way, especially on the east side. There is not shoulder at all. As stated in the staff report, 7900 north is also very substandard. Since there is no power, or culinary water in the area, wells would be required. The county is still trying to determine just where we sit as far as water goes. Currently there is a major concern for water on the west side. And various ideas are being presented to help solve that problem. It would be very prudent to get a better determination before allowing development that would be detrimental. Having water for our crops is a major concern in our area. This year especially. Newton Dam is currently getting close to 35% full, but with very limited snow pack, our current outlook is a bit tight.

If our goal in the Cache County General Plan is to continue to promote agriculture, while still being able to allow desired growth, maintaining the Agricultural A10 Zone in this area, would seem to be a better fit.

Thank you very much for your consideration.

Clair Christiansen



Conner Smith <conner.smith@cachecounty.gov>

Dutson 2 Rezone

rosemary christiansen <rosechris8@yahoo.com>

Wed, Mar 4, 2026 at 11:44 PM

To: "conner.smith@cachecounty.gov" <conner.smith@cachecounty.gov>

Dear Planning Commission,

A major concern I have about this rezone, is the adverse effect this process has on the surrounding landowners. I realize sometimes a rezone may be initiated by a long-term landowner, but many times, like this particular one, is a good example of what happens. A parcel of land that has been agriculture for years comes for sale. The buyer buys it as such (A10) and sometimes pays a somewhat elevated price for farmland. More than what agriculture can sustain. Then the buyer in essence becomes a developer. They change the zone and attempt to cover their costs by selling off a couple of parcels. These sales go for close to residential prices, so property values all over the area are greatly increased. Property values have skyrocketed even out in our area. So, the surrounding property owners eventually sell for houses, not agriculture. Especially the last few years, Cache County is losing 1-2 thousand acres per year to development. It especially hits farmers that have been renting property for years. They are essentially priced out of being able to purchase property for a price that would enable them to stay in business.

I also have a request / suggestion. I wonder if it would be possible for the county to include in their code, that installation of electricity be underground. Some towns, cities, and areas are requiring that. Another way development like this, in areas that have no utilities, become a burden to adjacent landowners is the installation of overhead lines. Pivot and wheel move irrigation are not conducive to power poles. Working with Rocky Mountain to move a line is very costly and time consuming. We are continually trying to remove power poles, we surely would appreciate not having new ones show up.

Getting power to this proposed rezone, is going to negatively affect many people.

Thank you for your consideration.

Clair Christiansen



Conner Smith <conner.smith@cachecounty.gov>

Dutson 2 Rezone

Douglas Thorson <lordhelmet85@yahoo.com>

Wed, Mar 4, 2026 at 3:32 PM

To: "devservices@cachecounty.gov" <devservices@cachecounty.gov>

Cc: "conner.smith@cachecounty.gov" <conner.smith@cachecounty.gov>

Dear Planning commission,

As a citizen of Cache County and Newton City I wish to formally make know my concerns and objections to the proposed Dutson Rezone that is to be considered on March 05th of this year.

I attended the first request and was grateful for the careful thought and consideration that was given to the request, but more importantly I believe that the first opinion/denial was correct and in the best interest of Cache County and the general agricultural needs of the community.

My understanding of County Code is that the general plan is for "agricultural and ranching area's" be kept as such with some exceptions. The property in question to my understanding is that this particular piece of property does not fall within those exemptions. i.e. the nearest RU5 zone is over a mile to the south. Keeping the property in question out of the Urban Expansion Overlay.

One other concern I have it that the proposed property boundries would cut a small sliver of ground from the east side of the road and connect it to the west side of the road, providing the required 5 acre minimum. That would cause the acreage to be divided by a county roadway. Not a contiguas parcel of ground. That would seem to be more of an attempt to circumvent the requirements of County Code.

The precedent that could create is being watched by others that are hoping it will give them a loop hole to subdivide their farm/ranch ground for the soul purpose of financial gain and not the best use of valuable farm/ranch ground.

I also have concerns about utility's as there are none near the property, no power, water or other utilities. Drilling a well is an option but with the drought conditions that are present, i.e. Newton City attempting to find more municiple water sources, this could negatively impact existing water reserves and the ability to properly water crops in the area.

As a citizen of Newton and Cache County I publicly oppose this rezone for the stated reasons.

Thank you for your time and consideration.

Douglas Thorson
Newton, Utah

NEWTON TOWN CORPORATION

51 South Center
P.O. Box 146
Newton, UT 84327
(435)563-9283

Mayor
Craig Rigby

Council Members:
Steven Jenkins
Anzl Rhodes
Brandon Taylor
Jed Woodward

March 3, 2026

Subject: Opposition to the Proposed Dutson Rezone (Approx. 7850 N. 6400 W., Newton)

Dear Members of the Cache County Planning Commission,

As Mayor of the Town of Newton, I am writing to formally express our opposition to the proposed Dutson Rezone request to change approximately 15.12 acres from the Agricultural (A10) Zone to the Rural 5 (RU5) Zone. While we understand the applicant's interest in developing this property, the Town of Newton has several concerns regarding the potential impacts of this rezone. This request is inconsistent with the stated purpose of the RU-5 Zone, does not meet the intent of the County's updated zoning standards governing rural rezones, and undermines the long-term protection of agricultural land in Cache County.

The RU-5 zone is not intended as a default transition from agricultural zoning simply because development is requested. It is intended for areas where rural estate development is appropriate, sustainable, and supported by infrastructure. Rezoning productive A10 agricultural land without demonstrated infrastructure capacity or compatibility with surrounding agricultural operations conflicts with the stated purpose of the RU-5 zone.

Agricultural Preservation and Cumulative Impact

The A10 zone exists specifically to preserve viable agricultural land. Western Cache County remains one of the County's most productive agricultural regions. Rezoning this parcel:

- Contributes to incremental loss of agricultural acreage;
- Increases conflict between residential property owners and normal farming operations;
- Places additional demands on rural roads, emergency services, and utilities;
- Establishes precedent for additional similar rezone requests nearby.

When evaluated cumulatively, rural rezonings erode the agricultural base the County has historically sought to protect.

Roadway and Infrastructure Limitations

The primary access road serving this area requires substantial upgrades and widening, particularly along its shoulders. Current conditions do not safely or adequately support increased traffic volumes that would result from additional residential development and driveway access. Without necessary improvements, the rezone would place undue strain on existing infrastructure and create safety concerns for residents.

The 15.12 acres being requested for rezoning is not one parcel, it is two parcels divided by this road. This road has significant traffic in the summer with travel to and from Newton dam. An increased amount of driveway access allowed to this road could cause a hazard.

Water Resource and Well Impact Concerns

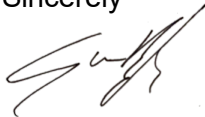
Of greatest concern is the continued approval of wells on the northwest side of the Bear River. This region already faces challenges with groundwater availability, and additional wells risk further depleting the local water table. Newton has struggled for years to secure reliable additional water sources, and allowing further well development in this area could have long-term negative impacts on both the town's ability to find additional water for growth within town and agriculture farmland surrounding this area. We strongly recommend that comprehensive hydrological studies be conducted before any further approvals are granted.

Conclusion

For these reasons, the Town of Newton respectfully requests that the Planning Commission deny the Dutson Rezone application until these critical issues, agricultural preservation, infrastructure adequacy, and water resource sustainability, are thoroughly addressed.

Thank you for your time and consideration of our position. We appreciate the opportunity to participate in this important planning process.

Sincerely

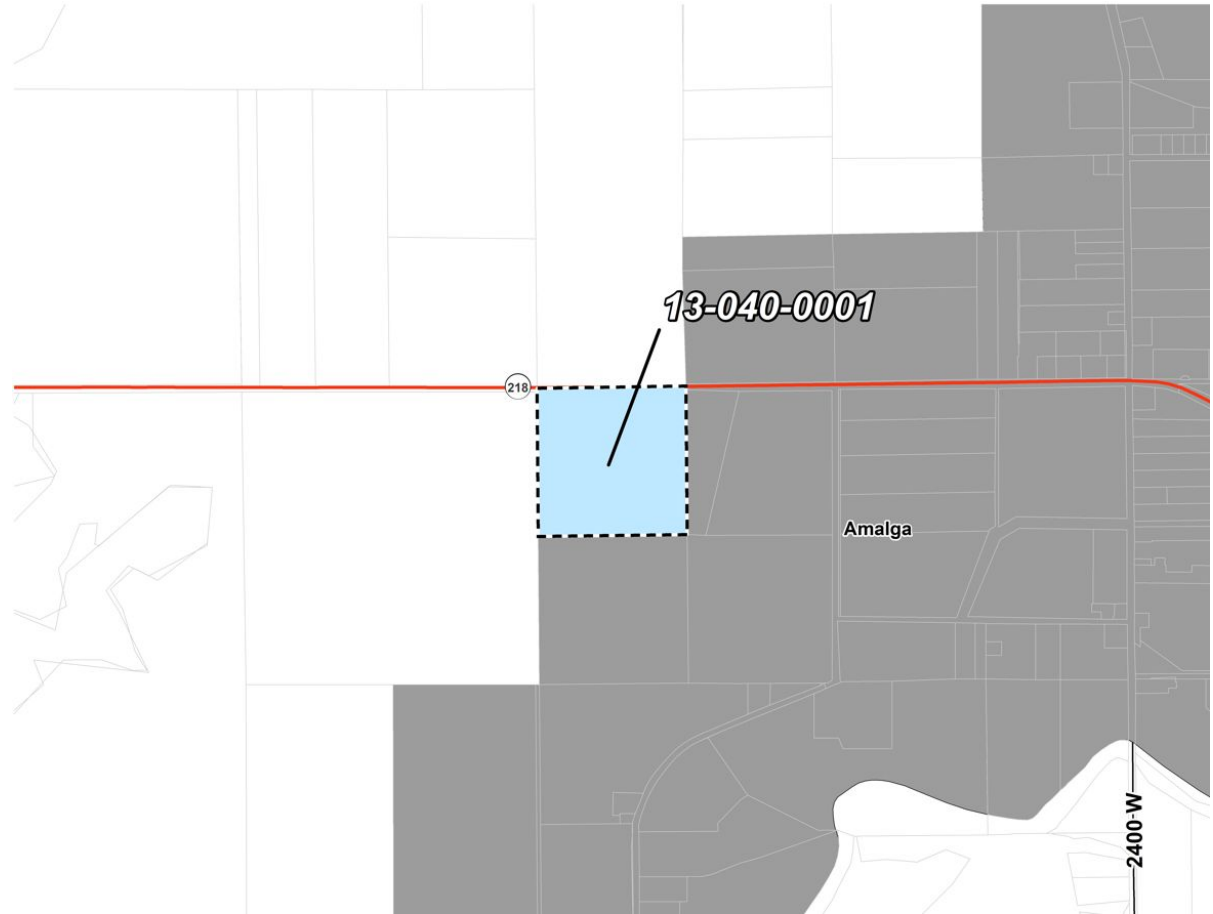


Craig Rigby
Mayor
Newton, UT

40 Acre Industrial Rezone

Rezone Request:

- 40 acre property located immediately adjacent to Amalga
- Request to rezone from Agricultural (A10) to Industrial (I)





Summary

Rezone Request

- Rezone 40 acres from Agricultural (A10) to Industrial (I)
 - Located along SR 218, a UDOT facility
 - Adjacent uses are agricultural on the east, west, and south sides and the Schreiber ponds are across the road to the north.
 - Nearest Industrial (I) Zone in the County is located 3.56 miles away (south of Smithfield)
 - Adjacent properties in Amalga zoned Light Industrial
 - Amalga does not want to annex - providing services would be costly
-

Planning Commission recommendation

Public Hearing - March 5, 2026

Planning Commission recommended **denial** to the County Council on a vote of 6-yees, 0-nays

Conclusions:

- Property is inconsistent with the General Plan that identifies this property as having a future land use of Agriculture & Ranching
- The nearest parcel zoned Industrial is 3.56 miles away (south of Smithfield)



Hold a Public Hearing

Ordinance 2026-15 – 40 Acre Industrial Rezone

Agenda request submitted by: Brian Abbott, Director of Development Services –
Forwarded from the County Planning Commission

Assisting Department: Development Services

Requested Council meeting date: April 14th, 2026

Agenda Item Language: Hold a public hearing on April 14th, 2026, for Ordinance 2026-15 40 Acre Industrial Rezone – A request to rezone 40.00 acres, located at 3100 W. 6200 N., Amalga, from the Agricultural (A10) Zone to the Industrial (I) Zone.

Action: Planning Commission – Recommendation of Denial (6-yea; 0-nay)

Background: A request to rezone 40.00 acres, located at 3100 W. 6200 N., Amalga, from the Agricultural (A10) Zone to the Industrial (I) Zone.

Fiscal Impact: N/A

Public Hearing Required: Rezone requests require a public hearing before the County Planning Commission (PC). This hearing was held on March 5th, 2026 and their recommendation to deny the rezone was made on March 5th, 2026.

No additional hearing is required under the requirements of the State Code, however, the Council has previously directed it is beneficial to rehear the public comment and hold an additional hearing before the Council. See attached for additional information.

County Staff Presenter: Brian Abbott, Director of Development Services

Presentation Time: 10 minutes.

County Staff Point of Contact: Conner Smith, Associate Planner

Legal Review: N/A

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Ord 2026-15
40 Acre Industrial Rezone
Amending the Cache County Zoning Map by rezoning 40.00 acres
from the Agricultural (A10) Zone to the Industrial (I) Zone

County Council action

Hold a public hearing on April 14th, 2026.

If approved, the rezone will take effect 15 days from the date of approval.

Planning Commission action

Denial (6-yea; 0-nay).

Public hearing held on March 5th, 2026.

Conclusion: Based on the findings of fact noted [in the staff report], the 40 Acre Industrial rezone is hereby recommended for approval to the County Council as follows:

1. The rezone is partially inconsistent with the Cache County General Plan:
 - a. The “Agriculture and Ranching” area places an emphasis on agriculture related activities. The Industrial (I) Zone has fewer agricultural related use types than the Agricultural (A10) Zone.
2. The nearest parcel in the Industrial (I) Zone is located 3.56 miles to the south-east of the subject property.

Staff Report review by Director

Brian Abbott

Staff Report by County Planner

Conner Smith

General Description

A request to rezone 40.00 acres, located at 3100 W. 6200 N., Amalga, from the Agricultural (A10) Zone to the Industrial (I) Zone.

Additional review materials included as part of Exhibit A

Staff Report to Planning Commission – revised

Staff Report: 40 Acre Industrial Rezone

5 March 2026

This staff report is an analysis of the application based on adopted county documents, standard county development practices, and available information. The report is to be used to review and consider the merits of the application. Additional information may be provided that supplements or amends this staff report.

Agent: Dakota Bodily

Parcel ID#: 13-040-0001

Staff Recommendation: None

Type of Action: Legislative

Land Use Authority: Cache County Council

Location

Reviewed by Conner Smith

Project Address:

3100 W. 6200 N.,
Amalga

Acres: 40.00

Surrounding Uses:

North – Agricultural/Industrial

South – Agricultural/Amalga

East – Agricultural/Amalga

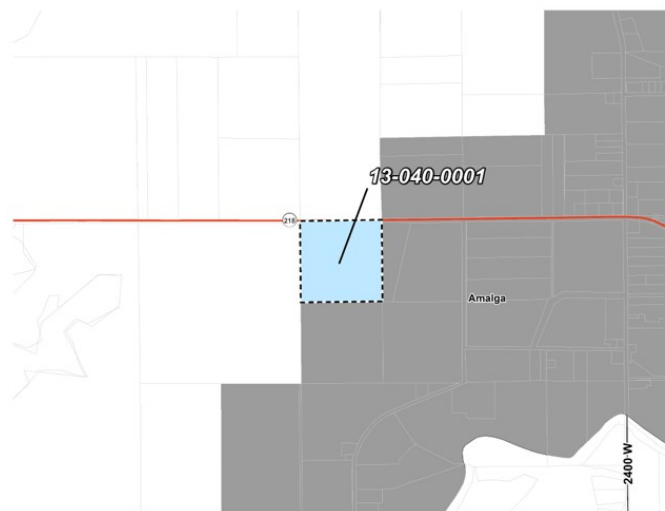
West – Agricultural

Current Zoning:

Agricultural (A10)

Proposed Zoning:

Industrial (I)



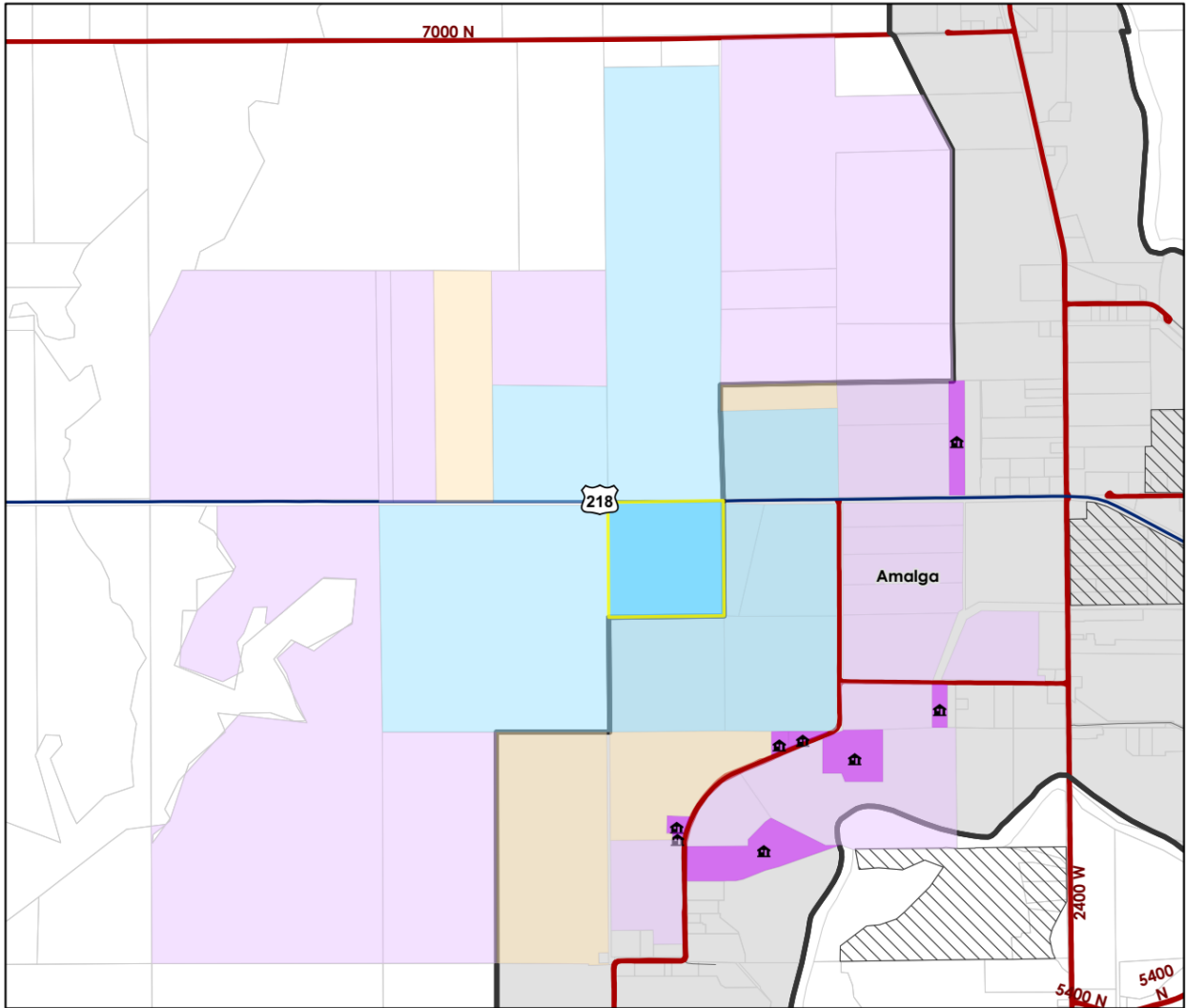
Findings of Fact

A. Request description

1. A request to rezone 40.00 acres from the Agricultural (A10) Zone to the Industrial (I) Zone.
2. This rezone may allow the parcel to establish uses permitted in the Industrial (I) Zone.
3. A rezone request is general in nature and is not tied to any proposed use. Any impacts related to permitted and conditional uses allowed within the Industrial (I) Zone will be addressed as part of each respective approval process required prior to site development activities.
4. Staff has identified general information as pertains to the subject property to assist the Planning Commission and County Council in arriving at a decision. This information is reflected in the attached map (Attachment A) and in the following text:

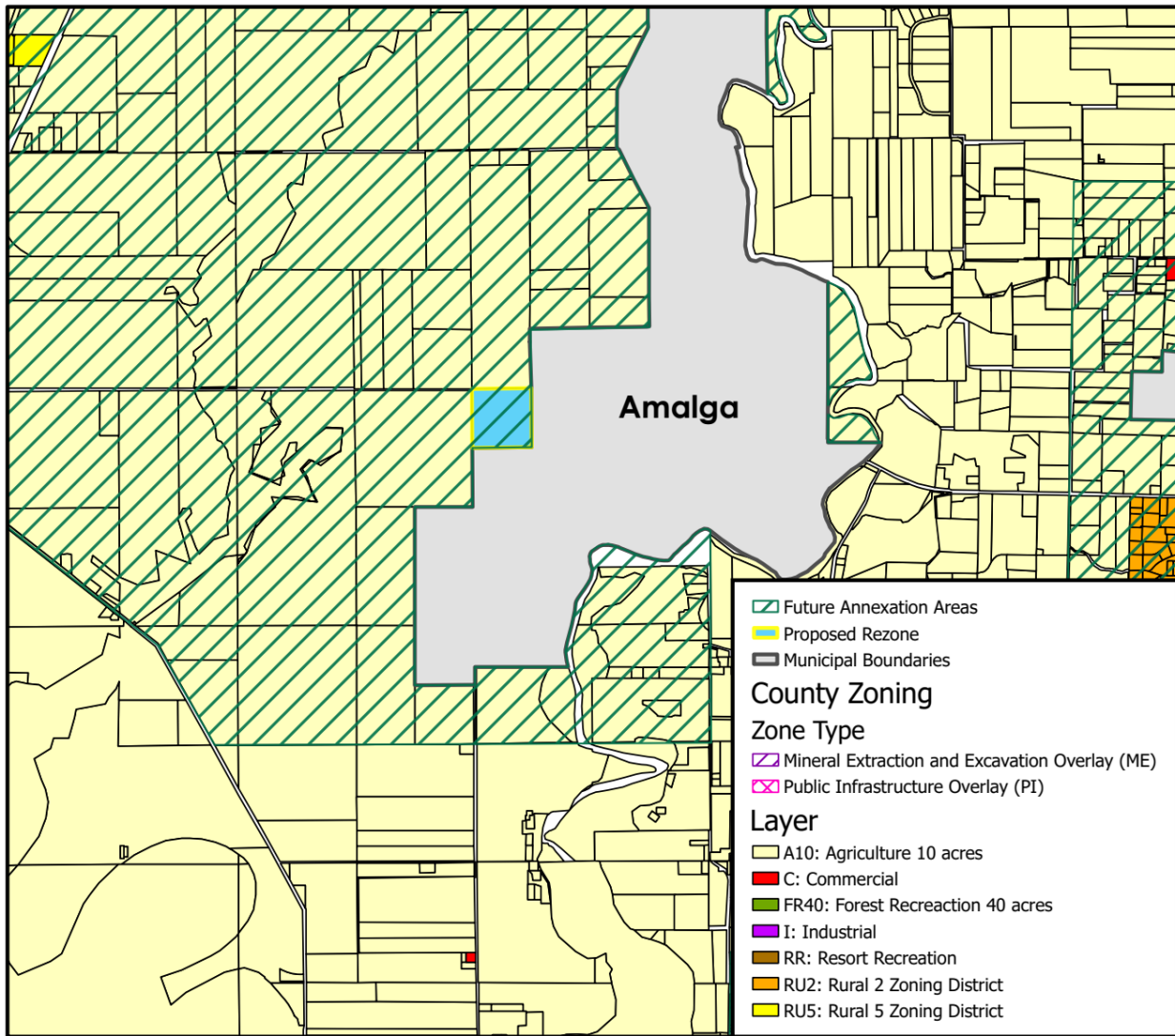
a. Land Use Context:

- i. Parcel status:** The property matches the configuration it had on August 8th, 2006 and is legal.
- ii. Average Lot Size:** (See Attachment A)



Average Parcel Size	
Adjacent Parcels	Without a Home: 97.5 Acres (4 Parcels)
	Without a Home in Amalga Town: 29.2 Acres (5 Parcels)
¼ Mile Buffer	Without a Home: 86 Acres (5 Parcels)
	Without a Home in Amalga Town: 33.3 Acres (8 Parcels)
½ Mile Buffer	With a Home in Amalga Town: 4.2 Acres (8 Parcels)
	Without a Home: 75 Acres (16 Parcels)
	Without a Home in Amalga Town: 24 Acres (20 Parcels)

- iii.** Schedule of Zoning Uses: The Industrial (I) Zone allows for a variety of uses with the approval of a zoning clearance and/or conditional use permit. These uses include:
- Accessory/Agriculture Structures
 - Caretaker's Residence
 - General Manufacturing
 - Agricultural Manufacturing
 - Commercial Kennel/Animal Shelter
 - Storage and Warehousing
 - Self Service Storage Facility
 - Transport Services
 - General Vehicle Repair
 - Mobile Food Truck
 - Sexually Oriented Business
 - Crematorium
 - Utility Facility, Distribution
 - Telecommunications Facility, Major
 - Telecommunications Facility, Minor
 - Private Airport
 - Livestock Auction Facility
 - Site Grading
- iv.** Adjacent Uses:
1. The properties to the north are a mix of agricultural and industrial while properties to the east, south, and west are primarily agricultural. Amalga Town is directly adjacent to the subject parcel on the east and south sides.
- v.** The nearest parcel in the County that is in the Industrial (I) Zone is located 3.56 miles to the south-east of the subject property.
1. The TYJ Storage Rezone, located 3.56 miles to the south-east of the subject property, was a request to rezone 26.42 acres from the Agricultural (A10) Zone to the Industrial (I) Zone and was approved by the County Council as Ordinance 2023-12.
- vi.** Annexation Areas:
1. The subject property is located in the Amalga Town future annexation areas.
 - a. The applicant provided a letter as part of their application from Amalga Town which stated that the majority of the town board is not in favor of annexation as the provision of services would be costly.



B. Ordinance—§12.02.010, §17.02.060; §17.08.030 [E]

5. As per §17.02.060, Establishment of Land Use Authority, the County Council is authorized to act as the Land Use Authority for this application.
6. The current County Land Use Ordinance does not specify appropriate locations for the Industrial (I) Zone but does contain general guidelines for its implementation. County Land Use Ordinance §17.08.030(A) identifies the purpose of the Industrial (I) Zone and includes the following:
 - a. “To provide locations where manufacturing, processing, warehousing, and fabrication of goods and material can be carried on with minimum conflict or deleterious effect upon the surrounding properties. The purpose of this zone is also to promote the economic well being of the citizens and to broaden the tax base.”
 - b. “This zone must be appropriately served by suitable public roads, have access to the necessary water and utilities, and have adequate provision of public services.”
7. Chapter 4: Future Land Use Plan of the Cache County General Plan states:
 - a. “The use of land is one of the most important and fundamental values for landowners, residents, civic leaders, and elected officials. This determines, in large measure, the future of Cache County. The Future Land Use Map represents the County’s collective vision of

Revised Pg. 7 - Planning Commission Recommendation

- our desired future. It conveys the patterns and priorities of economic development and community character, the locations of neighborhoods and industries, and the preservation of natural, agricultural, and rural landscapes.”
- b. “The Future Land Use Plan is advisory and does not change the existing zoning of any property or the ability of landowners to continue existing legal uses consistent with the existing zoning or nonconforming uses. It serves as a starting point for conversations about regional initiatives and development proposals by illustrating how sometimes separate and uncoordinated activities can help or harm our desired future. The timing of future development will depend on a number of factors including choices made by individual landowners, aspirations of the community, and future availability of facilities and services.”
8. The future land use map (Attachment B) adopted as part of the Cache County General Plan identifies the area where the subject property is located as “Agriculture and Ranching.” *Cache County General Plan, Chapter 4, Page 26*. This section states:
- a. Location: Private agriculture landscapes in the Cache Valley outside of municipalities.
 - b. Example Areas: Most of the valley.
 - c. Purpose and Character: Agricultural and rangeland uses on private lands under conservation easements (no public access) are expected to continue in the Valley. Separation from dense residential developments is advantageous. The agricultural landscape provides separation between adjacent municipalities and protects suitable soils.
 - d. Preferred Land Uses: Agriculture, ranching, rural residential uses at densities of less than one unit per 10 acres, Conservation Easements (CEs) and conserved public lands, Agritourism.
 - e. Secondary Land Uses: Industrial and Commercial uses directly supportive of agriculture (Processing, Packaging, Distribution), clustered subdivision developments, outdoor recreation, farm worker housing.
 - f. Discouraged Uses: Residential developments at densities of greater than one unit per 10 acres if not in a clustered subdivision development, commercial office, commercial retail, flex office/industrial, heavy industrial.
9. The future land use map (Attachment B) adopted as part of the Cache County General Plan identifies the area where the subject property is located as “Urban Expansion Overlay.” *Cache County General Plan, Chapter 4, Page 29*
- a. Location: Adjacent to city/town limits within municipal annexation policy areas, where future development could be accommodated with urban-level services. As communities may provide additional information, these reference areas may be updated on the Future Land Use Map without an adopted amendment to reflect the probable expansion of services within a 10 to 20 year timeframe.
 - b. Example Areas: Unincorporated enclaves between or within cities.
 - c. Purpose and Character: To provide for unified municipal growth that aligns with the municipal land use plan in an approved annexation policy area with an approved County Intergovernmental Agreement. If developed, these areas would need to be annexed into the neighboring community which would facilitate service provision. The following criteria must be met for these areas:
 - i. Accommodate 20-year growth projections.
 - ii. Plan for urban-level densities, intensities
 - iii. Meet urban design standards
 - iv. Connect with water and sewer providers, and urban streets

- v. Urban services provided by the County are minimized
 - d. Preferred Land Uses: Annexations within these areas should strive to accomplish the densities, intensities, and street patterns contained in the municipal land use plan. New uses should be developed where urban-level infrastructure is available. Affordable housing options are also appropriate in this area.
 - e. Secondary Land Uses: Civic (meeting spaces), and residential support uses (e.g. parks, medical, schools, fire and police stations).
 - f. Discouraged Uses: Uses that are not consistent with the municipal general plan or existing county zoning.
10. Consideration of impacts related to uses allowed within the Industrial (I) Zone will be addressed as part of each respective approval process required prior to site development activities.
- C. Access—16.04.040 [A], 16.04.080 [E], Road Manual**
11. §12.02.010 adopts the Manual of Roadway Design and Construction Standards (Road Manual) for roadway improvement requirements.
12. §16.02.010 Standards and Lot Size – All subdivisions must meet the minimum lot and development standards as outlined in each base zone of the Cache County Zoning Ordinance and within this title.
13. Table §17.10.040 Site Development Standards – Minimum lot frontage required in the Industrial (I) Zone is 150’.
14. §17.07.040 General Definitions – Lot/Parcel Frontage: that portion of a development site that abuts a public or private roadway. For the purposes of determining setback requirements on corner lots, all sides of a lot adjacent to a roadway shall be considered frontage
15. §16.04.040 [A] Roads – All roads must be designed and constructed in accordance with Title 12 of the County Code.
16. §12.02.010 Roadway Standards – Requirements for roadway improvement are provided in the current Manual of Roadway Design and Construction Standards (Road Manual).
17. Roadway Functional Classification:
- a. Major Collector (MC): Major collector roads serve larger towns and other traffic generators of equivalent inter-county importance, such as schools, shipping points, and county parks, which are not directly served by minor arterial roads.
18. A basic review of the access to the subject property identifies the following:
- a. The property has access to State Road 218 (SR-218).
19. SR-218:
- a. South of the subject parcel, SR-218 is a Utah Department of Transportation (UDOT) road and is classified as a Major Collector.
 - i. Major Collectors are roadways that provide higher mobility, longer travel distances, and higher traffic volumes than Minor Collectors, acting as key connectors between smaller communities, major industrial/recreational areas, and the higher-level state highway system, particularly in rural areas.
 - b. Provides access to residential and agricultural properties and serves as a connection between Smithfield, Amalga, and Newton.
 - c. This section of SR-218 is classified as an Access Category 4, which has a minimum driveway spacing of 500 feet and a minimum street spacing of 660 feet.
 - d. Access to any proposed development must be approved by UDOT.
20. Proposed Road:
- a. 3200 West, located along the west side of the parcel, is a proposed road per the Cache County Transportation Master Plan.

- i. Per Cache County Code §16.04.010.c, whenever a tract to be subdivided adjoins or embraces any part of an existing road as claimed by the county or a proposed road designated within the countywide comprehensive plan, such part of the public way shall be platted and dedicated to the county.

D. Service Provisions:

21. §16.04.080 [C] Fire Control – The County Fire District did not have any comments or concerns regarding this rezone. Any future development on the property must be reevaluated and may require improvements based on the location of the proposed access and development.
22. §16.04.080 [F] Solid Waste Disposal – Applicant must work with Waste Management for solid waste disposal.

E. Public Notice and Comment—§17.02.040 Notice of Meetings

23. A revised public notice was posted online to the Utah Public Notice Website on 26 February 2026.
24. Revised notices were posted in three public places on 26 February 2026.
25. Notices were mailed to all property owners within 300 feet on 20 February 2026.
26. A revised meeting agenda was posted to the County website on 26 February 2026.
27. At the time of writing the staff report, one written public comment regarding this proposal has been received by the Development Services Office.

Staff Conclusion

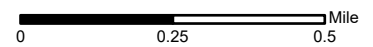
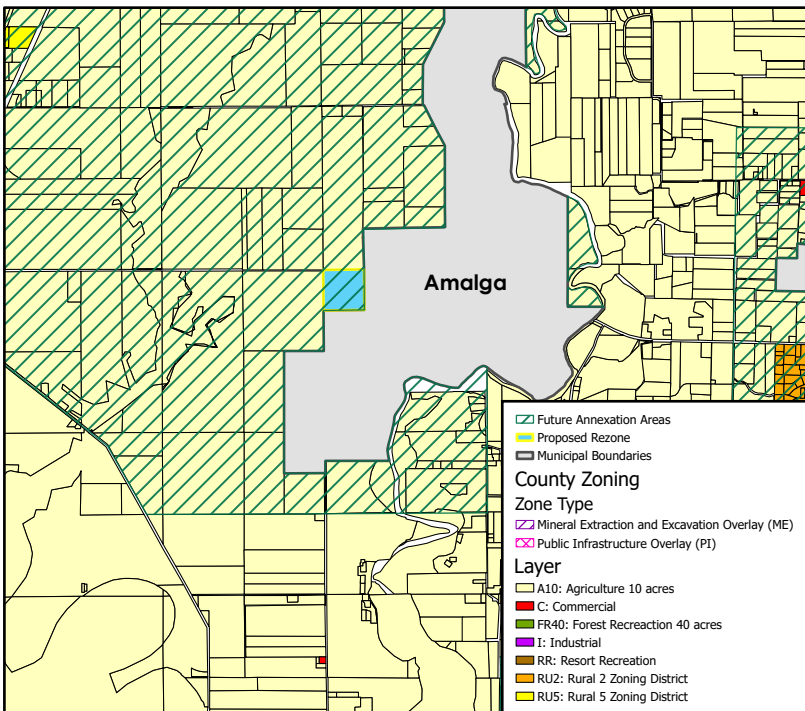
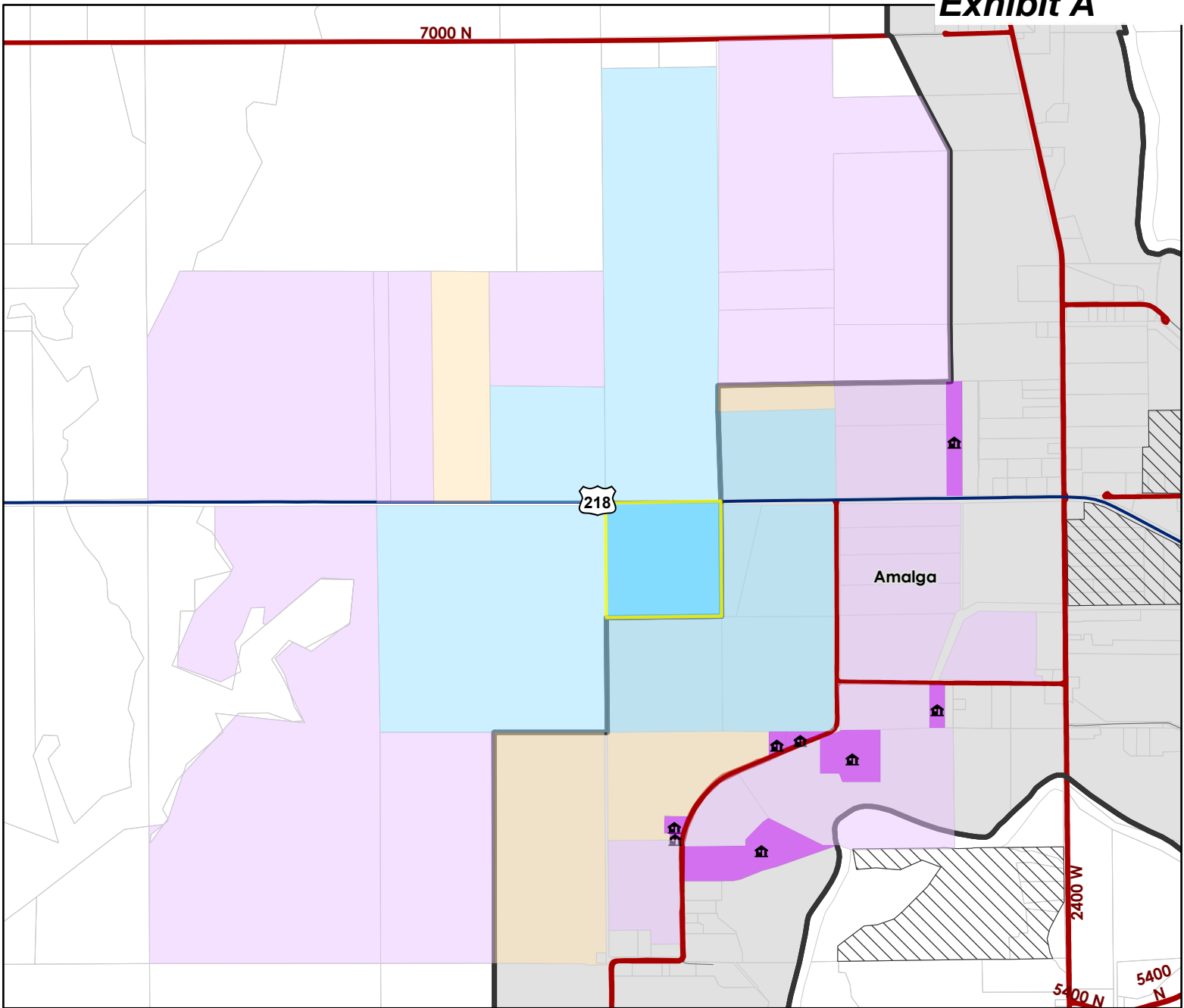
The 40 Acre Industrial rezone, a request to rezone 40.00 acres from the Agricultural (A10) Zone to the Industrial (I) Zone has been reviewed in conformance with Title 17 of the Cache County Land Use Ordinance and the County Manual of Roadway Design and Construction Standards. Staff has not made a recommendation based on the findings of fact identified above and any others identified at the public hearing. Although Staff has not made a recommendation for approval or denial, they can help Planning Commission draft a recommendation to County Council.

Planning Commission Conclusion

Based on the findings of fact noted herein, the 40 Acre Industrial rezone is hereby recommended for denial to the County Council as follows:

1. The rezone is partially inconsistent with the Cache County General Plan:
 - a. The “Agriculture and Ranching” area places an emphasis on agriculture related activities. The Industrial (I) Zone has fewer agricultural related use types than the Agricultural (A10) Zone.
2. The nearest parcel in the Industrial (I) Zone is located 3.56 miles to the south-east of the subject property.

ATTACHMENT A



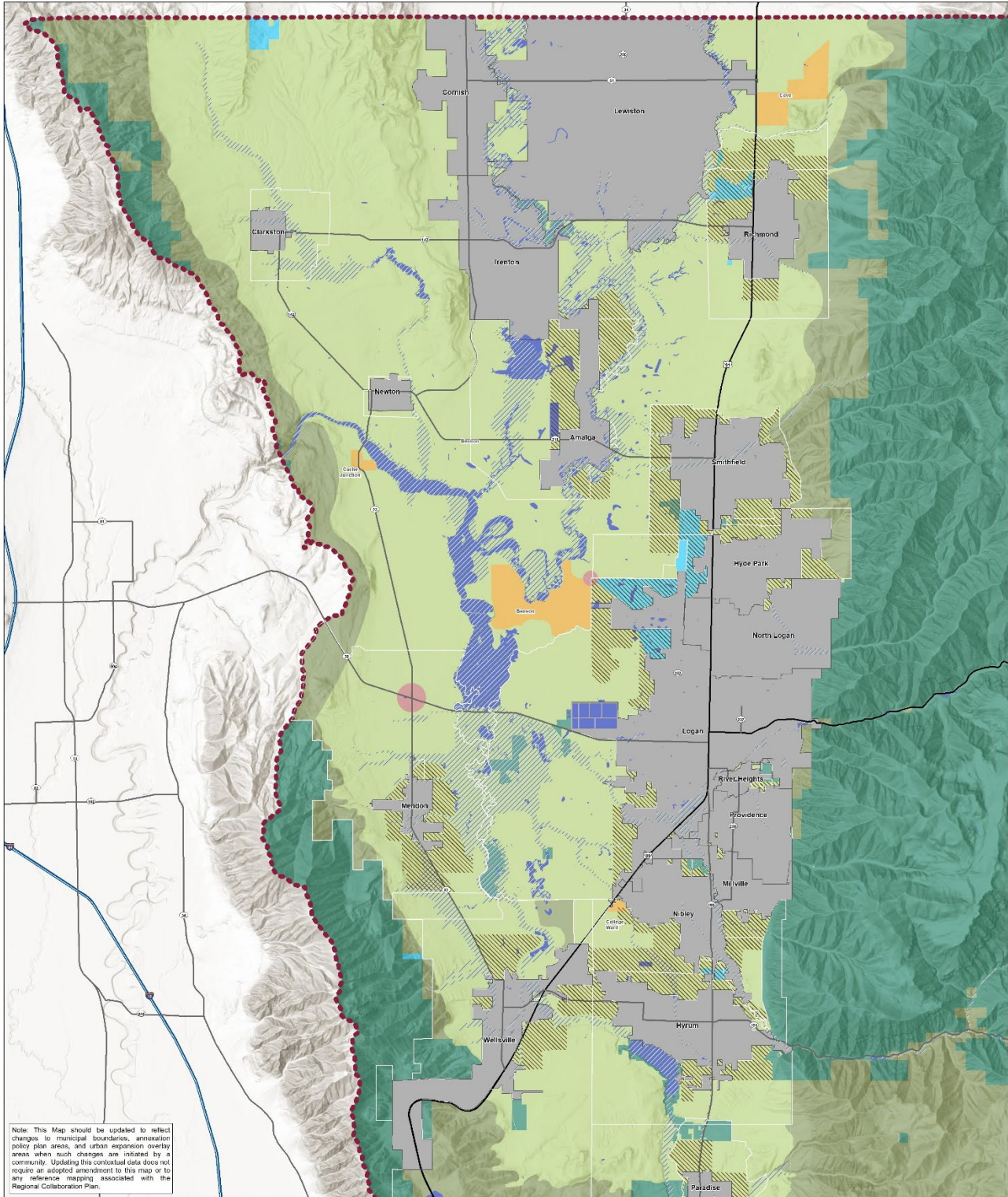
Legend

- Proposed Rezone
- Municipal Boundaries
- Subdivisions
- Parcels
- Winter Maintenance
- County Roads
- Highways

Average Parcel Size	
Adjacent Parcels	Without a Home: 97.5 Acres (4 Parcels)
	Without a Home in Amalga Town: 29.2 Acres (5 Parcels)
1/4 Mile Buffer	Without a Home: 86 Acres (5 Parcels)
	Without a Home in Amalga Town: 33.3 Acres (8 Parcels)
1/2 Mile Buffer	With a Home in Amalga Town: 4.2 Acres (8 Parcels)
	Without a Home: 75 Acres (16 Parcels)
	Without a Home in Amalga Town: 24 Acres (20 Parcels)



**ATTACHMENT
B**



Note: This Map should be updated to reflect changes to municipal boundaries, annexation policy plan areas, and urban expansion overlay areas when such changes are initiated by a community. Updating this cartographic data does not require an adopted amendment to this map or to any reference mapping associated with the Regional Collaboration Plan.

Water Bodies	Urban Expansion Overlay	Agriculture and Ranching
100 Year Floodplain	Retail Commercial	Mountain Rural and Conservation
Municipalities	Rural Community	Forest and Natural Resource
Annexation Policy Plan Areas	Industrial and Mineral Extraction	

Cache County Future Land Use Map

Disclaimer: This map is illustrative and for advisory purposes only. This is not a regulatory or zoning document, and locations are generalized to illustrate concepts.

Date: February 28, 2023



PUBLIC COMMENTS



Conner Smith <conner.smith@cachecounty.gov>

Public hearing input 40 Acre Industrial Rezone

Charlie Erickson <erickson1charlie@gmail.com>

Mon, Feb 23, 2026 at 2:13 PM

To: devservices@cachecounty.gov

Cc: "conner.smith@cachecounty.gov" <conner.smith@cachecounty.gov>

Planning Commission,

Thank you for your time and arranging for public input.

My name is Charlie Erickson and I represent the ownership group of the 9 acre triangle shaped parcel 13-040-0002 directly East of the 40 acre parcel involved in this rezone.

I am writing to inform you of our support of this rezone and subsequent development project. Our family has been the owner of that particular 40 acre parcel in the past and I believe the development plan that Dakota Bodily has arranged for this property is an excellent use of the parcel.

With your approval of the rezone application, we welcome Dakota and his project as neighbors.

Thank you,
Charlie Erickson
435-563-3218



Hold a Public Hearing

Ordinance 2026-17 – Amendment to Titles 16 and 17 of the Cache County Code to reflect recodification of Utah Code

Agenda request submitted by: Brian Abbott, Director of Development Services –
Forwarded from the County Planning Commission

Assisting Department: Development Services

Requested Council meeting date: April 14th, 2026

Agenda Item Language: Hold a public hearing on April 14th, for Ordinance 2026-17 17-27A to 17-79 - Amendment to Cache County Code Titles 16 and 17 - A request to amend Titles 16 and 17 of the Cache County Code to reflect the recodification of CLUDMA from 17-27a to 17-79.

Action: Planning Commission – Recommendation of Approval (6-yea; 0-nay)

Background: In November of 2025, the Utah Legislature recodified the County Land Use, Development, and Management Act (CLUDMA). As such, references to CLUDMA in the Cache County Code would shift from Title 17, Chapter 27a (17-27a) to Title 17, Chapter 79 (17-79).

Fiscal Impact: N/A

Public Hearing Required: Ordinance amendment requests require a public hearing before the County Planning Commission (PC). This hearing was held on March 5th, 2026 and their recommendation to approve the ordinance amendment was made on March 5th, 2026.

County Staff Presenter: Brian Abbott, Director of Development Services

Presentation Time: 10 minutes.

County Staff Point of Contact: Conner Smith, Associate Planner

Legal Review: N/A

1 **Ord 2026-17**
2 **17-27a to 17-79 Ordinance Amendment**
3 **Amendment to Cache County Code Titles 16 and 17 to**
4 **Reflect Utah Code Recodification**
5

6 **County Council action**

7 Hold a public hearing on April 14th, 2026.
8

9 **Planning Commission action**

10 Approval (6-yea; 0-nay).

11 Public hearing held on March 5th, 2026.
12

13 **Staff Report review by Director**

14 Brian Abbott
15

16 **Staff Report by County Planner**

17 Conner Smith
18

19 **General Description**

20 This ordinance amendment amends Cache County Code Titles 16 and 17 by changing CLUDMA
21 references within the Cache County Code from Title 17, Chapter 27a to Title 17, Chapter 79.
22

23 **Additional review materials included as part of Exhibit A**

24 Memo to Planning Commission and ordinance amendment draft

**Memorandum***5 March 2026***To:** Planning Commission**Subject:** Ordinance Amendment Request – Effecting Title 16 and 17

Staff's proposed code text amendments (Attachment A) are summarized as follows:

1. Updating all references from Title 17, Chapter 27a to the new Title 17, Chapter 79 inside of Title 16 and 17 of the Cache County Code.

Background

In November of 2025, the Utah Legislature recodified the County Land Use, Development, and Management Act (CLUDMA). As such, references to CLUDMA would shift from Title 17, Chapter 27a (17-27a) to Title 17, Chapter 79 (17-79).

Next Steps

The request for a code text amendment is a legislative action and the Planning Commission has options in how they wish to move forward on Staff's request, including the following:

1. Review the code text amendment as submitted by the applicant. Hold a public hearing. Make a recommendation to the County Council to approve or deny the request as written.
2. Review the code text amendment as submitted by the applicant. Hold a public hearing. Include changes or revisions suggested by the Planning Commission to the proposed code text amendment as part of a recommendation to the County Council.
3. Review the code text amendment as submitted by the applicant. Hold a public hearing. Continue the item for up to 90 days if it is determined that code text amendment should move forward but requires significant changes. The continuance would allow time for the applicant to work with County staff on addressing any concerns or issues raised by the Planning Commission and during the public hearing, to draft more comprehensive code text amendments for the proposed use type.

Current Ordinance:

TITLE 16 SUBDIVISION REGULATIONS

16.01.020

- The Cache County council adopts this title pursuant to the county land use development and management act, title 17, chapter 27a, Utah Code Annotated, 1953, for the purposes set forth therein. The maps and appendices to this title are a part hereof. The intent of this title is to provide a means of ensuring predictability and consistency in the use of land and individual properties and to implement the goals and policies of the Cache countywide comprehensive plan.

16.01.030

- For the purposes of this title, all terms shall have the same definitions as provided by section 17-27a-103, Utah Code Annotated, 1953, as amended or as in sections 17.07.030 and 17.07.040 of this code.

16.01.040(B)

- Any plat of a subdivision, or any survey description, filed or recorded without the approvals required by this title is deemed to be void, for the purposes of development or the issuance of a building permit, as required by section 17-27a-611 et seq., Utah Code Annotated, 1953, as amended.

16.01.040(C)

- Any owner or agent of the owner of any land located in a "subdivision", as defined herein, who transfers or sells any land located within the subdivision before the subdivision has been approved and recorded, in the office of the Cache County recorder, consistent with the requirements of this title, and applicable state and federal requirements is guilty of a violation of this title, and section 17-27a-611 et seq., Utah Code Annotated, 1953, as amended, for each lot or parcel transferred or sold.

16.02.030

- Agricultural parcels may be subdivided without requiring a plat or specific approvals from the director, planning commission, or county council in conformance with state code 17-27a-605 with the following conditions:

16.02.050(A)

- Amending a recorded Subdivision plat shall comply with the Utah Code 17-27a-608 as amended. The County shall publish notices in compliance with Utah Code 17-27a-207 as amended.

16.02.050(D)

- **Consideration Of Amendment:** The Land Use Authority may consider any proposed vacation, alteration, or amendment of a recorded subdivision plat in compliance with section 17-27a-608 and 609, Utah Code Annotated, 1953, as amended.

16.02.070(B)

- **Outside A Legally Recorded Subdivision:** In compliance with sections 17-27a-522 and 523, Utah Code Annotated, 1953, as amended, an agreement to adjust property lines between adjoining properties must meet the standards of, and shall be recorded in the office of the Cache County recorder, and is not subject to the review of the Cache County land use authority.

16.03.040(C)

- **Review of proposed Final Plat and Subdivision Improvement Plans:** Cache County Development Services, County Engineer, and Fire District shall review and provide reports to the applicant in compliance with State Code 17-27a-604.2 as amended.

16.03.040(D)(1)

- For a dispute arising from the subdivision improvement plans, assemble an appeal panel in accordance with State Code 17-27a-604.2, to review and approve or deny the final revised set of plans. Unless otherwise agreed by the applicant and the County, the panel shall consist of the following three experts:

TITLE 17 ZONING REGULATIONS

17.01.020(A)

- The Cache County Council adopts this title and associated maps and appendices pursuant to the County Land Use Development and Management Act, Utah Code Annotated section 17-27a as amended.

17.02.030(B)(1)

- The Cache County Planning Commission is established as required by Utah Code Annotated section 17-27a-301, and has the duties, authority, and powers as found in Utah Code Annotated section 17-27a-302, as amended, and in this chapter; and

17.02.040(A)

- Any person or entity desiring a waiver or modification of the requirements of the land use ordinance as applied to a parcel of property that they own, lease, or in which they hold

some other beneficial interest must be filed with the Cache County Development Services Department for a variance from the terms of this title. The designated Appeal Authority may grant a variance if the requirements of Utah Code Annotated section 17-27a-702 as amended have been met; and

17.02.040(D)

- The Appeal Authority must issue a decision in writing within fifteen (15) business days of the final hearing, which constitutes a final decision under Utah Code Annotated section 17-27a-8 as amended.

17.02.060(F)

- The Appeal Authority must issue a decision in writing within fifteen (15) business days of the final hearing, which constitutes a final decision under Utah Code Annotated section 17-27a-8 as amended; and

17.02.060(G)

- Any person adversely affected by a final decision of the Appeal Authority may petition the First District Court for review of the decision as permitted by law. Such a petition is barred unless filed within thirty (30) days after the Appeal Authority's decision is final in compliance with Utah Code Annotated section 17-27a-801(2) as amended; and

17.02.070(A)

- Notice for public meetings and public hearings must comply with the Open and Public Meetings Act, Utah Code Annotated chapter 52-4 and Utah Code Annotated section 17-27a-2 as amended. At the discretion of the Land Use Authority additional notice requirements may be applied; and

17.04.040(A)

- Violation of any of the provisions of this title is punishable as a class C misdemeanor upon conviction, as defined by Utah Code Annotated section 17-27A-803 et seq. In addition, the provisions of this title may also be enforced by injunctions, mandamus, abatement, civil penalties, or any other remedies provided by law. (Ord. 2016-13, 8-23-2016, eff. 9-7-2016)

17.07.030(5200, PUBLIC USES)

- **PUBLIC USES:** A use operated exclusively by a public entity over which the County has no jurisdiction in compliance with section 17-27a-304, Utah Code Annotated, 1953, as amended.

17.07.040(BUILDING, PUBLIC)(A)

- Properties owned by the State of Utah or the United States government which are outside of the jurisdiction of the County Land Use Authority as provided under section 17-27a-304, Utah Code Annotated, 1953, as amended, and;

17.07.040(PUBLIC HEARING)

- As defined by section 17-27a-103, of Utah Code Annotated, 1953, as amended.

17.07.040(PUBLIC MEETING)

- As defined by section 17-27a-103, of Utah Code Annotated, 1953, as amended.

17.07.040(VARIANCE)

- As defined by section 17-27a-702, of Utah Code Annotated, 1953, as amended.

17.16.010(A)(1)

- Comply with Utah Code Annotated sections 17-27a-515 and 519; (Ord. 2016-13, 8-23-2016, eff. 9-7-2016)

Proposed Ordinance change:

TITLE 16 SUBDIVISION REGULATIONS

16.01.020

- The Cache County council adopts this title pursuant to the county land use development and management act, ~~title 17, chapter 27a~~, [Title 17, Chapter 79](#) Utah Code Annotated, 1953, for the purposes set forth therein. The maps and appendices to this title are a part hereof. The intent of this title is to provide a means of ensuring predictability and consistency in the use of land and individual properties and to implement the goals and policies of the Cache countywide comprehensive plan.

16.01.030

- For the purposes of this title, all terms shall have the same definitions as provided by section ~~17-27a-103~~ [17-79-102](#), Utah Code Annotated, 1953, as amended or as in sections 17.07.030 and 17.07.040 of this code.

16.01.040(B)

- Any plat of a subdivision, or any survey description, filed or recorded without the approvals required by this title is deemed to be void, for the purposes of development or the issuance of a building permit, as required by section ~~17-27a-611~~ [17-79-715](#) et seq., Utah Code Annotated, 1953, as amended.

16.01.040(C)

- Any owner or agent of the owner of any land located in a "subdivision", as defined herein, who transfers or sells any land located within the subdivision before the subdivision has been approved and recorded, in the office of the Cache County recorder, consistent with the requirements of this title, and applicable state and federal requirements is guilty of a violation of this title, and section ~~17-27a-611~~ [17-79-715](#) et seq., Utah Code Annotated, 1953, as amended, for each lot or parcel transferred or sold.

16.02.030

- Agricultural parcels may be subdivided without requiring a plat or specific approvals from the director, planning commission, or county council in conformance with state code ~~17-27a-605~~ [17-79-708\(2\)](#) with the following conditions:

16.02.050(A)

- Amending a recorded Subdivision plat shall comply with the Utah Code ~~17-27a-608~~ [17-79-711](#) as amended. The County shall publish notices in compliance with Utah Code ~~17-27a-207~~ [17-79-2](#) and [17-79-716](#) as amended.

16.02.050(D)

- Consideration Of Amendment: The Land Use Authority may consider any proposed vacation, alteration, or amendment of a recorded subdivision plat in compliance with section ~~17-27a-608 and 609~~ [17-79-711 and 17-79-712](#), Utah Code Annotated, 1953, as amended.

16.02.070(B)

- Outside A Legally Recorded Subdivision: In compliance with sections ~~17-27a-522 and 523~~ [17-79-806 and 17-79-807](#), Utah Code Annotated, 1953, as amended, an agreement to adjust property lines between adjoining properties must meet the standards of, and shall be recorded in the office of the Cache County recorder, and is not subject to the review of the Cache County land use authority.

16.03.040(C)

- Review of proposed Final Plat and Subdivision Improvement Plans: Cache County Development Services, County Engineer, and Fire District shall review and provide reports to the applicant in compliance with State Code ~~17-27a-604.2~~ [17-79-706](#) as amended.

16.03.040(D)(1)

- For a dispute arising from the subdivision improvement plans, assemble an appeal panel in accordance with State Code ~~17-27a-604.2~~ [17-79-706\(11\)\(a\)\(i\)](#), to review and approve or deny the final revised set of plans. Unless otherwise agreed by the applicant and the County, the panel shall consist of the following three experts:

TITLE 17 ZONING REGULATIONS

17.01.020(A)

- The Cache County Council adopts this title and associated maps and appendices pursuant to the County Land Use Development and Management Act, Utah Code Annotated section ~~17-27a~~ [17-79](#) as amended.

17.02.030(B)(1)

- The Cache County Planning Commission is established as required by Utah Code Annotated section ~~17-27a-301~~ [17-79-301](#), and has the duties, authority, and powers as found in Utah Code Annotated section ~~17-27a-302~~ [17-79-302](#), as amended, and in this chapter; and

17.02.040(A)

- Any person or entity desiring a waiver or modification of the requirements of the land use ordinance as applied to a parcel of property that they own, lease, or in which they hold some other beneficial interest must be filed with the Cache County Development Services Department for a variance from the terms of this title. The designated Appeal Authority may grant a variance if the requirements of Utah Code Annotated section ~~17-27a-702~~ [17-79-1002](#) as amended have been met; and

17.02.040(D)

- The Appeal Authority must issue a decision in writing within fifteen (15) business days of the final hearing, which constitutes a final decision under Utah Code Annotated section ~~17-27a-8~~ [17-79-901, 17-79-902, 17-79-1009, and 17-79-1010](#) as amended.

17.02.060(F)

- The Appeal Authority must issue a decision in writing within fifteen (15) business days of the final hearing, which constitutes a final decision under Utah Code Annotated section ~~17-27a-8~~ [17-79-901, 17-79-902, 17-79-1009, and 17-79-1010](#) as amended; and

17.02.060(G)

- Any person adversely affected by a final decision of the Appeal Authority may petition the First District Court for review of the decision as permitted by law. Such a petition is barred unless filed within thirty (30) days after the Appeal Authority's decision is final in compliance with Utah Code Annotated section ~~17-27a-801(2)~~ [17-79-1009\(2\)\(a\) and 17-79-1009\(5\)](#) as amended; and

17.02.070(A)

- Notice for public meetings and public hearings must comply with the Open and Public Meetings Act, Utah Code Annotated chapter 52-4 and Utah Code Annotated section ~~17-27a-2~~ [17-79-2](#) as amended. At the discretion of the Land Use Authority additional notice requirements may be applied; and

17.04.040(A)

- Violation of any of the provisions of this title is punishable as a class C misdemeanor upon conviction, as defined by Utah Code Annotated section ~~17-27A-803~~ [17-79-902](#) et seq. In addition, the provisions of this title may also be enforced by injunctions, mandamus, abatement, civil penalties, or any other remedies provided by law. (Ord. 2016-13, 8-23-2016, eff. 9-7-2016)

17.07.030(5200, PUBLIC USES)

- PUBLIC USES: A use operated exclusively by a public entity over which the County has no jurisdiction in compliance with section ~~17-27a-304~~ [17-79-306](#), Utah Code Annotated, 1953, as amended.

17.07.040(BUILDING, PUBLIC)(A)

- Properties owned by the State of Utah or the United States government which are outside of the jurisdiction of the County Land Use Authority as provided under section ~~17-27a-304~~ [17-79-306](#), Utah Code Annotated, 1953, as amended, and;

17.07.040(PUBLIC HEARING)

- As defined by section ~~17-27a-103~~ [17-79-102](#), of Utah Code Annotated, 1953, as amended.

17.07.040(PUBLIC MEETING)

- As defined by section ~~17-27a-103~~ [17-79-102](#), of Utah Code Annotated, 1953, as amended.

17.07.040(VARIANCE)

- As defined by section ~~17-27a-702~~ [17-79-1002](#), of Utah Code Annotated, 1953, as amended.

17.16.010(A)(1)

- Comply with Utah Code Annotated sections ~~17-27a-515~~ [17-79-607](#) and ~~519~~ [17E-7-201](#); (Ord. 2016-13, 8-23-2016, eff. 9-7-2016)



**CACHE COUNTY
ORDINANCE NO. 2026 - 18**

**AN ORDINANCE AMENDING THE CACHE COUNTY CONSOLIDATED FEE
SCHEDULE TO AMEND FEE ASSESSMENTS RELATED TO 911 SERVICES**

- (A) WHEREAS, Utah Code Ann. §§ 17-64-4 and 17-64-5 grant the Cache County Council the authority to "exercise all legislative powers, have all legislative duties, and perform all legislative functions of the county," and further authorize the Council to "pass ordinances," "pass resolutions," and adopt policies that conform with state and federal law; and
- (B) WHEREAS, Cache County is authorized to provide services and perform functions related to the safety, health, and welfare of its inhabitants, and to charge reasonable and fair fees for such services based on the actual costs incurred, pursuant to Utah Code Ann. §§ 17-60-202(1) and 17-78-501; and
- (C) WHEREAS, Cache County is a party to the Interlocal Agreement for Dispatch Services with Logan City, originally executed on July 21, 2017, which governs the provision of dispatch services, and for which Amendment No. 1 was been duly entered into on June 19, 2025 to adjust the assessment for these services due to increased demand and cost; and
- (D) WHEREAS, the County Council believes it is necessary and appropriate to adopt an amendment to the Cache County Consolidated Fee Schedule to meet the annual increase obligations detailed in "Amendment No.1" to ensure continued public emergency response services;
- (E) WHEREAS, a public hearing was duly noticed and held on April 14, 2026 to receive public comment regarding these amendments; and
- (F) WHEREAS, the Cache County Council finds that this ordinance is in the best interest of Cache County and its citizens;

NOW, THEREFORE, be it ordained by the County Council of Cache County, Utah, that:

SECTION 1:

The "AUDITOR'S OFFICE" section of the Cache County Consolidated Fee Schedule with regards to "911 – All Classes" fee assessment is amended to read as follows (with a redline version of the amendments attached as "Exhibit A"):



ORDINANCE NO. 2026 – 18

Cache County Code – CONSOLIDATED FEE SCHEDULE

AUDITOR'S OFFICE

General Clerk/Auditor Fees		
Action	Fee	Utah State Code Reference
[...]		
911 - All Classes	\$3.40	17-78-501
[...]		

SECTION 2:

This ordinance shall take effect fifteen (15) days after passage.



ORDINANCE NO. 2026 – 18

PASSED AND APPROVED BY THE COUNTY COUNCIL OF CACHE COUNTY, UTAH
THIS ___ DAY OF _____ 2026.

Council Member	In Favor	Against	Abstained	Absent
JoAnn Bennett				
Kathryn Beus				
David Erickson				
Keegan Garrity				
Sandi Goodlander				
Nolan Gunnell				
Mark Hurd				
Total				
FINAL ACTION: _____ ADOPT _____ REJECT				

CACHE COUNTY:

By: _____
Sandi Goodlander, Chair

ATTEST:

By: _____
Bryson Behm, County Clerk



ORDINANCE NO. 2026 – 18

ACTION OF THE COUNTY EXECUTIVE:

Approved
 Disapproved (written statement of objection attached)

By: _____
N. George Daines, County Executive Date



ORDINANCE NO. 2026 – 18

EXHIBIT A

Cache County Code – CONSOLIDATED FEE SCHEDULE

AUDITOR'S OFFICE

General Clerk/Auditor Fees		
Action	Fee	Utah State Code Reference
[...]		
911 - All Classes	\$3.30 <u>\$3.40</u>	17-50-301(1)(a) <u>17-78-501</u>
[...]		



**CACHE COUNTY
ORDINANCE NO. 2026 - 19**

**AN ORDINANCE AMENDING THE CACHE COUNTY CONSOLIDATED FEE
SCHEDULE TO AMEND FEE ASSESSMENTS RELATED TO COUNTY FIRE AND
EMS SERVICES**

- (A) WHEREAS, Utah Code Ann. §§ 17-64-4 and 17-64-5 grant the Cache County Council the authority to "exercise all legislative powers, have all legislative duties, and perform all legislative functions of the county," and further authorize the Council to "pass ordinances," "pass resolutions," and adopt policies that conform with state and federal law; and
- (B) WHEREAS, Cache County Code § 2.12.120 gives the Cache County Council the authority to "enact ordinances and adopt resolutions necessary and appropriate to establish official policy"; and
- (C) WHEREAS, the Cache County Consolidated Fee Schedule establishes the charges and fees for services rendered by the County in association with the Cache County Fire District, including fire suppression, fire safety, and emergency medical services (EMS); and
- (D) WHEREAS, increased operational costs and inflationary factors have rendered certain existing fees insufficient to offset the actual costs of service delivery, therefore necessitating an adjustment to ensure fiscal sustainability; and
- (E) WHEREAS, to better accomplish the goal of cost recovery commensurate to the rendering of specific fire, fire safety, and EMS services, the differentiation and disaggregation of certain existing fees, as well as the establishment of certain new service categories and modifying conditions, is necessary to be defined within the Consolidated Fee Schedule; and
- (F) WHEREAS, a public hearing was duly noticed and held on April 14, 2026 to receive public comment regarding these amendments; and
- (G) WHEREAS, the Cache County Council finds that this ordinance is in the best interest of Cache County and its citizens;

NOW, THEREFORE, be it ordained by the County Council of Cache County, Utah, that:

SECTION 1:

The "FIRE/EMS SERVICES DEPARTMENT" section of the Cache County Consolidated Fee Schedule is amended to read as follows (with a redline version of the amendments attached as "Exhibit A"):



ORDINANCE NO. 2026 – 19

Cache County Code – CONSOLIDATED FEE SCHEDULE

FIRE/EMS SERVICES DEPARTMENT

Permits		
Action	Fee	Utah State Code Reference
Daycare Inspection	\$65	
Zoning Clearance	\$195	
Agriculture Zoning Clearance	\$90	
New Construction with Sprinkler System & Alarm	\$390	
Construction without Sprinkler System or Alarm	\$130	
Fire Self-Inspection Filing Fee	\$15	
Business License Inspection	\$65	
Special Event Requiring Inspection	\$65	
Food Truck Inspection	\$65	
Cooking Hood Inspection	\$65	
Fireworks Review & Inspection	\$130	
First Re-inspection	\$65	
Second Re-inspection	\$100	
Hourly Consultation / Inspection Services	\$65/hour	
After-Hours / Weekend / Holiday Rate for Hourly Consultation / Inspection Services	1.5x hourly rate (\$97.50/hour)	
Fire Standby	Per MOD	



ORDINANCE NO. 2026 – 19

EMERGENCY MEDICAL SERVICES		
Action	Fee	Utah State Code Reference
Ambulance Transportation Services	Pursuant to Utah Code 26-8-4(18); Administrative Rule R426-1-8-2.3, and 4; the Utah Department of Health establishes and orders the maximum allowable rates for each fiscal year, which rate shall be the rate assessed by the Cache County Fire Department.	
Ambulance Supplies	Pursuant to the guidelines set forth in Utah Code 53-2d-503 (as amended)	
Ambulance Report	\$15 per report	

SECTION 2:

This ordinance shall take effect fifteen (15) days after passage.



ORDINANCE NO. 2026 – 19

PASSED AND APPROVED BY THE COUNTY COUNCIL OF CACHE COUNTY, UTAH
THIS ___ DAY OF _____ 2026.

Council Member	In Favor	Against	Abstained	Absent
JoAnn Bennett				
Kathryn Beus				
David Erickson				
Keegan Garrity				
Sandi Goodlander				
Nolan Gunnell				
Mark Hurd				
Total				
FINAL ACTION: _____ ADOPT _____ REJECT				

CACHE COUNTY:

By: _____
Sandi Goodlander, Chair

ATTEST:

By: _____
Bryson Behm, County Clerk



ORDINANCE NO. 2026 – 19

ACTION OF THE COUNTY EXECUTIVE:

Approved
 Disapproved (written statement of objection attached)

By: _____
N. George Daines, County Executive Date



ORDINANCE NO. 2026 – 19

EXHIBIT A

Cache County Code – CONSOLIDATED FEE SCHEDULE

FIRE/EMS SERVICES DEPARTMENT

Permits		
Action	Fee	Utah State Code Reference
Daycare Inspection	\$65	
Zoning Clearance	\$120 \$195	
Agriculture Zoning Clearance	\$90	
New Construction Commercial with Sprinkler System & Alarm	\$350 \$390	
New Construction Commercial without Sprinkler System or Alarm	\$120 \$130	
Fire Self-Inspection Filing Fee	\$15	
Business License Renewal Inspection	\$45 \$65	
Special Event –Fireworks Requiring Inspection	\$60 \$65	
Food Truck Inspection	\$65	
Cooking Hood Inspection	\$65	
Fireworks Review & Inspection	\$130	
First Re-inspection	\$65	
Second Re-inspection	\$100	
Hourly Consultation / Inspection Services	\$65/hour	
After-Hours / Weekend / Holiday Rate for Hourly Consultation / Inspection Services	1.5x hourly rate (\$97.50/hour)	
Fire Standby	Per MOD	



ORDINANCE NO. 2026 – 19

EMERGENCY MEDICAL SERVICES		
Action	Fee	Utah State Code Reference
Ambulance Transportation Services	Pursuant to Utah Code 26-8-4(18); Administrative Rule R426-1-8-2.3, and 4; the Utah Department of Health establishes and orders the maximum allowable rates for each fiscal year, which rate shall be the rate assessed by the Cache County Fire Department.	
Ambulance Supplies	Pursuant to the guidelines set forth in Utah Code 53-2d-503 (as amended)	
Ambulance Report	\$10 \$15 per report	



**CACHE COUNTY
RESOLUTION NO. 2026 – 10**

**A RESOLUTION OPENING AND AMENDING THE CACHE COUNTY 2026 BUDGET
(SECOND AMENDMENT)**

- (A) WHEREAS, Utah Code Ann. §§ 17-64-4 and 17-64-5 grant the Cache County Council the authority to "exercise all legislative powers, have all legislative duties, and perform all legislative functions of the county," and further authorize the Council to "pass ordinances," "pass resolutions," and adopt policies that conform with state and federal law; and
- (B) WHEREAS, Cache County Code § 2.12.120 gives the Cache County Council the authority to "enact ordinances and adopt resolutions necessary and appropriate to establish official policy"; and
- (C) WHEREAS, The Cache County Council, in a duly convened meeting, pursuant to Sections 17-63-305 through 17-63-402, Utah Code Annotated, 1953 as amended, finds that certain adjustments to the Cache County budget for 2026 are reasonable and necessary; and
- (D) WHEREAS, said budget has been reviewed with all affected department heads; and
- (E) WHEREAS, a duly called hearing has been held and all interested parties have been given an opportunity to be heard; and
- (F) WHEREAS, the County Council has given due consideration to matters discussed at the public hearing and to any proposed revisions to the Cache County 2026 Budget; and
- (G) WHEREAS, it is in the best interest of the County that the following adjustments to the Cache County budget be made.

NOW THEREFORE, be it resolved by the County Council of Cache County, Utah, as follows:

SECTION 1.

The adjustments and amendments detailed in the attached document labeled "Exhibit A" are hereby made to the 2026 budget for Cache County.



CACHE COUNTY
RESOLUTION NO. 2026 – 10

SECTION 2.

Other than as specifically set forth above, all other matters set forth in the 2026 budget shall remain in full force and effect.

SECTION 3.

This resolution shall take effect upon its signing by the County Executive, its coming into force without such signature, or its repassage over a veto. Following its effective date, the County Executive and other county officials are authorized and directed to act accordingly to this budget amendment.



**CACHE COUNTY
RESOLUTION NO. 2026 – 10**

PASSED AND APPROVED BY THE COUNTY COUNCIL OF CACHE COUNTY, UTAH
THIS ___ DAY OF _____ 2026.

Council Member	In Favor	Against	Abstained	Absent
JoAnn Bennett				
Kathryn Beus				
David Erickson				
Keegan Garrity				
Sandi Goodlander				
Nolan Gunnell				
Mark Hurd				
Total				
FINAL ACTION: _____ ADOPT _____ REJECT				

CACHE COUNTY:

By: _____
Sandi Goodlander, Chair

ATTEST:

By: _____
Bryson Behm, County Clerk



**CACHE COUNTY
RESOLUTION NO. 2026 – 10**

ACTION OF THE COUNTY EXECUTIVE:

___ Approved

___ Partially Approved (With Line-Item Vetoes)

___ Vetoed

* If any line-item veto disapproval of a budgetary allocation is exercised, a written statement of objection(s) must be attached in the return of this resolution per Cache County Code § 2.12.100.B as well as the passed budgetary line-item(s) specifically being subjected to veto.

By: _____
N. George Daines, County Executive

_____ Date



**CACHE COUNTY
RESOLUTION NO. 2026 – 10**

Exhibit A

"Budget Amendment – 04.14.2026"

[The remainder of this page is intentionally left blank]



Budget Amendment by Fund

Hearing Date: 04.14.2026; Vote Date: 04.14.2026

Fund	Current	Amendment					New Budget
	Budget	Revenues	Expenditures	Transfers In	Transfers Out	Fund Balance	
General	65,298,031	-168,130	370,598	214,900	-8,200	-409,168	65,660,429
Municipal Services	3,686,393	-110,000	306,430	-	-63,700	-132,730	3,929,123
Council on Aging	1,488,320	-	7,900	-	-	-7,900	1,496,220
Health	2,305,400	-	-	-	-	-	2,305,400
Mental Health	488,100	-	-	-	-	-	488,100
Children's Justice Center	422,300	-	-	-	-	-	422,300
Visitors Bureau	1,736,311	14,600	-14,600	-	-	-	1,721,711
Tax Administration	6,331,223	-	-16,018	-	8,000	8,018	6,323,205
Capital Projects	7,258,900	-1,108,900	1,613,000	1,535,100	-	-2,039,200	8,871,900
MS Capital Projects Fund	3,065,000	120,000	-1,579,600	2,405,900	-	-946,300	1,485,400
Open Spaces	760,000	-	-	-	-	-	760,000
ARPA Capital Projects Fund	4,773,000	2,258,500	-860,800	-	-1,397,700	-	2,514,500
Debt Service	2,366,904	-	-	-	-	-	2,366,904
CDRA	338,400	-	-	-	-	-	338,400
Restaurant Tax	2,500,000	-	2,165,600	-	-	-2,165,600	4,665,600
RAPZ Tax	2,830,000	-	2,690,600	-	-	-2,690,600	5,520,600
Transportation Tax	2,125,000	-	-	-	-	-	2,125,000
CCCOG	7,518,600	-	12,610,400	-	-2,683,800	-9,926,600	17,445,200
Airport	2,645,232	-	-	-	-	-	2,645,232
Airport Capital Projects	2,233,900	-	-	-	-	-	2,233,900
Roads Special Service District	121,000	-	-	-	-	-	121,000
CC Community Foundation	43,600	-2,500	18,000	-13,000	2,500	-5,000	64,100
Total County Budget	120,335,614	1,003,570	17,311,510	4,142,900	-4,142,900	-18,315,080	133,504,224



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Account	Title	Amount	Source or Department	Fund
Additional Requests - Use of Fund Balance				
Sheriff's Office				Chad Jensen
1.	VLS Vehicle upgrade			
100-4215-250	EQUIPMENT SUPPLIES & SERVICES	19,350	Sheriff: Administration	General
100-38-90000	APPROPRIATED FUND BALANCE	-19,350	Use of Fund Balance	General
2.	Search and Rescue - 2025 Donation to increase Equipment and Education & Training			
100-4216-330	EDUCATION & TRAINING	1,000	Emergency Management	General
100-4216-250	EQUIPMENT SUPPLIES & MAINT	1,000	Emergency Management	General
100-38-90000	APPROPRIATED FUND BALANCE	-2,000	Use of Fund Balance	General
3.	* Search and Rescue - 2025 Donation from Campbell Group Inc to increase Equipment and Education & Training - See #35			
100-4216-330	EDUCATION & TRAINING	2,930	Emergency Management	General
100-38-90000	APPROPRIATED FUND BALANCE	-2,930	Use of Fund Balance	General
Public Works				Matt Phillips
4.	PW Engineering - Increase price in Road Grader			
400-4415-740	CAPITALIZED EQUIPMENT	46,000	Road Facilities	Capital Projects
400-36-50100	SALE OF ASSETS - ROAD	10,000	Miscellaneous Revenue	Capital Projects
400-38-90000	APPROPRIATED FUND BALANCE	-56,000	Use of Fund Balance	Capital Projects
5.	PW Buildings & Grounds - Upgrade elevator 179 N Main Street			
400-4160-730	IMPROVEMENTS	44,000	Administration Facilities	Capital Projects
400-38-90000	APPROPRIATED FUND BALANCE	-44,000	Use of Fund Balance	Capital Projects
6.	PW Buildings & Grounds - Replacement of the server room ductless split			
400-4160-730	IMPROVEMENTS	10,000	Administration Facilities	Capital Projects
400-38-90000	APPROPRIATED FUND BALANCE	-10,000	Use of Fund Balance	Capital Projects
7.	PW Admin - Fuel Island Canopy Project - additional funds needed in addition to PO 30736 to complete project.			
400-4410-730	IMPROVEMENTS	8,800	Road Facilities	Capital Projects
420-4410-730	IMPROVEMENTS	26,300	Road Facilities	MS Capital Projects Fund
400-38-90000	APPROPRIATED FUND BALANCE	-8,800	Use of Fund Balance	Capital Projects
420-38-90000	APPROP FUND BALANCE - MSF CAP	-26,300	Use of Fund Balance	MS Capital Projects Fund
8.	PW Admin - Fuel Management System			
400-4410-730	IMPROVEMENTS	6,300	Road Facilities	Capital Projects
420-4410-730	IMPROVEMENTS	18,800	Road Facilities	MS Capital Projects Fund
400-38-90000	APPROPRIATED FUND BALANCE	-6,300	Use of Fund Balance	Capital Projects
420-38-90000	APPROP FUND BALANCE - MSF CAP	-18,800	Use of Fund Balance	MS Capital Projects Fund
9.	PW Engineering - Estancia Lane - Capital Request in 2025, but not completed			
400-4415-751	INFRASTRUCTURE	100,000	Road Facilities	Capital Projects
400-38-90000	APPROPRIATED FUND BALANCE	-100,000	Use of Fund Balance	Capital Projects
10.	PW Engineering - 3400 South - Capital Request in 2025, but not completed			
400-4415-751	INFRASTRUCTURE	250,000	Road Facilities	Capital Projects
400-38-90000	APPROPRIATED FUND BALANCE	-250,000	Use of Fund Balance	Capital Projects



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Account	Title	Amount	Source or Department	Fund
11. PW Engineering - 8300 South - Capital Request in 2025, but not completed				
400-4415-751	INFRASTRUCTURE	250,000	Road Facilities	Capital Projects
400-38-90000	APPROPRIATED FUND BALANCE	-250,000	Use of Fund Balance	Capital Projects
General				Finance
12. Land Purchase (Non-Departmental) – Hickman Land Title Company – PW Road Funds				
400-4150-710	LAND PURCHASE	65,800	Administration Facilities	Capital Projects
400-38-90000	APPROPRIATED FUND BALANCE	-65,800	Use of Fund Balance	Capital Projects
13. Indigent Expenses (Non-Departmental) – Transfer funds between accounts to cover Indigent Cremation Costs				
100-4150-625	MISC INDIGENT EXPENSES	2,700	Miscellaneous and General	General
100-4150-620	MISCELLANEOUS SERVICES	-2,700	Miscellaneous and General	General
14. Received contributions for America 250 Celebrations that need to be transferred to Community Foundation to be spent. Also requesting to use unspent funds contributed from Cache County in 2024.				
100-38-74000	CONTRIB - MISC	-13,000	Public Contributions	General
100-4810-795	TRANSFER OUT - CCCF	13,000	Transfers to Other Funds	General
795-38-10100	TRANSFER IN - GENERAL FUND	-13,000	Transfers from Other Funds	CCCF
795-38-90000	APPROPRIATED FUND BALANCE	-5,000	Use of Fund Balance	CCCF
795-4960-600	MISCELLANEOUS EXPENSE	18,000	Miscellaneous Expense	CCCF
Fire				Brady George
15. Request to reallocate funds from 100-4265-250 to add additional GL Accounts for better tracking and transparency.				
100-4265-250	EMS EQUIPMENT SUPPLIES	-60,000	Fire	General
100-4265-254	FIRE EQUIPMENT SUPPLIES	45,000	Fire	General
100-4265-260	BUILDING & GROUNDS	15,000	Fire	General
16. Seasonal Fuel Mitigation 2026 Wildfire Season				
100-4265-125	SEASONAL EMPLOYEES	38,200	Fire	General
100-4265-255	WILDLAND FIRE EQUIP & SUPPLIES	5,700	Fire	General
100-4265-290	FUEL	5,700	Fire	General
100-38-90000	APPROPRIATED FUND BALANCE	-49,600	Use of Fund Balance	General
Recorder				Tennille Johnson
17. Supplemental Budget Request - Historic Plat Preservation				
100-4144-620	MISCELLANEOUS SERVICES	2,400	Recorder	General
100-38-90000	APPROPRIATED FUND BALANCE	-2,400	Use of Fund Balance	General
Assessor				Brett Robinson
18. Request Additional Funds to cover the replacement of a high volume printer - split with Treasurer				
400-4146-740	CAPITALIZED EQUIPMENT	4,000	Administration Facilities	Capital Projects
400-38-10150	TRANSFER IN - TAX ADMIN FUND	-4,000	Transfers from Other Funds	Capital Projects
150-4810-400	TRANSFER OUT - CAPITAL PROJECT	4,000	Transfers to Other Funds	Tax Administration
150-38-90000	APPROPRIATED FUND BALANCE	-4,000	Use of Fund Balance	Tax Administration



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Account	Title	Amount	Source or Department	Fund
Treasurer			Craig McAllister	
19.	Request Additional Funds to cover the replacement of a high volume printer - split with Assessor			
400-4143-740	CAPITALIZED EQUIPMENT	4,000	Administration Facilities	Capital Projects
400-38-10150	TRANSFER IN - TAX ADMIN FUND	-4,000	Transfers from Other Funds	Capital Projects
150-4810-400	TRANSFER OUT - CAPITAL PROJECT	4,000	Transfers to Other Funds	Tax Administration
150-38-90000	APPROPRIATED FUND BALANCE	-4,000	Use of Fund Balance	Tax Administration
20.	Request Additional Funds to cover UAC Fees for 2026			
150-4143-210	SUBSCRIPTIONS & MEMBERSHIPS	4,000	Treasurer	Tax Administration
150-38-90000	APPROPRIATED FUND BALANCE	-4,000	Use of Fund Balance	Tax Administration
21.	Request Additional Funds to cover 6 Microsoft Office licenses for the office			
150-4143-311	SOFTWARE PACKAGES	2,100	Treasurer	Tax Administration
150-38-90000	APPROPRIATED FUND BALANCE	-2,100	Use of Fund Balance	Tax Administration
Development Services			Brian Abbott	
22.	Funds needed for interfund transfer for Fire & Ambulance for Meeting Hours, Zoning & Clearance hours 2021-2025			
200-4241-310	PROFESSIONAL & TECHNICAL	66,690	Building Inspection	Municipal Services
200-4241-310	PROFESSIONAL & TECHNICAL	51,740	Building Inspection	Municipal Services
200-38-92000	APPROP FUND BALANCE - MSF	-118,430	Use of Fund Balance	Municipal Services
100-34-27108	FIRE INSPECTION FEES	-118,430	Charges for Services	General
100-38-90000	APPROPRIATED FUND BALANCE	118,430	Use of Fund Balance	General
Senior Center			Giselle Madrid	
23.	Request Additional Funds to cover the remaining portion of the Sr Center Feasibility Study			
240-4971-310	PROFESSIONAL & TECHNICAL	7,900	Senior Center	Council on Aging
240-38-90000	APPROPRIATED FUND BALANCE	-7,900	Use of Fund Balance	Council on Aging
General			Finance	
24.	CCCOG Request to use interest earned in 2025 to award current projects			
268-38-90000	APPROPRIATED FUND BALANCE	-1,107,100	Use of Fund Balance	CCCOG
268-4420-760	NEW ROAD CONSTRUCTION	1,107,100	Road Projects	CCCOG
Library			Brynnan Sainsbury	
25.	Request for additional funding to extend Library services through the end of the year.			
100-4581-110	FULL TIME EMPLOYEES	32,700	Library Services	General
100-4581-120	PART TIME EMPLOYEES	-6,100	Library Services	General
100-4581-130	EMPLOYEE BENEFITS	13,200	Library Services	General
100-4581-210	SUBSCRIPTIONS & MEMBERSHIPS	4,800	Library Services	General
100-4581-230	TRAVEL	-500	Library Services	General
100-4581-240	OFFICE SUPPLIES	-200	Library Services	General
100-4581-250	EQUIPMENT SUPPLIES & MAINT	-1,500	Library Services	General
100-4581-251	NON CAPITALIZED EQUIPMENT	-200	Library Services	General
100-4581-280	COMMUNICATIONS	-1,500	Library Services	General
100-4581-330	EDUCATION & TRAINING	-200	Library Services	General
100-4581-480	PROGRAM COSTS	-1,800	Library Services	General
100-4581-485	CIRCULATING MATERIALS	-18,700	Library Services	General
100-38-90000	APPROPRIATED FUND BALANCE	-20,000	Use of Fund Balance	General



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Account	Title	Amount	Source or Department	Fund
Grants & Projects				
Sheriff's Office				Chad Jensen
26.	Search and Rescue - 2026 Donation from Guild Giving Foundation to increase Equipment and Education & Training			
100-4216-250	EQUIPMENT SUPPLIES & MAINT	2,500	Emergency Management	General
100-38-10795	TRANSFER IN - CCCF	-2,500	Transfers from Other Funds	General
795-4810-100	TRANSFER OUT - GENERAL FUND	2,500	Transfers to Other Funds	CCCF
795-38-72105	CONTRIBUTIONS - S & R	-2,500	Public Contributions	CCCF
Public Works				Matt Phillips
27.	PW Engineering - CMPO Grant: South Valley Connector - Awarded in 2025, will complete in 2026 and requires County Match of \$22,800			
400-4475-730	IMPROVEMENTS	1,137,600	Engineering	Capital Projects
400-33-44000	STATE GRANTS	-1,114,800	Intergovernmental	Capital Projects
400-38-90000	APPROPRIATED FUND BALANCE	-22,800	Use of Fund Balance	Capital Projects
28.	PW Engineering - CMPO Grant: 1200 East - Awarded in 2025, will complete in 2026 and requires County Match of \$1,900			
400-4475-730	IMPROVEMENTS	46,000	Engineering	Capital Projects
400-38-90000	APPROPRIATED FUND BALANCE	-1,900	Use of Fund Balance	Capital Projects
400-33-44000	STATE GRANTS	-44,100	Intergovernmental	Capital Projects
29.	PW Engineering - CMPO Contract 25-05 Western Arterial Planning and Environmental Study			
100-4475-482	SPECIAL PROJECTS	17,000	Engineering	General
200-4475-482	SPECIAL PROJECTS	50,900	Engineering	Municipal Services
100-33-44000	STATE GRANTS	-17,000	Intergovernmental	General
200-33-44990	STATE AWARDS - OTHER	-50,900	Intergovernmental	Municipal Services
30.	PW Engineering - 2021 CCCOG Maughan Corner grant to purchase right-of-way. \$708,100 awarded 93% CCCOG and 7% County match			
268-4420-760	NEW ROAD CONSTRUCTION	-658,700	Road Projects	CCCOG
268-4810-400	TRANSFER OUT - CAPITAL PROJECT	494,000	Transfers to Other Funds	CCCOG
268-4810-420	TRANSFER OUT -MSF CAPITAL PROJ	164,700	Transfers to Other Funds	CCCOG
400-38-10268	TRANSFER IN - CCCOG	-494,000	Transfers from Other Funds	Capital Projects
400-38-10100	TRANSFER IN - GENERAL FUND	-12,400	Transfers from Other Funds	Capital Projects
400-4415-751	INFRASTRUCTURE	506,400	Road Facilities	Capital Projects
420-38-10200	TRANSFER IN - MUNICIPAL SERV	-37,200	Transfers from Other Funds	MS Capital Projects Fund
420-38-10268	TRANSFER IN - CCCOG FUND	-164,700	Transfers from Other Funds	MS Capital Projects Fund
420-4415-751	INFRASTRUCTURE	201,900	Road Facilities	MS Capital Projects Fund
100-38-90000	APPROPRIATED FUND BALANCE	-12,400	Use of Fund Balance	General
100-4810-400	TRANSFER OUT - CAPITAL PROJECT	12,400	Transfers to Other Funds	General
200-38-92000	APPROP FUND BALANCE - MSF	-37,200	Use of Fund Balance	Municipal Services
200-4810-400	TRANSFER OUT - CAPITAL PROJECT	37,200	Transfers to Other Funds	Municipal Services



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Account	Title	Amount	Source or Department	Fund
31.	PW Engineering - 2018 CCCOG Grant to purchase right-of-way for 800W. Awarded \$362,700 93% CCCOG and 7% County Match			
268-4420-760	NEW ROAD CONSTRUCTION	-337,500	Road Projects	CCCOG
268-4810-400	TRANSFER OUT - CAPITAL PROJECT	84,400	Transfers to Other Funds	CCCOG
268-4810-420	TRANSFER OUT -MSF CAPITAL PROJ	253,100	Transfers to Other Funds	CCCOG
400-38-10268	TRANSFER IN - CCCOG	-84,400	Transfers from Other Funds	Capital Projects
400-38-10100	TRANSFER IN - GENERAL FUND	-6,400	Transfers from Other Funds	Capital Projects
400-4415-751	INFRASTRUCTURE	90,800	Road Facilities	Capital Projects
420-38-10200	TRANSFER IN - MUNICIPAL SERV	-19,100	Transfers from Other Funds	MS Capital Projects Fund
420-38-10268	TRANSFER IN - CCCOG FUND	-253,100	Transfers from Other Funds	MS Capital Projects Fund
420-4415-751	INFRASTRUCTURE	272,200	Road Facilities	MS Capital Projects Fund
100-38-90000	APPROPRIATED FUND BALANCE	-6,400	Use of Fund Balance	General
100-4810-400	TRANSFER OUT - CAPITAL PROJECT	6,400	Transfers to Other Funds	General
200-38-92000	APPROP FUND BALANCE - MSF	-19,100	Use of Fund Balance	Municipal Services
200-4810-400	TRANSFER OUT - CAPITAL PROJECT	19,100	Transfers to Other Funds	Municipal Services
32.	PW Engineering - State Grant: Hyrum Slough Study - Awarded late 2024, but will complete in 2026. Requires County Match of \$26,300			
200-4475-482	SPECIAL PROJECTS	78,900	Engineering	Municipal Services
200-33-44990	STATE AWARDS - OTHER	-59,100	Intergovernmental	Municipal Services
200-38-92000	APPROP FUND BALANCE - MSF	-19,800	Use of Fund Balance	Municipal Services
100-4475-482	SPECIAL PROJECTS	26,300	Engineering	General
100-33-44000	STATE GRANTS	-19,700	Intergovernmental	General
100-38-90000	APPROPRIATED FUND BALANCE	-6,600	Use of Fund Balance	General
33.	PW Admin - Did not get CCCOG Award for 1200 E project that was budgeted for 2026			
268-4420-760	NEW ROAD CONSTRUCTION	3,680,000	Road Projects	CCCOG
268-4810-400	TRANSFER OUT - CAPITAL PROJECT	-920,000	Transfers to Other Funds	CCCOG
268-4810-420	TRANSFER OUT -MSF CAPITAL PROJ	-2,760,000	Transfers to Other Funds	CCCOG
400-38-10268	TRANSFER IN - CCCOG	920,000	Transfers from Other Funds	Capital Projects
400-4475-730	IMPROVEMENTS	-1,000,000	Engineering	Capital Projects
400-38-10100	TRANSFER IN - GENERAL FUND	40,000	Transfers from Other Funds	Capital Projects
400-33-44000	STATE GRANTS	40,000	Intergovernmental	Capital Projects
100-4810-400	TRANSFER OUT - CAPITAL PROJECT	-40,000	Transfers to Other Funds	General
100-38-90000	APPROPRIATED FUND BALANCE	40,000	Use of Fund Balance	General
420-38-10268	TRANSFER IN - CCCOG FUND	2,760,000	Transfers from Other Funds	MS Capital Projects Fund
420-4475-730	IMPROVEMENTS	-3,000,000	Engineering	MS Capital Projects Fund
420-38-10200	TRANSFER IN - MUNICIPAL SERV	120,000	Transfers from Other Funds	MS Capital Projects Fund
420-33-44990	STATE AWARDS - OTHER	120,000	Intergovernmental	MS Capital Projects Fund
200-4810-420	TRANSFER OUT - MSF CAPITAL	-120,000	Transfers to Other Funds	Municipal Services
200-38-92000	APPROP FUND BALANCE - MSF	120,000	Use of Fund Balance	Municipal Services
Visitors Bureau				Julie Hollist Terrill
34.	Utah Office of Tourism Marketing Grant			
230-33-50000	STATE OF UTAH-MATCHING FUNDS	14,600	Intergovernmental	Visitor's Bureau
230-4780-490	ADVERTISING & PROMOTIONS	-14,600	Cache Valley Visitor's Bureau	Visitor's Bureau



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Account	Title	Amount	Source or Department	Fund
General				Finance
35.	ARPA - Transfer unspent amounts from Security Projects, Fairgrounds Web-Based Software, and Ambulance Projects and reassign to Public Works 20 Culverts ARPA Project			
485-4160-740	CAPITALIZED EQUIPMENT	-4,900	Building & Grounds	ARPA Capital Projects Fund
485-4511-311	SOFTWARE PACKAGES	-9,000	Fairgrounds	ARPA Capital Projects Fund
485-4265-740	CAPITALIZED EQUIPMENT	-13,000	Fire	ARPA Capital Projects Fund
485-4810-400	TRANSFER OUT - CAPITAL PROJECT	26,900	Transfers to Other Funds	ARPA Capital Projects Fund
400-38-10485	TRANSFER IN - ARPA FUND	-26,900	Transfers from Other Funds	Capital Projects
400-4415-750	INFRASTRUCTURE - ARPA	26,900	Road Facilities	Capital Projects
36.	ARPA - Over estimated remaining ARPA funds to spend in 2026, adjust budget to reflect correct amount remaining for 2026			
485-33-15700	FED GRANT - CORONAVIRUS RELIEF	4,114,200	Intergovernmental	ARPA Capital Projects Fund
485-4780-730	IMPROVEMENTS	-308,000	Trails Management	ARPA Capital Projects Fund
485-4971-311	SOFTWARE PACKAGES	-2,500	Senior Center Facilities	ARPA Capital Projects Fund
485-4965-620	MISCELLANEOUS SERVICES	-6,600	County Pandemic Relief	ARPA Capital Projects Fund
485-4265-740	CAPITALIZED EQUIPMENT	-372,000	Fire	ARPA Capital Projects Fund
485-4134-310	PROFESSIONAL & TECHNICAL	-32,200	Human Resources	ARPA Capital Projects Fund
485-4160-740	CAPITALIZED EQUIPMENT	-36,000	Building & Grounds	ARPA Capital Projects Fund
485-4810-400	TRANSFER OUT - CAPITAL PROJECT	-3,062,900	Transfers to Other Funds	ARPA Capital Projects Fund
400-38-10485	TRANSFER IN - ARPA FUND	3,062,900	Transfers from Other Funds	Capital Projects
400-4415-750	INFRASTRUCTURE - ARPA	-3,062,900	Road Facilities	Capital Projects
485-4132-311	SOFTWARE PACKAGES	-56,700	Finance	ARPA Capital Projects Fund
485-4175-311	SOFTWARE PACKAGES	-19,900	Development Services Admi	ARPA Capital Projects Fund
485-4810-100	TRANSFER OUT - GENERAL FUND	-217,400	Transfers to Other Funds	ARPA Capital Projects Fund
100-38-10485	TRANSFER IN - ARPA FUND	217,400	Transfers from Other Funds	General
100-38-90000	APPROPRIATED FUND BALANCE	-217,400	Use of Fund Balance	General
Purchase Order Roll-Overs				
Sheriff's Office				Chad Jensen
37.	* Criminal Division PO 30721 - Ballistic vest - see #35			
100-4210-251	NON CAPITALIZED EQUIPMENT	1,500	Sheriff: Criminal	General
100-4210-486	UNIFORMS AND SUPPLIES	3,400	Sheriff: Criminal	General
100-38-90000	APPROPRIATED FUND BALANCE	-4,900	Use of Fund Balance	General
38.	* Criminal Division PO 30445 - simunitions, sim guns, sights - see #35			
100-4210-251	NON CAPITALIZED EQUIPMENT	4,200	Sheriff: Criminal	General
100-38-90000	APPROPRIATED FUND BALANCE	-4,200	Use of Fund Balance	General
39.	* Patrol PO 30411 - Less Lethal munitions - see #35			
100-4205-480	SPECIAL DEPT SUPPLIES	3,700	Sheriff: Patrol	General
100-38-90000	APPROPRIATED FUND BALANCE	-3,700	Use of Fund Balance	General
40.	* Sheriff - 2026 Appropriation needed for prepaid asset - Motorola Solutions & Cache Valley Electric - see #35			
100-4210-251	NON CAPITALIZED EQUIPMENT	7,300	Sheriff: Criminal	General
100-4211-251	NON CAPITALIZED EQUIPMENT	2,100	Sheriff: Support Services	General
100-4236-311	SOFTWARE PACKAGES	1,000	Sheriff: Administration	General
100-38-90000	APPROPRIATED FUND BALANCE	-10,400	Use of Fund Balance	General



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Account	Title	Amount	Source or Department	Fund
Public Works				Matt Phillips
41.	PW Building & Grounds - PO 30720 - Emergency Repair Generator			
100-4160-260	BUILDING & GROUNDS	1,000	Buildings and Grounds	General
100-38-90000	APPROPRIATED FUND BALANCE	-1,000	Use of Fund Balance	General
42.	PW Admin - PO 30730 Replacement of PC for HVAC			
100-4410-260	BUILDINGS AND GROUNDS	1,200	Public Works Admin	General
200-4410-260	BUILDINGS AND GROUNDS	3,500	Public Works Admin	Municipal Services
100-4511-260	BUILDING & GROUNDS	2,400	Fairgrounds	General
100-38-90000	APPROPRIATED FUND BALANCE	-3,600	Use of Fund Balance	General
200-38-92000	APPROP FUND BALANCE - MSF	-3,500	Use of Fund Balance	Municipal Services
43.	PW Roads - PO 30746 Vac Truck 2025 MC1510-3S3X			
420-4415-740	CAPITALIZED EQUIPMENT	406,300	Road Facilities	MS Capital Projects Fund
420-38-90000	APPROP FUND BALANCE - MSF CAP	-406,300	Use of Fund Balance	MS Capital Projects Fund
44.	PW Admin - PO 30736 Fuel Island Canopy Project			
400-4410-730	IMPROVEMENTS	50,000	Road Facilities	Capital Projects
420-4410-730	IMPROVEMENTS	149,500	Road Facilities	MS Capital Projects Fund
400-38-90000	APPROPRIATED FUND BALANCE	-50,000	Use of Fund Balance	Capital Projects
420-38-90000	APPROP FUND BALANCE - MSF CAP	-149,500	Use of Fund Balance	MS Capital Projects Fund
45.	PW Roads - PO 30741 Plow/Dump Fleet Truck			
400-4415-740	CAPITALIZED EQUIPMENT	190,700	Road Facilities	Capital Projects
400-38-90000	APPROPRIATED FUND BALANCE	-190,700	Use of Fund Balance	Capital Projects
46.	PW Roads - PO 30664 Summit Creek Culverts			
400-4415-750	INFRASTRUCTURE - ARPA	1,060,200	Road Facilities	Capital Projects
400-38-10485	TRANSFER IN - ARPA FUND	-1,060,200	Transfers from Other Funds	Capital Projects
485-4810-400	TRANSFER OUT - CAPITAL PROJECT	1,060,200	Transfers to Other Funds	ARPA Capital Projects Fund
485-33-15700	FED GRANT - CORONAVIRUS RELIEF	-1,060,200	Intergovernmental	ARPA Capital Projects Fund
47.	PW Roads - PO 30665 Canal Crossing Improvements			
400-4415-750	INFRASTRUCTURE - ARPA	795,500	Road Facilities	Capital Projects
400-38-10485	TRANSFER IN - ARPA FUND	-795,500	Transfers from Other Funds	Capital Projects
485-4810-400	TRANSFER OUT - CAPITAL PROJECT	795,500	Transfers to Other Funds	ARPA Capital Projects Fund
485-33-15700	FED GRANT - CORONAVIRUS RELIEF	-795,500	Intergovernmental	ARPA Capital Projects Fund
48.	PW Admin - PO 30714 Hyrum Facility Emergency Generator			
420-4410-740	CAPITALIZED EQUIPMENT	274,400	Road Facilities	MS Capital Projects Fund
420-38-90000	APPROP FUND BALANCE - MSF CAP	-274,400	Use of Fund Balance	MS Capital Projects Fund
49.	PW Engineering - PO 30684 11000 N Roadway Construction			
420-4475-750	INFRASTRUCTURE - ARPA	49,200	Engineering	MS Capital Projects Fund
420-38-90000	APPROP FUND BALANCE - MSF CAP	-49,200	Use of Fund Balance	MS Capital Projects Fund



2026 Budget Amendment Account Detail

Hearing Date: 04.14.2026; Vote Date: 04.14.2026

Account	Title	Amount	Source or Department	Fund
50. PW Engineering - PO 30685 11000 N Roadway Construction				
420-4475-750	INFRASTRUCTURE - ARPA	21,800	Engineering	MS Capital Projects Fund
420-38-90000	APPROP FUND BALANCE - MSF CAP	-21,800	Use of Fund Balance	MS Capital Projects Fund
51. PW Engineering - PO 29860 700 E ROW SURVEY AND ROADWAY DESING				
200-4475-310	PROFESSIONAL & TECHNICAL	54,700	Engineering	Municipal Services
200-38-92000	APPROP FUND BALANCE - MSF	-54,700	Use of Fund Balance	Municipal Services
52. PW Fairgrounds - PO 30704 - Rain gutter Leaf guards				
100-4511-260	BUILDING & GROUNDS	4,300	Fairgrounds	General
100-38-90000	APPROPRIATED FUND BALANCE	-4,300	Use of Fund Balance	General
53. PW Fairgrounds - PO 30705 Indoor Arena wireless				
100-4511-260	BUILDING & GROUNDS	5,300	Fairgrounds	General
100-38-90000	APPROPRIATED FUND BALANCE	-5,300	Use of Fund Balance	General
54. PW Fairgrounds - PO 30713 Removal of 3 Hazardous Trees				
100-4511-260	BUILDING & GROUNDS	6,000	Fairgrounds	General
100-38-90000	APPROPRIATED FUND BALANCE	-6,000	Use of Fund Balance	General
55. PW Fairgrounds - PO 30723 Priefert RC22CM Roping				
100-4511-260	BUILDING & GROUNDS	4,000	Fairgrounds	General
100-38-90000	APPROPRIATED FUND BALANCE	-4,000	Use of Fund Balance	General
56. PW Fairgrounds - PO 30210 Eventpro Software Saas Event 3 years				
100-4511-311	SOFTWARE PACKAGES	40,000	Fairgrounds	General
100-38-90000	APPROPRIATED FUND BALANCE	-40,000	Use of Fund Balance	General
57. PW Fairgrounds - PO 30767 Docusign E-signature enterprise				
100-4511-311	SOFTWARE PACKAGES	5,100	Fairgrounds	General
100-38-90000	APPROPRIATED FUND BALANCE	-5,100	Use of Fund Balance	General
58. PW Fairgrounds - PO 30382 Closed in 2025 but we didn't request it 2025 Cache Arena Ventilation Engineering				
400-4511-720	BUILDINGS	14,100	Fairgrounds Facilities	Capital Projects
400-38-90000	APPROPRIATED FUND BALANCE	-14,100	Use of Fund Balance	Capital Projects
59. PW Fairgrounds - PO 30480 Backup generator and enclosure DWA Construction				
400-4511-740	CAPITALIZED EQUIPMENT	132,100	Fairgrounds Facilities	Capital Projects
400-38-90000	APPROPRIATED FUND BALANCE	-132,100	Use of Fund Balance	Capital Projects
60. PW Fairgrounds - PO 30649 Install Backup generator Buzz Electric				
400-4511-740	CAPITALIZED EQUIPMENT	19,300	Fairgrounds Facilities	Capital Projects
400-38-90000	APPROPRIATED FUND BALANCE	-19,300	Use of Fund Balance	Capital Projects
61. PW Fairgrounds - PO 30700 Backup generator change DWA Construction				
400-4511-740	CAPITALIZED EQUIPMENT	1,800	Fairgrounds Facilities	Capital Projects
400-38-90000	APPROPRIATED FUND BALANCE	-1,800	Use of Fund Balance	Capital Projects



2026 Budget Amendment Account Detail

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Account	Title	Amount	Source or Department	Fund
62. PW Fairgrounds - PO 30669 Backup generator change DWA Construction				
400-4511-740	CAPITALIZED EQUIPMENT	3,500	Fairgrounds Facilities	Capital Projects
400-38-90000	APPROPRIATED FUND BALANCE	-3,500	Use of Fund Balance	Capital Projects
63. PW Fairgrounds - PO 30494 2025 Restaurant Award Indoor Arena Ventilation Fan				
400-4511-730	IMPROVEMENTS	73,500	Fairgrounds Facilities	Capital Projects
400-38-90000	APPROPRIATED FUND BALANCE	-73,500	Use of Fund Balance	Capital Projects
64. PW Fairgrounds - PO 30696 2025 RAPZ award Towable stage with shipping and training				
400-4511-740	CAPITALIZED EQUIPMENT	135,700	Fairgrounds Facilities	Capital Projects
400-4511-730	IMPROVEMENTS	68,000	Fairgrounds Facilities	Capital Projects
400-38-90000	APPROPRIATED FUND BALANCE	-203,700	Use of Fund Balance	Capital Projects
65. PW Rodeo - PO 30460 Rodeo Producer Legacy Pro Rodeo				
100-4621-621	CONTRACTS	8,000	Rodeo	General
100-38-90000	APPROPRIATED FUND BALANCE	-8,000	Use of Fund Balance	General
Clerk				Bryson Behm
66. PO 30658 Agilis Software for 2026				
100-4170-311	SOFTWARE PACKAGES	35,000	Elections	General
100-38-90000	APPROPRIATED FUND BALANCE	-35,000	Use of Fund Balance	General
Fire				Brady George
67. PO 30402 - Bancorp Bank - Fire Vehicle Lease Payment				
400-4265-740	CAPITALIZED EQUIPMENT	13,800	Fire	Capital Projects
400-38-90000	APPROPRIATED FUND BALANCE	-13,800	Use of Fund Balance	Capital Projects
68. PO 30731 - Brand Co Custom Apparel LLC - Custom Hats for Employee/Volunteer Appreciation				
100-4265-610	MISC SUPPLIES - RECOGNITION	3,800	Fire	General
100-38-90000	APPROPRIATED FUND BALANCE	-3,800	Use of Fund Balance	General
69. PO 30672 - Ironwood Strategic Solutions - Feasibility Study				
100-4265-310	PROFESSIONAL & TECHNICAL	67,100	Fire	General
100-38-90000	APPROPRIATED FUND BALANCE	-67,100	Use of Fund Balance	General
70. PO 30204 & PO 30699 - Siddons-Martin Emergency Group - Fire Engine & Equipment for Fire Engine				
400-4265-740	CAPITALIZED EQUIPMENT	479,100	Fire	Capital Projects
400-4265-740	CAPITALIZED EQUIPMENT	42,000	Fire	Capital Projects
400-38-90000	APPROPRIATED FUND BALANCE	-521,100	Use of Fund Balance	Capital Projects
General				Finance
71. Request to roll forward open POs for CCCOG Awards awarded in prior years.				
268-4420-760	NEW ROAD CONSTRUCTION	8,819,500	Road Projects	CCCOG
268-38-90000	APPROPRIATED FUND BALANCE	-8,819,500	Use of Fund Balance	CCCOG



2026 Budget Amendment Account Detail

Hearing Date: 04.14.2026; Vote Date: 04.14.2026

Account	Title	Amount	Source or Department	Fund
72.	Request to roll forward open POs for Restaurant Awards awarded in prior years.			
260-4782-930	TOURISM PROMOTION	297,000	Tourism Promotion	Restaurant Tax
260-4784-920	CULTURAL FACILITIES	50,000	Facility Awards	Restaurant Tax
260-4784-925	RECREATION FACILITIES	1,818,600	Facility Awards	Restaurant Tax
260-38-90000	APPROPRIATED FUND BALANCE	-2,165,600	Use of Fund Balance	Restaurant Tax
73.	Request to roll forward open PO's for RAPZ Awards awarded in prior years.			
265-4786-920	CULTURAL FACILITIES	150,000	Facility Awards	RAPZ Tax
265-4786-925	RECREATION FACILITIES	1,127,800	Facility Awards	RAPZ Tax
265-4786-926	RECREATION - POPULATION AWARDS	346,200	Facility Awards	RAPZ Tax
265-4788-920	CULTURAL ORGANIZATIONS	1,066,600	Program Awards	RAPZ Tax
265-38-90000	APPROPRIATED FUND BALANCE	-2,690,600	Use of Fund Balance	RAPZ Tax
Tax Administration Update				
74.	Allocation of new budget amounts attributable to the Tax Administration fund.			
100-4112-999	TAX ADMIN - COUNCIL 10%	-59	Council	General
100-4131-999	TAX ADMIN - EXECUTIVE 15%	-25	Executive Office	General
100-4132-999	TAX ADMIN - FINANCE 10%	-28	Finance	General
100-4134-999	TAX ADMIN - HUMAN RESOURCE 15%	325	Human Resources	General
100-4135-999	TAX ADMIN - GIS 60%	-10	GIS	General
100-4136-999	TAX ADMIN - IT 30%	-95	IT	General
100-4141-999	TAX ADMIN - AUDITOR 86%	-61	Auditor	General
100-4145-999	TAX ADMIN - ATTORNEY 9%	22,392	Attorney	General
100-4160-999	TAX ADMIN - BLDG & GROUNDS 31%	-321	Buildings and Grounds	General
100-38-90000	APPROPRIATED FUND BALANCE	-22,118	Use of Fund Balance	General
150-38-90000	APPROPRIATED FUND BALANCE	22,118	Use of Fund Balance	Tax Administration
150-4099-912	TAX ADMIN - COUNCIL 10%	59	Tax Administration Allocatio	Tax Administration
150-4099-931	TAX ADMIN - EXECUTIVE 15%	25	Tax Administration Allocatio	Tax Administration
150-4099-932	TAX ADMIN - FINANCE 10%	28	Tax Administration Allocatio	Tax Administration
150-4099-934	TAX ADMIN - HUMAN RESOURCE 15%	-325	Tax Administration Allocatio	Tax Administration
150-4099-935	TAX ADMIN - GIS 60%	10	Tax Administration Allocatio	Tax Administration
150-4099-936	TAX ADMIN - IT 30%	95	Tax Administration Allocatio	Tax Administration
150-4099-941	TAX ADMIN - AUDITOR 86%	61	Tax Administration Allocatio	Tax Administration
150-4099-945	TAX ADMIN - ATTORNEY 9%	-22,392	Tax Administration Allocatio	Tax Administration
150-4099-960	TAX ADMIN - BLDG & GROUNDS 31%	321	Tax Administration Allocatio	Tax Administration



Budget Amendment by Department

Hearing Date: 04.14.2026; Vote Date: 04.14.2026

Fund	Budget	Amendment	New Budget
General			
REVENUES			
Taxes			
Property Taxes	24,369,900	-	24,369,900
Sales Taxes	18,692,500	-	18,692,500
	43,062,400	-	43,062,400
Other Revenues			
Intergovernmental	5,243,800	36,700	5,280,500
Charges for Services	12,161,025	118,430	12,279,455
Licenses and Permits	60,500	-	60,500
Fines and Forfeitures	229,000	-	229,000
Interest and Investment Income	2,400,000	-	2,400,000
Rental Income	5,000	-	5,000
Public Contributions	145,000	13,000	158,000
Miscellaneous Revenue	378,700	-	378,700
	20,623,025	168,130	20,791,155
Other Financing Sources			
Lease Proceeds	-	-	-
Sale of Assets	46,000	-	46,000
Transfers from Other Funds	536,050	-214,900	321,150
	582,050	-214,900	367,150
Use of Fund Balance			
Additional Requests for 2026	-	96,280	96,280
Related to Unexpended PO's	-	206,400	206,400
Related to Grants, Projects or cancelled ARPA projects	-	202,800	202,800
Related to Tax Admin Allocation	-	22,118	22,118
Use of Fund Balance for 2026	1,030,556	-118,430	912,126
	1,030,556	409,168	1,439,724
Total Revenues	65,298,031	362,398	65,660,429



Budget Amendment by Department

Hearing Date: 04.14.2026; Vote Date: 04.14.2026

Fund	Budget	Amendment	New Budget
EXPENDITURES			
General Government			
Council	408,069	-59	408,010
Executive	325,125	-25	325,100
Finance	1,038,352	-28	1,038,324
Human Resources	852,264	325	852,589
GIS	208,660	-10	208,650
IT	1,386,945	-95	1,386,850
Clerk	368,725	-	368,725
Auditor	75,346	-61	75,285
Elections	937,800	35,000	972,800
Recorder	766,500	2,400	768,900
Attorney	3,239,026	22,392	3,261,418
Public Defender	1,503,091	-	1,503,091
Victim Advocate	838,420	-	838,420
Buildings and Grounds	123,709	679	124,388
Economic Development	308,000	-	308,000
USU Extension Services	-	-	-
Mental Health Services	427,122	-	427,122
Miscellaneous and General	304,560	-	304,560
County Pandemic Relief	-	-	-
Contributions to Other Units	269,600	-	269,600
	13,381,314	60,518	13,441,832
Public Safety			
Sheriff	653,150	-	653,150
Sheriff: Administration	3,509,613	20,350	3,529,963
Sheriff: Criminal	4,128,300	16,400	4,144,700
Sheriff: Patrol	5,062,400	3,700	5,066,100
Sheriff: Support Services	3,507,450	2,100	3,509,550
Sheriff: Corrections	12,077,218	-	12,077,218
Emergency Management	309,350	7,430	316,780
Animal Control	503,400	-	503,400
Animal Impound	560,039	-	560,039
Ambulance	-	-	-
Fire	3,909,370	120,500	4,029,870
	34,220,290	170,480	34,390,770



Budget Amendment by Department

Hearing Date: 04.14.2026; Vote Date: 04.14.2026

Fund	Budget	Amendment	New Budget
Public Works			
Public Works Admin	254,700	1,200	255,900
Roads	6,135,500	-	6,135,500
Vegetation Management	906,400	-	906,400
Engineering	255,400	43,300	298,700
	<u>7,552,000</u>	<u>44,500</u>	<u>7,596,500</u>
Culture and Recreation			
Fairgrounds	1,447,065	67,100	1,514,165
Library Services	134,600	20,000	154,600
Fair	291,100	-	291,100
Rodeo	460,041	8,000	468,041
State Fair	-	-	-
Trails Management	1,824,910	-	1,824,910
	<u>4,157,716</u>	<u>95,100</u>	<u>4,252,816</u>
Other Financing Uses			
Compensation Reserve	-	-	-
Transfers to Other Funds	5,986,711	-8,200	5,978,511
Addition to Fund Balance	-	-	-
	<u>5,986,711</u>	<u>-8,200</u>	<u>5,978,511</u>
Total Expenditures	65,298,031	362,398	65,660,429



Budget Amendment by Department

Hearing Date: 04.14.2026; Vote Date: 04.14.2026

Fund	Budget	Amendment	New Budget
Municipal Services			
REVENUES			
Taxes			
Sales Taxes	1,609,000	-	1,609,000
	1,609,000	-	1,609,000
Other Revenues			
Intergovernmental	30,000	110,000	140,000
Charges for Services	196,700	-	196,700
Licenses and Permits	2,094,000	-	2,094,000
Interest and Investment Income	-	-	-
Public Contributions	3,600	-	3,600
Miscellaneous Revenue	1,000	-	1,000
	2,325,300	110,000	2,435,300
Other Financing Sources			
Sale of Assets	-	-	-
Transfers from Other Funds	-	-	-
	-	-	-
Use of Fund Balance			
Additional Requests for 2026	-	118,430	118,430
Related to Unexpended PO's	-	58,200	58,200
Related to Grants, Projects or cancelled ARPA projects	-	-43,900	-43,900
Related to Tax Admin Allocation	-	-	-
Use of Fund Balance for 2026	-247,907	-	-247,907
	-247,907	132,730	-115,177
Total Revenues	3,686,393	242,730	3,929,123



Budget Amendment by Department

Hearing Date: 04.14.2026; Vote Date: 04.14.2026

Fund	Budget	Amendment	New Budget
EXPENDITURES			
General Government			
Garbage Collections	-	-	-
Development Services Administration	418,387	-	418,387
Zoning Administration	367,558	-	367,558
Building Inspection	837,523	118,430	955,953
Sanitation and Waste Collection	-	-	-
Miscellaneous Expense	-	-	-
	<hr/> 1,623,468	<hr/> 118,430	<hr/> 1,741,898
Public Safety			
Sheriff: Animal Control	7,200	-	7,200
Fire-EMS	407,625	-	407,625
	<hr/> 414,825	<hr/> -	<hr/> 414,825
Public Works			
Public Works Admin	762,500	3,500	766,000
Roads	-	-	-
Vegetation Management	-	-	-
Engineering	765,600	184,500	950,100
Contributions to Other Governments	-	-	-
	<hr/> 1,528,100	<hr/> 188,000	<hr/> 1,716,100
Culture and Recreation			
Trails Management	-	-	-
Eccles Ice Center Support	-	-	-
	<hr/> -	<hr/> -	<hr/> -
Other Financing Uses			
Compensation Reserve	-	-	-
Transfers to Other Funds	120,000	-63,700	56,300
Addition to Fund Balance	-	-	-
	<hr/> 120,000	<hr/> -63,700	<hr/> 56,300
Total Expenditures	<hr/> 3,686,393	<hr/> 242,730	<hr/> 3,929,123



Budget Amendment by Department

Hearing Date: 04.14.2026; Vote Date: 04.14.2026

Fund	Budget	Amendment	New Budget
Council on Aging			
REVENUES			
Other Revenues			
Intergovernmental	404,713	-	404,713
Charges for Services	5,200	-	5,200
Public Contributions	-	-	-
Miscellaneous Revenue	-	-	-
	<u>409,913</u>	-	<u>409,913</u>
Other Financing Sources			
Sale of Assets	-	-	-
Transfers from Other Funds	1,078,407	-	1,078,407
Use of Fund Balance	-	7,900	7,900
	<u>1,078,407</u>	<u>7,900</u>	<u>1,086,307</u>
Total Revenues	1,488,320	7,900	1,496,220
EXPENDITURES			
Health and Welfare			
Nutrition	862,500	-	862,500
Senior Center	366,320	7,900	374,220
Access	259,500	-	259,500
	<u>1,488,320</u>	<u>7,900</u>	<u>1,496,220</u>
Other Financing Uses			
Compensation Reserve	-	-	-
Transfers to Other Funds	-	-	-
Addition to Fund Balance	-	-	-
	<u>-</u>	<u>-</u>	<u>-</u>
Total Expenditures	1,488,320	7,900	1,496,220



Budget Amendment by Department

Hearing Date: 04.14.2026; Vote Date: 04.14.2026

Fund	Budget	Amendment	New Budget
Health			
REVENUES			
Taxes			
Property Taxes	1,955,400	-	1,955,400
	<u>1,955,400</u>	<u>-</u>	<u>1,955,400</u>
Other Revenues			
Charges for Services	350,000	-	350,000
	<u>350,000</u>	<u>-</u>	<u>350,000</u>
Other Financing Sources			
Transfers from Other Funds	-	-	-
	<u>-</u>	<u>-</u>	<u>-</u>
Use of Fund Balance			
Additional Requests for 2026	-	-	-
Related to Unexpended PO's	-	-	-
Related to ARPA Projects	-	-	-
Related to Tax Admin Allocation	-	-	-
Use of Fund Balance for 2026	-	-	-
	<u>-</u>	<u>-</u>	<u>-</u>
Total Revenues	2,305,400	-	2,305,400
EXPENDITURES			
General Government			
Contributions to Other Units	-	-	-
	<u>-</u>	<u>-</u>	<u>-</u>
Health and Welfare			
Bear River Health Department	1,467,300	-	1,467,300
Air Pollution Control	350,000	-	350,000
	<u>1,817,300</u>	<u>-</u>	<u>1,817,300</u>
Other Financing Uses			
Transfers to Other Funds	488,100	-	488,100
Addition to Fund Balance	-	-	-
	<u>488,100</u>	<u>-</u>	<u>488,100</u>
Total Expenditures	2,305,400	-	2,305,400



Budget Amendment by Department

Hearing Date: 04.14.2026; Vote Date: 04.14.2026

Fund	Budget	Amendment	New Budget
Mental Health			
REVENUES			
Other Revenues			
Intergovernmental	-	-	-
	-	-	-
Other Financing Sources			
Transfers from Other Funds	488,100	-	488,100
	488,100	-	488,100
Use of Fund Balance			
Additional Requests for 2026	-	-	-
Related to Unexpended PO's	-	-	-
Related to ARPA Projects	-	-	-
Related to Tax Admin Allocation	-	-	-
Use of Fund Balance for 2026	-	-	-
	-	-	-
Total Revenues	488,100	-	488,100
EXPENDITURES			
Health and Welfare			
Mental Health Services	488,100	-	488,100
	488,100	-	488,100
Other Financing Uses			
Transfers to Other Funds	-	-	-
Addition to Fund Balance	-	-	-
	-	-	-
Total Expenditures	488,100	-	488,100



Budget Amendment by Department

Hearing Date: 04.14.2026; Vote Date: 04.14.2026

Fund	Budget	Amendment	New Budget
Children's Justice Center			
REVENUES			
Other Revenues			
Intergovernmental	237,800	-	237,800
Public Contributions	-	-	-
Miscellaneous Revenue	-	-	-
	<hr/> 237,800	-	<hr/> 237,800
Other Financing Sources			
Transfers from Other Funds	184,500	-	184,500
	<hr/> 184,500	-	<hr/> 184,500
Use of Fund Balance			
Additional Requests for 2026	-	-	-
Related to Unexpended PO's	-	-	-
Related to ARPA Projects	-	-	-
Related to Tax Admin Allocation	-	-	-
Use of Fund Balance for 2026	-	-	-
	<hr/> -	-	<hr/> -
Total Revenues	422,300	-	422,300
EXPENDITURES			
Public Safety			
Children's Services	422,300	-	422,300
	<hr/> 422,300	-	<hr/> 422,300
Other Financing Uses			
Transfers to Other Funds	-	-	-
Compensation Reserve	-	-	-
Addition to Fund Balance	-	-	-
	<hr/> -	-	<hr/> -
Total Expenditures	422,300	-	422,300



Budget Amendment by Department

Hearing Date: 04.14.2026; Vote Date: 04.14.2026

Fund	Budget	Amendment	New Budget
Visitor's Bureau			
REVENUES			
Taxes			
Sales Taxes	1,130,700	-	1,130,700
	<u>1,130,700</u>	<u>-</u>	<u>1,130,700</u>
Other Revenues			
Intergovernmental	73,700	-14,600	59,100
Charges for Services	38,000	-	38,000
Public Contributions	-	-	-
Miscellaneous Revenue	-	-	-
	<u>111,700</u>	<u>-14,600</u>	<u>97,100</u>
Other Financing Sources			
Transfers from Other Funds	-	-	-
	<u>-</u>	<u>-</u>	<u>-</u>
Use of Fund Balance			
Additional Requests for 2026	-	-	-
Related to Unexpended PO's	-	-	-
Related to ARPA Projects	-	-	-
Related to Tax Admin Allocation	-	-	-
Use of Fund Balance for 2026	493,911	-	493,911
	<u>493,911</u>	<u>-</u>	<u>493,911</u>
Total Revenues	1,736,311	-14,600	1,721,711
EXPENDITURES			
Culture and Recreation			
Cache Valley Visitor's Bureau	1,475,511	-14,600	1,460,911
	<u>1,475,511</u>	<u>-14,600</u>	<u>1,460,911</u>
Other Financing Uses			
Transfers to Other Funds	260,800	-	260,800
Compensation Reserve	-	-	-
Addition to Fund Balance	-	-	-
	<u>260,800</u>	<u>-</u>	<u>260,800</u>
Total Expenditures	1,736,311	-14,600	1,721,711



Budget Amendment by Department

Hearing Date: 04.14.2026; Vote Date: 04.14.2026

Fund	Budget	Amendment	New Budget
Tax Administration			
REVENUES			
Taxes			
Property Taxes	4,337,000	-	4,337,000
	<u>4,337,000</u>	<u>-</u>	<u>4,337,000</u>
Other Revenues			
Charges for Services	774,300	-	774,300
Miscellaneous Revenue	78,000	-	78,000
	<u>852,300</u>	<u>-</u>	<u>852,300</u>
Other Financing Sources			
Transfers from Other Funds	-	-	-
	<u>-</u>	<u>-</u>	<u>-</u>
Use of Fund Balance			
Additional Requests for 2026	-	14,100	14,100
Related to Unexpended PO's	-	-	-
Related to Grants, Projects or cancelled ARPA projects	-	-	-
Related to Tax Admin Allocation	-	-22,118	-22,118
Use of Fund Balance for 2026	1,141,923	-	1,141,923
	<u>1,141,923</u>	<u>-8,018</u>	<u>1,133,905</u>
Total Revenues	6,331,223	-8,018	6,323,205
EXPENDITURES			
General Government			
Tax Administration Allocations	2,173,558	-22,118	2,151,440
IT	551,700	-	551,700
Assessor	2,711,000	-	2,711,000
Treasurer	556,965	6,100	563,065
Miscellaneous Expense	88,000	-	88,000
Contributions to Other Units	250,000	-	250,000
	<u>6,331,223</u>	<u>-16,018</u>	<u>6,315,205</u>
Other Financing Uses			
Compensation Reserve	-	-	-
Transfers to Other Funds	-	8,000	8,000
Addition to Fund Balance	-	-	-
	<u>-</u>	<u>8,000</u>	<u>8,000</u>
Total Expenditures	6,331,223	-8,018	6,323,205



Budget Amendment by Department

Hearing Date: 04.14.2026; Vote Date: 04.14.2026

Fund	Budget	Amendment	New Budget
Capital Projects			
REVENUES			
Other Revenues			
Miscellaneous Revenue	415,500	-10,000	405,500
Intergovernmental	40,000	1,118,900	1,158,900
	455,500	1,108,900	1,564,400
Other Financing Sources			
Bond Proceeds	-	-	-
Transfers from Other Funds	6,803,400	-1,535,100	5,268,300
	6,803,400	-1,535,100	5,268,300
Use of Fund Balance			
Additional Requests for 2026	-	790,900	790,900
Related to Unexpended PO's	-	1,223,600	1,223,600
Related to Grants, Projects or cancelled ARPA projects	-	24,700	24,700
Related to Tax Admin Allocation	-	-	-
Use of Fund Balance for 2026	-	-	-
	-	2,039,200	2,039,200
Total Revenues	7,258,900	1,613,000	8,871,900



Budget Amendment by Department

Hearing Date: 04.14.2026; Vote Date: 04.14.2026

Fund	Budget	Amendment	New Budget
EXPENDITURES			
General Government			
Administration Facilities	297,700	127,800	425,500
	<u>297,700</u>	<u>127,800</u>	<u>425,500</u>
Streets and Public Improvements			
Road Facilities	4,777,700	318,700	5,096,400
Vegetation Management	46,000	-	46,000
Engineering	1,000,000	183,600	1,183,600
	<u>5,823,700</u>	<u>502,300</u>	<u>6,326,000</u>
Public Safety			
Fire	1,048,500	534,900	1,583,400
	<u>1,048,500</u>	<u>534,900</u>	<u>1,583,400</u>
Health and Welfare			
Senior Center Facilities	89,000	-	89,000
Other Facilities	-	-	-
	<u>89,000</u>	<u>-</u>	<u>89,000</u>
Culture and Recreation			
Fairgrounds Facilities	-	448,000	448,000
Cache Valley Visitor's Bureau	-	-	-
Library Services	-	-	-
	<u>-</u>	<u>448,000</u>	<u>448,000</u>
Other Financing Uses			
Transfers to Other Funds	-	-	-
Addition to Fund Balance	-	-	-
	<u>-</u>	<u>-</u>	<u>-</u>
Total Expenditures	7,258,900	1,613,000	8,871,900



Budget Amendment by Department

Hearing Date: 04.14.2026; Vote Date: 04.14.2026

Fund	Budget	Amendment	New Budget
MS Capital Projects Fund			
REVENUES			
Other Revenues			
Intergovernmental	120,000	-120,000	-
Miscellaneous Revenue	65,000	-	65,000
	185,000	-120,000	65,000
Other Financing Sources			
Bond Proceeds	-	-	-
Transfers from Other Funds	2,880,000	-2,405,900	474,100
	2,880,000	-2,405,900	474,100
Use of Fund Balance			
Additional Requests for 2026	-	45,100	45,100
Related to Unexpended PO's	-	901,200	901,200
Related to Grants, Projects or cancelled ARPA projects	-	-	-
Related to Tax Admin Allocation	-	-	-
Use of Fund Balance for 2026	-	-	-
	-	946,300	946,300
Total Revenues	3,065,000	-1,579,600	1,485,400



Budget Amendment by Department

Hearing Date: 04.14.2026; Vote Date: 04.14.2026

Fund	Budget	Amendment	New Budget
EXPENDITURES			
Streets and Public Improvements			
Administration Facilities	-	-	-
Road Facilities	-	1,349,400	1,349,400
Building Inspection	65,000	-	65,000
Engineering	3,000,000	-2,929,000	71,000
	3,065,000	-1,579,600	1,485,400
Health and Welfare			
Senior Center Facilities	-	-	-
Other Facilities	-	-	-
	-	-	-
Culture and Recreation			
Fairgrounds Facilities	-	-	-
	-	-	-
Other Financing Uses			
Transfers to Other Funds	-	-	-
Addition to Fund Balance	-	-	-
	-	-	-
Total Expenditures	3,065,000	-1,579,600	1,485,400



Budget Amendment by Department

Hearing Date: 04.14.2026; Vote Date: 04.14.2026

Fund	Budget	Amendment	New Budget
Open Spaces			
REVENUES			
Taxes			
Property Taxes	710,000	-	710,000
	<u>710,000</u>	-	<u>710,000</u>
Other Revenues			
Intergovernmental	-	-	-
Miscellaneous Revenue	50,000	-	50,000
	<u>50,000</u>	-	<u>50,000</u>
Other Financing Sources			
Bond Proceeds	-	-	-
Transfers from Other Funds	-	-	-
	<u>-</u>	<u>-</u>	<u>-</u>
Use of Fund Balance			
Additional Requests for 2026	-	-	-
Related to Unexpended PO's	-	-	-
Related to ARPA Projects	-	-	-
Related to Tax Admin Allocation	-	-	-
Use of Fund Balance for 2026	-	-	-
	<u>-</u>	<u>-</u>	<u>-</u>
Total Revenues	760,000	-	760,000
EXPENDITURES			
General Government			
Open Space	760,000	-	760,000
	<u>760,000</u>	-	<u>760,000</u>
Other Financing Uses			
Transfers to Other Funds	-	-	-
Addition to Fund Balance	-	-	-
	<u>-</u>	<u>-</u>	<u>-</u>
Total Expenditures	760,000	-	760,000



Budget Amendment by Department

Hearing Date: 04.14.2026; Vote Date: 04.14.2026

Fund	Budget	Amendment	New Budget
ARPA Capital Projects Fund			
REVENUES			
Other Revenues			
Intergovernmental	4,773,000	-2,258,500	2,514,500
Miscellaneous Revenue	-	-	-
	<u>4,773,000</u>	<u>-2,258,500</u>	<u>2,514,500</u>
Other Financing Sources			
Bond Proceeds	-	-	-
Transfers from Other Funds	-	-	-
	<u>-</u>	<u>-</u>	<u>-</u>
Use of Fund Balance			
Additional Requests for 2026	-	-	-
Related to Unexpended PO's	-	-	-
Related to ARPA Projects	-	-	-
Related to Tax Admin Allocation	-	-	-
Use of Fund Balance for 2026	-	-	-
	<u>-</u>	<u>-</u>	<u>-</u>
Total Revenues	4,773,000	-2,258,500	2,514,500



Budget Amendment by Department

Hearing Date: 04.14.2026; Vote Date: 04.14.2026

Fund	Budget	Amendment	New Budget
EXPENDITURES			
General Government			
Public Defender	20,000	-	20,000
Finance	56,700	-56,700	-
Human Resources	45,000	-32,200	12,800
IT	-	-	-
Treasurer	-	-	-
Recorder	-	-	-
Attorney	-	-	-
Victim Advocate	-	-	-
Building & Grounds	40,900	-40,900	-
Elections	-	-	-
County Pandemic Relief	402,900	-6,600	396,300
	565,500	-136,400	429,100
Streets and Public Improvements			
Administration Facilities	-	-	-
Road Facilities	-	-	-
Public Works Admin	-	-	-
	-	-	-
Public Safety			
Fire	385,000	-385,000	-
Sheriff	-	-	-
	385,000	-385,000	-
Health and Welfare			
Senior Center Facilities	5,000	-2,500	2,500
Other Facilities	-	-	-
	5,000	-2,500	2,500
Culture and Recreation			
Fairgrounds	28,300	-9,000	19,300
Development Services Admin	19,900	-19,900	-
Trails Management	332,200	-308,000	24,200
	380,400	-336,900	43,500
Other Financing Uses			
Transfers to Other Funds	3,437,100	-1,397,700	2,039,400
Addition to Fund Balance	-	-	-
	3,437,100	-1,397,700	2,039,400
Total Expenditures	4,773,000	-2,258,500	2,514,500



Budget Amendment by Department

Hearing Date: 04.14.2026; Vote Date: 04.14.2026

Fund	Budget	Amendment	New Budget
Debt Service			
REVENUES			
Other Revenues			
Miscellaneous Revenue	46,000	-	46,000
	<u>46,000</u>	-	<u>46,000</u>
Other Financing Sources			
Transfers from Other Funds	2,320,904	-	2,320,904
	<u>2,320,904</u>	-	<u>2,320,904</u>
Use of Fund Balance			
Additional Requests for 2026	-	-	-
Related to Unexpended PO's	-	-	-
Related to ARPA Projects	-	-	-
Related to Tax Admin Allocation	-	-	-
Use of Fund Balance for 2026	-	-	-
	<u>-</u>	<u>-</u>	<u>-</u>
Total Revenues	2,366,904	-	2,366,904
EXPENDITURES			
Debt Payments			
Bonds	1,494,900	-	1,494,900
Sheriff Vehicle Lease	816,504	-	816,504
Fire Vehicle Lease	55,500	-	55,500
Road Equipment Lease	-	-	-
IT Equipment Lease	-	-	-
	<u>2,366,904</u>	-	<u>2,366,904</u>
Other Financing Uses			
Transfers to Other Funds	-	-	-
Addition to Fund Balance	-	-	-
	<u>-</u>	<u>-</u>	<u>-</u>
Total Expenditures	2,366,904	-	2,366,904



Budget Amendment by Department

Hearing Date: 04.14.2026; Vote Date: 04.14.2026

Fund	Budget	Amendment	New Budget
CDRA			
REVENUES			
Taxes			
Property Taxes	70,000	-	70,000
	<u>70,000</u>	-	<u>70,000</u>
Other Revenues			
Intergovernmental	268,400	-	268,400
	<u>268,400</u>	-	<u>268,400</u>
Other Financing Sources			
Transfers from Other Funds	-	-	-
	<u>-</u>	-	<u>-</u>
Use of Fund Balance			
Additional Requests for 2026	-	-	-
Related to Unexpended PO's	-	-	-
Related to ARPA Projects	-	-	-
Related to Tax Admin Allocation	-	-	-
Use of Fund Balance for 2026	-	-	-
	<u>-</u>	-	<u>-</u>
Total Revenues	338,400	-	338,400
EXPENDITURES			
General Government			
Cache County Redevelopment Agency	325,000	-	325,000
	<u>325,000</u>	-	<u>325,000</u>
Other Financing Uses			
Transfers to Other Funds	13,400	-	13,400
Addition to Fund Balance	-	-	-
	<u>13,400</u>	-	<u>13,400</u>
Total Expenditures	338,400	-	338,400



Budget Amendment by Department

Hearing Date: 04.14.2026; Vote Date: 04.14.2026

Fund	Budget	Amendment	New Budget
Restaurant Tax			
REVENUES			
Taxes			
Sales Taxes	2,500,000	-	2,500,000
	<u>2,500,000</u>	<u>-</u>	<u>2,500,000</u>
Other Financing Sources			
Transfers from Other Funds	-	-	-
	<u>-</u>	<u>-</u>	<u>-</u>
Use of Fund Balance			
Additional Requests for 2026	-	-	-
Related to Unexpended PO's	-	2,165,600	2,165,600
Related to ARPA Projects	-	-	-
Related to Tax Admin Allocation	-	-	-
Use of Fund Balance for 2026	-	-	-
	<u>-</u>	<u>2,165,600</u>	<u>2,165,600</u>
Total Revenues	2,500,000	2,165,600	4,665,600
EXPENDITURES			
Culture and Recreation			
Tourism Promotion	373,500	297,000	670,500
Facility Awards	2,106,500	1,868,600	3,975,100
	<u>2,480,000</u>	<u>2,165,600</u>	<u>4,645,600</u>
Other Financing Uses			
Transfers to Other Funds	20,000	-	20,000
Addition to Fund Balance	-	-	-
	<u>20,000</u>	<u>-</u>	<u>20,000</u>
Total Expenditures	2,500,000	2,165,600	4,665,600



Budget Amendment by Department

Hearing Date: 04.14.2026; Vote Date: 04.14.2026

Fund	Budget	Amendment	New Budget
RAPZ Tax			
REVENUES			
Taxes			
Sales Taxes	2,830,000	-	2,830,000
	<u>2,830,000</u>	<u>-</u>	<u>2,830,000</u>
Other Financing Sources			
Transfers from Other Funds	-	-	-
	<u>-</u>	<u>-</u>	<u>-</u>
Use of Fund Balance			
Additional Requests for 2026	-	-	-
Related to Unexpended PO's	-	2,690,600	2,690,600
Related to ARPA Projects	-	-	-
Related to Tax Admin Allocation	-	-	-
Use of Fund Balance for 2026	-	-	-
	<u>-</u>	<u>2,690,600</u>	<u>2,690,600</u>
Total Revenues	2,830,000	2,690,600	5,520,600
EXPENDITURES			
Culture and Recreation			
Program Awards	763,240	1,066,600	1,829,840
Facility Awards	2,024,310	1,624,000	3,648,310
	<u>2,787,550</u>	<u>2,690,600</u>	<u>5,478,150</u>
Other Financing Uses			
Transfers to Other Funds	42,450	-	42,450
Addition to Fund Balance	-	-	-
	<u>42,450</u>	<u>-</u>	<u>42,450</u>
Total Expenditures	2,830,000	2,690,600	5,520,600



Budget Amendment by Department

Hearing Date: 04.14.2026; Vote Date: 04.14.2026

Fund	Budget	Amendment	New Budget
Transportation Tax			
REVENUES			
Taxes			
Sales Taxes	2,125,000	-	2,125,000
	<u>2,125,000</u>	<u>-</u>	<u>2,125,000</u>
Other Financing Sources			
Transfers from Other Funds	-	-	-
	<u>-</u>	<u>-</u>	<u>-</u>
Use of Fund Balance			
Use of Fund Balance for 2026	-	-	-
	<u>-</u>	<u>-</u>	<u>-</u>
Total Revenues	2,125,000	-	2,125,000
EXPENDITURES			
Streets and Public Improvements			
New Road Construction	-	-	-
Transportation	2,125,000	-	2,125,000
	<u>2,125,000</u>	<u>-</u>	<u>2,125,000</u>
Other Financing Uses			
Transfers to Other Funds	-	-	-
Addition to Fund Balance	-	-	-
	<u>-</u>	<u>-</u>	<u>-</u>
Total Expenditures	2,125,000	-	2,125,000



Budget Amendment by Department

Hearing Date: 04.14.2026; Vote Date: 04.14.2026

Fund	Budget	Amendment	New Budget
CCCOG			
REVENUES			
Taxes			
Sales Taxes	6,618,600	-	6,618,600
	<u>6,618,600</u>	<u>-</u>	<u>6,618,600</u>
Other Revenues			
Interest and Investment Income	900,000	-	900,000
	<u>900,000</u>	<u>-</u>	<u>900,000</u>
Other Financing Sources			
Transfers from Other Funds	-	-	-
	<u>-</u>	<u>-</u>	<u>-</u>
Use of Fund Balance			
Additional Requests for 2026	-	1,107,100	1,107,100
Related to Unexpended PO's	-	8,819,500	8,819,500
Related to ARPA Projects	-	-	-
Related to Tax Admin Allocation	-	-	-
Use of Fund Balance for 2026	-	-	-
	<u>-</u>	<u>9,926,600</u>	<u>9,926,600</u>
Total Revenues	7,518,600	9,926,600	17,445,200
EXPENDITURES			
Streets and Public Improvements			
Road Projects	3,739,300	12,610,400	16,349,700
	<u>3,739,300</u>	<u>12,610,400</u>	<u>16,349,700</u>
Other Financing Uses			
Transfers to Other Funds	3,779,300	-2,683,800	1,095,500
Addition to Fund Balance	-	-	-
	<u>3,779,300</u>	<u>-2,683,800</u>	<u>1,095,500</u>
Total Expenditures	7,518,600	9,926,600	17,445,200



Budget Amendment by Department

Hearing Date: 04.14.2026; Vote Date: 04.14.2026

Fund	Budget	Amendment	New Budget
Airport			
REVENUES			
Other Revenues			
Intergovernmental	300,000	-	300,000
Interest and Investment Income	30,000	-	30,000
Miscellaneous Revenue	165,500	-	165,500
	<u>495,500</u>	-	<u>495,500</u>
Other Financing Sources			
Transfers from Other Funds	-	-	-
	<u>-</u>	-	<u>-</u>
Use of Fund Balance			
Additional Requests for 2026	-	-	-
Related to Unexpended PO's	-	-	-
Related to ARPA Projects	-	-	-
Related to Tax Admin Allocation	-	-	-
Use of Fund Balance for 2026	2,149,732	-	2,149,732
	<u>2,149,732</u>	-	<u>2,149,732</u>
Total Revenues	2,645,232	-	2,645,232
EXPENDITURES			
General Government			
Airport	648,832	-	648,832
	<u>648,832</u>	-	<u>648,832</u>
Other Financing Uses			
Compensation Reserve	-	-	-
Transfers to Other Funds	1,996,400	-	1,996,400
Addition to Fund Balance	-	-	-
	<u>1,996,400</u>	-	<u>1,996,400</u>
Total Expenditures	2,645,232	-	2,645,232



Budget Amendment by Department

Hearing Date: 04.14.2026; Vote Date: 04.14.2026

Fund	Budget	Amendment	New Budget
Airport Capital Projects			
REVENUES			
Other Revenues			
Intergovernmental	237,500	-	237,500
Interest and Investment Income	-	-	-
Miscellaneous Revenue	-	-	-
	<u>237,500</u>	<u>-</u>	<u>237,500</u>
Other Financing Sources			
Transfers from Other Funds	1,996,400	-	1,996,400
	<u>1,996,400</u>	<u>-</u>	<u>1,996,400</u>
Use of Fund Balance			
Additional Requests for 2026	-	-	-
Related to Unexpended PO's	-	-	-
Related to ARPA Projects	-	-	-
Related to Tax Admin Allocation	-	-	-
Use of Fund Balance for 2026	-	-	-
	<u>-</u>	<u>-</u>	<u>-</u>
Total Revenues	2,233,900	-	2,233,900
EXPENDITURES			
General Government			
Airport	2,233,900	-	2,233,900
	<u>2,233,900</u>	<u>-</u>	<u>2,233,900</u>
Other Financing Uses			
Compensation Reserve	-	-	-
Transfers to Other Funds	-	-	-
Addition to Fund Balance	-	-	-
	<u>-</u>	<u>-</u>	<u>-</u>
Total Expenditures	2,233,900	-	2,233,900



Budget Amendment by Department

Hearing Date: 04.14.2026; Vote Date: 04.14.2026

Fund	Budget	Amendment	New Budget
Roads Special Service District			
REVENUES			
Other Revenues			
Intergovernmental	120,000	-	120,000
Interest and Investment Income	1,000	-	1,000
	<u>121,000</u>	<u>-</u>	<u>121,000</u>
Other Financing Sources			
Transfers from Other Funds	-	-	-
	<u>-</u>	<u>-</u>	<u>-</u>
Use of Fund Balance			
Additional Requests for 2026	-	-	-
Related to Unexpended PO's	-	-	-
Related to ARPA Projects	-	-	-
Related to Tax Admin Allocation	-	-	-
Use of Fund Balance for 2026	-	-	-
	<u>-</u>	<u>-</u>	<u>-</u>
Total Revenues	121,000	-	121,000
EXPENDITURES			
Other Financing Uses			
Transfers to Other Funds	121,000	-	121,000
Addition to Fund Balance	-	-	-
	<u>121,000</u>	<u>-</u>	<u>121,000</u>
Total Expenditures	121,000	-	121,000



Budget Amendment by Department

Hearing Date: 04.14.2026; Vote Date: 04.14.2026

Fund	Budget	Amendment	New Budget
CC Community Foundation			
REVENUES			
Other Revenues			
Interest and Investment Income	500	-	500
Public Contributions	42,500	2,500	45,000
	<u>43,000</u>	<u>2,500</u>	<u>45,500</u>
Other Financing Sources			
Transfers from Other Funds	-	13,000	13,000
	<u>-</u>	<u>13,000</u>	<u>13,000</u>
Use of Fund Balance			
Additional Requests for 2026	-	-	-
Related to Unexpended PO's	-	-	-
Related to ARPA Projects	-	-	-
Related to Tax Admin Allocation	-	-	-
Use of Fund Balance for 2026	600	5,000	5,600
	<u>600</u>	<u>5,000</u>	<u>5,600</u>
Total Revenues	43,600	20,500	64,100
EXPENDITURES			
General Government			
Miscellaneous Expense	1,100	18,000	19,100
	<u>1,100</u>	<u>18,000</u>	<u>19,100</u>
Other Financing Uses			
Transfers to Other Funds	42,500	2,500	45,000
Addition to Fund Balance	-	-	-
	<u>42,500</u>	<u>2,500</u>	<u>45,000</u>
Total Expenditures	43,600	20,500	64,100



CACHE COUNTY SHERIFF'S OFFICE

D. CHAD JENSEN, SHERIFF



MEMO

To: Sheriff Chad Jensen

From: Lt. Roy Hall, Administrative Division

Date: 2.4.26

Subject: Budget Amendment Request: Emergency Equipment Up-fit (FY25 Carryover)

Sheriff Jensen,

This memorandum is to notify you of a necessary budget amendment for the upcoming budget opening to backfill funds in the Sheriff's Office Administration Division. This follows a coordinated effort with the County Finance Department to settle a long-standing invoice for a vehicle up-fit completed in late 2025.

In October 2025, Vehicle Lighting Solutions (VLS) completed a total and comprehensive emergency equipment installation upfit on one of our new 2024 Ford F150 Responders (VIN: RKD38689). While the work was completed and invoiced for **\$19,345.32** on *October 27, 2025*, payment has remained outstanding since November 2025 due to technical challenges with the original encumbered funds.

The procurement was conducted under *State Contract #MA4052*, ensuring all pricing and labor rates meet county and state compliance standards.

CURRENT STATUS & FISCAL IMPACT

To resolve the vendor's balance and meet Finance Department requirements, we are processing the payment in the current fiscal year (FY26) using the following line item:

- **Account Number:** 100-4215-250
- **Total Amount:** \$19,345.32
- **Vendor:** Vehicle Lighting Solutions, Inc.
- **Description:** Full up-fit including Whelen Core system, lighting, sirens, and prisoner transport partition.

Because these FY25 costs were not factored into the FY26 budget cycle, it is now anticipated that this expenditure will cause the **100-4215-250** account to exceed its current appropriation.

I recommend that we submit a formal budget amendment during the next available opening to backfill the **\$19,345.32**. This action will ensure the Administration budget

remains whole for the remainder of the year and maintains our positive standing with VLS, who has been exceptionally patient throughout this process.

Respectfully,

A handwritten signature in black ink that reads "Lt. R. Hall". The signature is written in a cursive, slightly slanted style.

Lt. Roy Hall
Administrative Services Division
Cache County Sheriff's Office
rhall@cashesheriff.gov | 435-755-1062



CACHE COUNTY SHERIFF'S OFFICE

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D. CHAD JENSEN, SHERIFF
Doyle Peck, Lieutenant
Mikelshan Bartschi, Lieutenant
Roy Hall, Lieutenant
Candice Hatch, Lieutenant
Timothy Ramirez, Lieutenant

EMPATHY FAIRNESS INTEGRITY PROFESSIONALISM RESPECT RESPONSIBILITY TRUSTWORTHINESS

December 29, 2025

A family brought this thank you note and donation for Search and Rescue to me for the efforts made rescuing their son from the mountain. Can this amount be put in the SAR account to be used for training or equipment?

Sheriff Jensen



12/24/25
Date

Pay to the Order of Coon City Search Rescue \$ 2,000.00
Two Thousand Dollars



PO Box 9199 • Ogden, UT 84409
800-999-3961 • americafirst.com



For Cost



02676

Harland Clarke

Thank you guys so much for saving my life. I don't feel like a card could contain my appreciation. I was scared and stuck but you Herpes saved me. I could not have imagined the willingness, speed, or professionalism you guys showed in the middle of the night.

Thank you. -London Peck



MEMORANDUM

25 February 2026

To: County Council
From: Matt Phillips
Subject: 2026 March Budget Amendment

RE: March Budget Amendment

The Public Works Department is requesting the following additional funding as part of the budget amendment for the March 2026 budget opening.

Building & Grounds Division**Elevator door replacement - \$44,000**

The current elevator doors in the Admin Building are no longer supported by the manufacturer and are deemed non-serviceable. If they fail, it could result in prolonged elevator outages while waiting for repair and replacement parts that may or may not be available. The operation of this elevator is critical to meeting public needs due to the building's layout and the offices on the second and third floors. See attached repair work order for replacement cost.

Replacement of the server room ductless split - \$10,000

The existing ductless split (cooling fans) located in the server room has reached the end of its life and is due for replacement. The new unit will be low-ambient cooling, work with the existing lineset and power, and can be installed in the same place as the old unit. See attached estimate for replacement cost.

Engineering Division**Hyrum Slough - \$105,000**

This request is a Flood Mitigation grant we received from the State to study the Hyrum Slough from the Hyrum City limits to the crossing of Hwy 89/91. The application was approved by the Council in October of 2022, and the study was finally awarded late in 2024 (See attached award letter). \$78,750 of the grant is funded by the State, and the remaining \$26,250 is the County match amount. Our request is to add this grant to the budget so that we can track the expenditures and required reimbursement requests.

Public Works Admin

Fuel Island Canopy Project - \$35,000

This request is for additional funds for the CIP project that was approved and funded in 2025. The Council approved \$200,000 for this project. After the RFQ and committee selection process, we received a proposal from the selected contractor that exceeded the original budget for this project. In order to get the price under the approved amount, we would need to remove items from the proposal. (See Item 1 and Item 2 on the attached proposal). We think that it would better for the contractor to complete all the work in lieu of county forces doing some parts and pieces. We would also like to protect the canopy by adding bollards (See Item 3 on the attached proposal) and we will need some funds to account for the electrical work that is excluded.

Fuel Management System - \$25,000

The current system in place is outdated and not supported. If it fails there is no other way to be able to use the fuel pumps for fleet and equipment operations unless the program is replaced. We do not want to wait until this happens and are trying to be proactive. Failure of this system would significantly disrupt operations, affecting road safety and emergency response capabilities. The new fuel management system will also be compatible with other software that we are using to manage the fleet. (see attached quote)

New Position Request: Janitorial Supervisor - \$58,040 for FY 2026 (\$82,000 ongoing)

This request is for approval to create and fund a full-time janitorial position in place of continuing with a contracted cleaning service for our facilities. Over the past several years, custodial services have been provided through an outside contract at the Public Works and Fire District facility in Hyrum. While this arrangement has met the basic needs, it has presented ongoing challenges, including cost increases, inconsistent staffing, limited flexibility, and reduced accountability for performance. The cost for this service is \$31,200 per year, which is shared by the Fire District.

This new position would provide janitorial services at the Public Works and Fire Facility and oversee janitorial services at the Admin, Courthouse, Senior Center, Library, and CJC that are provided by part-time staff. A dedicated employee assigned to our buildings and to oversee part-time staff will benefit the County in many ways. Such as: increased quality control and accountability, operational flexibility, ownership, familiarity with the facility, and overall better care of the county property.

Roads Division

Price increase for Road Grader - \$56,000

In need of additional funds for the previously approved grader purchase due to recent price increases that are affecting heavy equipment and component materials. The original quote is attached along with the current quote reflecting the price adjustments.

Please let me know if you have any questions.

Repair Work Order



January 27, 2026

CACHE COUNTY ADMINISTRATION

Purchaser: CACHE COUNTY
ADMINISTRATION

Location: CACHE COUNTY
ADMINISTRATION

Address: 179 N MAIN ST
LOGAN, UT 84321-4527

Address: 179 N MAIN ST
LOGAN, UT 84321-4527

Purchaser authorizes TK Elevator Corporation (referred to as "TK Elevator" hereafter) to perform the following work on the equipment and at the location described above, in exchange for the sum of **Forty Three Thousand One Hundred Fifty Three Dollars and Seventy Four Cents (\$43,153.74)** inclusive of all applicable sales and use taxes pursuant to the terms and conditions contained in this Work Order (the "Work Order").

If not accepted with (30) thirty calendar days of the date presented to Purchaser, this Work Order shall automatically be revoked and shall be null and void.

Summary:

Elevator	TKE ID	Description	Repair category
ONLY	US283606	Door Operator Package	Performance

For further information, please see a detailed Scope of Work on the pages that follow.

In the event you have any questions regarding the content of this Work Order please contact me at -.

We appreciate your consideration.

Regards,

Michelle Lawson
TK Elevator Corporation
1840 Milestone Dr Ste B
Salt Lake City UT 84104
michelle.lawson@tkelevator.com |-

Notice:

No permits or inspections by others are included in this work, unless otherwise indicated herein. Delivery and shipping is included. All work is to be performed during regular working days and hours as defined in this Work Order unless otherwise indicated herein.

High Peak HVAC

407 North 800 East
Hyde Park, UT 84318
(435) 760-5971
highpeakheatandair@gmail.com

Estimate

ESTIMATE#	1025
DATE	02/23/2026
PO#	

CUSTOMER
Cache County 1020 e 600 N Hyrum Utah 84319 (435) 764-0569

SERVICE LOCATION
Cache County 1020 e 600 N Hyrum Utah 84319 (435) 764-0569

DESCRIPTION	Replacement of the server room ductless split
--------------------	---

Estimate			
Description	Qty	Rate	Total
We propose to install a replacement P-series Mitsubishi ductless split. This unit will be a 2 ton, low ambient cooling unit that will work with the existing lineset and power and can be installed in place of the existing ductless split.	1.00	8,640.00	8,640.00


CUSTOMER MESSAGE

Estimate Total: \$8,640.00

PRE-WORK SIGNATURE

Signed By:

High Peak HVAC
(435) 760-5971
407 North 800 East
Hyde Park, UT 84318

 **estimate_1025.pdf**
74K

Bartt Nelson <bartt.nelson@cachecounty.gov>
To: Kelly Veibell <kelly.veibell@cachecounty.gov>
Cc: Matt Phillips <matt.phillips@cachecounty.gov>

Tue, Feb 24, 2026 at 8:08 AM

Hi Kelly,

Yes, IT will back your budget request because this is a critical environmental component in the server room. Please let me know how best to support you in the request.

Thanks,

Bartt F. Nelson

IT Director - Cache County
179 N Main St - Logan, UT 84321
bartt.nelson@cachecounty.gov

[Quoted text hidden]



Department of Public Safety

JESS L. ANDERSON
Commissioner

State of Utah

SPENCER J. COX
Governor

DEIDRE M. HENDERSON
Lieutenant Governor

Sep. 05, 2024

David Zook
Cache County Executive
179 N. Main St., Suite 305
Logan, UT 84321

Re: Cache County Hyrum Slough Flood Mitigation Project Scoping
EMD-2022-FM-004-0005

Cache County Executive Zook,

Your project has been approved by the State of Utah, Division of Emergency Management (DEM) and the Federal Emergency Management Agency (FEMA) with a federal share of \$78,750.00 and a local share of \$26,250.00, for a total project cost of \$105,000.00.

Included in this packet are the 76-10 Obligating and Award Document, the Articles of Agreement, and the 85-21 Reimbursement Form. Please review and sign Form 76-10 and the Articles of Agreement and email a copy to DEM. By signing these two documents your agency is agreeing to the scope of work and adhering to the line items and amounts.

Reimbursement Form 85-21 and all supporting documentation are required for all reimbursement requests. It is important to identify expenditures by approved line items in the budget. Please be aware that expenditures outside the scope of work and budget will not be reimbursed without prior approval and amendment to the scope of work.

If you have any questions or concerns regarding the information in this award packet, please contact Will McKay at 385-443-1102 or wmckay@utah.gov.

Respectfully,

Kris Hamlet
Division Director
Utah DEM

December 8, 2025

RE: Cache County Fuel Island Canopy

Attention: Kelly Veibell

Cache County
1020 East 600 North
Hyrum, UT 84319
Cell- 435-764-0569

Via Email- Kelly.veibell@cachecounty.org

Please find below our proposal for installing a fuel canopy at the Fuel Island at your facility in Hyrum, UT including the following:

- Saw cut for new footings
- Vac truck to excavate footings
- Pour (6) new footings and pour back of slab
- Design, supply & install new steel for canopy 42' x 94' x 16'-0 clear
 - 6ea 12" square columns prime painted only
 - White embossed 16" 20ga pan decking with 20ga interlocking gutter
 - 36" fascia stock color. All signage and/or graphics by others
 - 18 LSI Legacy super saver LED canopy light fixtures provided by JIMCO. All electrical by others
 - Canopy to drain to storm system (All piping, trenching is to be done by county)
- Price excludes rerouting of any utilities or electrical work (this could be done on a T&M basis if needed)

Total Price- \$215,946

Bid good for 30 Days

Options:

Option 1: Deduct \$8,506 if county would like to do the vac truck excavation, saw cutting & demo of light pole & base, footing excavation & concrete.

Option 2: Deduct \$7,440 if the county wants to perform the labor to form and pour the column footings.

Option 3: Add \$13,110 for (2) 6" bollards with sleeves at each canopy column.

Exclusions: Price Increases, Electrical, Permit Costs, Inspection Costs, Overtime, Holiday work, Winter Conditions, Fuel Surcharges, Painting, any items not listed above

Thank you for the opportunity to provide a proposal on this project. If you have any questions or would like additional information, please let me know.

Best regards,

Jason Lundahl
Sales/Estimating Manager
435-994-1935



Link2Pump Corp
Coconut Creek, FL, 33073
USA

FUEL MANAGEMENT HARDWARE AND SOFTWARE AGREEMENT

This document serves as both a sales proposal and a binding agreement between Link2Pump and the undersigned client ("Client"). Upon signature by the Client, this proposal automatically becomes the governing agreement for the hardware, software, and services described below.

Proposal No. 1303281710

Date: 02/24/2026

To: Jeremy Hudson - Cache County

Representative: Jordan Smock

1. OUR SOLUTION

Link2Pump provides an integrated fuel management platform combining industrial-grade hardware with cloud-based software designed for construction, utility, and fleet operations.

Included with the solution:

1. Secure refueling control (authorized users & vehicles only)
2. Real-time transaction visibility (who, what, when, how much)
3. Cloud-based web portal (unlimited users & assets)
4. Inventory management
5. API & third party integrations
6. SIM cards and data plans
7. Lifetime hardware warranty (while subscription is active)



2. STATEMENT OF WORK

Link2Pump applies its solution to tackle the main challenges in fuel consumption management:

1. **Fuel and Oil Security:** Fuel and Oil consumption represents a significant expense, and its control has a direct impact on efficiency. Small deviations are extremely difficult to detect in daily operations due to the high volume of fuel used and the number of people involved in the process.
2. **Manual Control:** While manual logging provides some level of control, it often leads to discrepancies and requires substantial manual effort from the team. Moreover, data takes time to reach management systems, delaying issue detection and decision-making.
3. **Team Time:** Collecting data and generating reports requires a significant amount of time and involves multiple team members. Manually recording information, entering it into systems, checking for accuracy, performing analyses, and updating ERP systems consumes valuable resources.

By automating pumps in sites, garages, and mobile equipment, we address these challenges and deliver greater efficiency, management, and cost reduction. Our complete system provides:

4. **Total Control:** Allows refueling only by authorized personnel, with full data management: who fueled, which vehicle, when, and how many gallons.
5. **Simplified Management:** Provides accurate, real-time reports and metrics, raising the level of management and enabling immediate action when issues are identified. With Link2Pump, you can say goodbye to spreadsheets and manual controls.
6. **Greater Team Efficiency:** Your team will no longer waste time collecting data, entering it into spreadsheets, correcting information, generating reports, or updating systems (ERP, etc.). Our systems and integrations handle the work, freeing your team to focus on adding value to your business.
7. **Integrated Systems:** Our solution integrates with leading ERP platforms on the market, as well as telemetry and external fueling systems.



3. PRODUCTS & PRICING

3.1 Products and plan description

The following one-time fees apply to the hardware and logistics components of the solution. Final quantities and pricing are detailed in the pricing table below. Hardware is invoiced at shipment in accordance with Section 4.1.

PRODUCT	DESCRIPTION
L2P Pedestal 4P	110Vac, 4 dispensers, Controller system for fixed fuel dispensers, pedestal unit, measuring 17 x 10 x 54 inches
1 in Fuel flowmeter	1 inch flowmeter pulser 32gpm diesel or gas
1 in DEF flowmeter	1 inch flowmeter pulser - DEF
Shipping	Standard ground from Florida warehouse
RFID Card	Pre-programmed RFID Card compatible with Link2Pump system (Mifare 13.56 MHz) - Optional
RFID FOB	Pre-programmed RFID FOB compatible with Link2Pump system (Mifare 13.56 MHz) - Optional

PRODUCT	PLAN	DESCRIPTION
L2P Pedestal 4P	Yearly Standard	Software license plan, billed yearly, including software updates, portal access, and controllers life-time warranty.
1 in Fuel flowmeter	No Plan	No Plan
1 in DEF flowmeter	No Plan	No Plan
Shipping	No Plan	No Plan
RFID Card	No Plan	No Plan
RFID FOB	No Plan	No Plan

Initials: _____



3.2 One-time fees (Hardware & Logistics)

PART NR.	UNIT (\$)	QTY (UN.)	SUBTOTAL (\$)
L2P Pedestal 4P	5,750.00	2	11,500.00
1 in Fuel flowmeter	599.00	5	2,995.00
1 in DEF flowmeter	599.00	2	1,198.00
Shipping	589.00	2	1,178.00
RFID Card	15.00	100	1,500.00
RFID FOB	15.00	100	1,500.00

3.3 Ongoing Services (Software Subscription)

PART NR.	PLAN	UNIT (\$)	QTY (UN.)	SUBTOTAL (\$)
L2P Pedestal 4P	Yearly Standard	1,800.00	2	3,600.00
1 in Fuel flowmeter	No Plan	0.00	0	0.00
1 in DEF flowmeter	No Plan	0.00	0	0.00
Shipping	No Plan	0.00	0	0.00
RFID Card	No Plan	0.00	0	0.00
RFID FOB	No Plan	0.00	0	0.00

3.4 Order summary

	TOTAL
3.4.1 ONE-TIME FEES	\$ 19,871.00
3.4.2 ON-GOING SERVICES	\$ 3,600.00

Initials: _____



4. PAYMENT TERMS

4.1 One-time fees

- a. Invoiced at time of shipment
- b. Prior to shipment, Client must provide either an approved payment method on file or an applicable deposit, based on order size
- c. Deposit of 30% is charged upon shipping, remainder Net 30 from invoice date
- d. Hardware shipments may be held until these requirements are satisfied

4.2 Ongoing services

- a. First billing occurs sixty (90) days from equipment delivery or upon system activation, whichever occurs first
- b. Automatically renews each billing cycle unless cancelled in writing
- c. Autopay (ACH or credit card) is required for all subscription services
- d. Payment method collected via secure hosted link, in compliance with safest practices in sensitive information handling.
- e. Late payments may result in suspension of software access and warranty coverage

5. WARRANTY

- a. Life-time warranty is provided to all Link2Pump hardware and components described in "3.1", covering manufacturing and parts failure, regarding regular use of the product while subscription is active and no outstanding balance is due.
- b. Life-time warranty does not apply to petroleum equipment not manufactured by Link2Pump such as, but not limited to, pulsers, solenoid valves, dispenser, or pump parts. Such materials follow each manufacturer's warranty policy.
- c. Replacement of parts shall be performed according to Link2Pump instruction guides, and/or remote supervision, at no charges.
- d. Domestic shipping of replacement parts is included at no charges within US territory.
- e. International Shipping of replacement parts is subject to freight and custom fees to be defined upon shipping.
- f. In the event of replacement of any parts, Link2Pump will supply spare parts and collect damaged parts.

6. PROPOSAL TERMS

- a. Above terms are valid for 30 days.
- b. Sales taxes and/or fees not included unless specifically described on item 3.4.1 and 3.4.2.
- c. Above terms include remote and/or online training and support.
- d. Installation must follow Link2Pump Install Guidelines and comply with electrical and local applicable codes.

Initials: _____



Link2Pump Corp
Boynton Beach, FL, 33426
USA

7. CLIENT INFORMATION

Company Name: _____ PO#: _____

Company Address: _____ City: _____ State: _____ ZIP: _____

Shipping Address: _____ City: _____ State: _____ ZIP: _____

Name of implementation POC: _____

Email of implementation POC: _____

Phone # of implementation POC: _____

Billing email: _____ Billing Phone #: _____

Please sign below to indicate your acceptance of the foregoing terms.

SEEN AND AGREED TO:

Signature: _____ **Date:** _____

Printed Name: _____ **Title:** _____

Initials: _____



New Position Request Form

Position Title: Building Custodian Supervisor Date of Request: _____
 Office/Department: public works Requested by: _____

Position Information

Please attach Job Description.

Reason for Position Creation: _____

Benefit to Citizens and/or Function of Office/Department (attach separate sheet if needed):

Position Type:

- | | |
|--|--|
| <input checked="" type="checkbox"/> Full-Time | <input type="checkbox"/> Part-Time Annual hours _____ |
| <input checked="" type="checkbox"/> Merit (30+hours/week) | <input type="checkbox"/> Non-Merit (29.5 hours or less/week) |
| <input type="checkbox"/> Seasonal (6 months or less, up to 1040 hours) | <input type="checkbox"/> Temporary (performing unique job available only once) |
| <input type="checkbox"/> Exempt | <input checked="" type="checkbox"/> Non-Exempt |

Budgeting Information

- MARKET STUDY COMPLETED (Human Resources)
Annual Pay: \$ 24.25 (hourly rate) * 2000 (annual hours) = \$ 50,440
- Cost of Benefits ~~(Finance)~~ +\$ 31,000
- Funding provided by Grants _____ % match? \$ _____ -\$ _____
- Current Available budget (Finance) -\$ _____
- Startup Costs (workstation, desk, computer, phone, etc.) \$ _____
- Total Budget amount requested:** \$ _____

Position Review:

 HR Director Date _____ Finance Director Date _____

 Chief Deputy County Executive Date _____ Council Agenda Request on _____ Date _____



150676-01

Apr 18, 2025

Original

CACHE COUNTY ROAD DEPT

1020 E 600 N
HYRUM, UT84319

Attention: JEREMY HUDSON



Machine pictured may not reflect specifications quoted.

Jeremy Hudson,

Thank you for this opportunity to quote Caterpillar products for your business needs. We are pleased to quote the following for your purchase consideration.

One (1) New Caterpillar Model: 160JOY-LR Motor Graders with all standard equipment in addition to the additional specifications listed below:

STOCK NUMBER:	SERIAL NUMBER:	YEAR:	SMU:
----------------------	-----------------------	--------------	-------------

Thank you for your interest in Wheeler Machinery and Caterpillar products for your business needs. This quotation is valid for 30 days, after which time we reserve the right to re-quote. If there are any questions, please do not hesitate to contact me.

Sincerely,

Trevor Shuman
Machine Sales Representative
tshuman@wheelercat.com
801-209-1882

One (1) New Caterpillar Model: 160JOY-LR Motor Graders with all standard equipment in addition to the additional specifications listed below:

STANDARD EQUIPMENT

POWERTRAIN -Air cleaner, dual stage dry type radial -seal with service indicator and -automatic dust ejector -Air-to-air after cooler (ATAAC) -Belt, serpentine, automatic tensioner -Brakes, oil disc, four-wheel, hydraulic -Demand fan, hydraulic -Differential, lock/unlock, Automatic -Drain, engine oil, ecology -Electronic over-speed protection -Parking brake, multi-disc, sealed and -oil cooled. -Sediment drain, fuel tank. -Transmission, 8 speed forward and -6 speed reverse, power shift, direct -drive -VHP plus (Variable Horse Power Plus) -

ELECTRICAL -Alarm, back-up -Alternator, 150 ampere, sealed -Batteries, maintenance free, heavy -duty, 1125 CCA -Breaker panel, ground accessible -Electrical hydraulic valves -Electrical system, 24V -Grade control ready (cab harness, -software, electrical hydraulic valves, -bosses and brackets) -Lights, reversing -Lights, roading, roof-mounted -Lights, stop and tail, LED -Starter, electric

OPERATOR ENVIRONMENT -Air Conditioning with heater -Articulation, automatic return to center -Centershift pin indicator -Display, digital speed and gear -Doors, left and right side with wiper -Gauge, machine level -Gauges (analog) inside the cab -(includes fuel, articulation, engine -coolant temp, engine RPM, -and hydraulic oil temp, DEF/AdBlue) -Joystick, adjustable armrests -Joystick gear selection, hydraulic -power steering hydraulic controls -(right/left, blade lift w/ float -position, blade sideshift and tip, -circle drive, centershift, front wheel -lean and articulation and steering) -Lights, night time cab -Messenger operator information system -Meter, hour, digital -Mirror, inside rearview, wide angle -Power Port, 12V -Radio Ready, Entertainment -ROPS cab, sound suppressed -- 69dB(A) - ISO 6394 -Seat, cloth-covered, comfort suspension -Storage area for cooler/lunchbox -Throttle control, electronic -Windows laminated glass: --Fixed front with intermittent wiper --Side and rear (3) -Windows tempered: -Cab storage -

TECHNOLOGY PRODUCTS -RADIOS -Authorization varies by country, -please contact your Cat marketing -representative with questions or -click on the link below: -<https://catdealer.com/Certification> -PRODUCT LINK -Availability varies by country, -please contact your Cat marketing -representative with questions or -click on the link below: -<https://catdealer.com/Certification>

SAFETY AND SECURITY -Clutch, circle drive slip -Doors, 2 engine compartment, (two left -hand, two right hand) locking -Doors, 2 service, left and right locking -Ground level engine shutdown -Hammer (emergency exit) -Horn, electric -Lockout, hydraulic implement (for -roading and servicing) -Seat belt, retractable 76.2 (3") -Secondary steering -Tandem walkway/guards

TIRES, RIMS, AND WHEELS -A partial allowance for tires on -254mm x 609.6mm (10" x 24") multi-piece -rims is included in the base machine -price and weight.

FLUIDS -Antifreeze -Extended life coolant -35C/-30F

OTHER STANDARD EQUIPMENT -Accumulators -brake -dual certified -Drawbar, 6 shoe w/replaceable wear strips -Fluid check, ground level -Fuel tank, 398 liters (105 gallon) -Ground level fueling -DEF/AdBlue tank, 21 liters (5.5 gallon) -Hydraulic lines for base functions -Pump, hydraulic, high capacity -(98cc / 15 cu in) -Radiator, cleanout access -(both sides with swing doors) -SOS ports - engine -hydraulic --transmission -coolant -fuel -Tool box -Debris guard -

MACHINE SPECIFICATIONS

160 15A AWD MOTOR GRADER	577-2968	FAN, STANDARD, AWD	585-8822
LANE 2 - AVAILABLE FROM NORTH LITTLE ROCK FACTORY.		TIRES, 17.5R25 BS VKT * D2A MP	249-7841
LANE 3 - AVAILABLE FROM NORTH LITTLE ROCK FACTORY.		GUARD GP, HITCH	323-6970
		COOLANT, 50/50, -35C (-31F)	469-8157
GLOBAL ARRANGEMENT,LOW AMBIENT	385-9297	SERIALIZED TECHNICAL MEDIA KIT	421-8926
MOLDBOARD, 16 FT	350-0678	DECALS, ENGLISH (U.S.)	442-9940
RIPPER ARRANGEMNT	637-6813	LIGHTS, WORKING, PLUS, LED	552-7285
COLD WEATHER PLUS PACKAGE AWD	394-4524	LIGHTS, LED STROBE BEACON	604-3258
ACCUMULATORS, BLADE LIFT	358-9338	MOUNTING, WARNING LIGHT	361-3137
PRECLEANER, NON SY-KLONE	380-6774	TRANSMISSION, AUTOSHIFT	396-3515
ENGINE, TIER IV	567-4690	HEADLIGHTS, FRONT, HIGH, LED	553-2589
DRAIN, GRAVITY, ENGINE OIL	324-5328	MIRRORS, OUTSIDE HEATED 24V	344-0984
BASE+6(WM,WT+F,DA1,DA2,FL,RIP)	481-8610	CONTROLS, PERF BUNDLE, AWD	585-5221
STARTER, ELEC, EXTREME DUTY	395-3547	GUARD, TRANSMISSION	366-2459
LIGHTS, ARM, FOLD DOWN	536-9969	FENDERS, FRONT, AWD	449-7700
LIGHTS, ROADING, LED	550-6608	HEATER, ENGINE COOLANT, 120V	249-5516

CAB, PLUS (STANDARD GLASS)	385-9554	CIRCLE SAVER	521-3250
CAB, PLUS (INTERIOR)	397-7457	LIFT GROUP, MANUAL 1.5" ANSI	605-2098
SEAT BELT	394-1492	LIFT GROUP, FRONT MOUNTING	359-3925
PRODUCT LINK, CELLULAR PLE742	464-6442	LINES, RIPPER, ADDITIONAL	387-8664
TANK, FUEL, STANDARD	540-2373	ADJUSTABLE RIPPER WALK ROLL VALVE	

LIST PRICE	\$777,623.00
STATE CONTRACT MA4806 DISCOUNT	(\$322,123.00)
SELL PRICE	\$455,500.00
LESS GROSS TRADE ALLOWANCE	(\$145,000.00)
AFTER TRADE BALANCE	\$310,500.00

TRADE-INS

Model	Make	Serial Number	Year	Trade Allowance
140 AWD	CATERPILLAR (AA)	N9G00254	2017	\$145,000.00

WARRANTY & COVERAGE

Standard Warranty: 12 Months / Unlimited Hours - Premier

Extended Warranty: 84 months Powertrain

F.O.B/TERMS:

Cache County

GURANTEED TRADE IN OPTION:

Wheeler Machinery will provide a trade in value of \$200,000 after 5 years. Machine must have 5000 hours or less, no damage, all wearables must be at 50% or greater, and all maintenance must be performed per OMM. Over hours billed at \$65 per hour.



150676-02

Feb 4, 2026

New

CACHE COUNTY ROAD DEPT

1020 E 600 N
HYRUM, UT84319

Attention: JEREMY HUDSON



Machine pictured may not reflect specifications quoted.

Jeremy Hudson,

Thank you for this opportunity to quote Caterpillar products for your business needs. We are pleased to quote the following for your purchase consideration.

One (1) New Caterpillar Model: 160JOY-LR Motor Graders with all standard equipment in addition to the additional specifications listed below:

STOCK NUMBER: **SERIAL NUMBER:** **YEAR:** **SMU:**

Thank you for your interest in Wheeler Machinery and Caterpillar products for your business needs. This quotation is valid for 30 days, after which time we reserve the right to re-quote. If there are any questions, please do not hesitate to contact me.

Sincerely,

Trevor Shuman
Machine Sales Representative
tshuman@wheelercat.com
801-209-1882

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STANDARD EQUIPMENT

POWERTRAIN -Air cleaner, dual stage dry type radial -seal with service indicator and -automatic dust ejector -Air-to-air after cooler (ATAAC) -Belt, serpentine, automatic tensioner -Brakes, oil disc, four-wheel, hydraulic -Demand fan, hydraulic -Differential, lock/unlock, Automatic -Drain, engine oil, ecology -Electronic over-speed protection -Parking brake, multi-disc, sealed and -oil cooled. -Sediment drain, fuel tank. -Transmission, 8 speed forward and -6 speed reverse, power shift, direct -drive -VHP plus (Variable Horse Power Plus) -

ELECTRICAL -Alarm, back-up -Alternator, 150 ampere, sealed -Batteries, maintenance free, heavy -duty, 1125 CCA -Breaker panel, ground accessible -Electrical hydraulic valves -Electrical system, 24V -Grade control ready (cab harness, -software, electrical hydraulic valves, -bosses and brackets) -Lights, reversing -Lights, roading, roof-mounted -Lights, stop and tail, LED -Starter, electric

OPERATOR ENVIRONMENT -Air Conditioning with heater -Articulation, automatic return to center -Centershift pin indicator -Display, digital speed and gear -Doors, left and right side with wiper -Gauge, machine level -Gauges (analog) inside the cab -(includes fuel, articulation, engine -coolant temp, engine RPM, -and hydraulic oil temp, DEF/AdBlue) -Joystick, adjustable armrests -Joystick gear selection, hydraulic -power steering hydraulic controls -(right/left, blade lift w/ float -position, blade sideshift and tip, -circle drive, centershift, front wheel -lean and articulation and steering) -Lights, night time cab -Messenger operator information system -Meter, hour, digital -Mirror, inside rearview, wide angle -Power Port, 12V -Radio Ready, Entertainment -ROPS cab, sound suppressed -- 69dB(A) - ISO 6394 -Seat, cloth-covered, comfort suspension -Storage area for cooler/lunchbox -Throttle control, electronic -Windows laminated glass: --Fixed front with intermittent wiper --Side and rear (3) -Windows tempered: -Cab storage -

TECHNOLOGY PRODUCTS -RADIOS -Authorization varies by country, -please contact your Cat marketing -representative with questions or -click on the link below: -<https://catdealer.com/Certification> -PRODUCT LINK -Availability varies by country, -please contact your Cat marketing -representative with questions or -click on the link below: -<https://catdealer.com/Certification>

SAFETY AND SECURITY -Clutch, circle drive slip -Doors, 2 engine compartment, (two left -hand, two right hand) locking -Doors, 2 service, left and right locking -Ground level engine shutdown -Hammer (emergency exit) -Horn, electric -Lockout, hydraulic implement (for -roading and servicing) -Seat belt, retractable 76.2 (3") -Secondary steering -Tandem walkway/guards

TIRES, RIMS, AND WHEELS -A partial allowance for tires on -254mm x 609.6mm (10" x 24") multi-piece -rims is included in the base machine -price and weight.

FLUIDS -Antifreeze -Extended life coolant -35C/-30F

OTHER STANDARD EQUIPMENT -Accumulators -brake -dual certified -Drawbar, 6 shoe w/replaceable wear strips -Fluid check, ground level -Fuel tank, 398 liters (105 gallon) -Ground level fueling -DEF/AdBlue tank, 21 liters (5.5 gallon) -Hydraulic lines for base functions -Pump, hydraulic, high capacity -(98cc / 15 cu in) -Radiator, cleanout access -(both sides with swing doors) -SOS ports - engine -hydraulic --transmission -coolant -fuel -Tool box -Debris guard -

MACHINE SPECIFICATIONS

160 15A AWD MOTOR GRADER	577-2968	FAN, STANDARD, AWD	585-8822
LANE 2 - AVAILABLE FROM NORTH LITTLE ROCK FACTORY.		TIRES, 17.5R25 SNOW PLUS	252-0779
LANE 3 - AVAILABLE FROM NORTH LITTLE ROCK FACTORY.		GUARD GP, HITCH	323-6970
		COOLANT, 50/50, -35C (-31F)	469-8157
GLOBAL ARRANGEMENT, LOW AMBIENT	385-9297	SERIALIZED TECHNICAL MEDIA KIT	421-8926
MOLDBOARD, 16 FT	350-0678	DECALS, ENGLISH (U.S.)	442-9940
RIPPER ARRANGEMENT SNOW WING READY	637-6813	LIGHTS, WORKING, PLUS, LED	552-7285
COLD WEATHER PLUS PACKAGE AWD	394-4524	LIGHTS, LED STROBE BEACON	604-3258
ACCUMULATORS, BLADE LIFT	358-9338	MOUNTING, WARNING LIGHT	361-3137
PRECLEANER, NON SY-KLONE	380-6774	TRANSMISSION, AUTOSHIFT	396-3515
ENGINE, TIER IV	567-4690	HEADLIGHTS, FRONT, HIGH, LED	553-2589
DRAIN, GRAVITY, ENGINE OIL	324-5328	MIRRORS, OUTSIDE HEATED 24V	344-0984
BASE+6(WM,WT+F,DA1,DA2,FL,RIP)	481-8610	CONTROLS, PERF BUNDLE, AWD	585-5221
STARTER, ELEC, EXTREME DUTY	395-3547		
LIGHTS, ARM, FOLD DOWN	536-9969	FENDERS, FRONT, AWD	449-7700
LIGHTS, ROADING, LED	550-6608	HEATER, ENGINE COOLANT, 120V	249-5516

CAB, PLUS (STANDARD GLASS)	385-9554	CIRCLE SAVER	521-3250
CAB, PLUS (INTERIOR)	397-7457	LIFT GROUP, MANUAL 1.5" ANSI	605-2098
SEAT BELT	394-1492	LIFT GROUP, FRONT MOUNTING	359-3925
PRODUCT LINK, CELLULAR PLE742	464-6442	LINES, RIPPER, ADDITIONAL	387-8664
TANK, FUEL, STANDARD	540-2373	ADJUSTABLE RIPPER WALK ROLL VALVE	
WR90 WALK AND ROLL COMPACTOR		GRADER BIT CUTTING EDGE WIDE	
HIGH PERFORMANCE CIRCLE			

LIST PRICE	\$780,178.00
STATE CONTRACT MA4806 DISCOUNT	(\$274,178.00)
SELL PRICE	\$506,000.00
LESS GROSS TRADE ALLOWANCE	(\$135,000.00)
AFTER TRADE BALANCE	\$371,000.00

TRADE-INS

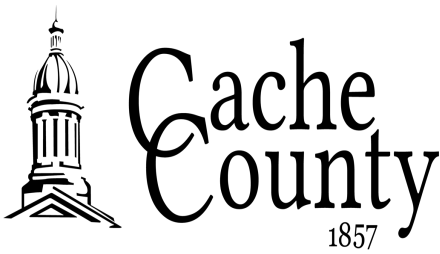
Model	Make	Serial Number	Year	Trade Allowance
140 AWD	CATERPILLAR (AA)	N9G00254	2017	\$135,000.00

WARRANTY & COVERAGE

Standard Warranty: 12 Months / Unlimited Hours - Premier
 Extended Warranty: 84 months Powertrain

F.O.B/TERMS:

Cache County

**OFFICER OF THE AUDITOR - FINANCE DIVISION**

BUDGET | PAYMENTS | PAYROLL | GRANTS | FINANCIAL REPORTING

Date: March 16, 2026

To: Appropriations Committee

From: Matthew Funk, County Auditor

In February 2026 the County purchased approximately 1 acre of land near the County Jail for \$65,800. This amendment is a request for funding for that purchase.



MEMORANDUM

To: Cache County Appropriations Committee

From: Brittany Kingston, Finance Administration Supervisor

Date: March 5, 2026

Subject: Budget Opening for 1st quarter 2026 - Indigent Cremations

RE: Budget amendments

We are making a request to reallocate funds in the amount of \$2,637.00 from the Non-Departmental budget account 100-4150-620 - Miscellaneous Expense to the budget account 100-4150-625 - Misc Indigent Expense. We budgeted the Misc Indigent Expenses for 2026 based on a historical average of two indigent cremations a year, for the last two or three years. However, so far in 2026, we have had four indigent cremations. We are not requesting additional funds, but asking that we use the funds from another account in the Non-departmental budget to cover these unexpected costs.



MEMORANDUM

To: Cache County Appropriations Committee

From: Brittany Kingston, Finance Administration Supervisor

Date: March 20, 2026

Subject: Budget Opening for 1st quarter 2026 - America 250

RE: Budget amendments

The State of Utah contributed \$3,000 and Utah State University contributed \$10,000 for the America 250 celebrations for Cache County. However, when we received these contributions, they were deposited into the County's general fund, and not the Cache County Community Foundation. We are requesting to transfer the received contributions for the America 250 celebrations to the Foundation so that purchases for the celebration can continue.

We are also requesting to use the \$5,000 contribution made from Cache County in 2024. We made this transfer from the General Fund in 2024, but it was not spent in 2024, so we are requesting to re-allocate those funds from the Foundations fund balance to an expense account so that it can be spent.



CACHE COUNTY FIRE DISTRICT

1020 East 600 North, Hyrum UT 84319

Tel: (435) 755-1670

www.cachecounty.gov/fire

TO: Cache County Budget Appropriations Committee

FROM: Brady George, Fire Chief

DATE: February 4, 2026

SUBJECT: Alteration/Redistribution of Funds from line 100-4265-250

The Cache County Fire District respectfully requests approval to subdivide existing budget line **100-4265-250 (Equipment, Supplies and Maintenance)** to improve fiscal transparency, expenditure tracking, and reporting accuracy across functional areas.

The current line aggregates EMS, fire operations, and facilities-related expenditures into a single account, which limits our ability to clearly track spending trends, support program-specific budget analysis, and respond to Finance or audit inquiries with precision. Subdividing this line will allow the District to more accurately align expenditures with their intended operational purpose while maintaining consistency with actual usage.

This request does **not** increase the total approved budget authority. The existing **\$130,000.00** allocation would be restructured as follows:

- **100-4265-250 – EMS Equipment, Supplies and Maintenance:** \$70,000
- **100-4265-254 – Fire Equipment, Supplies and Maintenance:** \$45,000
- **100-4265-260 – Buildings and Grounds:** \$15,000

This adjustment will improve internal controls, enhance budget forecasting, and provide clearer financial data to support decision-making at both the departmental and county levels. No operational changes are associated with this request; it is strictly an administrative refinement intended to better reflect actual expenditure patterns.

Account: GENERAL FUND - FIRE
 100-4265-250 EMS EQUIPMENT SUPPLIES

Single Account Detail Budget Account Multiple Accounts Transactions Segments Segment Amounts Categories
 Budget by Level Budget Comparison Budget Transactions Notes

Date	Budget Level	Budget Level Title	Account Number	Account Title	Description	Amount	Comment
07/30/2025	2 Requested		100-4265-250	EMS EQUIPMENT SUPPLIES	EMS Supplies and Equipment	30,000.00	Medical supplies for ambulance calls
07/30/2025	2 Requested		100-4265-250	EMS EQUIPMENT SUPPLIES	Fire Supplies and Equipment	10,000.00	Equipment for firefighting
07/30/2025	2 Requested		100-4265-250	EMS EQUIPMENT SUPPLIES	Vehicle Maintenance and Repair	70,000.00	Upkeep of fleet vehicles
07/30/2025	2 Requested		100-4265-250	EMS EQUIPMENT SUPPLIES	Building supplies and repair	20,000.00	Upkeep of station and training building

No \$ in accounts
 100-4265-260
 100-4265-254
 New accts were created
 after budget



CACHE COUNTY FIRE DISTRICT

1020 East 600 North, Hyrum UT 84319

Tel: (435) 755-1670

www.cachecounty.gov/fire

TO: Cache County Budget Appropriations Committee

FROM: Brady George, Fire Chief

DATE: February 4, 2026

SUBJECT: Alteration/Redistribution of Funds from line 100-4265-250

This memo requests the appropriation of funds in the amount of \$49,520 to support staffing a seasonal fuels mitigation crew during the 2026 wildfire season.

Of the total request, \$38,000 would be designated to fulfill the remaining unmet portion of Cache County's 2026 Participation Commitment under the Utah Cooperative Wildfire System. These funds will be applied directly to qualifying fuels mitigation work. The remaining \$11,520 would support mobilization, and demobilization activities necessary to staff and operate the fuels crew and would not not qualify toward the Participation Commitment.

Background

Cache County participates in the Utah Cooperative Wildfire System (CWS), a statewide program that provides state financial coverage for wildfire suppression costs when assistance is requested. Continued participation requires the County to meet an annual Participation Commitment (PC) through documented investments in wildfire prevention, preparedness, and mitigation.

Fuel mitigation is one of the most effective and durable methods of meeting CWS requirements. Activities such as thinning, deadfall removal, fuel break construction, and defensible space improvements reduce wildfire intensity, improve firefighter safety, and enhance suppression effectiveness during wildfire events.

The Fire District has staffed crews for this purpose multiple times since the inception of the CWS program in 2017, most recently in 2023. During that season crews completed mitigation work at Long Divide, Beaver Mountain, Bug Lake, and other priority areas. These experiences have clearly demonstrated that a limited-term, three-person crew can reliably conduct these operations and effectively meet the mitigation requirements of the State's Cooperative Wildfire System and the terms of County's Participation Commitment at a predictable and controllable cost.

Operational and Financial Benefits for Cache County

The proposed fuels crew provides several direct benefits:

- CWS Compliance and Cost Avoidance

Meeting the County's Participation Commitment preserves eligibility for state-funded wildfire suppression, significantly reducing exposure to unpredictable and potentially high wildfire response costs.

- Cost-Effective Risk Reduction

Fuels mitigation produces measurable, auditable work that qualifies toward the Participation Commitment while reducing wildfire risk to communities, infrastructure, and natural resources.

- Flexible Deployment Within a Fixed Cost Cap

The proposed funding supports 8–10 weeks of mitigation work, allowing management to adjust deployment length based on weather, staffing availability, and operating conditions without increasing the total appropriation.

- Staffing Priority and Cost Efficiency

To the greatest extent practicable, the District's priority would be to staff the crew using existing personnel, with these opportunities offered primarily to current part-time members. Utilizing part-time personnel allows the District to leverage established wildland qualifications, operational familiarity, and supervisory oversight while minimizing onboarding, training, and benefit-related costs. This approach strengthens internal skill sets, enhances long-term operational capacity, and reduces both direct and indirect staffing expenses by limiting external recruitment, extended training periods, and additional administrative overhead.

- Reimbursable Contract Opportunities

In addition to CWS mitigation work, CCFD has the opportunity to enter into reimbursable fuels contracts with the Utah Division of Forestry, Fire and State Lands (FFSL) and neighboring counties. FFSL has indicated its ability to contract with CCFD for fuels projects at Beaver Mountain and Scare Canyon, with a combined reimbursement potential of up to \$40,000 over the next two years. Reimbursable costs include personnel time, vehicle mileage, and consumables, with invoices submitted monthly and payment typically received within 30 days.

In the event that reimbursable fuels work is performed for FFSL or neighboring counties, any funds received could be returned to the Fire District's budget through future budget openings in accordance with existing County financial procedures. These potential reimbursements are not relied upon to fund the requested appropriation. Rather, the requested funding ensures that the District can complete its required CWS mitigation work and establishes a stable operational platform from which reimbursable opportunities may be considered when conditions allow.

Many reimbursable fuels projects have the potential to generate revenue in excess of direct costs incurred, resulting in a net financial gain to the County.

- Operational Depth

Fuels crew members would be qualified wildland firefighters capable of supporting initial attack or extended fire operations when needed. Fire response time would not count toward the Participation Commitment but has the potential to generate additional reimbursable revenue during delegated fires.

Financial Considerations

The requested appropriation is structured to clearly separate CWS-eligible mitigation costs from non-eligible onboarding and demobilization costs, while aligning expenditures with established County budget lines.

Total Funding Request: \$49,520

Budget Line	Description	Amount
100-4265-125	Seasonal Employees	\$38,120
100-4265-255	Wildland Fire Equipment & Supplies	\$5,700
100-4265-290	Fuel	\$5,700
Total		\$49,520

- **Labor Costs (\$38,120):**
Includes \$11,520 for equipping, mobilization, and demobilization personnel (anticipated 120 hours per employee) and an estimated \$26,600 in direct mitigation labor.
- **Wildland Fire Equipment & Supplies (\$5,700):**
Includes chainsaw, chipper, hand tools, and consumable equipment costs directly associated with mitigation work.
- **Fuel (\$5,700):**
Includes vehicle fuel and operational fuel costs associated with project travel, patrols, and equipment use.

Labor Cost Classification

While this request is initially budgeted under 100-4265-125 (Seasonal Employees) for ease of appropriation and program tracking, the District anticipates that a portion, if not all, of the fuels crew staffing will be fulfilled by existing part-time personnel. As actual staffing assignments are finalized, labor expenditures could be reclassified to 100-4265-120 (Part-Time Employees) through a regular budget opening (as appropriate) to accurately reflect personnel utilization. This accounting approach ensures administrative efficiency during implementation while maintaining accurate financial reporting over the course of the project.

The anticipated operating period for the mitigation portion of the program is approximately May 25 through August 21, with the potential for extension into the fall for reimbursable contract work if conditions allow.

Summary

Approval of this appropriation supports a proven and fiscally responsible approach to meeting Cache County's Utah Cooperative Wildfire System Participation Commitment while reducing wildfire risk and protecting County finances. The requested funding establishes a clear cost cap, separates eligible and non-eligible expenses, prioritizes use of existing part-time personnel, and creates a stable operational platform for both required mitigation work and the responsible consideration of reimbursable fuels and wildland fire suppression activities.

This investment aligns with sound financial stewardship by minimizing exposure to wildfire suppression costs while delivering measurable mitigation outcomes for Cache County residents.

Footnote – Cost Allocation Assumptions

Cost allocations among budget lines are based on documented hourly rates, historical fuels crew expenditures from the 2023 season, and established CWS and FFSL project rate structures. Mitigation costs were conservatively allocated with approximately 70% attributed to labor and the remaining 30% split evenly between equipment/supplies and fuel. Reimbursable contract work, if executed, would be accounted for separately and applied as offsetting revenue where appropriate.

MEMORANDUM

TO: Appropriations Committee

FROM: Matthew Funk, County Auditor

DATE: February 25, 2026

SUBJECT: Supplemental Budget Request: Historic Plat Preservation & Display

Executive Summary

I am formally requesting a supplemental allocation of **\$2,400** for the 2026 Recorder's Office budget. This funding is specifically designated to cover the costs associated with the professional curation, framing, and installation of historic land plats from the Cache County area.

Project Justification

As the keepers of Cache County's property history, the Recorder's Office holds records that are not only legal necessities but also significant cultural artifacts. We have recently completed the installation of several high-fidelity, framed reproductions of these historic plats in our main lobby.

The primary objectives of this project include:

- **Public Education:** Providing constituents with a visual history of land development and early surveying in the region.
- **Asset Preservation:** Displaying high-quality reproductions allows the public to appreciate these documents without risking wear and tear on the fragile original manuscripts.
- **Professional Environment:** Enhancing the aesthetic of the public lobby to reflect the dignity and historical weight of the office's mission.

Conclusion

These displays have already garnered significant positive feedback from visitors, serving as a bridge between our community's past and its future growth. I believe this minor investment provides substantial value in terms of public transparency and historical pride.



Naomi Clark <naomi.clark@cachecounty.gov>

Memorandum - Budget Amendment for Printer

1 message

Brett Robinson <brett.robinson@cachecounty.gov>
To: Naomi Clark <naomi.clark@cachecounty.gov>

Tue, Feb 24, 2026 at 11:58 AM

Memorandum

To: Naomi Clark, Financial Analyst, Cache County Finance

From: Brett Robinson, Cache County Assessor

Date: February 24, 2026

Subject: Budget Amendment Request – Printer Purchase

Dear Naomi,

This memorandum serves as a formal request for a budget amendment. Specifically, I am requesting the approval to allocate \$4,000 to account 400-4146-740. This funding is designated for the Cache County Assessor's Office's share of the newly procured printer. We believe this equipment will greatly enhance the efficiency of our office operations.

Thank you for your help as we ask for consideration and approval of this budget adjustment from the Cache County Council. Please do not hesitate to reach out if you require any further information or clarification regarding this request.

Sincerely,

Brett Robinson
Cache County Assessor
(435) 755-1600



Craig McAllister
County Treasurer

CACHE COUNTY
Office of the County Treasurer

179 NORTH MAIN, ROOM 201
LOGAN, UTAH 84321
TEL: (435) 755-1500
FAX: (435) 755-1986

February 4, 2026

Appropriations Committee:

MEMO for upcoming Budget Amendment

The following three expenses were not included in the 2026 Treasurer's Budget. They represent essential expenses needed to perform county functions.

1. UAC Fees

Requesting \$3,575.86 to account 150-4143-210 from the General Fund 150-38-90000 for UAC fees. This expense was not included during the budget process and is a required fee each department shares for representation from Utah Association of Counties.

2. 6 Microsoft Office licenses for laptop, 4 employee workstations, and 1 counter workstation

Requesting \$2,042.82 to account 150-4143-311 from the General Fund 150-38-90000 for Microsoft Office for our office. We previously had free access to Excel and no longer do. Excel is necessary for maintaining and reconciling the tax roll. Google Sheets poses security risks and exposes private information to the cloud. The tax roll will not export to Google Sheets. (Online the price is from \$499 – IT negotiated a price of \$340.47 each.)

3. High-Volume Printer

Requesting \$7,556.29 divided by 2 (\$3,778.15) to account 400-4143-740 from the General Fund 400-38-90000 for a new high-volume printer. The printer used to print property tax coupon booklets and personal property statements failed this year, making replacement necessary. The cost of the new printer is being split with the Assessor's Office. The previous machine served the county for over 20 years. Several years ago, IT rebuilt the drums to allow for another year. Parts are no longer available.

If you have questions, please call our office at (435) 755-1500.

Sincerely,

Cache County Treasurer



February 25, 2026

To: Appropriations Committee

Subject: Budget Amendment

To Whom It May Concern:

1. Development Services payment to Cache County Fire Department
Requesting \$118,430.00 to account 200-4241-310 from Development Services for meeting hours and Planning & Zoning hours from the years 2021 -2025.

Sincerely,

Brian Abbott

Interim Development Services Director
435-755-1650

Purpose

The purpose of this memorandum is to formally request a budget amendment in the amount of **\$7,875** to cover outstanding costs related to the ongoing feasibility study and an associated invoice.

Background

As you are aware, the Senior Center is currently conducting a feasibility study to assess the potential for facility expansion / evaluate new programming. The funds for this study were awarded from the CIB grant. Attached is the Award letter.

Justification for Amendment

The requested amendment is necessary to cover the following expenses:

1. **Outstanding Invoice:** An invoice in the amount of **\$4,500** has been received for services rendered as part of the feasibility study. A copy of this invoice is attached for your reference.
2. **Remaining Study Balance:** The remaining balance required to complete the feasibility study is **\$3,375**.

The total funds requested to cover both the attached invoice and the remaining study balance are **\$7,875**.

Account Information

These funds are requested for the following account:

- **Account Number:** 240-4971-310

Request

I respectfully request approval to amend the current budget by **\$7,875** within the specified account to accommodate these necessary expenditures.

Giselle Madrid, M.S.
Director
240 N 100 E
435-755-1729
giselle.madrid@cachecounty.gov



Invoice



Giselle Madrid
Cache County
179 North Main
Logan, UT 84321

February 10, 2026
Project No: 25230.00
Invoice No: 25230.00-4

Project 25230.00 Cache County Senior Center Feasibility Study
giselle.madrid@cachecounty.gov

Professional Services from January 01, 2026 to January 31, 2026

Fee

Billing Phase	Fee	Percent Complete	Previous Fee Billing	Current Fee Billing
Feasibility Study / Needs Assessment	22,500.00	85.00	14,625.00	4,500.00
Total Fee	22,500.00		14,625.00	4,500.00
Total Architectural Fee Billed This Invoice				4,500.00
TOTAL AMOUNT DUE THIS INVOICE				\$4,500.00

Outstanding Invoices

Number	Date	Balance
25230.00-3	1/20/2026	6,772.61
Total		6,772.61



Cache County Senior Center

Date: 2/17/2026

Expense Code: 240-4971-310 \$4,500.00

Approved for Payment: *Giselle Madrid*

Purpose: Current Fee Billing for Feasibility Study for month of January 2026
Total Fee is \$22,500.00-\$3,375.00 remaining
Professional & Technical Expense

PAYMENT TERMS:
NET 30 DAYS

524 South 600 East
Salt Lake City, UT 84102

20 N Main Street, Suite 103
St. George, UT 84770

VCBO.COM
+1801575 8800



State of Utah

SPENCER J. COX
Governor

DEIDRE HENDERSON
Lieutenant Governor

Department of Workforce Services

CASEY R. CAMERON
Executive Director

REBECCA BANNER
Deputy Director

KEVIN BURT
Deputy Director

GREG PARAS
Deputy Director

January 6, 2025

David Zook, County Executive
Cache County
179 North Main
Logan, UT 84321

Re: **NOTICE OF AWARD – Senior Center Feasibility Study**

Dear Executive Zook:

On November 14, 2024, the Community Development Office by permission of the Permanent Community Impact Fund Board (CIB) authorized a **\$25,000.00 grant** to Cache County for the following scope of work:

- The scope of work includes the following:
 - Assess the impact of a new senior center on existing community services and operations
 - Evaluate how the new facility can enhance the efficiency of services provided to seniors, such as wellness programs, recreational activities, and daily meal deliveries, while ensuring accessibility for individuals with mobility challenges
 - Consider how the new center can collaborate with other community agencies to create a hub for senior care, reducing the strain on nearby governmental and health facilities
 - Ensure that the senior center not only meets current needs but is also sustainable for future growth in the senior population
 - Evaluate possible sites to determine which best might meet the needs of the County's senior community

Based upon the information provided by Cache County, the following sources of funding will be available for the Project:



**WORKFORCE
SERVICES**
HOUSING & COMMUNITY
DEVELOPMENT

Permanent Community Impact Fund ~ 140 East 300 South ~ Salt Lake City ~ 84111 ~ 385-341-0199
Relay Utah 711 • Spanish Relay Utah 1-888-346-3162
• jobs.utah.gov • Equal Opportunity Employer/Programs

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Source	Amount	Percent of Total Funding
<i>CIB Funds</i>	\$25,000.00	50%
<i>Issuer – Cash Contribution</i>	\$25,000.00	50%
Total	\$50,000.00	100%

Please note that all expenses incurred within the above scope of work are eligible for reimbursement as of November 14, 2024, however, no reimbursements can occur until the contract is fully executed. Invoices will be reimbursed at 50% of the total, which is the CIB portion of the funding.

A contract request will be requested through the Department of Workforce Services Contracting Department. The grant contract is a two-year contract, and the plan/study **must be completed within that two-year contract period**. At the time of the final reimbursement request, submit a copy of the plan/study to CIB. If the project takes longer than one year, we will send you a monitoring form (Project Report) that you will fill out and return to CIB.

If you have questions about your CIB Small Planning Grants, please contact Heather Poulsen, email: hpoulsen@utah.gov, or me, email: cpowers@utah.gov.

Sincerely,



Candace Powers
Permanent Community Impact Fund Project Manager

Cc: Michael Mowes, Community Development Office
Heather Poulsen, Permanent Community Impact Fund
Brittany Alfau, Bear River Association of Governments



MEMORANDUM

25 February 2026

To: County Council
From: Matt Phillips
Subject: 2026 March Budget Amendment

RE: March Budget Amendment

The Public Works Department is requesting that the following approved funding from the 2025 budget be reallocated to the 2026 budget.

CMPO Funded Projects

South Valley Connector - \$1,137,504

This is grant funding from the CMPO that was awarded in 2025 for the study and right-of-way purchase for the South Valley connector road. This road is planned connect SR-165 to US 89/91 at approximately 4400 South between Hyrum and Nibley.

1200 East - \$46,000

This is grant funding from the CMPO that was awarded in 2025 for the advanced right-of-way purchase for the planned improvement of 1200 East between Hyde Park and North Logan.

Western Arterial Planning and Environment Study - \$67,787

This is the County match portion of the Federal Funds for the Western Arterial PEL Study. The County match is being provided by CMPO. This is pass-through funds, but need to be in the budget.

COG Funded Projects

2021 CCCOG Maughans Corner Grant - \$708,100

COG Grant award to purchase right-of-way for future road projects.

2017 CCCOG 800 West Grant - \$362,700

COG Grant award to purchase right-of-way for 800 West between Logan and Nibley.

County CIP Funded Projects

Estancia Lane - \$100,000

We are requesting that this be reallocated to the 2026 CIP projects so we can continue working on the project.

3400 South - \$250,000

We are requesting that this be reallocated to the 2026 CIP projects so we can continue working on the project.



8300 South - \$250,000

We are requesting that this be reallocated to the 2026 CIP projects and that this funding be used on 800 West and 4600 North to purchase right-of-way and realign the intersection. The project would also improve as much roadway going north as possible. Traffic in this area has almost doubled in the past few years and this section of road needs to be repaired and we have a willing land owner that will work with us to also realign the intersection and provide a much needed safety improvement.

Please let me know if you have any questions.

C A C H E V A L L E Y V I S I T O R S B U R E A U

Memo for Upcoming Budget Amendment

February 25, 2026

To the County Council,

Please increase line item **230-33-50000** by \$14,523 to allow for the final portion of my 2024 Utah Office of Tourism Marketing Grant. Please reflect it in **230-4780-490 Marketing and Advertising.**

Thank you,



Julie Hollist Terrill
Director



MEMORANDUM

25 FEBRUARY 2026

*To: Finance Department**From: Alma Burgess**Subject: ARPA Projects Budget Amendments - Building and Grounds***RE: February 2026 Budget Amendments**

The following ARPA project received funds and stayed within budget. Unspent funds can be transferred from one eligible project to another that was obligated by December 31, 2024, and that has contract language allowing change orders or contingencies.

Security Cameras in Building & Grounds, February 2026 - The project was completed, invoiced, and a final payment was made, leaving a balance of \$0.77. An award of \$4,900.00 for Security Film was approved by the Council from unspent ARPA funds.

The total of the projects that came under budget is \$4,900.77. Move funds from 485-4160-740 to 400-4415-750, subject to Council approval.



OFFICER OF THE AUDITOR - FINANCE DIVISION

BUDGET | PAYMENTS | PAYROLL | GRANTS | FINANCIAL REPORTING

MEMORANDUM

25 FEBRUARY 2026

To: Finance Department

From: Alma Burgess

Subject: ARPA Projects Budget Amendments - Fairgrounds

RE: March 2026 Budget Amendment

The following ARPA project received funds and stayed within budget. Unspent funds can be transferred from one eligible project to another that was obligated by December 31, 2024, and that has contract language allowing change orders or contingencies.

Web-based Scheduling and Venue Management Software was purchased for use at the Fairgrounds and Event Center. An invoice for a final payment was submitted and paid, leaving unspent ARPA funds of \$8,938.00.

The total of the project that came under budget is \$8,938.00. Move funds from 485-4511-311 to 400-4415-750, subject to Council approval.

**OFFICER OF THE AUDITOR - FINANCE DIVISION**

BUDGET | PAYMENTS | PAYROLL | GRANTS | FINANCIAL REPORTING

MEMORANDUM

25 FEBRUARY 2026

*To: Finance Department**From: Alma Burgess**Subject: ARPA Projects Budget Amendments - Fire***RE: March 2026 Budget Amendment**

The following ARPA project received funds and stayed within budget. Unspent funds can be transferred from one eligible project to another that was obligated by December 31, 2024, and that has contract language allowing change orders or contingencies.

Fire purchased an ambulance - The ambulance purchase was invoiced and paid, leaving ARPA funds unspent: \$13,050.00.

The total of the project that came under budget is \$13,050.00. Move funds from 485-4265-740 to 400-4415-750, subject to Council approval.



MEMORANDUM

To: Cache County Appropriations Committee
From: Brittany Kingston, Finance Administration Supervisor
Date: March 9, 2026
Subject: Budget Opening for 1st quarter 2026

RE: Budget amendments

When we estimated amounts for the 2026 Annual budget for the ARPA fund, we budgeted 4.7 million in ARPA funds to be spent in 2026. However, as of January 1, 2026 we actually had just under 2.6 million in ARPA funds to spend in 2026. We are requesting a budget amendment to reduce the amount of funds available to spend for ARPA to reflect the actual amounts remaining to be spent in 2026. This adjustment takes into consideration the projects Alma recommended to move to the Public Works 20 culverts project so that those items were not duplicated. We also took into consideration any PO's that were to be carried forward so that those items were not duplicated also.

Finance is responsible for tracking the County's prepaid assets. Most prepaid assets are in the form of right-to-use software contracts and have some sort of annual increase or recurring cost associated with them that are typically included in the annual budget estimates. In reviewing the prepaid assets for 2025, finance found a unique instance where an asset was acquired under the assumption that it was a one and done cost, and not a recurring prepaid expense. In discussing this with the auditor, we felt that this was a finance oversight so we are requesting the \$10,400 to cover the prepaid asset for 2026 because these were not included in the 2026 Annual Budget.

Earlier this year, members of the Finance team met with the Sheriff about a few budget items. The items discussed in this meeting were included in the budget amendment, even though there was no written memo submitted by the Sheriff for these items, because we had discussed ensuring we had enough budget for these things previously. These items are:

- *\$19,350 for VLS equipment upgrades to sheriff vehicles
- *\$4,930 in Search and Rescue donations received in 2025
- *\$2,500 in Search and Rescue donations received in 2026
- *\$4,900 in POs for ballistic vests
- *\$7,900 in POs for training simunitions and less lethal munitions

GL Account	ARPA Project Description	Open Amount	2026 Original Budget	Open POs	Reclass to Culverts	Q1 Budget Amend	Final 2026 Budget	Comments
485-33-15700	ARPA Revenue	(2,514,371.41)	-4,773,000.00	-1,855,700.00		4,114,200.00	-2,514,500.00	
485-4780-730	ARPA - Deep Canyon BST Trailhead	24,150.23	332,200.00			-308,000.00	24,200.00	
485-4971-311	ARPA - My Senior Center Kiosks and Software	2,500.00	5,000.00			-2,500.00	2,500.00	
485-4126-310	ARPA - Public Defender Resources - Assessments	20,000.00	20,000.00			0.00	20,000.00	
485-4965-620	ARPA - Cache Refugee and Immigrant Connection	20,531.88	27,200.00			-6,600.00	20,600.00	
485-4965-620	ARPA - Dan Gyllenskog Veterans Resource Center	10,203.19	10,200.00			0.00	10,200.00	
485-4965-620	ARPA - Bear River Health Department	135,000.00	135,000.00			0.00	135,000.00	
485-4965-620	ARPA - Bear River Association of Governments	70,542.00	70,500.00			0.00	70,500.00	
485-4965-620	ARPA - Bear River Mental Health	160,000.00	160,000.00			0.00	160,000.00	
485-4265-740	ARPA - Ambulance	13,050.00	385,000.00		-13,000.00	-372,000.00	0.00	Budget Amendment will move \$13,000 to 20 Culverts ARPA project
485-4134-310	ARPA - First Responder Mental Health Program	12,790.25	45,000.00			-32,200.00	12,800.00	
485-4511-311	ARPA - Web Based Scheduling and Venue Management Software	28,210.00	28,300.00		-9,000.00		19,300.00	Budget Amendment will move \$9,000 to 20 Culverts ARPA project
485-4160-740	ARPA - Security Cameras	0.77	40,900.00		-4,900.00	-36,000.00	0.00	Budget Amendment will move \$4,900 to 20 Culverts ARPA project
485-4160-740	ARPA - Security Film	4,900.00	-			-	0.00	Same Account - Budget Amendment will move \$4,900 to 20 Culverts ARPA project
485-4810-400	ARPA - 20 Storm Sewer and Culvert Projects	2,012,493.09	3,219,700.00	1,855,700.00	26,900.00	-3,062,900.00	2,039,400.00	Budget Amendment will move open balances of \$26,900 to 20 Culverts ARPA project
400-38-10485	ARPA - 20 Storm Sewer and Culvert Projects	(2,012,493.09)	-3,219,700.00	-1,855,700.00	-26,900.00	3,062,900.00	-2,039,400.00	
400-4415-750	ARPA - 20 Storm Sewer and Culvert Projects	2,012,493.09	3,219,700.00	1,855,700.00	26,900.00	-3,062,900.00	2,039,400.00	
485-4132-311	Reduce Grant Software ARPA Project to Zero - Spent in 2025	-	56,700.00			-56,700.00	0.00	
485-4175-311	Reduce Cityworks Software ARPA Project to Zero - Spent in 2025	-	19,900.00			-19,900.00	0.00	
485-4810-100	Reduce Transfer for Recorder ARPA Project to Zero - Finished in 2025	-	217,400.00			-217,400.00	0.00	
100-38-10485	Reduce Transfer for Recorder ARPA Project to Zero - Finished in 2025	-	-217,400.00			217,400.00	0.00	
100-38-90000	Reduce Transfer for Recorder ARPA Project to Zero - Finished in 2025	-	-1,030,556.17			-217,400.00	-1,247,956.17	
		(0.00)	0.00	0.00	0.00	0.00	0.00	



MEMORANDUM

25 February 2026

To: County Council
From: Matt Phillips
Subject: 2026 March Budget Amendment

RE: March Budget Amendment

The Public Works Department is requesting that the following **12 Purchase Orders** from the 2025 budget be reallocated to the 2026 budget.

Building & Grounds Division

PO 30720 – Emergency Generator Repair \$1,000 remaining of \$1,975

This PO is to complete repairs to the outdated communication system on the Emergency Generator at the Admin Campus. The communication system allows critical generator information to be viewed and managed by a PC.

Admin /Fairground Division

PO 30730 – Replacement of PC for HVAC \$6,945 total

This PO is to purchase hardware and computer storage needed to control the HVAC systems at the Public Works facility in Hyrum and also at the Events Center. This allows for the control and monitoring of HVAC systems, such as AC and heating.

Roads Division

PO 30746 – Vac Truck \$406,263

This PO is to purchase a vacuum truck for our Roads Division. This truck is crucial for tasks related to hydro excavation, environmental cleanup, municipal maintenance, and construction support.

PO 30741 – Plow/dump Truck \$190,617

The PO is to purchase a new plow/dump truck for our Roads Division. Essential for material transport and spreading, and for snow and ice removal/disposal. Will replace an existing truck that has reached the end of its service life for the County.

Engineering Division

PO 30745 – Survey Computer \$4,180

This PO is to purchase a new desktop computer for the Surveyor. It was ordered and budgeted in 2025 but was not received until 2026.

Engineering Division cont.

PO 30684 – 11000 North Roadway Construction (COG project) \$49,173

This PO is for the remaining amount owed to the Contractor to finish and close out this project.

PO 30684 – 11000 North Roadway Construction (COG project) \$30,031

This PO is for the remainder of the Construction Management to finish and close out this project.

PO 29860 – 700 E ROW Survey and Roadway Design \$54,677

This is for the remaining Engineering and Survey costs for the design of this project. This project has been delayed by development and land owner approvals.

Admin Division

PO 30736 – Fuel Island Canopy \$200,000

The Fuel Island Canopy is a CIP that was approved and funded in 2025. We sent out an RFQ, selected a contractor through a committee selection process and issued a PO for the construction of the Canopy. This project is scheduled to start in the spring of 2026 and be completed in a few months.

PO 30714 – Hyrum Facility Emergency Generator \$274,381

This generator will provide backup power to ensure continued operations during power outages caused by severe weather conditions, utility disruptions or other emergencies due to the Hyrum location being an emergency shelter/disaster relief center.

ARPA funding (Roads)

PO 30664 - Summit Creek Culverts \$1,060,159

This PO is for the construction contract. Project will be completed this summer.

PO 30665 – Canal Crossing Improvements \$795,465

This PO is for the construction contract. Project will be completed this summer.

Please let me know if you have any questions.



MEMORANDUM

10 March 2026

To: County Council
From: Matt Phillips
Subject: 2026 March Budget Amendment

RE: March Budget Amendment

The Public Works Department is requesting that the following Purchase Orders from the 2025 budget be reallocated to the 2026 budget.

Fairgrounds

PO 30704 – Cache Valley Rain Gutters - \$4,300 (100-4511-260)

This PO is for leaf guards for the Event Center. Project is complete. Expecting final invoice soon.

PO 30705 – Atkinson Sound - \$5,300 (100-4511-260)

This PO is for extending the mic range in the Indoor Arena, and the Rodeo Arena. Project is completed and

PO 30713 – Millers Tree Service - \$6,000 (100-4511-260)

This PO is for the removal of three trees at the Fairgrounds that are a hazard and need to come down.

PO 30723 Intermountain Farmers Assoc. - \$4,000 (100-4511-260) \$3,950

This PO is for the purchase of a new Priefert Roping Chute.

PO 30730 Replacement of PC Control - \$2,400

This PO is to purchase hardware and computer storage needed to control the HVAC systems at the Public Work facility in Hyrum and also at the Events Center. This allows for the control and monitoring of HVAC systems, such as AC and heating.

PO 30210 Eventpro Software - \$40,000 (100-4511-311)

This PO is for a Software program to manage the events and is for an ongoing 3-year contract.

PO 30767 DocuSign E-signature Enterprise - \$5,100 (100-4511-311)

This PO is for a software program that is used for contracts and booking events. It allows for customers to be able to complete the applications and sign documents electronically.

PO 30382 Cache Area Ventilation Engineering - \$14,100

This PO is for Cache Arena ventilation for engineering and design.

PO 30480 DWA Const. - \$132,100 (400-4511-740)

This PO is for the Construction Contract Event Center backup generator. Project has been moving forward and is nearing completion in the next few months.

Fairgrounds Cont.

PO 30669 DWA Const - \$3,463 (400-4511-740)

This PO is for the Construction Contract Event Center backup generator Change Order. Project has been moving forward and is nearing completion in the next few months.

PO 30700 Backup Generator – DWA Const. CO - \$1,800 (400-4511-740)

This PO is for the Construction Contract Event Center backup generator Change Order. Project has been moving forward and is nearing completion in the next few months.

PO 30649 Backup Generator – Buzz Electric - \$19,300 (400-4511-740)

This is for the Rodeo Arena backup generator. Project is currently under construction and is expected to be complete in the next few months

PO 30494 Cache Area Ventilation Const. - \$73,500

This is a RAPZ Grant for upgrading the Arena Ventilation System awarded in 2025. Cache County Council recommended for awarded. This PO is just encumbering the amount.

PO 30696 Progressive Products - \$203,628 (400-4511-740/730)

This is a RAPZ Grant. Stage was delivered and received in February. Cache County Council recommended for awarded. This PO is just encumbering the amount.

Rodeo

PO 30460 Legacy Pro Rodeo - \$8,000 (100-4621-621)

This PO is for the Rodeo Stock Contract.

Please let me know if you have any questions or concerns.

Thanks
Matt Phillips



PUBLIC WORKS DEPARTMENT

SURVEYING | ENGINEERING | ROADS | VEGETATION



Bryson J. Behm

179 North Main, Suite 102
Logan, Utah 84321
435.755.1460
www.CacheCounty.org/Clerk

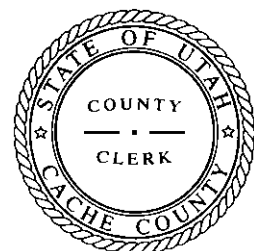
This memo is submitted to formally request a budget amendment to roll forward funds associated with Purchase Order 30658 (Agilis) into the 2026 fiscal year budget. This adjustment is necessary to ensure proper financial accounting, transparency, and alignment of expenditures with the appropriate fiscal period. Rolling these funds forward will allow the County to accurately reflect the financial activity related to this purchase within the correct budget year and maintain consistency with established accounting practices and audit standards. This amendment also supports clear tracking of election infrastructure investments and ensures compliance with the County's financial policies and procedures.

As part of this amendment, a total of \$35,000 will be added to account 311. Of this amount, \$2,916.66 will be transferred from the Prepaid account (100-156-1000), representing the remaining prepaid balance associated with this purchase. The remaining \$32,083.34 will be transferred from Fund Balance (100-38-9000). This portion reflects funds that were previously paid from prepaid and appropriately recognized in the prior year's financial activity but must now be formally rolled forward to ensure the expense is accurately reflected within the 2026 fiscal year budget.

This amendment does not represent a new or additional expenditure, but rather ensures proper reconciliation and alignment of previously authorized funds. Approving this request will maintain the integrity of the County's financial records, provide accurate budget reporting, and ensure that all expenditures associated with Purchase Order 30658 (Agilis) are properly documented and accounted for in the current fiscal year.

Bryson J. Behm

Cache County Clerk





CACHE COUNTY FIRE DISTRICT

1020 East 600 North, Hyrum UT 84319

Tel: (435) 755-1670

www.cachecounty.gov/fire

TO: Cache County Budget Appropriations Committee

FROM: Brady George, Fire Chief

DATE: February 4, 2026

SUBJECT: Alteration/Redistribution of Funds from line 100-4265-250

This memo requests authorization to maintain several open purchase orders (POs) into the current fiscal year to allow for completion of outstanding deliverables, final invoicing, and reconciliation of expenditures already encumbered. These POs represent approved projects and contractual obligations that remain active and require additional time for closeout due to delivery schedules, phased billing, or administrative processing.

Based on a review of our open purchase orders, the following POs **should remain open** for the current fiscal year, with the associated open or remaining balances noted:

✓ **PO 30402 – The Bancorp**

Account 400-4265-740

Remaining Open Amount: \$13,800.00

Reasoning: Ongoing financial services tied to approved operational needs.

✓ **PO 30731 – Brand Co Custom Apparel**

Account 100-4265-610

Remaining Open Amount: \$3,750.00

Reasoning: Uniform and apparel procurement delayed due to supply chain shortages. Deliveries anticipated prior to the end of the second quarter of FY2026.

✓ **PO 30672 – Ironwood Strategic Solutions**

Account 100-4265-310

Original PO Amount: \$70,600.00

Amount Paid to Date: \$3,590.00

Remaining Open Amount: \$67,010.00

Reasoning: NFPA 1201 assessment services currently underway, with additional deliverables and invoicing pending as other portions of the contracted services are completed.

✓ **PO 30699 – Siddons-Martin (Loose Equipment – New Engine)**

Account 400-4265-740

Remaining Open Amount: \$41,924.80

Reasoning: Extended lead times on specific items within the overall invoice. Loose equipment associated with the new engine purchase, requiring additional time for delivery and final billing.

✓ **PO 30204 – Siddons-Martin (Fire Engine)**

Account 100-4265-740

Remaining Open Amount: \$479,100.00

Reasoning: Extended production times due to manufacturer backlogs. Procurement process is moving ahead with the design and outfitting completed and approved. Contractual obligations may possibly extend into the next fiscal year.

The following POs **may be closed**, as the associated projects have been completed and no further expenditures are anticipated:

✓ **PO 30124 – Siddons-Martin (Ambulance)**

Account 100-4260-740

Project completed; remaining balance resolved.

✓ **PO 30277 – Zions Bank Public Finance (Survey)**

Account 100-4265-310

Project completed; remaining balance resolved.

Maintaining the above-listed POs as open will allow the District to satisfy existing contractual obligations, process final invoices appropriately, and ensure accurate fiscal reporting. Closing the completed POs will ensure financial records correctly reflect project completion and current-year obligations.



Feb 26, 2026

To: Cache County Finance Department

This memo is in regards to Purchase Order number 30734, to Utah State University. There is a balance of \$16,730.00 remaining on the purchase order. I am requesting to have this Purchase Order rolled forward to 2026. These funds will be used for ongoing education throughout the year at Utah State University.

Bob Low,
Logan-Cache Airport Manager

70

Logan-Cache Airport
199 North Main
Logan, Ut 84321

MEMORANDUM

10 February 2026

To: Finance Department
From: Jesse Mott
Subject: 2026 March Budget Amendment

RE: March Budget Amendment

The following Purchase Orders need to be reallocated to the 2026 budget allowing with the other following amounts added.

Cache County Council of Governments

PO 28697 – Wellsville City 400 N Widening Phase 1 \$134,886.50
PO 28750 – Cache County 11000 North Widening and Safety \$387,501
PO 29095 – North Logan City 12000 East 2400 N to 2500 N and 2600 N to 2800 N \$1,352,377
PO 29097 – Cache County Maughan’s Corner ROW Acquisition \$708,030
PO 29099 – Newton Town 200 E 200 W Intersection Reconstruct \$1,053.39
PO 29106 – Cache County 800 West \$362,700
PO 29743 – Amalga Town 2022 COG Award \$3,188.04
PO 29744 – North Logan City 2022 COG Award \$1,984,542
PO 29746 – Hyrum City 2022 COG Award \$17,932.29
PO 29892 – Nibley City 2022 and 2023 COG Award \$335,920.28
PO 30139 – Millville City 2022 COG Award \$86,869.44
PO 30336 – Wellsville City 2024 COG Award \$399,941
PO 30337 – Nibley City 2023 and 2024 COG Award \$1,908,001.49
PO 30341 – Providence City 2024 COG Award \$365,741
PO 30392 – Mendon City 204 COG Award \$166,667
PO 30393 – Trenton Town 2024 COG Award \$27,699.75
PO 30724 – Cache County 11000 North Widening and Safety \$511,000

These POs are for current on going and awarded COG projects for transportation improvements throughout the County as a whole.

PO 30725 – Cache County 2024 COG Oversight and Inspection Takedown \$65,415

This PO is for COG oversight by the Engineering Division out of the 2024 COG Award for oversight during 2026. These funds along with funds from the 2025 award will be requested by the during 2026.

During the 2025 calendar year the COG funds siting within the County’s bank accounts accumulated \$1,107,057.38 in interest which was put into account 268-36-10000 Interest. This request is to add this \$1,107,057.38 into account 268-4420-760 New Road Construction so that it can be awarded for future COG projects.



MEMORANDUM

To: Cache County Appropriations Committee

From: Brittany Kingston, Finance Administration Supervisor

Date: March 5, 2026

Subject: Budget Opening for 1st quarter 2026 - Prior Year Open PO's

RE: Budget amendments

We are making a request to roll forward the Open PO's for Restaurant Awards that were awarded in prior years, but not yet spent to the agencies awarded for their projects. The amount awarded in prior years, but not spent before December 31, 2025 in Restaurant Awards is: \$2,165,545.42. This amount does not include amounts awarded to County Departments.

We are making a request to roll forward the Open PO's for RAPZ Awards that were awarded in prior years, but not yet spent to the agencies awarded for their projects. The amount awarded in prior years, but not spent before December 31, 2025 in RAPZ Awards is: \$2,690,468.88. This amount does not include amounts awarded to County Departments.

We are making a request to roll forward the Open PO's for CCCOG Awards that were awarded in prior years, but not yet spent to the agencies awarded for their projects. The amount awarded in prior years, but not spent before December 31, 2025 in CCCOG Awards is: \$9,023,646.49. This amount does include amounts awarded to the County.

Ordinance No. 2026-14
Cache County, Utah
Dutson 2 Rezone

An ordinance Amending the Cache County Zoning Map by rezoning 15.12 acres
from the Agricultural (A10) Zone to the Rural 5 (RU5) Zone.

Whereas, the “County Land Use Development and Management Act,” Utah Code Ann. §17-79-101 et seq., as amended (the “Act”), provides that each county may enact a land use ordinance and a zoning map establishing regulations for land use and development; and

Whereas, pursuant to the Act, the County’s Planning Commission (the “Planning Commission”) shall prepare and recommend to the county’s legislative body, following a public hearing, a proposed land use ordinance and a zoning map, or amendments thereto, that represent the Planning Commission’s recommendations for zoning the area within the county; and

Whereas, the Planning Commission caused notice of a public hearing for the rezone to be posted at least ten (10) days before the date of the public hearing; and

Whereas, on March 5th, 2026, the Planning Commission held a public hearing, accepted all comments, and recommended the approval of the proposed rezone (3-2-1) to the County council for final action; and

Whereas, the Act also provides certain procedures for the county legislative body to adopt or reject amendments to the land use ordinance and zoning map for the county; and

Whereas, on April 14th, 2026, the County Council held a public hearing, to consider any comments regarding the proposed rezone. The County Council accepted all comments; and

Whereas, the Cache County Council has determined that it is both necessary and appropriate for the County to approve this ordinance.

Now, therefore, the County Legislative Body of Cache County ordains as follows:

1. Statutory Authority

The statutory authority for enacting this ordinance is Utah Code Annotated Sections 17-79 Part 1 and Part 3, and 17-53 part 2(1953, as amended to date).

2. Adoption of amended Zoning Map

The County Council hereby amends the County’s Zoning Map to reflect the rezone of the property affected by this ordinance and hereby adopts the amended Zoning Map with the amendment identified as Exhibit B, of which a detailed digital or paper copy is available in the Development Services Department.

3. Conclusions

- A. This parcel meets the standards of the Rural 5 (RU5) Zone.
 - a. “To allow for residential development in a moderately dense pattern that can allow for rural subdivisions, and to allow for clustering plans larger than a single parcel. This type of development should be located and designed to not unreasonably impede adjacent agricultural uses, nor to unreasonably conflict with the development standards of adjacent municipalities.”
 - b. “To implement the policies of Cache countywide comprehensive plan, including those regarding improved roadways, density based residential standards, clustering, moderate income housing and municipality standards.”
 - c. “This zone must be appropriately served by suitable public roads, have access to the necessary water and utilities, and have adequate provision of public services.”
 - d. “For properties to submit a rezone request for the RU5 zone, the nearest property line of the parcel(s) under consideration must be within one half mile linear distance from the borders of a municipality. However an applicant may submit a rezone request if parcels are not within the required distance only if the maximum number of lots that could be subdivided in the parcel(s) is 3 or less.”
 - i. The subject properties are located 0.39 miles to the north of Newton Town and will have a maximum of three potential lots.

4. Prior ordinances, resolutions, policies, and actions superseded

This ordinance amends and supersedes the Zoning Map of Cache County, and all prior ordinances, resolutions, policies, and actions of the Cache County Council to the extent that the provisions of such prior ordinances, resolutions, policies, or actions are in conflict with this ordinance. In all other respects, such prior ordinances, resolutions, policies, and actions shall remain in full force and effect.

5. Exhibits

- A. Exhibit A: Rezone summary and information
- B. Exhibit B: Zoning Map of Cache County showing affected portion.

6. Effective date

This ordinance takes effect on _____, 2026. Following its passage but prior to the effective date, a copy of the ordinance shall be deposited with the County Clerk.

7. Council Vote and Final Action

Date: ____ / ____ / _____	<u>Council Votes</u>			
<u>Council members</u>	In Favor	Against	Abstain	Absent
Sandi Goodlander				
Kathryn Beus				
Dave Erickson				
Nolan Gunnell				
Mark Hurd				
JoAnn Bennett				
Keegan Garrity				
Total:				
Final action:	_____ Adopt _____ Reject			

Cache County Council:

Attest:

Sandi Goodlander, Chair

Bryson Behm, County Clerk

Action of the County Executive

Regarding Ordinance 2026-14, Dutson 2 Rezone

_____ Approve

_____ Disapprove (A Statement of Objection is attached)

N. George Daines, Executive
Cache County

Date

Staff Report: Dutson 2 Rezone

5 March 2026

This staff report is an analysis of the application based on adopted county documents, standard county development practices, and available information. The report is to be used to review and consider the merits of the application. Additional information may be provided that supplements or amends this staff report.

Agent: Paul Dutson

Parcel ID#: 13-008-0011, -0020

Staff Recommendation: None

Type of Action: Legislative

Land Use Authority: Cache County Council

Location

Reviewed by Conner Smith

Project Address:

~7850 N. 6400 W.,
 Newton

Acres: 15.12

Surrounding Uses:

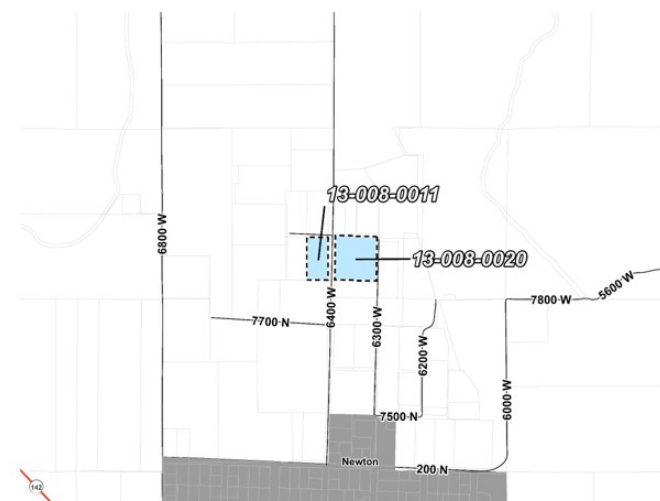
North – Agricultural/Residential
 South – Agricultural
 East – Agricultural
 West – Agricultural

Current Zoning:

Agricultural (A10)

Proposed Zoning:

Rural 5 (RU5)



Findings of Fact

A. Request description

1. A request to rezone a total of 15.12 acres from the Agricultural (A10) Zone to the Rural 5 (RU5) Zone.
 - a. Parcel 13-008-0011 is in the Agricultural (A10) Zone and is 5.00 acres.
 - b. Parcel 13-008-0020 is in the Agricultural (A10) Zone and is 10.12 acres.
2. The maximum number of potential lots is three (3).
3. This rezone may allow the parcel to establish uses permitted in the Rural 5 (RU5) Zone.

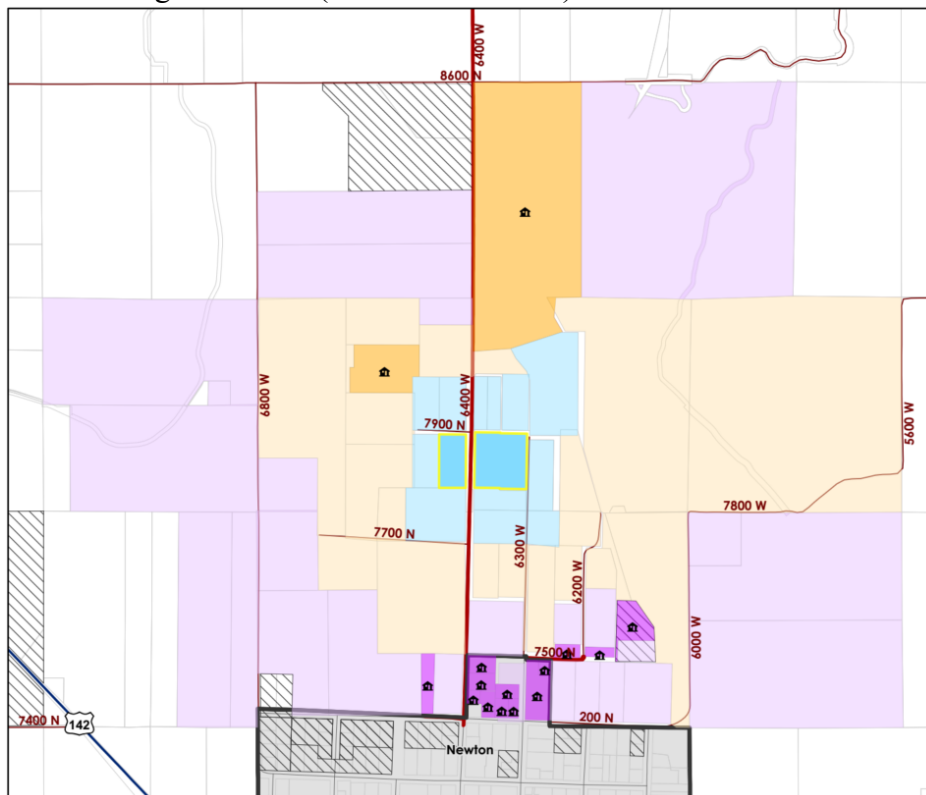
4. History:

- a.** In December of 2025 and January of 2026, these parcels went through the rezone application process to rezone 15.12 acres from the Agricultural (A10) Zone to the Rural 2 (RU2) Zone. That rezone request was recommended for denial by the Planning Commission at their December 4th, 2025 meeting and was then denied by the County Council at their January 27th, 2026 meeting. The applicant has now reapplied with the Dutson 2 rezone request.
- 5.** A rezone request is general in nature and is not tied to any proposed use. Any impacts related to permitted and conditional uses allowed within the Rural 5 (RU5) Zone will be addressed as part of each respective approval process required prior to site development activities.
- 6.** Staff has identified general information as pertains to the subject properties to assist the Planning Commission and County Council in arriving at a decision. This information is reflected in the attached map (Attachment A) and in the following text:

a. Land Use Context:

- i.** Parcel status: The properties do not match the configuration they had on August 8th, 2006. However, they are still legal.
 - 1.** Until June of 2025, the total acreage fell under Parcel 13-008-0011. However, as 6400 W. went through the middle of the property and the legal description included two parcels, it was determined by the Recorder’s Office that a non-contiguous split was warranted. This split resulted in 13-008-0011 being located on the west side of 6400 W. while 13-008-0020 is located on the east side. Additionally, the parcels were described separately in the legal description. Therefore, the split did not constitute an unpermitted lot split and did not restrict the parcels.

ii. Average Lot Size: (See Attachment A)



Average Parcel Size	
Adjacent Parcels	Without a Home: 6.9 Acres (13 Parcels)
¼ Mile Buffer	With a Home: 53.4 Acres (2 Parcels)
	Without a Home: 16.9 Acres (34 Parcels)
½ Mile Buffer	With a Home: 19.4 Acres (6 Parcels)
	Without a Home: 22.3 Acres (60 Parcels)

Inside of Newton Town, within the ½ Mile Buffer, 9 Parcels have homes (1.5 acres) while 1 Parcel (3 acres) does not.

iii. Schedule of Zoning Uses: The Rural 5 (RU5) Zone allows for a variety of uses with the approval of a zoning clearance and/or conditional use permit.

These uses include:

- Single Family Dwelling
- Foster Home
- Accessory Apartment
- Accessory/Agricultural Structures
- Home Based Business
- Seasonal Cabin
- Residential Living Facilities
- Home Based Kennel
- Bed and Breakfast Inn
- Public Uses
- Religious Meeting House
- Utility Facility, Distribution
- Utility Facility, Service
- Agricultural Production
- Farm Stand
- Boarding Facility
- Site Grading

iv. Adjacent Uses:

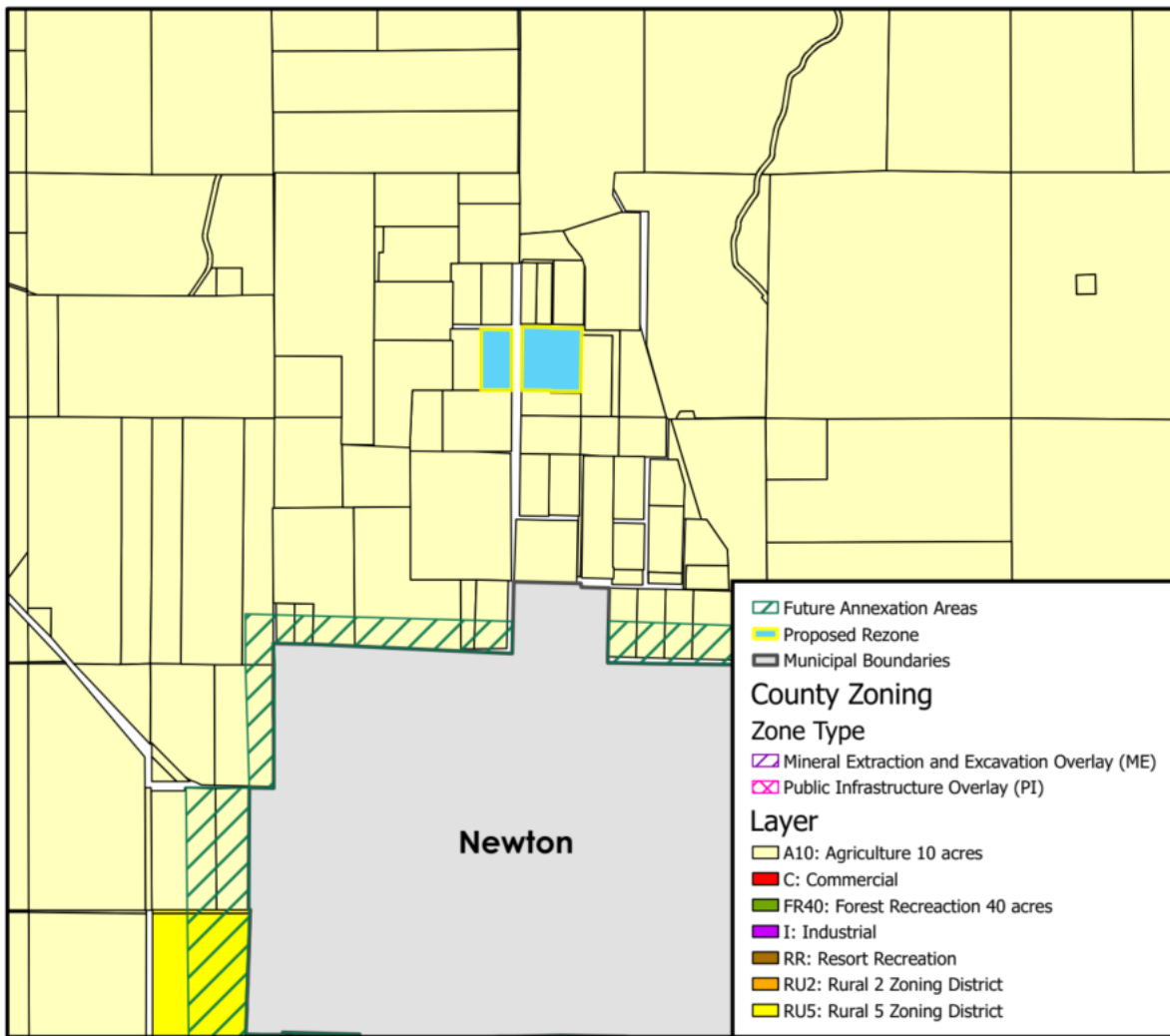
1. The properties to the north are a mix of residential and agricultural while properties to the east, south, and west are agricultural.

v. The nearest parcel in the County that is in the Rural 5 (RU5) Zone is located 1.16 miles to the southeast of the subject properties.

1. The Cutler Valley Rezone, located 1.16 miles to the southwest of the subject properties, was a request to rezone 65.72 acres from the Agricultural (A10) Zone to the Rural 5 (RU5) Zone and was approved by the County Council as Ordinance 2022-12.

vi. Annexation Areas:

1. The subject properties are not located in any future annexation area.



B. Ordinance—§12.02.010, §17.02.060; §17.08.030 [E]

7. As per §17.02.060, Establishment of Land Use Authority, the County Council is authorized to act as the Land Use Authority for this application.
8. The current County Land Use Ordinance does not specify appropriate locations for the Rural 5 (RU5) Zone but does contain general guidelines for its implementation. County Land Use Ordinance §17.08.030(A) identifies the purpose of the Rural 5 (RU5) Zone and includes the following:
 - a. “To allow for residential development in a moderately dense pattern that can allow for rural subdivisions, and to allow for clustering plans larger than a single parcel. This type of development should be located and designed to not unreasonably impede adjacent agricultural uses, nor to unreasonably conflict with the development standards of adjacent municipalities.”
 - b. “To implement the policies of Cache countywide comprehensive plan, including those regarding improved roadways, density based residential standards, clustering, moderate income housing and municipality standards.”
 - c. “This zone must be appropriately served by suitable public roads, have access to the necessary water and utilities, and have adequate provision of public services.”

- d. “For properties to submit a rezone request for the RU5 zone, the nearest property line of the parcel(s) under consideration must be within one half mile linear distance from the borders of a municipality. However an applicant may submit a rezone request if parcels are not within the required distance only if the maximum number of lots that could be subdivided in the parcel(s) is 3 or less.”

9. Chapter 4: Future Land Use Plan of the Cache County General Plan states:

- a. “The use of land is one of the most important and fundamental values for landowners, residents, civic leaders, and elected officials. This determines, in large measure, the future of Cache County. The Future Land Use Map represents the County’s collective vision of our desired future. It conveys the patterns and priorities of economic development and community character, the locations of neighborhoods and industries, and the preservation of natural, agricultural, and rural landscapes.”
- b. “The Future Land Use Plan is advisory and does not change the existing zoning of any property or the ability of landowners to continue existing legal uses consistent with the existing zoning or nonconforming uses. It serves as a starting point for conversations about regional initiatives and development proposals by illustrating how sometimes separate and uncoordinated activities can help or harm our desired future. The timing of future development will depend on a number of factors including choices made by individual landowners, aspirations of the community, and future availability of facilities and services.”

10. The future land use map (Attachment B) adopted as part of the Cache County General Plan identifies the area where the subject properties are located as “Agriculture and Ranching.” *Cache County General Plan, Chapter 4, Page 26*. This section states:

- a. Location: Private agriculture landscapes in the Cache Valley outside of municipalities.
- b. Example Areas: Most of the valley.
- c. Purpose and Character: Agricultural and rangeland uses on private lands under conservation easements (no public access) are expected to continue in the Valley. Separation from dense residential developments is advantageous. The agricultural landscape provides separation between adjacent municipalities and protects suitable soils.
- d. Preferred Land Uses: Agriculture, ranching, rural residential uses at densities of less than one unit per 10 acres, Conservation Easements (CEs) and conserved public lands, Agritourism.
- e. Secondary Land Uses: Industrial and Commercial uses directly supportive of agriculture (Processing, Packaging, Distribution), clustered subdivision developments, outdoor recreation, farm worker housing.
- f. Discouraged Uses: Residential developments at densities of greater than one unit per 10 acres if not in a clustered subdivision development, commercial office, commercial retail, flex office/industrial, heavy industrial.

11. The properties are not located in the Urban Expansion Overlay.

12. This proposed rezone meets the requirements of §17.08.030(B)(4) as the subject properties are located 0.39 miles to the north of Newton Town and has a maximum potential of three lots.

13. Consideration of impacts related to uses allowed within the Rural 5 (RU5) Zone will be addressed as part of each respective approval process required prior to site development activities.

C. Access—16.04.040 [A], 16.04.080 [E], Road Manual

14. §12.02.010 adopts the Manual of Roadway Design and Construction Standards (Road Manual) for roadway improvement requirements.

15. §16.02.010 Standards and Lot Size – All subdivisions must meet the minimum lot and development standards as outlined in each base zone of the Cache County Zoning Ordinance and within this title.
16. Table §17.10.040 Site Development Standards – Minimum lot frontage required in the Rural 5 (RU5) Zone is 90’.
17. §17.07.040 General Definitions – Lot/Parcel Frontage: that portion of a development site that abuts a public or private roadway. For the purposes of determining setback requirements on corner lots, all sides of a lot adjacent to a roadway shall be considered frontage
18. §16.04.040 [A] Roads – All roads must be designed and constructed in accordance with Title 12 of the County Code.
19. §12.02.010 Roadway Standards – Requirements for roadway improvement are provided in the current Manual of Roadway Design and Construction Standards (Road Manual).
20. Roadway Functional Classification:
 - a. Major Local (ML): Major local roads serve a dual function of providing access to properties that abut the road as well as providing through or connection service between higher road classification facilities. Major local roads may have significant local continuity and may operate at relatively high speeds. Because of the possibility of 2.0 Roadway Design (2021) | Roadway Manual 10 through traffic, a meaningful segment of traffic on major local roads may include drivers who are unfamiliar with the roads. Traffic on major local roads is largely composed of passenger vehicles or other smaller vehicle types. Where a significant proportion of traffic is trucks or other heavy vehicles, additional design considerations will be required.
 - b. Minor Local (L): Minor local roads serve almost exclusively to provide access to properties adjacent to the road. Minor local roads generally serve residential or other noncommercial land uses. Many minor local roads are cul-de-sacs or loop roads with no through continuity. The length of minor local roads is typically short. Because the sole function of local roads is to provide local access, such roads are used predominantly by drivers who are familiar with them.
21. A basic review of the access to the subject properties identifies the following:
 - a. The properties have access to 6400 West and 7900 North
22. 6400 West:
 - a. Between the subject parcels, 6400 West is a County road and is classified as a Major Local.
 - b. Provides access to agricultural and residential properties and provides through access to SR-142 and Newton Dam.
 - c. Is maintained by the County year round and has a speed limit of 40 miles per hour.
 - d. Has an existing width of 20 feet, a 66-foot right-of-way, no paved shoulder, a 0 to 1-foot gravel shoulder, a 10-foot clear zone, and is paved.
 - e. Is considered substandard as to paved shoulder and gravel shoulder.

Frontage Road – 6400 West			
Functional Classification	Major Local	Summer Maintenance	Yes
Speed Limit	40 MPH	Winter Maintenance	Yes
Dedicated ROW	Yes	Municipal Boundary	No

Analysis of Roadway – 6400 West			
Roadway Element	Existing Width (ft.)	Required Width (ft.)	Comments or Findings
Travel Lanes	20	10	OK
Right-of-Way	66	66	OK
Paved Shoulder	0	2	Substandard
Gravel Shoulder	0-1	4	Substandard
Clear Zone (4:1)	10	10	OK
Material	Paved	Paved	OK
Structural			Visually OK

Minimum Access Spacing Standard (Feet)			
Classification	Public/Private Roads	Commercial	Residential/Farm
Major Local	300	150	10
<i>1. Driveways for all uses except single-family homes shall not be closer than eight (8) feet to an adjacent interior property line. Single-family homes may be granted with two (2) feet of the property line.</i>			



Figure 1 – 6400 West looking north along property frontage.



Figure 2 – 6400 West looking south along property frontage.

23. 7900 North:

- a. To the north of parcel 13-008-0011, 7900 North is a County road and is classified as a Minor Local.
- b. Provides access to agricultural properties and a single residential property.
- c. Is maintained by the County in the summer only and has a speed limit of 40 miles per hour.
- d. Has an existing width of 15 feet, a 50-foot right-of-way, no paved shoulder, no clear shoulder, no clear zone, and is gravel.
- e. Is considered substandard as to travel lanes, right-of-way, paved shoulder, gravel shoulder, clear zone, and material.

Frontage Road – 7900 North			
Functional Classification	Minor Local	Summer Maintenance	Yes
Speed Limit	40 MPH	Winter Maintenance	No
Dedicated ROW	Yes	Municipal Boundary	No

Analysis of Roadway – 7900 West			
Roadway Element	Existing Width (ft.)	Required Width (ft.)	Comments or Findings
Travel Lanes	15	10	Substandard
Right-of-Way	50	66	Substandard
Paved Shoulder	0	2	Substandard
Gravel Shoulder	0	4	Substandard
Clear Zone (4:1)	NA	10	Substandard
Material	Gravel	Paved	Substandard
Structural			Substandard

Minimum Access Spacing Standard (Feet)			
Classification	Public/Private Roads	Commercial	Residential/Farm
Major Local	300	NA	10
<i>1. Driveways for all uses except single-family homes shall not be closer than eight (8) feet to an adjacent interior proper line. Single-family homes may be granted with two (2) feet of the property line.</i>			



Figure 3 – 7900 North looking west along property frontage.

D. Service Provisions:

- 24. §16.04.080 [C] Fire Control – The County Fire District did not have any comments or concerns regarding this rezone. Any future development on the properties must be reevaluated and may require improvements based on the location of the proposed access and development.
- 25. §16.04.080 [F] Solid Waste Disposal – Applicant must work with Waste Management for solid waste disposal.

E. Public Notice and Comment—§17.02.040 Notice of Meetings

- 26. A revised public notice was posted online to the Utah Public Notice Website on 26 February 2026.
- 27. Revised notices were posted in three public places on 26 February 2026.
- 28. Notices were mailed to all property owners within 300 feet on 20 February 2026.
- 29. A revised meeting agenda was posted to the County website on 26 February 2026.
- 30. At the time of writing the staff report, one written public comment regarding this proposal has been received by the Development Services Office.

Conclusion

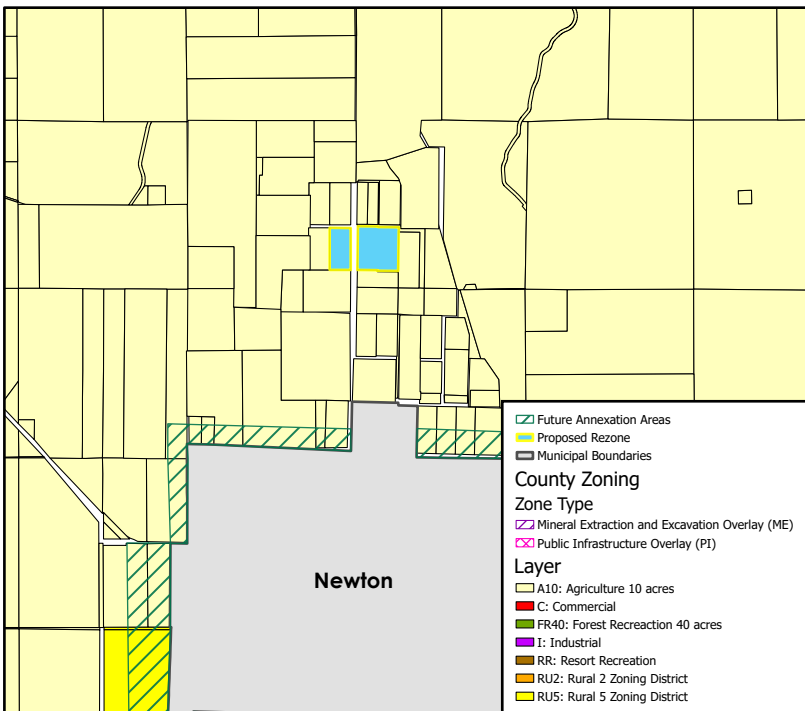
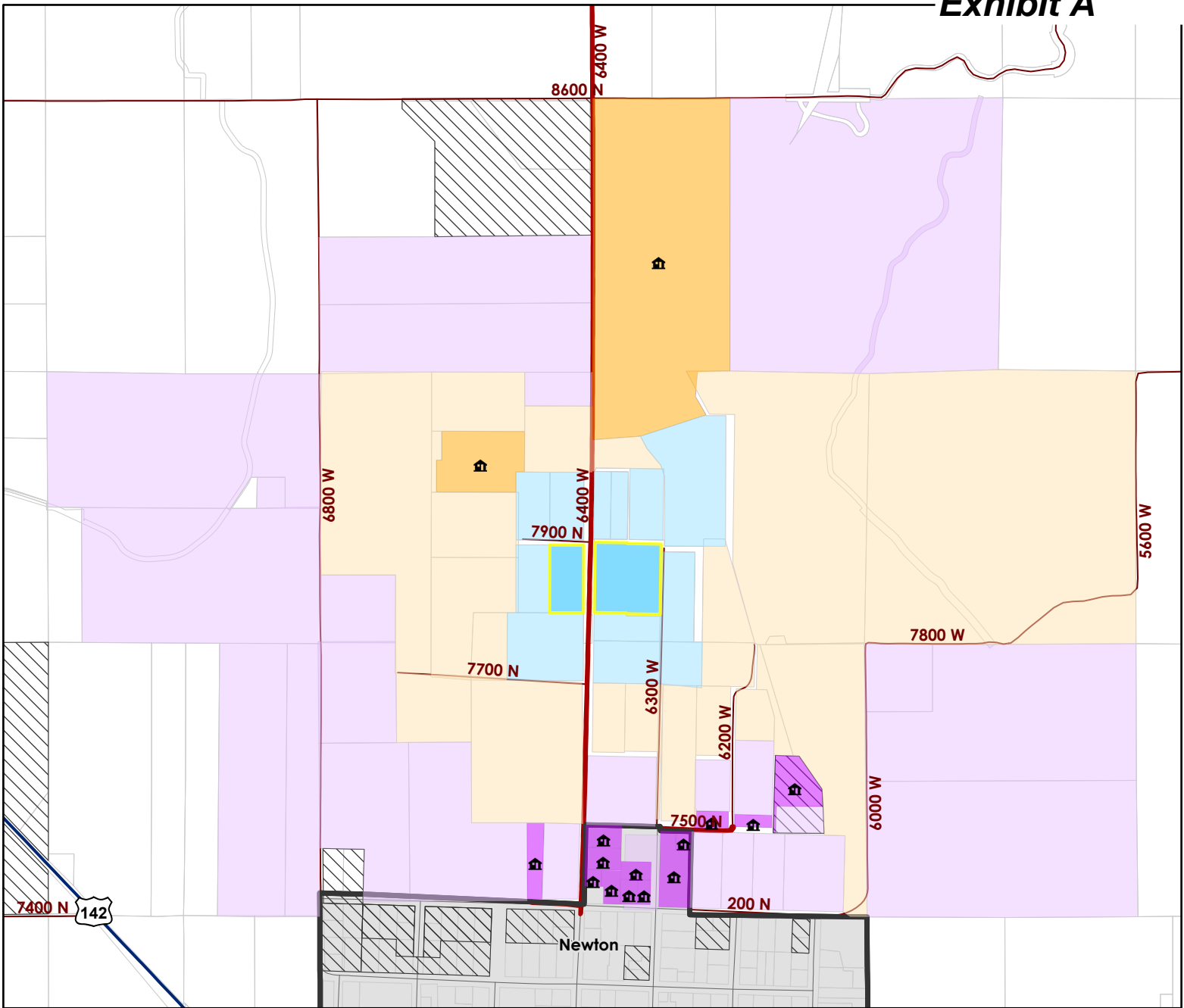
The Dutson 2 rezone, a request to rezone 15.12 acres from the Agricultural (A10) Zone to the Rural 5 (RU5) Zone has been reviewed in conformance with Title 17 of the Cache County Land Use Ordinance and the County Manual of Roadway Design and Construction Standards. Staff has not made a recommendation based on the findings of fact identified above and any others identified at the public hearing. Although Staff has not made a recommendation for approval or denial, they can help Planning Commission draft a recommendation to County Council.

Planning Commission Conclusion

Based on the findings of fact noted herein, the Dutson 2 rezone is hereby recommended for approval to the County Council as follows:

1. This parcel meets the standards of the Rural 5 (RU5) Zone.
 - a. “To allow for residential development in a moderately dense pattern that can allow for rural subdivisions, and to allow for clustering plans larger than a single parcel. This type of development should be located and designed to not unreasonably impede adjacent agricultural uses, nor to unreasonably conflict with the development standards of adjacent municipalities.”
 - b. “To implement the policies of Cache countywide comprehensive plan, including those regarding improved roadways, density based residential standards, clustering, moderate income housing and municipality standards.”
 - c. “This zone must be appropriately served by suitable public roads, have access to the necessary water and utilities, and have adequate provision of public services.”
 - d. “For properties to submit a rezone request for the RU5 zone, the nearest property line of the parcel(s) under consideration must be within one half mile linear distance from the borders of a municipality. However an applicant may submit a rezone request if parcels are not within the required distance only if the maximum number of lots that could be subdivided in the parcel(s) is 3 or less.”
 - i. The subject properties are located 0.39 miles to the north of Newton Town and will have a maximum of three potential lots.

**ATTACHMENT
A**



Legend

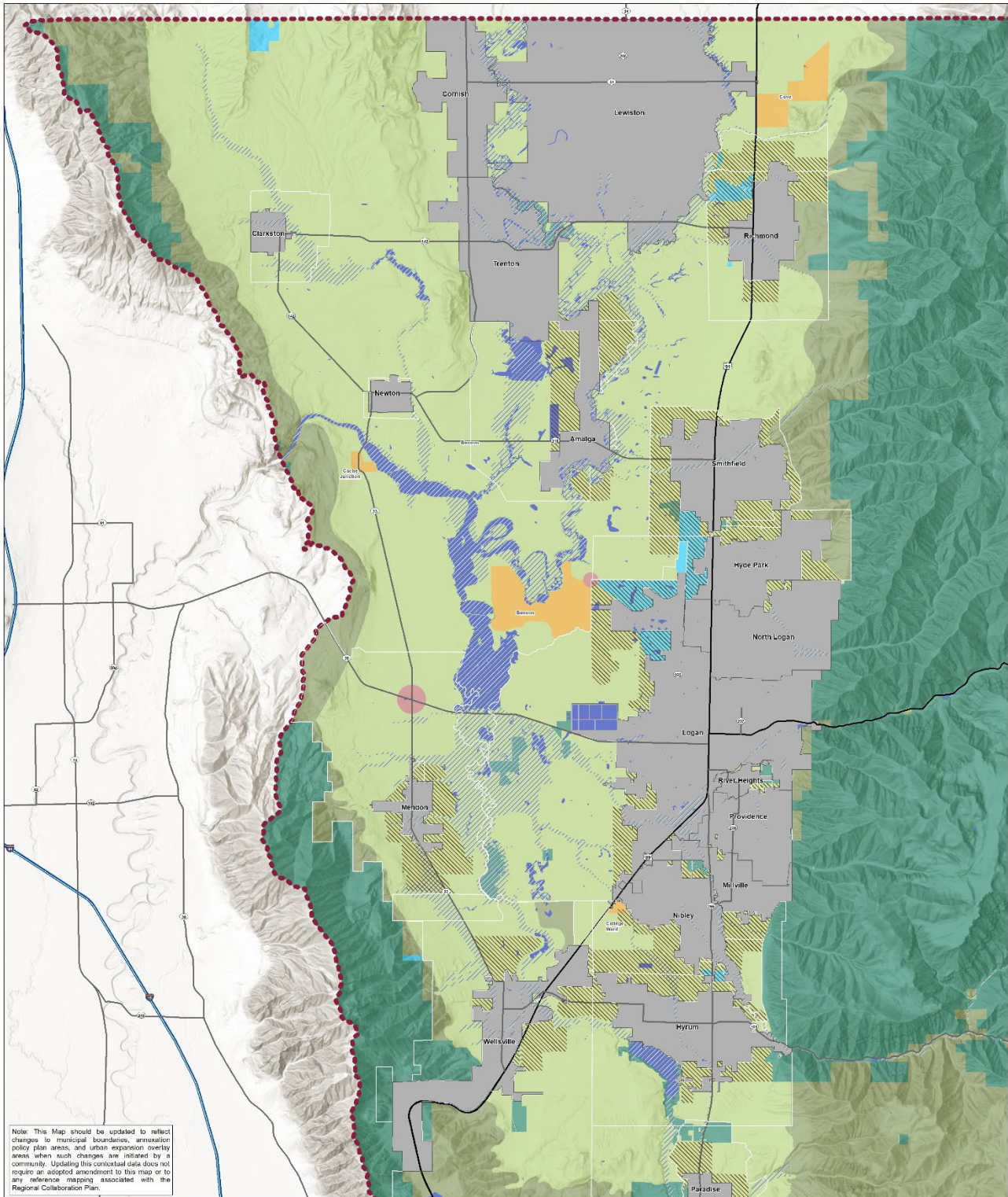
- Proposed Rezone
- Winter Maintenance
- Municipal Boundaries
- County Roads
- Subdivisions
- Highways
- Parcels

Average Parcel Size

Adjacent Parcels	Without a Home: 6.9 Acres (13 Parcels)
1/4 Mile Buffer	With a Home: 53.4 Acres (2 Parcels)
	Without a Home: 16.9 Acres (34 Parcels)
1/2 Mile Buffer	With a Home: 19.4 Acres (6 Parcels)
	With a Home in Newton Town: 1.5 Acres (9 Parcels)
	Without a Home: 22.3 Acres (60 Parcels)
	Without a Home in Newton Town: 3 Acres (1 Parcel)



ATTACHMENT B



Note: This Map should be updated to reflect changes to municipal boundaries, annexation policy plan areas, and urban expansion overlay areas when such changes are initiated by a community. Updating this cartographic data does not require an adopted amendment to this map or to any reference mapping associated with the Regional Collaboration Plan.

- Water Bodies
- 100 Year Floodplain
- Municipalities
- Annexation Policy Plan Areas
- Urban Expansion Overlay
- Retail Commercial
- Rural Community
- Industrial and Mineral Extraction
- Agriculture and Ranching
- Mountain Rural and Conservation
- Forest and Natural Resource

Cache County Future Land Use Map

Disclaimer: This map is illustrative and for advisory purposes only. This is not a regulatory or zoning document, and locations are generalized to illustrate concepts.

Date: February 28, 2023



PUBLIC COMMENTS



Conner Smith <conner.smith@cachecounty.gov>

Fw: Dutson 2 Rezone

rosemary christiansen <rosechris8@yahoo.com>
To: "conner.smith@cachecounty.gov" <conner.smith@cachecounty.gov>

Wed, Mar 4, 2026 at 11:23 AM

Dear Planning Commission.

I appreciate being able to raise a few concerns I have associated with the Dutson 2 rezone request. Where in they are requesting the rezone of 15.12 acres to the RU5 zone.

First off, I agree with Option 1 of the staff recommendation. That this is not consistent with the Cache County General Plan. Specifically that the "Agricultural and Ranching" area that this is in, places an emphasis on the current use of all surrounding parcels. The RU5 zone does not prioritize that use. Also the nearest RU5 zone is over a mile away, on the south side of Newton.

These parcels are not in the Urban Expansion Overlay.

A big concern I have is the precedent it would set. Currently after leaving the town boundary travelling north, it's basically a totally agricultural setting. Having a house on every 5 acre parcel for a mile and a half stretch, is not the goal or desire of the people in this area. It is not the vision of the County General Plan. Also a major concern I have it states that in the RU5 zone, only 90' of frontage is required.. Having 5 acre parcels, with only 90' of frontage, could make for some pretty interesting parcels.

The County Land Use Ordinance says a RU5 must be appropriately served by suitable public roads, and have access to necessary water and utilities. These parcels do not have such services.

As mentioned in the staff report, 6400 West is very substandard, and is only getting worse. There are 6" to 8" drop offs all along the way, especially on the east side. There is not shoulder at all. As stated in the staff report, 7900 north is also very substandard. Since there is no power, or culinary water in the area, wells would be required. The county is still trying to determine just where we sit as far as water goes. Currently there is a major concern for water on the west side. And various ideas are being presented to help solve that problem. It would be very prudent to get a better determination before allowing development that would be detrimental. Having water for our crops is a major concern in our area. This year especially. Newton Dam is currently getting close to 35% full, but with very limited snow pack, our current outlook is a bit tight.

If our goal in the Cache County General Plan is to continue to promote agriculture, while still being able to allow desired growth, maintaining the Agricultural A10 Zone in this area, would seem to be a better fit.

Thank you very much for your consideration.

Clair Christiansen



Conner Smith <conner.smith@cachecounty.gov>

Dutson 2 Rezone

rosemary christiansen <rosechris8@yahoo.com>

Wed, Mar 4, 2026 at 11:44 PM

To: "conner.smith@cachecounty.gov" <conner.smith@cachecounty.gov>

Dear Planning Commission,

A major concern I have about this rezone, is the adverse effect this process has on the surrounding landowners. I realize sometimes a rezone may be initiated by a long-term landowner, but many times, like this particular one, is a good example of what happens. A parcel of land that has been agriculture for years comes for sale. The buyer buys it as such (A10) and sometimes pays a somewhat elevated price for farmland. More than what agriculture can sustain. Then the buyer in essence becomes a developer. They change the zone and attempt to cover their costs by selling off a couple of parcels. These sales go for close to residential prices, so property values all over the area are greatly increased. Property values have skyrocketed even out in our area. So, the surrounding property owners eventually sell for houses, not agriculture. Especially the last few years, Cache County is losing 1-2 thousand acres per year to development. It especially hits farmers that have been renting property for years. They are essentially priced out of being able to purchase property for a price that would enable them to stay in business.

I also have a request / suggestion. I wonder if it would be possible for the county to include in their code, that installation of electricity be underground. Some towns, cities, and areas are requiring that. Another way development like this, in areas that have no utilities, become a burden to adjacent landowners is the installation of overhead lines. Pivot and wheel move irrigation are not conducive to power poles. Working with Rocky Mountain to move a line is very costly and time consuming. We are continually trying to remove power poles, we surely would appreciate not having new ones show up.

Getting power to this proposed rezone, is going to negatively affect many people.

Thank you for your consideration.

Clair Christiansen



Conner Smith <conner.smith@cachecounty.gov>

Dutson 2 Rezone

Douglas Thorson <lordhelmet85@yahoo.com>

Wed, Mar 4, 2026 at 3:32 PM

To: "devservices@cachecounty.gov" <devservices@cachecounty.gov>

Cc: "conner.smith@cachecounty.gov" <conner.smith@cachecounty.gov>

Dear Planning commission,

As a citizen of Cache County and Newton City I wish to formally make know my concerns and objections to the proposed Dutson Rezone that is to be considered on March 05th of this year.

I attended the first request and was grateful for the careful thought and consideration that was given to the request, but more importantly I believe that the first opinion/denial was correct and in the best interest of Cache County and the general agricultural needs of the community.

My understanding of County Code is that the general plan is for "agricultural and ranching area's" be kept as such with some exceptions. The property in question to my understanding is that this particular piece of property does not fall within those exemptions. i.e. the nearest RU5 zone is over a mile to the south. Keeping the property in question out of the Urban Expansion Overlay.

One other concern I have it that the proposed property boundries would cut a small sliver of ground from the east side of the road and connect it to the west side of the road, providing the required 5 acre minimum. That would cause the acreage to be divided by a county roadway. Not a contiguas parcel of ground. That would seem to be more of an attempt to circumvent the requirements of County Code.

The precedent that could create is being watched by others that are hoping it will give them a loop hole to subdivide their farm/ranch ground for the soul purpose of financial gain and not the best use of valuable farm/ranch ground.

I also have concerns about utility's as there are none near the property, no power, water or other utilities. Drilling a well is an option but with the drought conditions that are present, i.e. Newton City attempting to find more municiple water sources, this could negatively impact existing water reserves and the ability to properly water crops in the area.

As a citizen of Newton and Cache County I publicly oppose this rezone for the stated reasons.

Thank you for your time and consideration.

Douglas Thorson
Newton, Utah

NEWTON TOWN CORPORATION

51 South Center
P.O. Box 146
Newton, UT 84327
(435)563-9283

Mayor
Craig Rigby

Council Members:
Steven Jenkins
Anzl Rhodes
Brandon Taylor
Jed Woodward

March 3, 2026

Subject: Opposition to the Proposed Dutson Rezone (Approx. 7850 N. 6400 W., Newton)

Dear Members of the Cache County Planning Commission,

As Mayor of the Town of Newton, I am writing to formally express our opposition to the proposed Dutson Rezone request to change approximately 15.12 acres from the Agricultural (A10) Zone to the Rural 5 (RU5) Zone. While we understand the applicant's interest in developing this property, the Town of Newton has several concerns regarding the potential impacts of this rezone. This request is inconsistent with the stated purpose of the RU-5 Zone, does not meet the intent of the County's updated zoning standards governing rural rezones, and undermines the long-term protection of agricultural land in Cache County.

The RU-5 zone is not intended as a default transition from agricultural zoning simply because development is requested. It is intended for areas where rural estate development is appropriate, sustainable, and supported by infrastructure. Rezoning productive A10 agricultural land without demonstrated infrastructure capacity or compatibility with surrounding agricultural operations conflicts with the stated purpose of the RU-5 zone.

Agricultural Preservation and Cumulative Impact

The A10 zone exists specifically to preserve viable agricultural land. Western Cache County remains one of the County's most productive agricultural regions. Rezoning this parcel:

- Contributes to incremental loss of agricultural acreage;
- Increases conflict between residential property owners and normal farming operations;
- Places additional demands on rural roads, emergency services, and utilities;
- Establishes precedent for additional similar rezone requests nearby.

When evaluated cumulatively, rural rezonings erode the agricultural base the County has historically sought to protect.

Roadway and Infrastructure Limitations

The primary access road serving this area requires substantial upgrades and widening, particularly along its shoulders. Current conditions do not safely or adequately support increased traffic volumes that would result from additional residential development and driveway access. Without necessary improvements, the rezone would place undue strain on existing infrastructure and create safety concerns for residents.

The 15.12 acres being requested for rezoning is not one parcel, it is two parcels divided by this road. This road has significant traffic in the summer with travel to and from Newton dam. An increased amount of driveway access allowed to this road could cause a hazard.

Water Resource and Well Impact Concerns

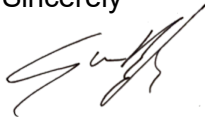
Of greatest concern is the continued approval of wells on the northwest side of the Bear River. This region already faces challenges with groundwater availability, and additional wells risk further depleting the local water table. Newton has struggled for years to secure reliable additional water sources, and allowing further well development in this area could have long-term negative impacts on both the town's ability to find additional water for growth within town and agriculture farmland surrounding this area. We strongly recommend that comprehensive hydrological studies be conducted before any further approvals are granted.

Conclusion

For these reasons, the Town of Newton respectfully requests that the Planning Commission deny the Dutson Rezone application until these critical issues, agricultural preservation, infrastructure adequacy, and water resource sustainability, are thoroughly addressed.

Thank you for your time and consideration of our position. We appreciate the opportunity to participate in this important planning process.

Sincerely



Craig Rigby
Mayor
Newton, UT

**13-008-0011**

Commencing at a point 18 rods North and 5 rods West from the Southeast corner of the Southeast Quarter of Section 7, Township 13 North, Range 1 West of the Salt Lake Base and Meridian, and running thence North 40 rods; thence West 20 rods; thence South 40 rods; thence East 20 rods to the place of beginning.
CONT 5.00 AC (CCRO)

13-008-0020

Beginning at a point 16 rods 10 feet North of the Southwest corner of Section 8, Township 13 North, Range 1 West of the Salt Lake Base and Meridian, and running thence East 19 rods; thence South 1/2 rod; thence East 5 chains; thence North 41-1/2 rods; thence West 5 chains; thence North 1/2 rods; thence West 19 rods; thence South 41-1/2 rods to the point of beginning.
CONT 10.12 AC (CCRO)

Ordinance No. 2026-15
Cache County, Utah
40 Acre Industrial Rezone

An ordinance Amending the Cache County Zoning Map by rezoning 40.00 acres from the Agricultural (A10) Zone to the Industrial (I) Zone.

Whereas, the “County Land Use Development and Management Act,” Utah Code Ann. §17-79-101 et seq., as amended (the “Act”), provides that each county may enact a land use ordinance and a zoning map establishing regulations for land use and development; and

Whereas, pursuant to the Act, the County’s Planning Commission (the “Planning Commission”) shall prepare and recommend to the county’s legislative body, following a public hearing, a proposed land use ordinance and a zoning map, or amendments thereto, that represent the Planning Commission’s recommendations for zoning the area within the county; and

Whereas, the Planning Commission caused notice of a public hearing for the rezone to be posted at least ten (10) days before the date of the public hearing; and

Whereas, on March 5th, 2026, the Planning Commission held a public hearing, accepted all comments, and recommended the denial of the proposed rezone (6-0) to the County council for final action; and

Whereas, the Act also provides certain procedures for the county legislative body to adopt or reject amendments to the land use ordinance and zoning map for the county; and

Whereas, on April 14th, 2026, the County Council held a public hearing, to consider any comments regarding the proposed rezone. The County Council accepted all comments; and

Whereas, the Cache County Council has determined that it is both necessary and appropriate for the County to approve this ordinance.

Now, therefore, the County Legislative Body of Cache County ordains as follows:

1. Statutory Authority

The statutory authority for enacting this ordinance is Utah Code Annotated Sections 17-79 Part 1 and Part 3, and 17-53 part 2(1953, as amended to date).

2. Adoption of amended Zoning Map

The County Council hereby amends the County’s Zoning Map to reflect the rezone of the property affected by this ordinance and hereby adopts the amended Zoning Map with the amendment identified as Exhibit B, of which a detailed digital or paper copy is available in the Development Services Department.

3. Conclusions

- A. The parcel meets the standards of the Industrial (I) Zone:
 - a. “To provide locations where manufacturing, processing, warehousing, and fabrication of goods and material can be carried on with minimum conflict or deleterious effect upon the surrounding properties. The purpose of this zone is also to promote the economic well being of the citizens and to broaden the tax base.”
 - b. “This zone must be appropriately served by suitable public roads, have access to the necessary water and utilities, and have adequate provision of public services.”
- B. The rezone is partially consistent with the Cache County General Plan:
 - a. It is located in the Urban Expansion Overlay.
- C. The parcel directly to the east, located inside of Amalga Town limits, is currently zoned as their equivalent to the Industrial (I) Zone.

4. Prior ordinances, resolutions, policies, and actions superseded

This ordinance amends and supersedes the Zoning Map of Cache County, and all prior ordinances, resolutions, policies, and actions of the Cache County Council to the extent that the provisions of such prior ordinances, resolutions, policies, or actions are in conflict with this ordinance. In all other respects, such prior ordinances, resolutions, policies, and actions shall remain in full force and effect.

5. Exhibits

- A. Exhibit A: Rezone summary and information
- B. Exhibit B: Zoning Map of Cache County showing affected portion.

6. Effective date

This ordinance takes effect on _____, 2026. Following its passage but prior to the effective date, a copy of the ordinance shall be deposited with the County Clerk.

7. Council Vote and Final Action

Date: ____ / ____ / _____	<u>Council Votes</u>			
<u>Council members</u>	In Favor	Against	Abstain	Absent
Sandi Goodlander				
Kathryn Beus				
Dave Erickson				
Nolan Gunnell				
Mark Hurd				
Keegan Garrity				
JoAnn Bennett				
Total:				
Final action:	_____ Adopt _____ Reject			

Cache County Council:

Attest:

Sandi Goodlander, Chair

Bryson Behm, County Clerk

Action of the County Executive

Regarding Ordinance 2026-15, 40 Acre Industrial Rezone

_____ Approve

_____ Disapprove (A Statement of Objection is attached)

N. George Daines, Executive
Cache County

Date

Staff Report: 40 Acre Industrial Rezone

5 March 2026

This staff report is an analysis of the application based on adopted county documents, standard county development practices, and available information. The report is to be used to review and consider the merits of the application. Additional information may be provided that supplements or amends this staff report.

Agent: Dakota Bodily

Parcel ID#: 13-040-0001

Staff Recommendation: None

Type of Action: Legislative

Land Use Authority: Cache County Council

Location

Reviewed by Conner Smith

Project Address:

3100 W. 6200 N.,
Amalga

Acres: 40.00

Surrounding Uses:

North – Agricultural/Industrial

South – Agricultural/Amalga

East – Agricultural/Amalga

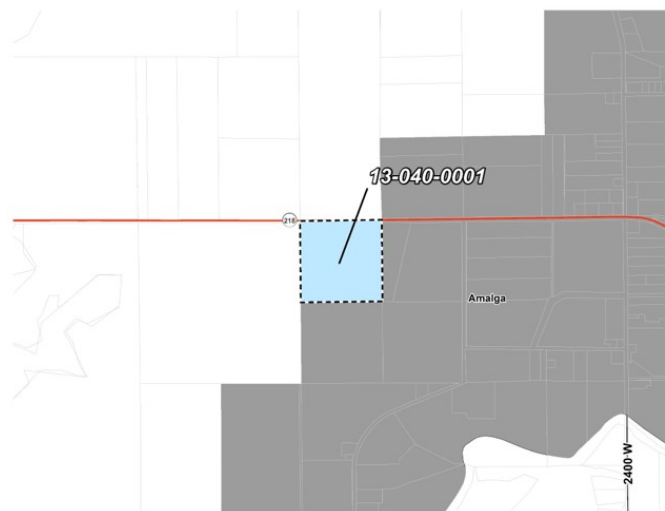
West – Agricultural

Current Zoning:

Agricultural (A10)

Proposed Zoning:

Industrial (I)



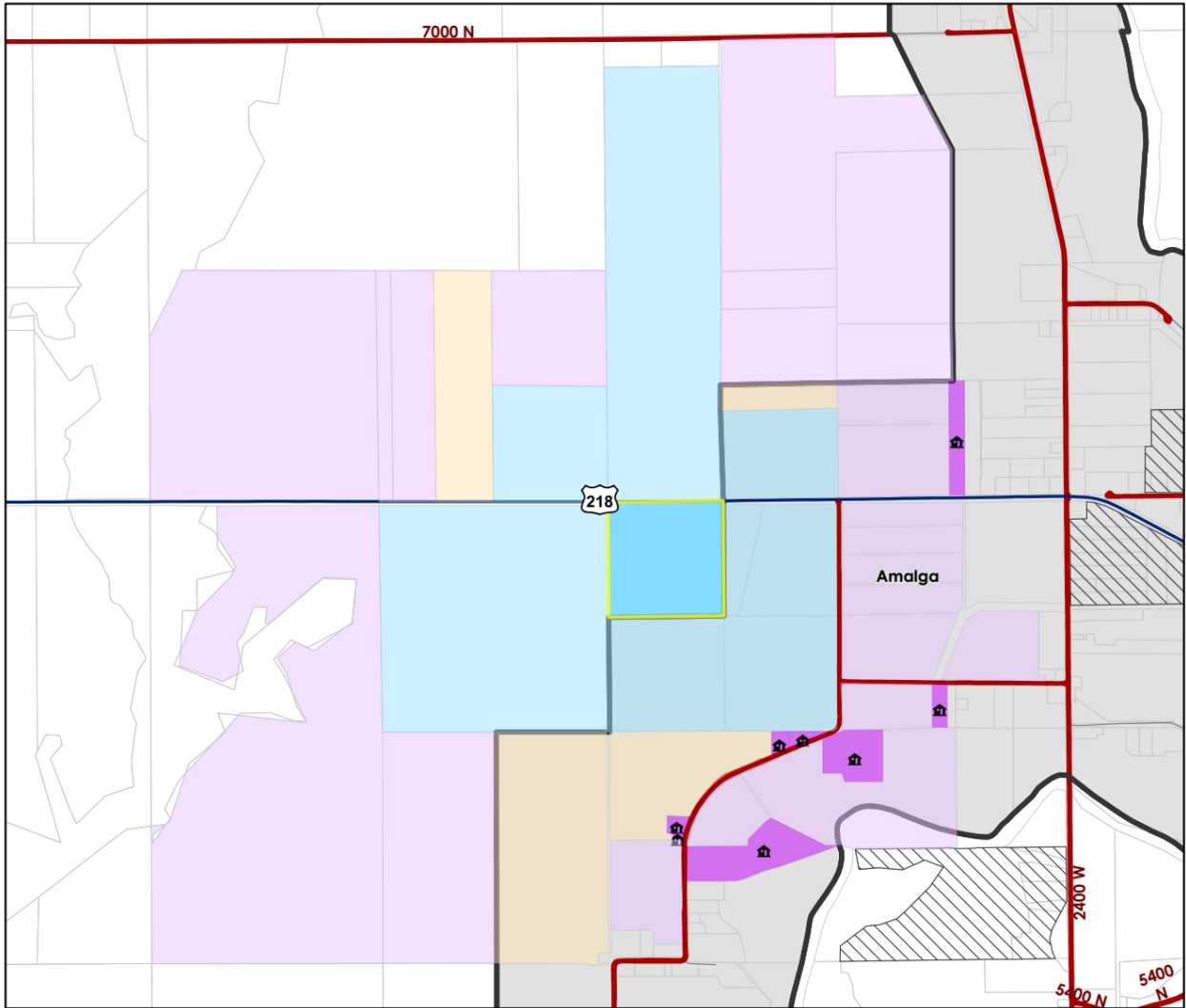
Findings of Fact

A. Request description

1. A request to rezone 40.00 acres from the Agricultural (A10) Zone to the Industrial (I) Zone.
2. This rezone may allow the parcel to establish uses permitted in the Industrial (I) Zone.
3. A rezone request is general in nature and is not tied to any proposed use. Any impacts related to permitted and conditional uses allowed within the Industrial (I) Zone will be addressed as part of each respective approval process required prior to site development activities.
4. Staff has identified general information as pertains to the subject property to assist the Planning Commission and County Council in arriving at a decision. This information is reflected in the attached map (Attachment A) and in the following text:

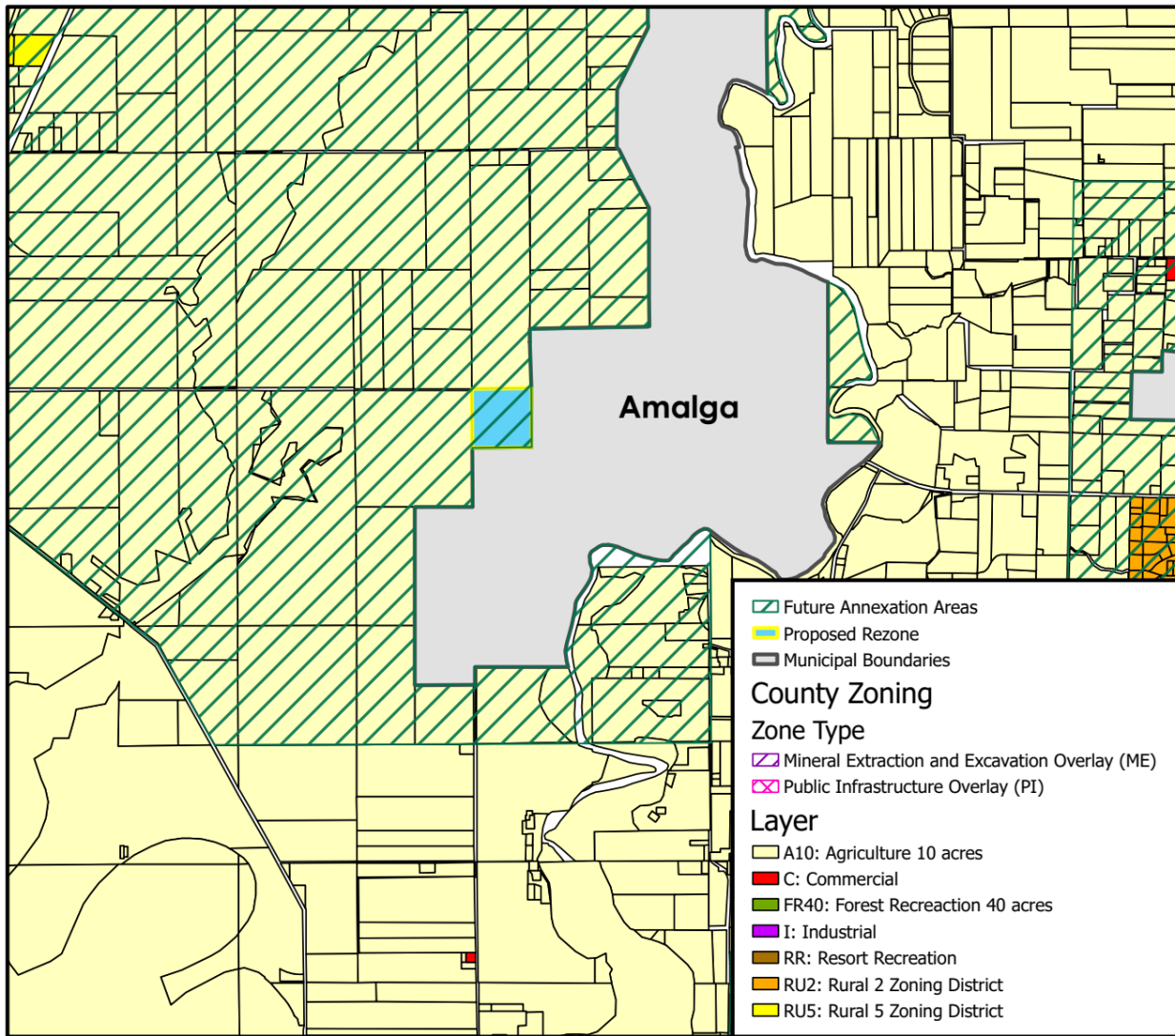
a. Land Use Context:

- i. Parcel status:** The property matches the configuration it had on August 8th, 2006 and is legal.
- ii. Average Lot Size:** (See Attachment A)



Average Parcel Size	
Adjacent Parcels	Without a Home: 97.5 Acres (4 Parcels)
	Without a Home in Amalga Town: 29.2 Acres (5 Parcels)
¼ Mile Buffer	Without a Home: 86 Acres (5 Parcels)
	Without a Home in Amalga Town: 33.3 Acres (8 Parcels)
½ Mile Buffer	With a Home in Amalga Town: 4.2 Acres (8 Parcels)
	Without a Home: 75 Acres (16 Parcels)
	Without a Home in Amalga Town: 24 Acres (20 Parcels)

- iii.** Schedule of Zoning Uses: The Industrial (I) Zone allows for a variety of uses with the approval of a zoning clearance and/or conditional use permit. These uses include:
- Accessory/Agriculture Structures
 - Caretaker's Residence
 - General Manufacturing
 - Agricultural Manufacturing
 - Commercial Kennel/Animal Shelter
 - Storage and Warehousing
 - Self Service Storage Facility
 - Transport Services
 - General Vehicle Repair
 - Mobile Food Truck
 - Sexually Oriented Business
 - Crematorium
 - Utility Facility, Distribution
 - Telecommunications Facility, Major
 - Telecommunications Facility, Minor
 - Private Airport
 - Livestock Auction Facility
 - Site Grading
- iv.** Adjacent Uses:
1. The properties to the north are a mix of agricultural and industrial while properties to the east, south, and west are primarily agricultural. Amalga Town is directly adjacent to the subject parcel on the east and south sides.
- v.** The nearest parcel in the County that is in the Industrial (I) Zone is located 3.56 miles to the south-east of the subject property.
1. The TYJ Storage Rezone, located 3.56 miles to the south-east of the subject property, was a request to rezone 26.42 acres from the Agricultural (A10) Zone to the Industrial (I) Zone and was approved by the County Council as Ordinance 2023-12.
- vi.** Annexation Areas:
1. The subject property is located in the Amalga Town future annexation areas.
 - a. The applicant provided a letter as part of their application from Amalga Town which stated that the majority of the town board is not in favor of annexation as the provision of services would be costly.



B. Ordinance—§12.02.010, §17.02.060; §17.08.030 [E]

5. As per §17.02.060, Establishment of Land Use Authority, the County Council is authorized to act as the Land Use Authority for this application.
6. The current County Land Use Ordinance does not specify appropriate locations for the Industrial (I) Zone but does contain general guidelines for its implementation. County Land Use Ordinance §17.08.030(A) identifies the purpose of the Industrial (I) Zone and includes the following:
 - a. “To provide locations where manufacturing, processing, warehousing, and fabrication of goods and material can be carried on with minimum conflict or deleterious effect upon the surrounding properties. The purpose of this zone is also to promote the economic well being of the citizens and to broaden the tax base.”
 - b. “This zone must be appropriately served by suitable public roads, have access to the necessary water and utilities, and have adequate provision of public services.”
7. Chapter 4: Future Land Use Plan of the Cache County General Plan states:
 - a. “The use of land is one of the most important and fundamental values for landowners, residents, civic leaders, and elected officials. This determines, in large measure, the future of Cache County. The Future Land Use Map represents the County’s collective vision of

- v. Urban services provided by the County are minimized
 - d. Preferred Land Uses: Annexations within these areas should strive to accomplish the densities, intensities, and street patterns contained in the municipal land use plan. New uses should be developed where urban-level infrastructure is available. Affordable housing options are also appropriate in this area.
 - e. Secondary Land Uses: Civic (meeting spaces), and residential support uses (e.g. parks, medical, schools, fire and police stations).
 - f. Discouraged Uses: Uses that are not consistent with the municipal general plan or existing county zoning.
10. Consideration of impacts related to uses allowed within the Industrial (I) Zone will be addressed as part of each respective approval process required prior to site development activities.
- C. Access—16.04.040 [A], 16.04.080 [E], Road Manual**
11. §12.02.010 adopts the Manual of Roadway Design and Construction Standards (Road Manual) for roadway improvement requirements.
12. §16.02.010 Standards and Lot Size – All subdivisions must meet the minimum lot and development standards as outlined in each base zone of the Cache County Zoning Ordinance and within this title.
13. Table §17.10.040 Site Development Standards – Minimum lot frontage required in the Industrial (I) Zone is 150’.
14. §17.07.040 General Definitions – Lot/Parcel Frontage: that portion of a development site that abuts a public or private roadway. For the purposes of determining setback requirements on corner lots, all sides of a lot adjacent to a roadway shall be considered frontage
15. §16.04.040 [A] Roads – All roads must be designed and constructed in accordance with Title 12 of the County Code.
16. §12.02.010 Roadway Standards – Requirements for roadway improvement are provided in the current Manual of Roadway Design and Construction Standards (Road Manual).
17. Roadway Functional Classification:
- a. Major Collector (MC): Major collector roads serve larger towns and other traffic generators of equivalent inter-county importance, such as schools, shipping points, and county parks, which are not directly served by minor arterial roads.
18. A basic review of the access to the subject property identifies the following:
- a. The property has access to State Road 218 (SR-218).
19. SR-218:
- a. South of the subject parcel, SR-218 is a Utah Department of Transportation (UDOT) road and is classified as a Major Collector.
 - i. Major Collectors are roadways that provide higher mobility, longer travel distances, and higher traffic volumes than Minor Collectors, acting as key connectors between smaller communities, major industrial/recreational areas, and the higher-level state highway system, particularly in rural areas.
 - b. Provides access to residential and agricultural properties and serves as a connection between Smithfield, Amalga, and Newton.
 - c. This section of SR-218 is classified as an Access Category 4, which has a minimum driveway spacing of 500 feet and a minimum street spacing of 660 feet.
 - d. Access to any proposed development must be approved by UDOT.
20. Proposed Road:
- a. 3200 West, located along the west side of the parcel, is a proposed road per the Cache County Transportation Master Plan.

- i. Per Cache County Code §16.04.010.c, whenever a tract to be subdivided adjoins or embraces any part of an existing road as claimed by the county or a proposed road designated within the countywide comprehensive plan, such part of the public way shall be platted and dedicated to the county.

D. Service Provisions:

21. §16.04.080 [C] Fire Control – The County Fire District did not have any comments or concerns regarding this rezone. Any future development on the property must be reevaluated and may require improvements based on the location of the proposed access and development.
22. §16.04.080 [F] Solid Waste Disposal – Applicant must work with Waste Management for solid waste disposal.

E. Public Notice and Comment—§17.02.040 Notice of Meetings

23. A revised public notice was posted online to the Utah Public Notice Website on 26 February 2026.
24. Revised notices were posted in three public places on 26 February 2026.
25. Notices were mailed to all property owners within 300 feet on 20 February 2026.
26. A revised meeting agenda was posted to the County website on 26 February 2026.
27. At the time of writing the staff report, one written public comment regarding this proposal has been received by the Development Services Office.

Staff Conclusion

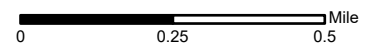
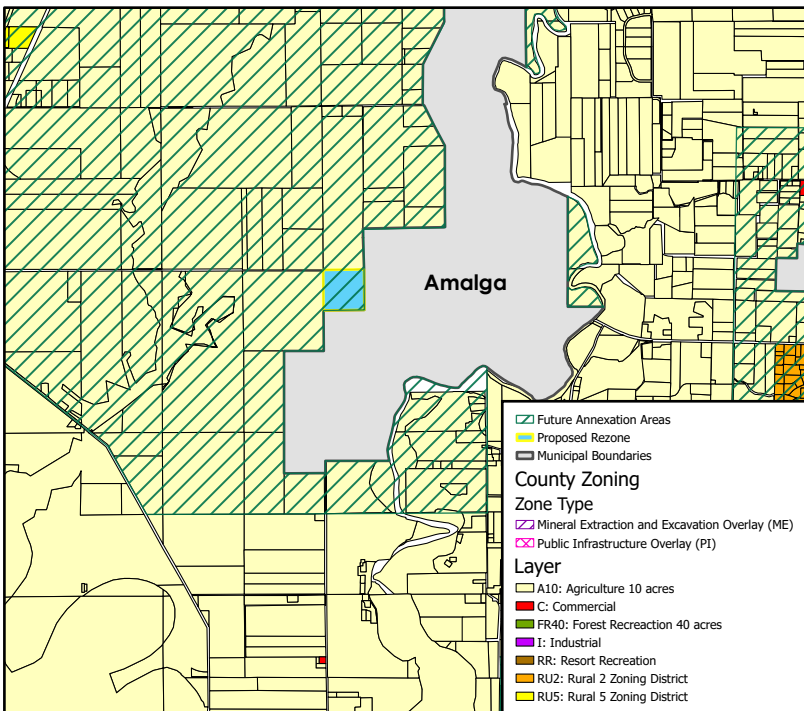
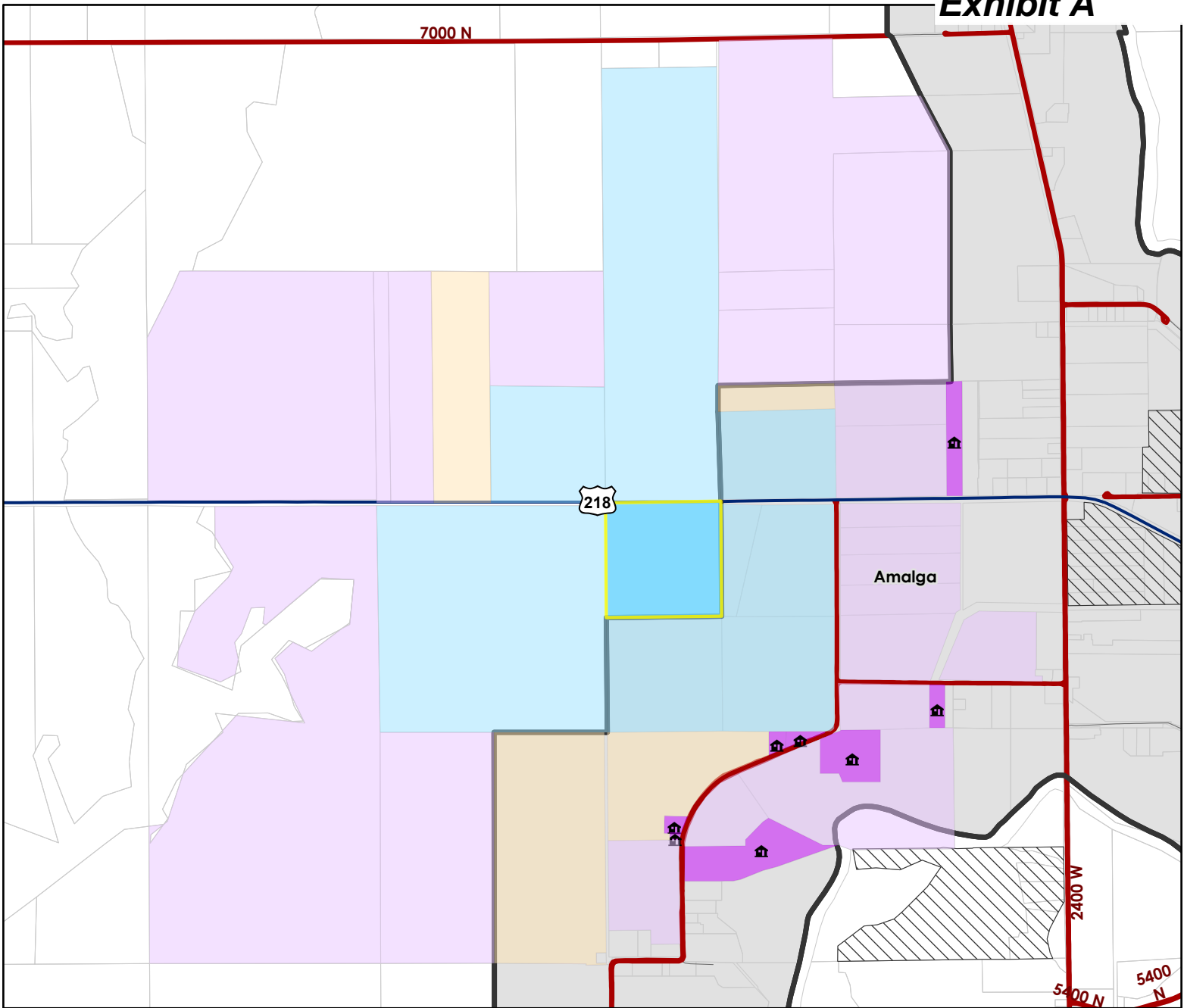
The 40 Acre Industrial rezone, a request to rezone 40.00 acres from the Agricultural (A10) Zone to the Industrial (I) Zone has been reviewed in conformance with Title 17 of the Cache County Land Use Ordinance and the County Manual of Roadway Design and Construction Standards. Staff has not made a recommendation based on the findings of fact identified above and any others identified at the public hearing. Although Staff has not made a recommendation for approval or denial, they can help Planning Commission draft a recommendation to County Council.

Planning Commission Conclusion

Based on the findings of fact noted herein, the 40 Acre Industrial rezone is hereby recommended for denial to the County Council as follows:

1. The rezone is partially inconsistent with the Cache County General Plan:
 - a. The “Agriculture and Ranching” area places an emphasis on agriculture related activities. The Industrial (I) Zone has fewer agricultural related use types than the Agricultural (A10) Zone.
2. The nearest parcel in the Industrial (I) Zone is located 3.56 miles to the south-east of the subject property.

ATTACHMENT A



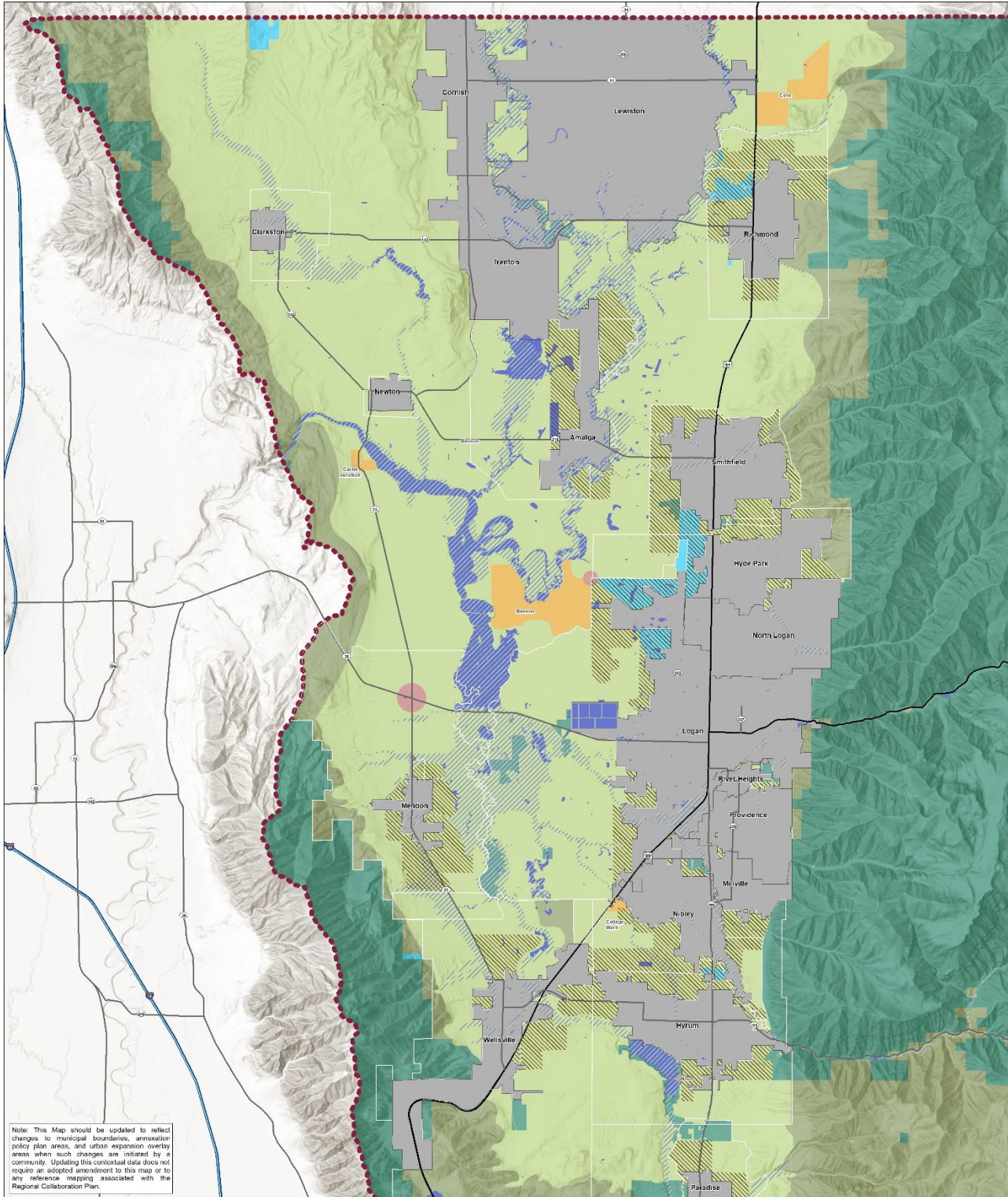
Legend

- Proposed Rezone
- Winter Maintenance
- Municipal Boundaries
- County Roads
- Subdivisions
- Highways
- Parcels

Average Parcel Size	
Adjacent Parcels	Without a Home: 97.5 Acres (4 Parcels)
	Without a Home in Amalga Town: 29.2 Acres (5 Parcels)
1/4 Mile Buffer	Without a Home: 86 Acres (5 Parcels)
	Without a Home in Amalga Town: 33.3 Acres (8 Parcels)
1/2 Mile Buffer	With a Home in Amalga Town: 4.2 Acres (8 Parcels)
	Without a Home: 75 Acres (16 Parcels)
	Without a Home in Amalga Town: 24 Acres (20 Parcels)



**ATTACHMENT
B**



Note: This Map should be updated to reflect changes to municipal boundaries, annexation policy plan areas, and urban expansion overlay areas when such changes are initiated by a community. Updating this cartographic data does not require an adopted amendment to this map or to any reference mapping associated with the Regional Collaboration Plan.

Cache County Future Land Use Map

Disclaimer: This map is illustrative and for advisory purposes only. This is not a regulatory or zoning document, and locations are generalized to illustrate concepts.

Date: February 28, 2023



PUBLIC COMMENTS



Conner Smith <conner.smith@cachecounty.gov>

Public hearing input 40 Acre Industrial Rezone

Charlie Erickson <erickson1charlie@gmail.com>

Mon, Feb 23, 2026 at 2:13 PM

To: devservices@cachecounty.gov

Cc: "conner.smith@cachecounty.gov" <conner.smith@cachecounty.gov>

Planning Commission,

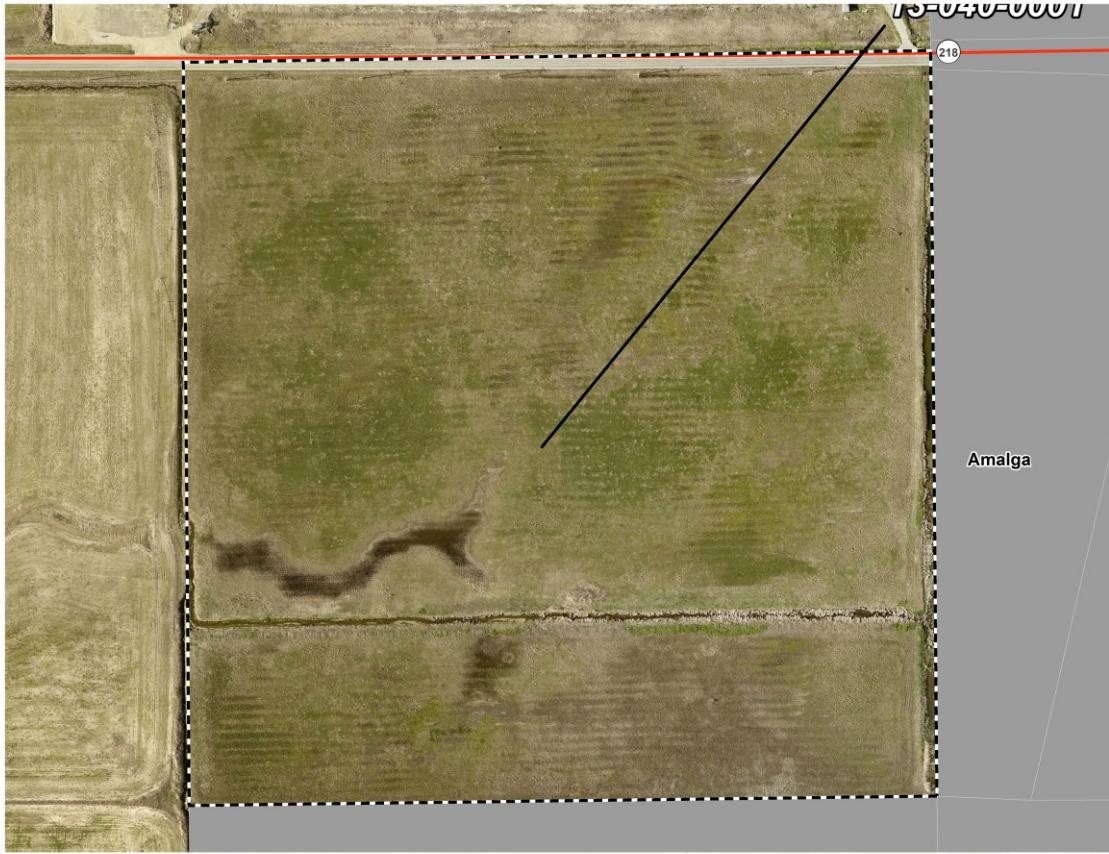
Thank you for your time and arranging for public input.

My name is Charlie Erickson and I represent the ownership group of the 9 acre triangle shaped parcel 13-040-0002 directly East of the 40 acre parcel involved in this rezone.

I am writing to inform you of our support of this rezone and subsequent development project. Our family has been the owner of that particular 40 acre parcel in the past and I believe the development plan that Dakota Bodily has arranged for this property is an excellent use of the parcel.

With your approval of the rezone application, we welcome Dakota and his project as neighbors.

Thank you,
Charlie Erickson
435-563-3218



13-040-0001

THE NW/4 OF NW/4 SEC 25 T 13N R 1W 40 AC F2291

Ordinance No. 2026-17
Cache County, Utah
17-27a to 17-79 Ordinance Amendment

An ordinance amending Titles 16 and 17 of the Cache County Code by updating references to Utah Code 17-27a to 17-79 following the recodification of CLUDMA

Whereas, the “County Land Use Development and Management Act,” Utah Code Ann. §17-79-101 et seq., as amended (the “Act”), provides that each county may enact a land use ordinance establishing regulations for land use and development; and

Whereas, pursuant to the Act, the County’s Planning Commission (the “Planning Commission”) shall prepare and recommend to the county’s legislative body, following a public hearing, a proposed land use ordinance, or amendments thereto, that represent the Planning Commission’s recommendations for zoning within the county; and

Whereas, the Planning Commission caused notice of a public hearing for the ordinance amendment to be posted at least ten (10) days before the date of the public hearing; and

Whereas, on March 5th, 2026 the Planning Commission held a public hearing, accepted all comments, and on March 5th, 2026 recommended the approval of the proposed amendments to the County council for final action; and

Whereas, the Act also provides certain procedures for the county legislative body to adopt or reject amendments to the land use ordinance and zoning map for the county; and

Whereas, on April 14th, 2026, the County Council held a public hearing, to consider any comments regarding the proposed rezone. The County Council accepted all comments; and

Whereas, the Cache County Council has determined that it is both necessary and appropriate for the County to approve this ordinance.

Now, therefore, the County Legislative Body of Cache County ordains as follows:

TITLE 16 SUBDIVISION REGULATIONS

- 16.01.020

The Cache County council adopts this title pursuant to the county land use development and management act, Title 17, Chapter 79 Utah Code Annotated, 1953, for the purposes set forth therein. The maps and appendices to this title are a part hereof. The intent of this title is to provide a means of ensuring predictability and consistency in the use of land and individual properties and to implement the goals and policies of the Cache countywide comprehensive plan.

- 16.01.030

For the purposes of this title, all terms shall have the same definitions as provided by section 17-79-102, Utah Code Annotated, 1953, as amended or as in sections 17.07.030 and 17.07.040 of this code.

- 16.01.040(B)

Any plat of a subdivision, or any survey description, filed or recorded without the approvals required by this title is deemed to be void, for the purposes of development or the issuance of a building permit, as required by section 17-79-715 et seq., Utah Code Annotated, 1953, as amended.

- 16.01.040(C)

Any owner or agent of the owner of any land located in a "subdivision", as defined herein, who transfers or sells any land located within the subdivision before the subdivision has been approved and recorded, in the office of the Cache County recorder, consistent with the requirements of this title, and applicable state and federal requirements is guilty of a violation of this title, and section 17-79-715 et seq., Utah Code Annotated, 1953, as amended, for each lot or parcel transferred or sold.

- 16.02.030

Agricultural parcels may be subdivided without requiring a plat or specific approvals from the director, planning commission, or county council in conformance with state code 17-79-708(2) with the following conditions:

- 16.02.050(A)

Amending a recorded Subdivision plat shall comply with the Utah Code 17-79-711 as amended. The County shall publish notices in compliance with Utah Code 17-79-2 and 17-79-716 as amended.

- 16.02.050(D)

Consideration Of Amendment: The Land Use Authority may consider any proposed vacation, alteration, or amendment of a recorded subdivision plat in compliance with section 17-79-711 and 17-79-712, Utah Code Annotated, 1953, as amended.

- 16.02.070(B)

Outside A Legally Recorded Subdivision: In compliance with sections 17-79-806 and 17-79-807, Utah Code Annotated, 1953, as amended, an agreement to adjust property lines between adjoining properties must meet the standards of, and shall be recorded in the office of the Cache County recorder, and is not subject to the review of the Cache County land use authority.

- 16.03.040(C)

Review of proposed Final Plat and Subdivision Improvement Plans: Cache County Development Services, County Engineer, and Fire District shall review and provide reports to the applicant in compliance with State Code 17-79-706 as amended.

- 16.03.040(D)(1)

For a dispute arising from the subdivision improvement plans, assemble an appeal panel in accordance with State Code 17-79-706(11)(a)(i), to review and approve or deny the final revised set of plans. Unless otherwise agreed by the applicant and the County, the panel shall consist of the following three experts:

TITLE 17 ZONING REGULATIONS

- 17.01.020(A)

The Cache County Council adopts this title and associated maps and appendices pursuant to the County Land Use Development and Management Act, Utah Code Annotated section 17-79 as amended.

- 17.02.030(B)(1)

The Cache County Planning Commission is established as required by Utah Code Annotated section 17-79-301, and has the duties, authority, and powers as found in Utah Code Annotated section 17-79-302, as amended, and in this chapter; and

- 17.02.040(A)

Any person or entity desiring a waiver or modification of the requirements of the land use ordinance as applied to a parcel of property that they own, lease, or in which they hold some other beneficial interest must be filed with the Cache County Development Services Department for a variance from the terms of this title. The designated Appeal Authority may grant a variance if the requirements of Utah Code Annotated section 17-79-1002 as amended have been met; and

- 17.02.040(D)

The Appeal Authority must issue a decision in writing within fifteen (15) business days of the final hearing, which constitutes a final decision under Utah Code Annotated section 17-79-901, 17-79-902, 17-79-1009, and 17-79-1010 as amended.

- 17.02.060(F)

The Appeal Authority must issue a decision in writing within fifteen (15) business days of the final hearing, which constitutes a final decision under Utah Code Annotated section 17-79-901, 17-79-902, 17-79-1009, and 17-79-1010 as amended; and

- 17.02.060(G)

Any person adversely affected by a final decision of the Appeal Authority may petition the First District Court for review of the decision as permitted by law. Such a petition is barred unless filed within thirty (30) days after the Appeal Authority's decision is final in compliance with Utah Code Annotated section 17-79-1009(2)(a) and 17-79-1009(5) as amended; and

- 17.02.070(A)

Notice for public meetings and public hearings must comply with the Open and Public Meetings Act, Utah Code Annotated chapter 52-4 and Utah Code Annotated section 17-79-2 as amended. At the discretion of the Land Use Authority additional notice requirements may be applied; and

- 17.04.040(A)

Violation of any of the provisions of this title is punishable as a class C misdemeanor upon conviction, as defined by Utah Code Annotated section 17-79-902 et seq. In addition, the provisions of this title may also be enforced by injunctions, mandamus, abatement, civil penalties, or any other remedies provided by law. (Ord. 2016-13, 8-23-2016, eff. 9-7-2016)

- 17.07.030(5200, PUBLIC USES)

PUBLIC USES: A use operated exclusively by a public entity over which the County has no jurisdiction in compliance with section 17-79-306, Utah Code Annotated, 1953, as amended.

- 17.07.040(BUILDING, PUBLIC)(A)

Properties owned by the State of Utah or the United States government which are outside of the jurisdiction of the County Land Use Authority as provided under section 17-79-306, Utah Code Annotated, 1953, as amended, and;

- 17.07.040(PUBLIC HEARING)

As defined by section 17-79-102, of Utah Code Annotated, 1953, as amended.

- 17.07.040(PUBLIC MEETING)

As defined by section 17-79-102, of Utah Code Annotated, 1953, as amended.

- 17.07.040(VARIANCE)

As defined by section 17-79-1002, of Utah Code Annotated, 1953, as amended.

- 17.16.010(A)(1)

Comply with Utah Code Annotated sections 17-79-607 and 17E-7-201; (Ord. 2016-13, 8-23-2016, eff. 9-7-2016)

1. Effective date

This ordinance takes effect on _____, 2026. Following its passage but prior to the effective date, a copy of the ordinance shall be deposited with the County Clerk.

2. Council Vote and Final Action

Date: ____ / ____ / _____	<u>Council Votes</u>			
<u>Council members</u>	In Favor	Against	Abstain	Absent
Sandi Goodlander				
Kathryn Beus				
Dave Erickson				
Nolan Gunnell				
Mark Hurd				
Keegan Garrity				
JoAnn Bennett				
Total:				
Final action:	_____ Adopt _____ Reject			

Cache County Council:

Attest:

Sandi Goodlander, Chair

Bryson Behm, County Clerk

Action of the County Executive

Regarding Ordinance 2026-17, 17-27a to 17-79 Code Amendment

Approve

Disapprove (A Statement of Objection is attached)

N. George Daines, Executive

Date

Current Ordinance:

TITLE 16 SUBDIVISION REGULATIONS

16.01.020

- The Cache County council adopts this title pursuant to the county land use development and management act, title 17, chapter 27a, Utah Code Annotated, 1953, for the purposes set forth therein. The maps and appendices to this title are a part hereof. The intent of this title is to provide a means of ensuring predictability and consistency in the use of land and individual properties and to implement the goals and policies of the Cache countywide comprehensive plan.

16.01.030

- For the purposes of this title, all terms shall have the same definitions as provided by section 17-27a-103, Utah Code Annotated, 1953, as amended or as in sections 17.07.030 and 17.07.040 of this code.

16.01.040(B)

- Any plat of a subdivision, or any survey description, filed or recorded without the approvals required by this title is deemed to be void, for the purposes of development or the issuance of a building permit, as required by section 17-27a-611 et seq., Utah Code Annotated, 1953, as amended.

16.01.040(C)

- Any owner or agent of the owner of any land located in a "subdivision", as defined herein, who transfers or sells any land located within the subdivision before the subdivision has been approved and recorded, in the office of the Cache County recorder, consistent with the requirements of this title, and applicable state and federal requirements is guilty of a violation of this title, and section 17-27a-611 et seq., Utah Code Annotated, 1953, as amended, for each lot or parcel transferred or sold.

16.02.030

- Agricultural parcels may be subdivided without requiring a plat or specific approvals from the director, planning commission, or county council in conformance with state code 17-27a-605 with the following conditions:

16.02.050(A)

- Amending a recorded Subdivision plat shall comply with the Utah Code 17-27a-608 as amended. The County shall publish notices in compliance with Utah Code 17-27a-207 as amended.

16.02.050(D)

- **Consideration Of Amendment:** The Land Use Authority may consider any proposed vacation, alteration, or amendment of a recorded subdivision plat in compliance with section 17-27a-608 and 609, Utah Code Annotated, 1953, as amended.

16.02.070(B)

- **Outside A Legally Recorded Subdivision:** In compliance with sections 17-27a-522 and 523, Utah Code Annotated, 1953, as amended, an agreement to adjust property lines between adjoining properties must meet the standards of, and shall be recorded in the office of the Cache County recorder, and is not subject to the review of the Cache County land use authority.

16.03.040(C)

- **Review of proposed Final Plat and Subdivision Improvement Plans:** Cache County Development Services, County Engineer, and Fire District shall review and provide reports to the applicant in compliance with State Code 17-27a-604.2 as amended.

16.03.040(D)(1)

- For a dispute arising from the subdivision improvement plans, assemble an appeal panel in accordance with State Code 17-27a-604.2, to review and approve or deny the final revised set of plans. Unless otherwise agreed by the applicant and the County, the panel shall consist of the following three experts:

TITLE 17 ZONING REGULATIONS

17.01.020(A)

- The Cache County Council adopts this title and associated maps and appendices pursuant to the County Land Use Development and Management Act, Utah Code Annotated section 17-27a as amended.

17.02.030(B)(1)

- The Cache County Planning Commission is established as required by Utah Code Annotated section 17-27a-301, and has the duties, authority, and powers as found in Utah Code Annotated section 17-27a-302, as amended, and in this chapter; and

17.02.040(A)

- Any person or entity desiring a waiver or modification of the requirements of the land use ordinance as applied to a parcel of property that they own, lease, or in which they hold

some other beneficial interest must be filed with the Cache County Development Services Department for a variance from the terms of this title. The designated Appeal Authority may grant a variance if the requirements of Utah Code Annotated section 17-27a-702 as amended have been met; and

17.02.040(D)

- The Appeal Authority must issue a decision in writing within fifteen (15) business days of the final hearing, which constitutes a final decision under Utah Code Annotated section 17-27a-8 as amended.

17.02.060(F)

- The Appeal Authority must issue a decision in writing within fifteen (15) business days of the final hearing, which constitutes a final decision under Utah Code Annotated section 17-27a-8 as amended; and

17.02.060(G)

- Any person adversely affected by a final decision of the Appeal Authority may petition the First District Court for review of the decision as permitted by law. Such a petition is barred unless filed within thirty (30) days after the Appeal Authority's decision is final in compliance with Utah Code Annotated section 17-27a-801(2) as amended; and

17.02.070(A)

- Notice for public meetings and public hearings must comply with the Open and Public Meetings Act, Utah Code Annotated chapter 52-4 and Utah Code Annotated section 17-27a-2 as amended. At the discretion of the Land Use Authority additional notice requirements may be applied; and

17.04.040(A)

- Violation of any of the provisions of this title is punishable as a class C misdemeanor upon conviction, as defined by Utah Code Annotated section 17-27A-803 et seq. In addition, the provisions of this title may also be enforced by injunctions, mandamus, abatement, civil penalties, or any other remedies provided by law. (Ord. 2016-13, 8-23-2016, eff. 9-7-2016)

17.07.030(5200, PUBLIC USES)

- **PUBLIC USES:** A use operated exclusively by a public entity over which the County has no jurisdiction in compliance with section 17-27a-304, Utah Code Annotated, 1953, as amended.

17.07.040(BUILDING, PUBLIC)(A)

- Properties owned by the State of Utah or the United States government which are outside of the jurisdiction of the County Land Use Authority as provided under section 17-27a-304, Utah Code Annotated, 1953, as amended, and;

17.07.040(PUBLIC HEARING)

- As defined by section 17-27a-103, of Utah Code Annotated, 1953, as amended.

17.07.040(PUBLIC MEETING)

- As defined by section 17-27a-103, of Utah Code Annotated, 1953, as amended.

17.07.040(VARIANCE)

- As defined by section 17-27a-702, of Utah Code Annotated, 1953, as amended.

17.16.010(A)(1)

- Comply with Utah Code Annotated sections 17-27a-515 and 519; (Ord. 2016-13, 8-23-2016, eff. 9-7-2016)

Proposed Ordinance change:

TITLE 16 SUBDIVISION REGULATIONS

16.01.020

- The Cache County council adopts this title pursuant to the county land use development and management act, ~~title 17, chapter 27a~~, [Title 17, Chapter 79](#) Utah Code Annotated, 1953, for the purposes set forth therein. The maps and appendices to this title are a part hereof. The intent of this title is to provide a means of ensuring predictability and consistency in the use of land and individual properties and to implement the goals and policies of the Cache countywide comprehensive plan.

16.01.030

- For the purposes of this title, all terms shall have the same definitions as provided by section ~~17-27a-103~~ [17-79-102](#), Utah Code Annotated, 1953, as amended or as in sections 17.07.030 and 17.07.040 of this code.

16.01.040(B)

- Any plat of a subdivision, or any survey description, filed or recorded without the approvals required by this title is deemed to be void, for the purposes of development or the issuance of a building permit, as required by section ~~17-27a-611~~ [17-79-715](#) et seq., Utah Code Annotated, 1953, as amended.

16.01.040(C)

- Any owner or agent of the owner of any land located in a "subdivision", as defined herein, who transfers or sells any land located within the subdivision before the subdivision has been approved and recorded, in the office of the Cache County recorder, consistent with the requirements of this title, and applicable state and federal requirements is guilty of a violation of this title, and section ~~17-27a-611~~ [17-79-715](#) et seq., Utah Code Annotated, 1953, as amended, for each lot or parcel transferred or sold.

16.02.030

- Agricultural parcels may be subdivided without requiring a plat or specific approvals from the director, planning commission, or county council in conformance with state code ~~17-27a-605~~ [17-79-708\(2\)](#) with the following conditions:

16.02.050(A)

- Amending a recorded Subdivision plat shall comply with the Utah Code ~~17-27a-608~~ [17-79-711](#) as amended. The County shall publish notices in compliance with Utah Code ~~17-27a-207~~ [17-79-2](#) and [17-79-716](#) as amended.

16.02.050(D)

- Consideration Of Amendment: The Land Use Authority may consider any proposed vacation, alteration, or amendment of a recorded subdivision plat in compliance with section ~~17-27a-608 and 609~~ [17-79-711 and 17-79-712](#), Utah Code Annotated, 1953, as amended.

16.02.070(B)

- Outside A Legally Recorded Subdivision: In compliance with sections ~~17-27a-522 and 523~~ [17-79-806 and 17-79-807](#), Utah Code Annotated, 1953, as amended, an agreement to adjust property lines between adjoining properties must meet the standards of, and shall be recorded in the office of the Cache County recorder, and is not subject to the review of the Cache County land use authority.

16.03.040(C)

- Review of proposed Final Plat and Subdivision Improvement Plans: Cache County Development Services, County Engineer, and Fire District shall review and provide reports to the applicant in compliance with State Code ~~17-27a-604.2~~ [17-79-706](#) as amended.

16.03.040(D)(1)

- For a dispute arising from the subdivision improvement plans, assemble an appeal panel in accordance with State Code ~~17-27a-604.2~~ [17-79-706\(11\)\(a\)\(i\)](#), to review and approve or deny the final revised set of plans. Unless otherwise agreed by the applicant and the County, the panel shall consist of the following three experts:

TITLE 17 ZONING REGULATIONS

17.01.020(A)

- The Cache County Council adopts this title and associated maps and appendices pursuant to the County Land Use Development and Management Act, Utah Code Annotated section ~~17-27a~~ [17-79](#) as amended.

17.02.030(B)(1)

- The Cache County Planning Commission is established as required by Utah Code Annotated section ~~17-27a-301~~ [17-79-301](#), and has the duties, authority, and powers as found in Utah Code Annotated section ~~17-27a-302~~ [17-79-302](#), as amended, and in this chapter; and

17.02.040(A)

- Any person or entity desiring a waiver or modification of the requirements of the land use ordinance as applied to a parcel of property that they own, lease, or in which they hold some other beneficial interest must be filed with the Cache County Development Services Department for a variance from the terms of this title. The designated Appeal Authority may grant a variance if the requirements of Utah Code Annotated section ~~17-27a-702~~ [17-79-1002](#) as amended have been met; and

17.02.040(D)

- The Appeal Authority must issue a decision in writing within fifteen (15) business days of the final hearing, which constitutes a final decision under Utah Code Annotated section ~~17-27a-8~~ [17-79-901, 17-79-902, 17-79-1009, and 17-79-1010](#) as amended.

17.02.060(F)

- The Appeal Authority must issue a decision in writing within fifteen (15) business days of the final hearing, which constitutes a final decision under Utah Code Annotated section ~~17-27a-8~~ [17-79-901, 17-79-902, 17-79-1009, and 17-79-1010](#) as amended; and

17.02.060(G)

- Any person adversely affected by a final decision of the Appeal Authority may petition the First District Court for review of the decision as permitted by law. Such a petition is barred unless filed within thirty (30) days after the Appeal Authority's decision is final in compliance with Utah Code Annotated section ~~17-27a-801(2)~~ [17-79-1009\(2\)\(a\) and 17-79-1009\(5\)](#) as amended; and

17.02.070(A)

- Notice for public meetings and public hearings must comply with the Open and Public Meetings Act, Utah Code Annotated chapter 52-4 and Utah Code Annotated section ~~17-27a-2~~ [17-79-2](#) as amended. At the discretion of the Land Use Authority additional notice requirements may be applied; and

17.04.040(A)

- Violation of any of the provisions of this title is punishable as a class C misdemeanor upon conviction, as defined by Utah Code Annotated section ~~17-27A-803~~ [17-79-902](#) et seq. In addition, the provisions of this title may also be enforced by injunctions, mandamus, abatement, civil penalties, or any other remedies provided by law. (Ord. 2016-13, 8-23-2016, eff. 9-7-2016)

17.07.030(5200, PUBLIC USES)

- PUBLIC USES: A use operated exclusively by a public entity over which the County has no jurisdiction in compliance with section ~~17-27a-304~~ [17-79-306](#), Utah Code Annotated, 1953, as amended.

17.07.040(BUILDING, PUBLIC)(A)

- Properties owned by the State of Utah or the United States government which are outside of the jurisdiction of the County Land Use Authority as provided under section ~~17-27a-304~~ [17-79-306](#), Utah Code Annotated, 1953, as amended, and;

17.07.040(PUBLIC HEARING)

- As defined by section ~~17-27a-103~~ [17-79-102](#), of Utah Code Annotated, 1953, as amended.

17.07.040(PUBLIC MEETING)

- As defined by section ~~17-27a-103~~ [17-79-102](#), of Utah Code Annotated, 1953, as amended.

17.07.040(VARIANCE)

- As defined by section ~~17-27a-702~~ [17-79-1002](#), of Utah Code Annotated, 1953, as amended.

17.16.010(A)(1)

- Comply with Utah Code Annotated sections ~~17-27a-515~~ [17-79-607](#) and ~~519~~ [17E-7-201](#); (Ord. 2016-13, 8-23-2016, eff. 9-7-2016)



**CACHE COUNTY
ORDINANCE NO. 2026 - 18**

**AN ORDINANCE AMENDING THE CACHE COUNTY CONSOLIDATED FEE
SCHEDULE TO AMEND FEE ASSESSMENTS RELATED TO 911 SERVICES**

- (A) WHEREAS, Utah Code Ann. §§ 17-64-4 and 17-64-5 grant the Cache County Council the authority to "exercise all legislative powers, have all legislative duties, and perform all legislative functions of the county," and further authorize the Council to "pass ordinances," "pass resolutions," and adopt policies that conform with state and federal law; and
- (B) WHEREAS, Cache County is authorized to provide services and perform functions related to the safety, health, and welfare of its inhabitants, and to charge reasonable and fair fees for such services based on the actual costs incurred, pursuant to Utah Code Ann. §§ 17-60-202(1) and 17-78-501; and
- (C) WHEREAS, Cache County is a party to the Interlocal Agreement for Dispatch Services with Logan City, originally executed on July 21, 2017, which governs the provision of dispatch services, and for which Amendment No. 1 was been duly entered into on June 19, 2025 to adjust the assessment for these services due to increased demand and cost; and
- (D) WHEREAS, the County Council believes it is necessary and appropriate to adopt an amendment to the Cache County Consolidated Fee Schedule to meet the annual increase obligations detailed in "Amendment No.1" to ensure continued public emergency response services;
- (E) WHEREAS, a public hearing was duly noticed and held on April 14, 2026 to receive public comment regarding these amendments; and
- (F) WHEREAS, the Cache County Council finds that this ordinance is in the best interest of Cache County and its citizens;

NOW, THEREFORE, be it ordained by the County Council of Cache County, Utah, that:

SECTION 1:

The "AUDITOR'S OFFICE" section of the Cache County Consolidated Fee Schedule with regards to "911 – All Classes" fee assessment is amended to read as follows (with a redline version of the amendments attached as "Exhibit A"):



ORDINANCE NO. 2026 – 18

Cache County Code – CONSOLIDATED FEE SCHEDULE

AUDITOR'S OFFICE

General Clerk/Auditor Fees		
Action	Fee	Utah State Code Reference
[...]		
911 - All Classes	\$3.40	17-78-501
[...]		

SECTION 2:

This ordinance shall take effect fifteen (15) days after passage.



ORDINANCE NO. 2026 – 18

PASSED AND APPROVED BY THE COUNTY COUNCIL OF CACHE COUNTY, UTAH
THIS ___ DAY OF _____ 2026.

Council Member	In Favor	Against	Abstained	Absent
JoAnn Bennett				
Kathryn Beus				
David Erickson				
Keegan Garrity				
Sandi Goodlander				
Nolan Gunnell				
Mark Hurd				
Total				
FINAL ACTION: _____ ADOPT _____ REJECT				

CACHE COUNTY:

By: _____
Sandi Goodlander, Chair

ATTEST:

By: _____
Bryson Behm, County Clerk



ORDINANCE NO. 2026 – 18

ACTION OF THE COUNTY EXECUTIVE:

Approved
 Disapproved (written statement of objection attached)

By: _____
N. George Daines, County Executive Date



ORDINANCE NO. 2026 – 18

EXHIBIT A

Cache County Code – CONSOLIDATED FEE SCHEDULE

AUDITOR'S OFFICE

General Clerk/Auditor Fees		
Action	Fee	Utah State Code Reference
[...]		
911 - All Classes	\$3.30 <u>\$3.40</u>	17-50-301(1)(a) <u>17-78-501</u>
[...]		



**CACHE COUNTY
ORDINANCE NO. 2026 - 19**

**AN ORDINANCE AMENDING THE CACHE COUNTY CONSOLIDATED FEE
SCHEDULE TO AMEND FEE ASSESSMENTS RELATED TO COUNTY FIRE AND
EMS SERVICES**

- (A) WHEREAS, Utah Code Ann. §§ 17-64-4 and 17-64-5 grant the Cache County Council the authority to "exercise all legislative powers, have all legislative duties, and perform all legislative functions of the county," and further authorize the Council to "pass ordinances," "pass resolutions," and adopt policies that conform with state and federal law; and
- (B) WHEREAS, Cache County Code § 2.12.120 gives the Cache County Council the authority to "enact ordinances and adopt resolutions necessary and appropriate to establish official policy"; and
- (C) WHEREAS, the Cache County Consolidated Fee Schedule establishes the charges and fees for services rendered by the County in association with the Cache County Fire District, including fire suppression, fire safety, and emergency medical services (EMS); and
- (D) WHEREAS, increased operational costs and inflationary factors have rendered certain existing fees insufficient to offset the actual costs of service delivery, therefore necessitating an adjustment to ensure fiscal sustainability; and
- (E) WHEREAS, to better accomplish the goal of cost recovery commensurate to the rendering of specific fire, fire safety, and EMS services, the differentiation and disaggregation of certain existing fees, as well as the establishment of certain new service categories and modifying conditions, is necessary to be defined within the Consolidated Fee Schedule; and
- (F) WHEREAS, a public hearing was duly noticed and held on April 14, 2026 to receive public comment regarding these amendments; and
- (G) WHEREAS, the Cache County Council finds that this ordinance is in the best interest of Cache County and its citizens;

NOW, THEREFORE, be it ordained by the County Council of Cache County, Utah, that:

SECTION 1:

The "FIRE/EMS SERVICES DEPARTMENT" section of the Cache County Consolidated Fee Schedule is amended to read as follows (with a redline version of the amendments attached as "Exhibit A"):



ORDINANCE NO. 2026 – 19

Cache County Code – CONSOLIDATED FEE SCHEDULE

FIRE/EMS SERVICES DEPARTMENT

Permits		
Action	Fee	Utah State Code Reference
Daycare Inspection	\$65	
Zoning Clearance	\$195	
Agriculture Zoning Clearance	\$90	
New Construction with Sprinkler System & Alarm	\$390	
Construction without Sprinkler System or Alarm	\$130	
Fire Self-Inspection Filing Fee	\$15	
Business License Inspection	\$65	
Special Event Requiring Inspection	\$65	
Food Truck Inspection	\$65	
Cooking Hood Inspection	\$65	
Fireworks Review & Inspection	\$130	
First Re-inspection	\$65	
Second Re-inspection	\$100	
Hourly Consultation / Inspection Services	\$65/hour	
After-Hours / Weekend / Holiday Rate for Hourly Consultation / Inspection Services	1.5x hourly rate (\$97.50/hour)	
Fire Standby	Per MOD	



ORDINANCE NO. 2026 – 19

EMERGENCY MEDICAL SERVICES		
Action	Fee	Utah State Code Reference
Ambulance Transportation Services	Pursuant to Utah Code 26-8-4(18); Administrative Rule R426-1-8-2.3, and 4; the Utah Department of Health establishes and orders the maximum allowable rates for each fiscal year, which rate shall be the rate assessed by the Cache County Fire Department.	
Ambulance Supplies	Pursuant to the guidelines set forth in Utah Code 53-2d-503 (as amended)	
Ambulance Report	\$15 per report	

SECTION 2:

This ordinance shall take effect fifteen (15) days after passage.



ORDINANCE NO. 2026 – 19

PASSED AND APPROVED BY THE COUNTY COUNCIL OF CACHE COUNTY, UTAH
THIS ___ DAY OF _____ 2026.

Council Member	In Favor	Against	Abstained	Absent
JoAnn Bennett				
Kathryn Beus				
David Erickson				
Keegan Garrity				
Sandi Goodlander				
Nolan Gunnell				
Mark Hurd				
Total				
FINAL ACTION: _____ ADOPT _____ REJECT				

CACHE COUNTY:

ATTEST:

By: _____
Sandi Goodlander, Chair

By: _____
Bryson Behm, County Clerk



ORDINANCE NO. 2026 – 19

ACTION OF THE COUNTY EXECUTIVE:

Approved
 Disapproved (written statement of objection attached)

By: _____
N. George Daines, County Executive Date



ORDINANCE NO. 2026 – 19

EXHIBIT A

Cache County Code – CONSOLIDATED FEE SCHEDULE

FIRE/EMS SERVICES DEPARTMENT

Permits		
Action	Fee	Utah State Code Reference
Daycare Inspection	\$65	
Zoning Clearance	\$120 \$195	
Agriculture Zoning Clearance	\$90	
New Construction Commercial with Sprinkler System & Alarm	\$350 \$390	
New Construction Commercial without Sprinkler System or Alarm	\$120 \$130	
Fire Self-Inspection Filing Fee	\$15	
Business License Renewal Inspection	\$45 \$65	
Special Event –Fireworks Requiring Inspection	\$60 \$65	
Food Truck Inspection	\$65	
Cooking Hood Inspection	\$65	
Fireworks Review & Inspection	\$130	
First Re-inspection	\$65	
Second Re-inspection	\$100	
Hourly Consultation / Inspection Services	\$65/hour	
After-Hours / Weekend / Holiday Rate for Hourly Consultation / Inspection Services	1.5x hourly rate (\$97.50/hour)	
Fire Standby	Per MOD	



ORDINANCE NO. 2026 – 19

EMERGENCY MEDICAL SERVICES		
Action	Fee	Utah State Code Reference
Ambulance Transportation Services	Pursuant to Utah Code 26-8-4(18); Administrative Rule R426-1-8-2.3, and 4; the Utah Department of Health establishes and orders the maximum allowable rates for each fiscal year, which rate shall be the rate assessed by the Cache County Fire Department.	
Ambulance Supplies	Pursuant to the guidelines set forth in Utah Code 53-2d-503 (as amended)	
Ambulance Report	\$10 \$15 per report	



**CACHE COUNTY
RESOLUTION NO. 2026 – 10**

**A RESOLUTION OPENING AND AMENDING THE CACHE COUNTY 2026 BUDGET
(SECOND AMENDMENT)**

- (A) WHEREAS, Utah Code Ann. §§ 17-64-4 and 17-64-5 grant the Cache County Council the authority to "exercise all legislative powers, have all legislative duties, and perform all legislative functions of the county," and further authorize the Council to "pass ordinances," "pass resolutions," and adopt policies that conform with state and federal law; and
- (B) WHEREAS, Cache County Code § 2.12.120 gives the Cache County Council the authority to "enact ordinances and adopt resolutions necessary and appropriate to establish official policy"; and
- (C) WHEREAS, The Cache County Council, in a duly convened meeting, pursuant to Sections 17-63-305 through 17-63-402, Utah Code Annotated, 1953 as amended, finds that certain adjustments to the Cache County budget for 2026 are reasonable and necessary; and
- (D) WHEREAS, said budget has been reviewed with all affected department heads; and
- (E) WHEREAS, a duly called hearing has been held and all interested parties have been given an opportunity to be heard; and
- (F) WHEREAS, the County Council has given due consideration to matters discussed at the public hearing and to any proposed revisions to the Cache County 2026 Budget; and
- (G) WHEREAS, it is in the best interest of the County that the following adjustments to the Cache County budget be made.

NOW THEREFORE, be it resolved by the County Council of Cache County, Utah, as follows:

SECTION 1.

The adjustments and amendments detailed in the attached document labeled "Exhibit A" are hereby made to the 2026 budget for Cache County.



**CACHE COUNTY
RESOLUTION NO. 2026 – 10**

SECTION 2.

Other than as specifically set forth above, all other matters set forth in the 2026 budget shall remain in full force and effect.

SECTION 3.

This resolution shall take effect upon its signing by the County Executive, its coming into force without such signature, or its repassage over a veto. Following its effective date, the County Executive and other county officials are authorized and directed to act accordingly to this budget amendment.



**CACHE COUNTY
RESOLUTION NO. 2026 – 10**

PASSED AND APPROVED BY THE COUNTY COUNCIL OF CACHE COUNTY, UTAH
THIS ___ DAY OF _____ 2026.

Council Member	In Favor	Against	Abstained	Absent
JoAnn Bennett				
Kathryn Beus				
David Erickson				
Keegan Garrity				
Sandi Goodlander				
Nolan Gunnell				
Mark Hurd				
Total				
FINAL ACTION: _____ ADOPT _____ REJECT				

CACHE COUNTY:

By: _____
Sandi Goodlander, Chair

ATTEST:

By: _____
Bryson Behm, County Clerk



**CACHE COUNTY
RESOLUTION NO. 2026 – 10**

ACTION OF THE COUNTY EXECUTIVE:

___ Approved

___ Partially Approved (With Line-Item Vetoes)

___ Vetoed

* If any line-item veto disapproval of a budgetary allocation is exercised, a written statement of objection(s) must be attached in the return of this resolution per Cache County Code § 2.12.100.B as well as the passed budgetary line-item(s) specifically being subjected to veto.

By: _____
N. George Daines, County Executive

_____ Date



**CACHE COUNTY
RESOLUTION NO. 2026 – 10**

Exhibit A

"Budget Amendment – 04.14.2026"

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Budget Amendment by Fund

Hearing Date: 04.14.2026; Vote Date: 04.14.2026

Fund	Current	Amendment					New Budget
	Budget	Revenues	Expenditures	Transfers In	Transfers Out	Fund Balance	
General	65,298,031	-168,130	370,598	214,900	-8,200	-409,168	65,660,429
Municipal Services	3,686,393	-110,000	306,430	-	-63,700	-132,730	3,929,123
Council on Aging	1,488,320	-	7,900	-	-	-7,900	1,496,220
Health	2,305,400	-	-	-	-	-	2,305,400
Mental Health	488,100	-	-	-	-	-	488,100
Children's Justice Center	422,300	-	-	-	-	-	422,300
Visitors Bureau	1,736,311	14,600	-14,600	-	-	-	1,721,711
Tax Administration	6,331,223	-	-16,018	-	8,000	8,018	6,323,205
Capital Projects	7,258,900	-1,108,900	1,613,000	1,535,100	-	-2,039,200	8,871,900
MS Capital Projects Fund	3,065,000	120,000	-1,579,600	2,405,900	-	-946,300	1,485,400
Open Spaces	760,000	-	-	-	-	-	760,000
ARPA Capital Projects Fund	4,773,000	2,258,500	-860,800	-	-1,397,700	-	2,514,500
Debt Service	2,366,904	-	-	-	-	-	2,366,904
CDRA	338,400	-	-	-	-	-	338,400
Restaurant Tax	2,500,000	-	2,165,600	-	-	-2,165,600	4,665,600
RAPZ Tax	2,830,000	-	2,690,600	-	-	-2,690,600	5,520,600
Transportation Tax	2,125,000	-	-	-	-	-	2,125,000
CCCOG	7,518,600	-	12,610,400	-	-2,683,800	-9,926,600	17,445,200
Airport	2,645,232	-	-	-	-	-	2,645,232
Airport Capital Projects	2,233,900	-	-	-	-	-	2,233,900
Roads Special Service District	121,000	-	-	-	-	-	121,000
CC Community Foundation	43,600	-2,500	18,000	-13,000	2,500	-5,000	64,100
Total County Budget	120,335,614	1,003,570	17,311,510	4,142,900	-4,142,900	-18,315,080	133,504,224



2026 Budget Amendment Account Detail

Hearing Date: 04.14.2026; Vote Date: 04.14.2026

Account	Title	Amount	Source or Department	Fund
Additional Requests - Use of Fund Balance				
Sheriff's Office				Chad Jensen
1.	VLS Vehicle upgrade			
100-4215-250	EQUIPMENT SUPPLIES & SERVICES	19,350	Sheriff: Administration	General
100-38-90000	APPROPRIATED FUND BALANCE	-19,350	Use of Fund Balance	General
2.	Search and Rescue - 2025 Donation to increase Equipment and Education & Training			
100-4216-330	EDUCATION & TRAINING	1,000	Emergency Management	General
100-4216-250	EQUIPMENT SUPPLIES & MAINT	1,000	Emergency Management	General
100-38-90000	APPROPRIATED FUND BALANCE	-2,000	Use of Fund Balance	General
3.	* Search and Rescue - 2025 Donation from Campbell Group Inc to increase Equipment and Education & Training - See #35			
100-4216-330	EDUCATION & TRAINING	2,930	Emergency Management	General
100-38-90000	APPROPRIATED FUND BALANCE	-2,930	Use of Fund Balance	General
Public Works				Matt Phillips
4.	PW Engineering - Increase price in Road Grader			
400-4415-740	CAPITALIZED EQUIPMENT	46,000	Road Facilities	Capital Projects
400-36-50100	SALE OF ASSETS - ROAD	10,000	Miscellaneous Revenue	Capital Projects
400-38-90000	APPROPRIATED FUND BALANCE	-56,000	Use of Fund Balance	Capital Projects
5.	PW Buildings & Grounds - Upgrade elevator 179 N Main Street			
400-4160-730	IMPROVEMENTS	44,000	Administration Facilities	Capital Projects
400-38-90000	APPROPRIATED FUND BALANCE	-44,000	Use of Fund Balance	Capital Projects
6.	PW Buildings & Grounds - Replacement of the server room ductless split			
400-4160-730	IMPROVEMENTS	10,000	Administration Facilities	Capital Projects
400-38-90000	APPROPRIATED FUND BALANCE	-10,000	Use of Fund Balance	Capital Projects
7.	PW Admin - Fuel Island Canopy Project - additional funds needed in addition to PO 30736 to complete project.			
400-4410-730	IMPROVEMENTS	8,800	Road Facilities	Capital Projects
420-4410-730	IMPROVEMENTS	26,300	Road Facilities	MS Capital Projects Fund
400-38-90000	APPROPRIATED FUND BALANCE	-8,800	Use of Fund Balance	Capital Projects
420-38-90000	APPROP FUND BALANCE - MSF CAP	-26,300	Use of Fund Balance	MS Capital Projects Fund
8.	PW Admin - Fuel Management System			
400-4410-730	IMPROVEMENTS	6,300	Road Facilities	Capital Projects
420-4410-730	IMPROVEMENTS	18,800	Road Facilities	MS Capital Projects Fund
400-38-90000	APPROPRIATED FUND BALANCE	-6,300	Use of Fund Balance	Capital Projects
420-38-90000	APPROP FUND BALANCE - MSF CAP	-18,800	Use of Fund Balance	MS Capital Projects Fund
9.	PW Engineering - Estancia Lane - Capital Request in 2025, but not completed			
400-4415-751	INFRASTRUCTURE	100,000	Road Facilities	Capital Projects
400-38-90000	APPROPRIATED FUND BALANCE	-100,000	Use of Fund Balance	Capital Projects
10.	PW Engineering - 3400 South - Capital Request in 2025, but not completed			
400-4415-751	INFRASTRUCTURE	250,000	Road Facilities	Capital Projects
400-38-90000	APPROPRIATED FUND BALANCE	-250,000	Use of Fund Balance	Capital Projects



2026 Budget Amendment Account Detail

Hearing Date: 04.14.2026; Vote Date: 04.14.2026

Account	Title	Amount	Source or Department	Fund
11. PW Engineering - 8300 South - Capital Request in 2025, but not completed				
400-4415-751	INFRASTRUCTURE	250,000	Road Facilities	Capital Projects
400-38-90000	APPROPRIATED FUND BALANCE	-250,000	Use of Fund Balance	Capital Projects
General				Finance
12. Land Purchase (Non-Departmental) – Hickman Land Title Company – PW Road Funds				
400-4150-710	LAND PURCHASE	65,800	Administration Facilities	Capital Projects
400-38-90000	APPROPRIATED FUND BALANCE	-65,800	Use of Fund Balance	Capital Projects
13. Indigent Expenses (Non-Departmental) – Transfer funds between accounts to cover Indigent Cremation Costs				
100-4150-625	MISC INDIGENT EXPENSES	2,700	Miscellaneous and General	General
100-4150-620	MISCELLANEOUS SERVICES	-2,700	Miscellaneous and General	General
14. Received contributions for America 250 Celebrations that need to be transferred to Community Foundation to be spent. Also requesting to use unspent funds contributed from Cache County in 2024.				
100-38-74000	CONTRIB - MISC	-13,000	Public Contributions	General
100-4810-795	TRANSFER OUT - CCCF	13,000	Transfers to Other Funds	General
795-38-10100	TRANSFER IN - GENERAL FUND	-13,000	Transfers from Other Funds	CCCF
795-38-90000	APPROPRIATED FUND BALANCE	-5,000	Use of Fund Balance	CCCF
795-4960-600	MISCELLANEOUS EXPENSE	18,000	Miscellaneous Expense	CCCF
Fire				Brady George
15. Request to reallocate funds from 100-4265-250 to add additional GL Accounts for better tracking and transparency.				
100-4265-250	EMS EQUIPMENT SUPPLIES	-60,000	Fire	General
100-4265-254	FIRE EQUIPMENT SUPPLIES	45,000	Fire	General
100-4265-260	BUILDING & GROUNDS	15,000	Fire	General
16. Seasonal Fuel Mitigation 2026 Wildfire Season				
100-4265-125	SEASONAL EMPLOYEES	38,200	Fire	General
100-4265-255	WILDLAND FIRE EQUIP & SUPPLIES	5,700	Fire	General
100-4265-290	FUEL	5,700	Fire	General
100-38-90000	APPROPRIATED FUND BALANCE	-49,600	Use of Fund Balance	General
Recorder				Tennille Johnson
17. Supplemental Budget Request - Historic Plat Preservation				
100-4144-620	MISCELLANEOUS SERVICES	2,400	Recorder	General
100-38-90000	APPROPRIATED FUND BALANCE	-2,400	Use of Fund Balance	General
Assessor				Brett Robinson
18. Request Additional Funds to cover the replacement of a high volume printer - split with Treasurer				
400-4146-740	CAPITALIZED EQUIPMENT	4,000	Administration Facilities	Capital Projects
400-38-10150	TRANSFER IN - TAX ADMIN FUND	-4,000	Transfers from Other Funds	Capital Projects
150-4810-400	TRANSFER OUT - CAPITAL PROJECT	4,000	Transfers to Other Funds	Tax Administration
150-38-90000	APPROPRIATED FUND BALANCE	-4,000	Use of Fund Balance	Tax Administration



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Account	Title	Amount	Source or Department	Fund
Treasurer			Craig McAllister	
19.	Request Additional Funds to cover the replacement of a high volume printer - split with Assessor			
400-4143-740	CAPITALIZED EQUIPMENT	4,000	Administration Facilities	Capital Projects
400-38-10150	TRANSFER IN - TAX ADMIN FUND	-4,000	Transfers from Other Funds	Capital Projects
150-4810-400	TRANSFER OUT - CAPITAL PROJECT	4,000	Transfers to Other Funds	Tax Administration
150-38-90000	APPROPRIATED FUND BALANCE	-4,000	Use of Fund Balance	Tax Administration
20.	Request Additional Funds to cover UAC Fees for 2026			
150-4143-210	SUBSCRIPTIONS & MEMBERSHIPS	4,000	Treasurer	Tax Administration
150-38-90000	APPROPRIATED FUND BALANCE	-4,000	Use of Fund Balance	Tax Administration
21.	Request Additional Funds to cover 6 Microsoft Office licenses for the office			
150-4143-311	SOFTWARE PACKAGES	2,100	Treasurer	Tax Administration
150-38-90000	APPROPRIATED FUND BALANCE	-2,100	Use of Fund Balance	Tax Administration
Development Services			Brian Abbott	
22.	Funds needed for interfund transfer for Fire & Ambulance for Meeting Hours, Zoning & Clearance hours 2021-2025			
200-4241-310	PROFESSIONAL & TECHNICAL	66,690	Building Inspection	Municipal Services
200-4241-310	PROFESSIONAL & TECHNICAL	51,740	Building Inspection	Municipal Services
200-38-92000	APPROP FUND BALANCE - MSF	-118,430	Use of Fund Balance	Municipal Services
100-34-27108	FIRE INSPECTION FEES	-118,430	Charges for Services	General
100-38-90000	APPROPRIATED FUND BALANCE	118,430	Use of Fund Balance	General
Senior Center			Giselle Madrid	
23.	Request Additional Funds to cover the remaining portion of the Sr Center Feasibility Study			
240-4971-310	PROFESSIONAL & TECHNICAL	7,900	Senior Center	Council on Aging
240-38-90000	APPROPRIATED FUND BALANCE	-7,900	Use of Fund Balance	Council on Aging
General			Finance	
24.	CCCOG Request to use interest earned in 2025 to award current projects			
268-38-90000	APPROPRIATED FUND BALANCE	-1,107,100	Use of Fund Balance	CCCOG
268-4420-760	NEW ROAD CONSTRUCTION	1,107,100	Road Projects	CCCOG
Library			Brynnan Sainsbury	
25.	Request for additional funding to extend Library services through the end of the year.			
100-4581-110	FULL TIME EMPLOYEES	32,700	Library Services	General
100-4581-120	PART TIME EMPLOYEES	-6,100	Library Services	General
100-4581-130	EMPLOYEE BENEFITS	13,200	Library Services	General
100-4581-210	SUBSCRIPTIONS & MEMBERSHIPS	4,800	Library Services	General
100-4581-230	TRAVEL	-500	Library Services	General
100-4581-240	OFFICE SUPPLIES	-200	Library Services	General
100-4581-250	EQUIPMENT SUPPLIES & MAINT	-1,500	Library Services	General
100-4581-251	NON CAPITALIZED EQUIPMENT	-200	Library Services	General
100-4581-280	COMMUNICATIONS	-1,500	Library Services	General
100-4581-330	EDUCATION & TRAINING	-200	Library Services	General
100-4581-480	PROGRAM COSTS	-1,800	Library Services	General
100-4581-485	CIRCULATING MATERIALS	-18,700	Library Services	General
100-38-90000	APPROPRIATED FUND BALANCE	-20,000	Use of Fund Balance	General



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Account	Title	Amount	Source or Department	Fund
Grants & Projects				
Sheriff's Office				Chad Jensen
26.	Search and Rescue - 2026 Donation from Guild Giving Foundation to increase Equipment and Education & Training			
100-4216-250	EQUIPMENT SUPPLIES & MAINT	2,500	Emergency Management	General
100-38-10795	TRANSFER IN - CCCF	-2,500	Transfers from Other Funds	General
795-4810-100	TRANSFER OUT - GENERAL FUND	2,500	Transfers to Other Funds	CCCF
795-38-72105	CONTRIBUTIONS - S & R	-2,500	Public Contributions	CCCF
Public Works				Matt Phillips
27.	PW Engineering - CMPO Grant: South Valley Connector - Awarded in 2025, will complete in 2026 and requires County Match of \$22,800			
400-4475-730	IMPROVEMENTS	1,137,600	Engineering	Capital Projects
400-33-44000	STATE GRANTS	-1,114,800	Intergovernmental	Capital Projects
400-38-90000	APPROPRIATED FUND BALANCE	-22,800	Use of Fund Balance	Capital Projects
28.	PW Engineering - CMPO Grant: 1200 East - Awarded in 2025, will complete in 2026 and requires County Match of \$1,900			
400-4475-730	IMPROVEMENTS	46,000	Engineering	Capital Projects
400-38-90000	APPROPRIATED FUND BALANCE	-1,900	Use of Fund Balance	Capital Projects
400-33-44000	STATE GRANTS	-44,100	Intergovernmental	Capital Projects
29.	PW Engineering - CMPO Contract 25-05 Western Arterial Planning and Environmental Study			
100-4475-482	SPECIAL PROJECTS	17,000	Engineering	General
200-4475-482	SPECIAL PROJECTS	50,900	Engineering	Municipal Services
100-33-44000	STATE GRANTS	-17,000	Intergovernmental	General
200-33-44990	STATE AWARDS - OTHER	-50,900	Intergovernmental	Municipal Services
30.	PW Engineering - 2021 CCCOG Maughan Corner grant to purchase right-of-way. \$708,100 awarded 93% CCCOG and 7% County match			
268-4420-760	NEW ROAD CONSTRUCTION	-658,700	Road Projects	CCCOG
268-4810-400	TRANSFER OUT - CAPITAL PROJECT	494,000	Transfers to Other Funds	CCCOG
268-4810-420	TRANSFER OUT -MSF CAPITAL PROJ	164,700	Transfers to Other Funds	CCCOG
400-38-10268	TRANSFER IN - CCCOG	-494,000	Transfers from Other Funds	Capital Projects
400-38-10100	TRANSFER IN - GENERAL FUND	-12,400	Transfers from Other Funds	Capital Projects
400-4415-751	INFRASTRUCTURE	506,400	Road Facilities	Capital Projects
420-38-10200	TRANSFER IN - MUNICIPAL SERV	-37,200	Transfers from Other Funds	MS Capital Projects Fund
420-38-10268	TRANSFER IN - CCCOG FUND	-164,700	Transfers from Other Funds	MS Capital Projects Fund
420-4415-751	INFRASTRUCTURE	201,900	Road Facilities	MS Capital Projects Fund
100-38-90000	APPROPRIATED FUND BALANCE	-12,400	Use of Fund Balance	General
100-4810-400	TRANSFER OUT - CAPITAL PROJECT	12,400	Transfers to Other Funds	General
200-38-92000	APPROP FUND BALANCE - MSF	-37,200	Use of Fund Balance	Municipal Services
200-4810-400	TRANSFER OUT - CAPITAL PROJECT	37,200	Transfers to Other Funds	Municipal Services



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Account	Title	Amount	Source or Department	Fund
31.	PW Engineering - 2018 CCCOG Grant to purchase right-of-way for 800W. Awarded \$362,700 93% CCCOG and 7% County Match			
268-4420-760	NEW ROAD CONSTRUCTION	-337,500	Road Projects	CCCOG
268-4810-400	TRANSFER OUT - CAPITAL PROJECT	84,400	Transfers to Other Funds	CCCOG
268-4810-420	TRANSFER OUT -MSF CAPITAL PROJ	253,100	Transfers to Other Funds	CCCOG
400-38-10268	TRANSFER IN - CCCOG	-84,400	Transfers from Other Funds	Capital Projects
400-38-10100	TRANSFER IN - GENERAL FUND	-6,400	Transfers from Other Funds	Capital Projects
400-4415-751	INFRASTRUCTURE	90,800	Road Facilities	Capital Projects
420-38-10200	TRANSFER IN - MUNICIPAL SERV	-19,100	Transfers from Other Funds	MS Capital Projects Fund
420-38-10268	TRANSFER IN - CCCOG FUND	-253,100	Transfers from Other Funds	MS Capital Projects Fund
420-4415-751	INFRASTRUCTURE	272,200	Road Facilities	MS Capital Projects Fund
100-38-90000	APPROPRIATED FUND BALANCE	-6,400	Use of Fund Balance	General
100-4810-400	TRANSFER OUT - CAPITAL PROJECT	6,400	Transfers to Other Funds	General
200-38-92000	APPROP FUND BALANCE - MSF	-19,100	Use of Fund Balance	Municipal Services
200-4810-400	TRANSFER OUT - CAPITAL PROJECT	19,100	Transfers to Other Funds	Municipal Services
32.	PW Engineering - State Grant: Hyrum Slough Study - Awarded late 2024, but will complete in 2026. Requires County Match of \$26,300			
200-4475-482	SPECIAL PROJECTS	78,900	Engineering	Municipal Services
200-33-44990	STATE AWARDS - OTHER	-59,100	Intergovernmental	Municipal Services
200-38-92000	APPROP FUND BALANCE - MSF	-19,800	Use of Fund Balance	Municipal Services
100-4475-482	SPECIAL PROJECTS	26,300	Engineering	General
100-33-44000	STATE GRANTS	-19,700	Intergovernmental	General
100-38-90000	APPROPRIATED FUND BALANCE	-6,600	Use of Fund Balance	General
33.	PW Admin - Did not get CCCOG Award for 1200 E project that was budgeted for 2026			
268-4420-760	NEW ROAD CONSTRUCTION	3,680,000	Road Projects	CCCOG
268-4810-400	TRANSFER OUT - CAPITAL PROJECT	-920,000	Transfers to Other Funds	CCCOG
268-4810-420	TRANSFER OUT -MSF CAPITAL PROJ	-2,760,000	Transfers to Other Funds	CCCOG
400-38-10268	TRANSFER IN - CCCOG	920,000	Transfers from Other Funds	Capital Projects
400-4475-730	IMPROVEMENTS	-1,000,000	Engineering	Capital Projects
400-38-10100	TRANSFER IN - GENERAL FUND	40,000	Transfers from Other Funds	Capital Projects
400-33-44000	STATE GRANTS	40,000	Intergovernmental	Capital Projects
100-4810-400	TRANSFER OUT - CAPITAL PROJECT	-40,000	Transfers to Other Funds	General
100-38-90000	APPROPRIATED FUND BALANCE	40,000	Use of Fund Balance	General
420-38-10268	TRANSFER IN - CCCOG FUND	2,760,000	Transfers from Other Funds	MS Capital Projects Fund
420-4475-730	IMPROVEMENTS	-3,000,000	Engineering	MS Capital Projects Fund
420-38-10200	TRANSFER IN - MUNICIPAL SERV	120,000	Transfers from Other Funds	MS Capital Projects Fund
420-33-44990	STATE AWARDS - OTHER	120,000	Intergovernmental	MS Capital Projects Fund
200-4810-420	TRANSFER OUT - MSF CAPITAL	-120,000	Transfers to Other Funds	Municipal Services
200-38-92000	APPROP FUND BALANCE - MSF	120,000	Use of Fund Balance	Municipal Services
Visitors Bureau				Julie Hollist Terrill
34.	Utah Office of Tourism Marketing Grant			
230-33-50000	STATE OF UTAH-MATCHING FUNDS	14,600	Intergovernmental	Visitor's Bureau
230-4780-490	ADVERTISING & PROMOTIONS	-14,600	Cache Valley Visitor's Bureau	Visitor's Bureau



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Account	Title	Amount	Source or Department	Fund
General				Finance
35.	ARPA - Transfer unspent amounts from Security Projects, Fairgrounds Web-Based Software, and Ambulance Projects and reassign to Public Works 20 Culverts ARPA Project			
485-4160-740	CAPITALIZED EQUIPMENT	-4,900	Building & Grounds	ARPA Capital Projects Fund
485-4511-311	SOFTWARE PACKAGES	-9,000	Fairgrounds	ARPA Capital Projects Fund
485-4265-740	CAPITALIZED EQUIPMENT	-13,000	Fire	ARPA Capital Projects Fund
485-4810-400	TRANSFER OUT - CAPITAL PROJECT	26,900	Transfers to Other Funds	ARPA Capital Projects Fund
400-38-10485	TRANSFER IN - ARPA FUND	-26,900	Transfers from Other Funds	Capital Projects
400-4415-750	INFRASTRUCTURE - ARPA	26,900	Road Facilities	Capital Projects
36.	ARPA - Over estimated remaining ARPA funds to spend in 2026, adjust budget to reflect correct amount remaining for 2026			
485-33-15700	FED GRANT - CORONAVIRUS RELIEF	4,114,200	Intergovernmental	ARPA Capital Projects Fund
485-4780-730	IMPROVEMENTS	-308,000	Trails Management	ARPA Capital Projects Fund
485-4971-311	SOFTWARE PACKAGES	-2,500	Senior Center Facilities	ARPA Capital Projects Fund
485-4965-620	MISCELLANEOUS SERVICES	-6,600	County Pandemic Relief	ARPA Capital Projects Fund
485-4265-740	CAPITALIZED EQUIPMENT	-372,000	Fire	ARPA Capital Projects Fund
485-4134-310	PROFESSIONAL & TECHNICAL	-32,200	Human Resources	ARPA Capital Projects Fund
485-4160-740	CAPITALIZED EQUIPMENT	-36,000	Building & Grounds	ARPA Capital Projects Fund
485-4810-400	TRANSFER OUT - CAPITAL PROJECT	-3,062,900	Transfers to Other Funds	ARPA Capital Projects Fund
400-38-10485	TRANSFER IN - ARPA FUND	3,062,900	Transfers from Other Funds	Capital Projects
400-4415-750	INFRASTRUCTURE - ARPA	-3,062,900	Road Facilities	Capital Projects
485-4132-311	SOFTWARE PACKAGES	-56,700	Finance	ARPA Capital Projects Fund
485-4175-311	SOFTWARE PACKAGES	-19,900	Development Services Admi	ARPA Capital Projects Fund
485-4810-100	TRANSFER OUT - GENERAL FUND	-217,400	Transfers to Other Funds	ARPA Capital Projects Fund
100-38-10485	TRANSFER IN - ARPA FUND	217,400	Transfers from Other Funds	General
100-38-90000	APPROPRIATED FUND BALANCE	-217,400	Use of Fund Balance	General
Purchase Order Roll-Overs				
Sheriff's Office				Chad Jensen
37.	* Criminal Division PO 30721 - Ballistic vest - see #35			
100-4210-251	NON CAPITALIZED EQUIPMENT	1,500	Sheriff: Criminal	General
100-4210-486	UNIFORMS AND SUPPLIES	3,400	Sheriff: Criminal	General
100-38-90000	APPROPRIATED FUND BALANCE	-4,900	Use of Fund Balance	General
38.	* Criminal Division PO 30445 - simunitions, sim guns, sights - see #35			
100-4210-251	NON CAPITALIZED EQUIPMENT	4,200	Sheriff: Criminal	General
100-38-90000	APPROPRIATED FUND BALANCE	-4,200	Use of Fund Balance	General
39.	* Patrol PO 30411 - Less Lethal munitions - see #35			
100-4205-480	SPECIAL DEPT SUPPLIES	3,700	Sheriff: Patrol	General
100-38-90000	APPROPRIATED FUND BALANCE	-3,700	Use of Fund Balance	General
40.	* Sheriff - 2026 Appropriation needed for prepaid asset - Motorola Solutions & Cache Valley Electric - see #35			
100-4210-251	NON CAPITALIZED EQUIPMENT	7,300	Sheriff: Criminal	General
100-4211-251	NON CAPITALIZED EQUIPMENT	2,100	Sheriff: Support Services	General
100-4236-311	SOFTWARE PACKAGES	1,000	Sheriff: Administration	General
100-38-90000	APPROPRIATED FUND BALANCE	-10,400	Use of Fund Balance	General



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Account	Title	Amount	Source or Department	Fund
Public Works				Matt Phillips
41.	PW Building & Grounds - PO 30720 - Emergency Repair Generator			
100-4160-260	BUILDING & GROUNDS	1,000	Buildings and Grounds	General
100-38-90000	APPROPRIATED FUND BALANCE	-1,000	Use of Fund Balance	General
42.	PW Admin - PO 30730 Replacement of PC for HVAC			
100-4410-260	BUILDINGS AND GROUNDS	1,200	Public Works Admin	General
200-4410-260	BUILDINGS AND GROUNDS	3,500	Public Works Admin	Municipal Services
100-4511-260	BUILDING & GROUNDS	2,400	Fairgrounds	General
100-38-90000	APPROPRIATED FUND BALANCE	-3,600	Use of Fund Balance	General
200-38-92000	APPROP FUND BALANCE - MSF	-3,500	Use of Fund Balance	Municipal Services
43.	PW Roads - PO 30746 Vac Truck 2025 MC1510-3S3X			
420-4415-740	CAPITALIZED EQUIPMENT	406,300	Road Facilities	MS Capital Projects Fund
420-38-90000	APPROP FUND BALANCE - MSF CAP	-406,300	Use of Fund Balance	MS Capital Projects Fund
44.	PW Admin - PO 30736 Fuel Island Canopy Project			
400-4410-730	IMPROVEMENTS	50,000	Road Facilities	Capital Projects
420-4410-730	IMPROVEMENTS	149,500	Road Facilities	MS Capital Projects Fund
400-38-90000	APPROPRIATED FUND BALANCE	-50,000	Use of Fund Balance	Capital Projects
420-38-90000	APPROP FUND BALANCE - MSF CAP	-149,500	Use of Fund Balance	MS Capital Projects Fund
45.	PW Roads - PO 30741 Plow/Dump Fleet Truck			
400-4415-740	CAPITALIZED EQUIPMENT	190,700	Road Facilities	Capital Projects
400-38-90000	APPROPRIATED FUND BALANCE	-190,700	Use of Fund Balance	Capital Projects
46.	PW Roads - PO 30664 Summit Creek Culverts			
400-4415-750	INFRASTRUCTURE - ARPA	1,060,200	Road Facilities	Capital Projects
400-38-10485	TRANSFER IN - ARPA FUND	-1,060,200	Transfers from Other Funds	Capital Projects
485-4810-400	TRANSFER OUT - CAPITAL PROJECT	1,060,200	Transfers to Other Funds	ARPA Capital Projects Fund
485-33-15700	FED GRANT - CORONAVIRUS RELIEF	-1,060,200	Intergovernmental	ARPA Capital Projects Fund
47.	PW Roads - PO 30665 Canal Crossing Improvements			
400-4415-750	INFRASTRUCTURE - ARPA	795,500	Road Facilities	Capital Projects
400-38-10485	TRANSFER IN - ARPA FUND	-795,500	Transfers from Other Funds	Capital Projects
485-4810-400	TRANSFER OUT - CAPITAL PROJECT	795,500	Transfers to Other Funds	ARPA Capital Projects Fund
485-33-15700	FED GRANT - CORONAVIRUS RELIEF	-795,500	Intergovernmental	ARPA Capital Projects Fund
48.	PW Admin - PO 30714 Hyrum Facility Emergency Generator			
420-4410-740	CAPITALIZED EQUIPMENT	274,400	Road Facilities	MS Capital Projects Fund
420-38-90000	APPROP FUND BALANCE - MSF CAP	-274,400	Use of Fund Balance	MS Capital Projects Fund
49.	PW Engineering - PO 30684 11000 N Roadway Construction			
420-4475-750	INFRASTRUCTURE - ARPA	49,200	Engineering	MS Capital Projects Fund
420-38-90000	APPROP FUND BALANCE - MSF CAP	-49,200	Use of Fund Balance	MS Capital Projects Fund



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50. PW Engineering - PO 30685 11000 N Roadway Construction				
420-4475-750	INFRASTRUCTURE - ARPA	21,800	Engineering	MS Capital Projects Fund
420-38-90000	APPROP FUND BALANCE - MSF CAP	-21,800	Use of Fund Balance	MS Capital Projects Fund
51. PW Engineering - PO 29860 700 E ROW SURVEY AND ROADWAY DESING				
200-4475-310	PROFESSIONAL & TECHNICAL	54,700	Engineering	Municipal Services
200-38-92000	APPROP FUND BALANCE - MSF	-54,700	Use of Fund Balance	Municipal Services
52. PW Fairgrounds - PO 30704 - Rain gutter Leaf guards				
100-4511-260	BUILDING & GROUNDS	4,300	Fairgrounds	General
100-38-90000	APPROPRIATED FUND BALANCE	-4,300	Use of Fund Balance	General
53. PW Fairgrounds - PO 30705 Indoor Arena wireless				
100-4511-260	BUILDING & GROUNDS	5,300	Fairgrounds	General
100-38-90000	APPROPRIATED FUND BALANCE	-5,300	Use of Fund Balance	General
54. PW Fairgrounds - PO 30713 Removal of 3 Hazardous Trees				
100-4511-260	BUILDING & GROUNDS	6,000	Fairgrounds	General
100-38-90000	APPROPRIATED FUND BALANCE	-6,000	Use of Fund Balance	General
55. PW Fairgrounds - PO 30723 Priefert RC22CM Roping				
100-4511-260	BUILDING & GROUNDS	4,000	Fairgrounds	General
100-38-90000	APPROPRIATED FUND BALANCE	-4,000	Use of Fund Balance	General
56. PW Fairgrounds - PO 30210 Eventpro Software Saas Event 3 years				
100-4511-311	SOFTWARE PACKAGES	40,000	Fairgrounds	General
100-38-90000	APPROPRIATED FUND BALANCE	-40,000	Use of Fund Balance	General
57. PW Fairgrounds - PO 30767 Docusign E-signature enterprise				
100-4511-311	SOFTWARE PACKAGES	5,100	Fairgrounds	General
100-38-90000	APPROPRIATED FUND BALANCE	-5,100	Use of Fund Balance	General
58. PW Fairgrounds - PO 30382 Closed in 2025 but we didn't request it 2025 Cache Arena Ventilation Engineering				
400-4511-720	BUILDINGS	14,100	Fairgrounds Facilities	Capital Projects
400-38-90000	APPROPRIATED FUND BALANCE	-14,100	Use of Fund Balance	Capital Projects
59. PW Fairgrounds - PO 30480 Backup generator and enclosure DWA Construction				
400-4511-740	CAPITALIZED EQUIPMENT	132,100	Fairgrounds Facilities	Capital Projects
400-38-90000	APPROPRIATED FUND BALANCE	-132,100	Use of Fund Balance	Capital Projects
60. PW Fairgrounds - PO 30649 Install Backup generator Buzz Electric				
400-4511-740	CAPITALIZED EQUIPMENT	19,300	Fairgrounds Facilities	Capital Projects
400-38-90000	APPROPRIATED FUND BALANCE	-19,300	Use of Fund Balance	Capital Projects
61. PW Fairgrounds - PO 30700 Backup generator change DWA Construction				
400-4511-740	CAPITALIZED EQUIPMENT	1,800	Fairgrounds Facilities	Capital Projects
400-38-90000	APPROPRIATED FUND BALANCE	-1,800	Use of Fund Balance	Capital Projects



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62.	PW Fairgrounds - PO 30669 Backup generator change DWA Construction			
400-4511-740	CAPITALIZED EQUIPMENT	3,500	Fairgrounds Facilities	Capital Projects
400-38-90000	APPROPRIATED FUND BALANCE	-3,500	Use of Fund Balance	Capital Projects
63.	PW Fairgrounds - PO 30494 2025 Restaurant Award Indoor Arena Ventilation Fan			
400-4511-730	IMPROVEMENTS	73,500	Fairgrounds Facilities	Capital Projects
400-38-90000	APPROPRIATED FUND BALANCE	-73,500	Use of Fund Balance	Capital Projects
64.	PW Fairgrounds - PO 30696 2025 RAPZ award Towable stage with shipping and training			
400-4511-740	CAPITALIZED EQUIPMENT	135,700	Fairgrounds Facilities	Capital Projects
400-4511-730	IMPROVEMENTS	68,000	Fairgrounds Facilities	Capital Projects
400-38-90000	APPROPRIATED FUND BALANCE	-203,700	Use of Fund Balance	Capital Projects
65.	PW Rodeo - PO 30460 Rodeo Producer Legacy Pro Rodeo			
100-4621-621	CONTRACTS	8,000	Rodeo	General
100-38-90000	APPROPRIATED FUND BALANCE	-8,000	Use of Fund Balance	General
Clerk Bryson Behm				
66.	PO 30658 Agilis Software for 2026			
100-4170-311	SOFTWARE PACKAGES	35,000	Elections	General
100-38-90000	APPROPRIATED FUND BALANCE	-35,000	Use of Fund Balance	General
Fire Brady George				
67.	PO 30402 - Bancorp Bank - Fire Vehicle Lease Payment			
400-4265-740	CAPITALIZED EQUIPMENT	13,800	Fire	Capital Projects
400-38-90000	APPROPRIATED FUND BALANCE	-13,800	Use of Fund Balance	Capital Projects
68.	PO 30731 - Brand Co Custom Apparel LLC - Custom Hats for Employee/Volunteer Appreciation			
100-4265-610	MISC SUPPLIES - RECOGNITION	3,800	Fire	General
100-38-90000	APPROPRIATED FUND BALANCE	-3,800	Use of Fund Balance	General
69.	PO 30672 - Ironwood Strategic Solutions - Feasibility Study			
100-4265-310	PROFESSIONAL & TECHNICAL	67,100	Fire	General
100-38-90000	APPROPRIATED FUND BALANCE	-67,100	Use of Fund Balance	General
70.	PO 30204 & PO 30699 - Siddons-Martin Emergency Group - Fire Engine & Equipment for Fire Engine			
400-4265-740	CAPITALIZED EQUIPMENT	479,100	Fire	Capital Projects
400-4265-740	CAPITALIZED EQUIPMENT	42,000	Fire	Capital Projects
400-38-90000	APPROPRIATED FUND BALANCE	-521,100	Use of Fund Balance	Capital Projects
General Finance				
71.	Request to roll forward open POs for CCCOG Awards awarded in prior years.			
268-4420-760	NEW ROAD CONSTRUCTION	8,819,500	Road Projects	CCCOG
268-38-90000	APPROPRIATED FUND BALANCE	-8,819,500	Use of Fund Balance	CCCOG



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Account	Title	Amount	Source or Department	Fund
72.	Request to roll forward open POs for Restaurant Awards awarded in prior years.			
260-4782-930	TOURISM PROMOTION	297,000	Tourism Promotion	Restaurant Tax
260-4784-920	CULTURAL FACILITIES	50,000	Facility Awards	Restaurant Tax
260-4784-925	RECREATION FACILITIES	1,818,600	Facility Awards	Restaurant Tax
260-38-90000	APPROPRIATED FUND BALANCE	-2,165,600	Use of Fund Balance	Restaurant Tax
73.	Request to roll forward open PO's for RAPZ Awards awarded in prior years.			
265-4786-920	CULTURAL FACILITIES	150,000	Facility Awards	RAPZ Tax
265-4786-925	RECREATION FACILITIES	1,127,800	Facility Awards	RAPZ Tax
265-4786-926	RECREATION - POPULATION AWARDS	346,200	Facility Awards	RAPZ Tax
265-4788-920	CULTURAL ORGANIZATIONS	1,066,600	Program Awards	RAPZ Tax
265-38-90000	APPROPRIATED FUND BALANCE	-2,690,600	Use of Fund Balance	RAPZ Tax
Tax Administration Update				
74.	Allocation of new budget amounts attributable to the Tax Administration fund.			
100-4112-999	TAX ADMIN - COUNCIL 10%	-59	Council	General
100-4131-999	TAX ADMIN - EXECUTIVE 15%	-25	Executive Office	General
100-4132-999	TAX ADMIN - FINANCE 10%	-28	Finance	General
100-4134-999	TAX ADMIN - HUMAN RESOURCE 15%	325	Human Resources	General
100-4135-999	TAX ADMIN - GIS 60%	-10	GIS	General
100-4136-999	TAX ADMIN - IT 30%	-95	IT	General
100-4141-999	TAX ADMIN - AUDITOR 86%	-61	Auditor	General
100-4145-999	TAX ADMIN - ATTORNEY 9%	22,392	Attorney	General
100-4160-999	TAX ADMIN - BLDG & GROUNDS 31%	-321	Buildings and Grounds	General
100-38-90000	APPROPRIATED FUND BALANCE	-22,118	Use of Fund Balance	General
150-38-90000	APPROPRIATED FUND BALANCE	22,118	Use of Fund Balance	Tax Administration
150-4099-912	TAX ADMIN - COUNCIL 10%	59	Tax Administration Allocatio	Tax Administration
150-4099-931	TAX ADMIN - EXECUTIVE 15%	25	Tax Administration Allocatio	Tax Administration
150-4099-932	TAX ADMIN - FINANCE 10%	28	Tax Administration Allocatio	Tax Administration
150-4099-934	TAX ADMIN - HUMAN RESOURCE 15%	-325	Tax Administration Allocatio	Tax Administration
150-4099-935	TAX ADMIN - GIS 60%	10	Tax Administration Allocatio	Tax Administration
150-4099-936	TAX ADMIN - IT 30%	95	Tax Administration Allocatio	Tax Administration
150-4099-941	TAX ADMIN - AUDITOR 86%	61	Tax Administration Allocatio	Tax Administration
150-4099-945	TAX ADMIN - ATTORNEY 9%	-22,392	Tax Administration Allocatio	Tax Administration
150-4099-960	TAX ADMIN - BLDG & GROUNDS 31%	321	Tax Administration Allocatio	Tax Administration



Budget Amendment by Department

Hearing Date: 04.14.2026; Vote Date: 04.14.2026

Fund	Budget	Amendment	New Budget
General			
REVENUES			
Taxes			
Property Taxes	24,369,900	-	24,369,900
Sales Taxes	18,692,500	-	18,692,500
	43,062,400	-	43,062,400
Other Revenues			
Intergovernmental	5,243,800	36,700	5,280,500
Charges for Services	12,161,025	118,430	12,279,455
Licenses and Permits	60,500	-	60,500
Fines and Forfeitures	229,000	-	229,000
Interest and Investment Income	2,400,000	-	2,400,000
Rental Income	5,000	-	5,000
Public Contributions	145,000	13,000	158,000
Miscellaneous Revenue	378,700	-	378,700
	20,623,025	168,130	20,791,155
Other Financing Sources			
Lease Proceeds	-	-	-
Sale of Assets	46,000	-	46,000
Transfers from Other Funds	536,050	-214,900	321,150
	582,050	-214,900	367,150
Use of Fund Balance			
Additional Requests for 2026	-	96,280	96,280
Related to Unexpended PO's	-	206,400	206,400
Related to Grants, Projects or cancelled ARPA projects	-	202,800	202,800
Related to Tax Admin Allocation	-	22,118	22,118
Use of Fund Balance for 2026	1,030,556	-118,430	912,126
	1,030,556	409,168	1,439,724
Total Revenues	65,298,031	362,398	65,660,429



Budget Amendment by Department

Hearing Date: 04.14.2026; Vote Date: 04.14.2026

Fund	Budget	Amendment	New Budget
EXPENDITURES			
General Government			
Council	408,069	-59	408,010
Executive	325,125	-25	325,100
Finance	1,038,352	-28	1,038,324
Human Resources	852,264	325	852,589
GIS	208,660	-10	208,650
IT	1,386,945	-95	1,386,850
Clerk	368,725	-	368,725
Auditor	75,346	-61	75,285
Elections	937,800	35,000	972,800
Recorder	766,500	2,400	768,900
Attorney	3,239,026	22,392	3,261,418
Public Defender	1,503,091	-	1,503,091
Victim Advocate	838,420	-	838,420
Buildings and Grounds	123,709	679	124,388
Economic Development	308,000	-	308,000
USU Extension Services	-	-	-
Mental Health Services	427,122	-	427,122
Miscellaneous and General	304,560	-	304,560
County Pandemic Relief	-	-	-
Contributions to Other Units	269,600	-	269,600
	13,381,314	60,518	13,441,832
Public Safety			
Sheriff	653,150	-	653,150
Sheriff: Administration	3,509,613	20,350	3,529,963
Sheriff: Criminal	4,128,300	16,400	4,144,700
Sheriff: Patrol	5,062,400	3,700	5,066,100
Sheriff: Support Services	3,507,450	2,100	3,509,550
Sheriff: Corrections	12,077,218	-	12,077,218
Emergency Management	309,350	7,430	316,780
Animal Control	503,400	-	503,400
Animal Impound	560,039	-	560,039
Ambulance	-	-	-
Fire	3,909,370	120,500	4,029,870
	34,220,290	170,480	34,390,770



Budget Amendment by Department

Hearing Date: 04.14.2026; Vote Date: 04.14.2026

Fund	Budget	Amendment	New Budget
Public Works			
Public Works Admin	254,700	1,200	255,900
Roads	6,135,500	-	6,135,500
Vegetation Management	906,400	-	906,400
Engineering	255,400	43,300	298,700
	<u>7,552,000</u>	<u>44,500</u>	<u>7,596,500</u>
Culture and Recreation			
Fairgrounds	1,447,065	67,100	1,514,165
Library Services	134,600	20,000	154,600
Fair	291,100	-	291,100
Rodeo	460,041	8,000	468,041
State Fair	-	-	-
Trails Management	1,824,910	-	1,824,910
	<u>4,157,716</u>	<u>95,100</u>	<u>4,252,816</u>
Other Financing Uses			
Compensation Reserve	-	-	-
Transfers to Other Funds	5,986,711	-8,200	5,978,511
Addition to Fund Balance	-	-	-
	<u>5,986,711</u>	<u>-8,200</u>	<u>5,978,511</u>
Total Expenditures	65,298,031	362,398	65,660,429



Budget Amendment by Department

Hearing Date: 04.14.2026; Vote Date: 04.14.2026

Fund	Budget	Amendment	New Budget
Municipal Services			
REVENUES			
Taxes			
Sales Taxes	1,609,000	-	1,609,000
	1,609,000	-	1,609,000
Other Revenues			
Intergovernmental	30,000	110,000	140,000
Charges for Services	196,700	-	196,700
Licenses and Permits	2,094,000	-	2,094,000
Interest and Investment Income	-	-	-
Public Contributions	3,600	-	3,600
Miscellaneous Revenue	1,000	-	1,000
	2,325,300	110,000	2,435,300
Other Financing Sources			
Sale of Assets	-	-	-
Transfers from Other Funds	-	-	-
	-	-	-
Use of Fund Balance			
Additional Requests for 2026	-	118,430	118,430
Related to Unexpended PO's	-	58,200	58,200
Related to Grants, Projects or cancelled ARPA projects	-	-43,900	-43,900
Related to Tax Admin Allocation	-	-	-
Use of Fund Balance for 2026	-247,907	-	-247,907
	-247,907	132,730	-115,177
Total Revenues	3,686,393	242,730	3,929,123



Budget Amendment by Department

Hearing Date: 04.14.2026; Vote Date: 04.14.2026

Fund	Budget	Amendment	New Budget
EXPENDITURES			
General Government			
Garbage Collections	-	-	-
Development Services Administration	418,387	-	418,387
Zoning Administration	367,558	-	367,558
Building Inspection	837,523	118,430	955,953
Sanitation and Waste Collection	-	-	-
Miscellaneous Expense	-	-	-
	<hr/> 1,623,468	<hr/> 118,430	<hr/> 1,741,898
Public Safety			
Sheriff: Animal Control	7,200	-	7,200
Fire-EMS	407,625	-	407,625
	<hr/> 414,825	<hr/> -	<hr/> 414,825
Public Works			
Public Works Admin	762,500	3,500	766,000
Roads	-	-	-
Vegetation Management	-	-	-
Engineering	765,600	184,500	950,100
Contributions to Other Governments	-	-	-
	<hr/> 1,528,100	<hr/> 188,000	<hr/> 1,716,100
Culture and Recreation			
Trails Management	-	-	-
Eccles Ice Center Support	-	-	-
	<hr/> -	<hr/> -	<hr/> -
Other Financing Uses			
Compensation Reserve	-	-	-
Transfers to Other Funds	120,000	-63,700	56,300
Addition to Fund Balance	-	-	-
	<hr/> 120,000	<hr/> -63,700	<hr/> 56,300
Total Expenditures	<hr/> 3,686,393	<hr/> 242,730	<hr/> 3,929,123



Budget Amendment by Department

Hearing Date: 04.14.2026; Vote Date: 04.14.2026

Fund	Budget	Amendment	New Budget
Council on Aging			
REVENUES			
Other Revenues			
Intergovernmental	404,713	-	404,713
Charges for Services	5,200	-	5,200
Public Contributions	-	-	-
Miscellaneous Revenue	-	-	-
	<u>409,913</u>	-	<u>409,913</u>
Other Financing Sources			
Sale of Assets	-	-	-
Transfers from Other Funds	1,078,407	-	1,078,407
Use of Fund Balance	-	7,900	7,900
	<u>1,078,407</u>	<u>7,900</u>	<u>1,086,307</u>
Total Revenues	1,488,320	7,900	1,496,220
EXPENDITURES			
Health and Welfare			
Nutrition	862,500	-	862,500
Senior Center	366,320	7,900	374,220
Access	259,500	-	259,500
	<u>1,488,320</u>	<u>7,900</u>	<u>1,496,220</u>
Other Financing Uses			
Compensation Reserve	-	-	-
Transfers to Other Funds	-	-	-
Addition to Fund Balance	-	-	-
	<u>-</u>	<u>-</u>	<u>-</u>
Total Expenditures	1,488,320	7,900	1,496,220



Budget Amendment by Department

Hearing Date: 04.14.2026; Vote Date: 04.14.2026

Fund	Budget	Amendment	New Budget
Health			
REVENUES			
Taxes			
Property Taxes	1,955,400	-	1,955,400
	<u>1,955,400</u>	<u>-</u>	<u>1,955,400</u>
Other Revenues			
Charges for Services	350,000	-	350,000
	<u>350,000</u>	<u>-</u>	<u>350,000</u>
Other Financing Sources			
Transfers from Other Funds	-	-	-
	<u>-</u>	<u>-</u>	<u>-</u>
Use of Fund Balance			
Additional Requests for 2026	-	-	-
Related to Unexpended PO's	-	-	-
Related to ARPA Projects	-	-	-
Related to Tax Admin Allocation	-	-	-
Use of Fund Balance for 2026	-	-	-
	<u>-</u>	<u>-</u>	<u>-</u>
Total Revenues	2,305,400	-	2,305,400
EXPENDITURES			
General Government			
Contributions to Other Units	-	-	-
	<u>-</u>	<u>-</u>	<u>-</u>
Health and Welfare			
Bear River Health Department	1,467,300	-	1,467,300
Air Pollution Control	350,000	-	350,000
	<u>1,817,300</u>	<u>-</u>	<u>1,817,300</u>
Other Financing Uses			
Transfers to Other Funds	488,100	-	488,100
Addition to Fund Balance	-	-	-
	<u>488,100</u>	<u>-</u>	<u>488,100</u>
Total Expenditures	2,305,400	-	2,305,400



Budget Amendment by Department

Hearing Date: 04.14.2026; Vote Date: 04.14.2026

Fund	Budget	Amendment	New Budget
Mental Health			
REVENUES			
Other Revenues			
Intergovernmental	-	-	-
	-	-	-
Other Financing Sources			
Transfers from Other Funds	488,100	-	488,100
	488,100	-	488,100
Use of Fund Balance			
Additional Requests for 2026	-	-	-
Related to Unexpended PO's	-	-	-
Related to ARPA Projects	-	-	-
Related to Tax Admin Allocation	-	-	-
Use of Fund Balance for 2026	-	-	-
	-	-	-
Total Revenues	488,100	-	488,100
EXPENDITURES			
Health and Welfare			
Mental Health Services	488,100	-	488,100
	488,100	-	488,100
Other Financing Uses			
Transfers to Other Funds	-	-	-
Addition to Fund Balance	-	-	-
	-	-	-
Total Expenditures	488,100	-	488,100



Budget Amendment by Department

Hearing Date: 04.14.2026; Vote Date: 04.14.2026

Fund	Budget	Amendment	New Budget
Children's Justice Center			
REVENUES			
Other Revenues			
Intergovernmental	237,800	-	237,800
Public Contributions	-	-	-
Miscellaneous Revenue	-	-	-
	<hr/> 237,800	-	<hr/> 237,800
Other Financing Sources			
Transfers from Other Funds	184,500	-	184,500
	<hr/> 184,500	-	<hr/> 184,500
Use of Fund Balance			
Additional Requests for 2026	-	-	-
Related to Unexpended PO's	-	-	-
Related to ARPA Projects	-	-	-
Related to Tax Admin Allocation	-	-	-
Use of Fund Balance for 2026	-	-	-
	<hr/> -	-	<hr/> -
Total Revenues	422,300	-	422,300
EXPENDITURES			
Public Safety			
Children's Services	422,300	-	422,300
	<hr/> 422,300	-	<hr/> 422,300
Other Financing Uses			
Transfers to Other Funds	-	-	-
Compensation Reserve	-	-	-
Addition to Fund Balance	-	-	-
	<hr/> -	-	<hr/> -
Total Expenditures	422,300	-	422,300



Budget Amendment by Department

Hearing Date: 04.14.2026; Vote Date: 04.14.2026

Fund	Budget	Amendment	New Budget
Visitor's Bureau			
REVENUES			
Taxes			
Sales Taxes	1,130,700	-	1,130,700
	<u>1,130,700</u>	<u>-</u>	<u>1,130,700</u>
Other Revenues			
Intergovernmental	73,700	-14,600	59,100
Charges for Services	38,000	-	38,000
Public Contributions	-	-	-
Miscellaneous Revenue	-	-	-
	<u>111,700</u>	<u>-14,600</u>	<u>97,100</u>
Other Financing Sources			
Transfers from Other Funds	-	-	-
	<u>-</u>	<u>-</u>	<u>-</u>
Use of Fund Balance			
Additional Requests for 2026	-	-	-
Related to Unexpended PO's	-	-	-
Related to ARPA Projects	-	-	-
Related to Tax Admin Allocation	-	-	-
Use of Fund Balance for 2026	493,911	-	493,911
	<u>493,911</u>	<u>-</u>	<u>493,911</u>
Total Revenues	1,736,311	-14,600	1,721,711
EXPENDITURES			
Culture and Recreation			
Cache Valley Visitor's Bureau	1,475,511	-14,600	1,460,911
	<u>1,475,511</u>	<u>-14,600</u>	<u>1,460,911</u>
Other Financing Uses			
Transfers to Other Funds	260,800	-	260,800
Compensation Reserve	-	-	-
Addition to Fund Balance	-	-	-
	<u>260,800</u>	<u>-</u>	<u>260,800</u>
Total Expenditures	1,736,311	-14,600	1,721,711



Budget Amendment by Department

Hearing Date: 04.14.2026; Vote Date: 04.14.2026

Fund	Budget	Amendment	New Budget
Tax Administration			
REVENUES			
Taxes			
Property Taxes	4,337,000	-	4,337,000
	<u>4,337,000</u>	<u>-</u>	<u>4,337,000</u>
Other Revenues			
Charges for Services	774,300	-	774,300
Miscellaneous Revenue	78,000	-	78,000
	<u>852,300</u>	<u>-</u>	<u>852,300</u>
Other Financing Sources			
Transfers from Other Funds	-	-	-
	<u>-</u>	<u>-</u>	<u>-</u>
Use of Fund Balance			
Additional Requests for 2026	-	14,100	14,100
Related to Unexpended PO's	-	-	-
Related to Grants, Projects or cancelled ARPA projects	-	-	-
Related to Tax Admin Allocation	-	-22,118	-22,118
Use of Fund Balance for 2026	1,141,923	-	1,141,923
	<u>1,141,923</u>	<u>-8,018</u>	<u>1,133,905</u>
Total Revenues	6,331,223	-8,018	6,323,205
EXPENDITURES			
General Government			
Tax Administration Allocations	2,173,558	-22,118	2,151,440
IT	551,700	-	551,700
Assessor	2,711,000	-	2,711,000
Treasurer	556,965	6,100	563,065
Miscellaneous Expense	88,000	-	88,000
Contributions to Other Units	250,000	-	250,000
	<u>6,331,223</u>	<u>-16,018</u>	<u>6,315,205</u>
Other Financing Uses			
Compensation Reserve	-	-	-
Transfers to Other Funds	-	8,000	8,000
Addition to Fund Balance	-	-	-
	<u>-</u>	<u>8,000</u>	<u>8,000</u>
Total Expenditures	6,331,223	-8,018	6,323,205



Budget Amendment by Department

Hearing Date: 04.14.2026; Vote Date: 04.14.2026

Fund	Budget	Amendment	New Budget
Capital Projects			
REVENUES			
Other Revenues			
Miscellaneous Revenue	415,500	-10,000	405,500
Intergovernmental	40,000	1,118,900	1,158,900
	455,500	1,108,900	1,564,400
Other Financing Sources			
Bond Proceeds	-	-	-
Transfers from Other Funds	6,803,400	-1,535,100	5,268,300
	6,803,400	-1,535,100	5,268,300
Use of Fund Balance			
Additional Requests for 2026	-	790,900	790,900
Related to Unexpended PO's	-	1,223,600	1,223,600
Related to Grants, Projects or cancelled ARPA projects	-	24,700	24,700
Related to Tax Admin Allocation	-	-	-
Use of Fund Balance for 2026	-	-	-
	-	2,039,200	2,039,200
Total Revenues	7,258,900	1,613,000	8,871,900



Budget Amendment by Department

Hearing Date: 04.14.2026; Vote Date: 04.14.2026

Fund	Budget	Amendment	New Budget
EXPENDITURES			
General Government			
Administration Facilities	297,700	127,800	425,500
	297,700	127,800	425,500
Streets and Public Improvements			
Road Facilities	4,777,700	318,700	5,096,400
Vegetation Management	46,000	-	46,000
Engineering	1,000,000	183,600	1,183,600
	5,823,700	502,300	6,326,000
Public Safety			
Fire	1,048,500	534,900	1,583,400
	1,048,500	534,900	1,583,400
Health and Welfare			
Senior Center Facilities	89,000	-	89,000
Other Facilities	-	-	-
	89,000	-	89,000
Culture and Recreation			
Fairgrounds Facilities	-	448,000	448,000
Cache Valley Visitor's Bureau	-	-	-
Library Services	-	-	-
	-	448,000	448,000
Other Financing Uses			
Transfers to Other Funds	-	-	-
Addition to Fund Balance	-	-	-
	-	-	-
Total Expenditures	7,258,900	1,613,000	8,871,900



Budget Amendment by Department

Hearing Date: 04.14.2026; Vote Date: 04.14.2026

Fund	Budget	Amendment	New Budget
MS Capital Projects Fund			
REVENUES			
Other Revenues			
Intergovernmental	120,000	-120,000	-
Miscellaneous Revenue	65,000	-	65,000
	185,000	-120,000	65,000
Other Financing Sources			
Bond Proceeds	-	-	-
Transfers from Other Funds	2,880,000	-2,405,900	474,100
	2,880,000	-2,405,900	474,100
Use of Fund Balance			
Additional Requests for 2026	-	45,100	45,100
Related to Unexpended PO's	-	901,200	901,200
Related to Grants, Projects or cancelled ARPA projects	-	-	-
Related to Tax Admin Allocation	-	-	-
Use of Fund Balance for 2026	-	-	-
	-	946,300	946,300
Total Revenues	3,065,000	-1,579,600	1,485,400



Budget Amendment by Department

Hearing Date: 04.14.2026; Vote Date: 04.14.2026

Fund	Budget	Amendment	New Budget
EXPENDITURES			
Streets and Public Improvements			
Administration Facilities	-	-	-
Road Facilities	-	1,349,400	1,349,400
Building Inspection	65,000	-	65,000
Engineering	3,000,000	-2,929,000	71,000
	<u>3,065,000</u>	<u>-1,579,600</u>	<u>1,485,400</u>
Health and Welfare			
Senior Center Facilities	-	-	-
Other Facilities	-	-	-
	<u>-</u>	<u>-</u>	<u>-</u>
Culture and Recreation			
Fairgrounds Facilities	-	-	-
	<u>-</u>	<u>-</u>	<u>-</u>
Other Financing Uses			
Transfers to Other Funds	-	-	-
Addition to Fund Balance	-	-	-
	<u>-</u>	<u>-</u>	<u>-</u>
Total Expenditures	3,065,000	-1,579,600	1,485,400



Budget Amendment by Department

Hearing Date: 04.14.2026; Vote Date: 04.14.2026

Fund	Budget	Amendment	New Budget
Open Spaces			
REVENUES			
Taxes			
Property Taxes	710,000	-	710,000
	<u>710,000</u>	-	<u>710,000</u>
Other Revenues			
Intergovernmental	-	-	-
Miscellaneous Revenue	50,000	-	50,000
	<u>50,000</u>	-	<u>50,000</u>
Other Financing Sources			
Bond Proceeds	-	-	-
Transfers from Other Funds	-	-	-
	<u>-</u>	<u>-</u>	<u>-</u>
Use of Fund Balance			
Additional Requests for 2026	-	-	-
Related to Unexpended PO's	-	-	-
Related to ARPA Projects	-	-	-
Related to Tax Admin Allocation	-	-	-
Use of Fund Balance for 2026	-	-	-
	<u>-</u>	<u>-</u>	<u>-</u>
Total Revenues	760,000	-	760,000
EXPENDITURES			
General Government			
Open Space	760,000	-	760,000
	<u>760,000</u>	-	<u>760,000</u>
Other Financing Uses			
Transfers to Other Funds	-	-	-
Addition to Fund Balance	-	-	-
	<u>-</u>	<u>-</u>	<u>-</u>
Total Expenditures	760,000	-	760,000



Budget Amendment by Department

Hearing Date: 04.14.2026; Vote Date: 04.14.2026

Fund	Budget	Amendment	New Budget
ARPA Capital Projects Fund			
REVENUES			
Other Revenues			
Intergovernmental	4,773,000	-2,258,500	2,514,500
Miscellaneous Revenue	-	-	-
	<u>4,773,000</u>	<u>-2,258,500</u>	<u>2,514,500</u>
Other Financing Sources			
Bond Proceeds	-	-	-
Transfers from Other Funds	-	-	-
	<u>-</u>	<u>-</u>	<u>-</u>
Use of Fund Balance			
Additional Requests for 2026	-	-	-
Related to Unexpended PO's	-	-	-
Related to ARPA Projects	-	-	-
Related to Tax Admin Allocation	-	-	-
Use of Fund Balance for 2026	-	-	-
	<u>-</u>	<u>-</u>	<u>-</u>
Total Revenues	4,773,000	-2,258,500	2,514,500



Budget Amendment by Department

Hearing Date: 04.14.2026; Vote Date: 04.14.2026

Fund	Budget	Amendment	New Budget
EXPENDITURES			
General Government			
Public Defender	20,000	-	20,000
Finance	56,700	-56,700	-
Human Resources	45,000	-32,200	12,800
IT	-	-	-
Treasurer	-	-	-
Recorder	-	-	-
Attorney	-	-	-
Victim Advocate	-	-	-
Building & Grounds	40,900	-40,900	-
Elections	-	-	-
County Pandemic Relief	402,900	-6,600	396,300
	565,500	-136,400	429,100
Streets and Public Improvements			
Administration Facilities	-	-	-
Road Facilities	-	-	-
Public Works Admin	-	-	-
	-	-	-
Public Safety			
Fire	385,000	-385,000	-
Sheriff	-	-	-
	385,000	-385,000	-
Health and Welfare			
Senior Center Facilities	5,000	-2,500	2,500
Other Facilities	-	-	-
	5,000	-2,500	2,500
Culture and Recreation			
Fairgrounds	28,300	-9,000	19,300
Development Services Admin	19,900	-19,900	-
Trails Management	332,200	-308,000	24,200
	380,400	-336,900	43,500
Other Financing Uses			
Transfers to Other Funds	3,437,100	-1,397,700	2,039,400
Addition to Fund Balance	-	-	-
	3,437,100	-1,397,700	2,039,400
Total Expenditures	4,773,000	-2,258,500	2,514,500



Budget Amendment by Department

Hearing Date: 04.14.2026; Vote Date: 04.14.2026

Fund	Budget	Amendment	New Budget
Debt Service			
REVENUES			
Other Revenues			
Miscellaneous Revenue	46,000	-	46,000
	<u>46,000</u>	-	<u>46,000</u>
Other Financing Sources			
Transfers from Other Funds	2,320,904	-	2,320,904
	<u>2,320,904</u>	-	<u>2,320,904</u>
Use of Fund Balance			
Additional Requests for 2026	-	-	-
Related to Unexpended PO's	-	-	-
Related to ARPA Projects	-	-	-
Related to Tax Admin Allocation	-	-	-
Use of Fund Balance for 2026	-	-	-
	<u>-</u>	<u>-</u>	<u>-</u>
Total Revenues	2,366,904	-	2,366,904
EXPENDITURES			
Debt Payments			
Bonds	1,494,900	-	1,494,900
Sheriff Vehicle Lease	816,504	-	816,504
Fire Vehicle Lease	55,500	-	55,500
Road Equipment Lease	-	-	-
IT Equipment Lease	-	-	-
	<u>2,366,904</u>	-	<u>2,366,904</u>
Other Financing Uses			
Transfers to Other Funds	-	-	-
Addition to Fund Balance	-	-	-
	<u>-</u>	<u>-</u>	<u>-</u>
Total Expenditures	2,366,904	-	2,366,904



Budget Amendment by Department

Hearing Date: 04.14.2026; Vote Date: 04.14.2026

Fund	Budget	Amendment	New Budget
CDRA			
REVENUES			
Taxes			
Property Taxes	70,000	-	70,000
	<u>70,000</u>	-	<u>70,000</u>
Other Revenues			
Intergovernmental	268,400	-	268,400
	<u>268,400</u>	-	<u>268,400</u>
Other Financing Sources			
Transfers from Other Funds	-	-	-
	<u>-</u>	-	<u>-</u>
Use of Fund Balance			
Additional Requests for 2026	-	-	-
Related to Unexpended PO's	-	-	-
Related to ARPA Projects	-	-	-
Related to Tax Admin Allocation	-	-	-
Use of Fund Balance for 2026	-	-	-
	<u>-</u>	-	<u>-</u>
Total Revenues	338,400	-	338,400
EXPENDITURES			
General Government			
Cache County Redevelopment Agency	325,000	-	325,000
	<u>325,000</u>	-	<u>325,000</u>
Other Financing Uses			
Transfers to Other Funds	13,400	-	13,400
Addition to Fund Balance	-	-	-
	<u>13,400</u>	-	<u>13,400</u>
Total Expenditures	338,400	-	338,400



Budget Amendment by Department

Hearing Date: 04.14.2026; Vote Date: 04.14.2026

Fund	Budget	Amendment	New Budget
Restaurant Tax			
REVENUES			
Taxes			
Sales Taxes	2,500,000	-	2,500,000
	<u>2,500,000</u>	<u>-</u>	<u>2,500,000</u>
Other Financing Sources			
Transfers from Other Funds	-	-	-
	<u>-</u>	<u>-</u>	<u>-</u>
Use of Fund Balance			
Additional Requests for 2026	-	-	-
Related to Unexpended PO's	-	2,165,600	2,165,600
Related to ARPA Projects	-	-	-
Related to Tax Admin Allocation	-	-	-
Use of Fund Balance for 2026	-	-	-
	<u>-</u>	<u>2,165,600</u>	<u>2,165,600</u>
Total Revenues	2,500,000	2,165,600	4,665,600
EXPENDITURES			
Culture and Recreation			
Tourism Promotion	373,500	297,000	670,500
Facility Awards	2,106,500	1,868,600	3,975,100
	<u>2,480,000</u>	<u>2,165,600</u>	<u>4,645,600</u>
Other Financing Uses			
Transfers to Other Funds	20,000	-	20,000
Addition to Fund Balance	-	-	-
	<u>20,000</u>	<u>-</u>	<u>20,000</u>
Total Expenditures	2,500,000	2,165,600	4,665,600



Budget Amendment by Department

Hearing Date: 04.14.2026; Vote Date: 04.14.2026

Fund	Budget	Amendment	New Budget
RAPZ Tax			
REVENUES			
Taxes			
Sales Taxes	2,830,000	-	2,830,000
	<u>2,830,000</u>	<u>-</u>	<u>2,830,000</u>
Other Financing Sources			
Transfers from Other Funds	-	-	-
	<u>-</u>	<u>-</u>	<u>-</u>
Use of Fund Balance			
Additional Requests for 2026	-	-	-
Related to Unexpended PO's	-	2,690,600	2,690,600
Related to ARPA Projects	-	-	-
Related to Tax Admin Allocation	-	-	-
Use of Fund Balance for 2026	-	-	-
	<u>-</u>	<u>2,690,600</u>	<u>2,690,600</u>
Total Revenues	2,830,000	2,690,600	5,520,600
EXPENDITURES			
Culture and Recreation			
Program Awards	763,240	1,066,600	1,829,840
Facility Awards	2,024,310	1,624,000	3,648,310
	<u>2,787,550</u>	<u>2,690,600</u>	<u>5,478,150</u>
Other Financing Uses			
Transfers to Other Funds	42,450	-	42,450
Addition to Fund Balance	-	-	-
	<u>42,450</u>	<u>-</u>	<u>42,450</u>
Total Expenditures	2,830,000	2,690,600	5,520,600



Budget Amendment by Department

Hearing Date: 04.14.2026; Vote Date: 04.14.2026

Fund	Budget	Amendment	New Budget
Transportation Tax			
REVENUES			
Taxes			
Sales Taxes	2,125,000	-	2,125,000
	<u>2,125,000</u>	<u>-</u>	<u>2,125,000</u>
Other Financing Sources			
Transfers from Other Funds	-	-	-
	<u>-</u>	<u>-</u>	<u>-</u>
Use of Fund Balance			
Use of Fund Balance for 2026	-	-	-
	<u>-</u>	<u>-</u>	<u>-</u>
Total Revenues	2,125,000	-	2,125,000
EXPENDITURES			
Streets and Public Improvements			
New Road Construction	-	-	-
Transportation	2,125,000	-	2,125,000
	<u>2,125,000</u>	<u>-</u>	<u>2,125,000</u>
Other Financing Uses			
Transfers to Other Funds	-	-	-
Addition to Fund Balance	-	-	-
	<u>-</u>	<u>-</u>	<u>-</u>
Total Expenditures	2,125,000	-	2,125,000



Budget Amendment by Department

Hearing Date: 04.14.2026; Vote Date: 04.14.2026

Fund	Budget	Amendment	New Budget
CCCOG			
REVENUES			
Taxes			
Sales Taxes	6,618,600	-	6,618,600
	6,618,600	-	6,618,600
Other Revenues			
Interest and Investment Income	900,000	-	900,000
	900,000	-	900,000
Other Financing Sources			
Transfers from Other Funds	-	-	-
	-	-	-
Use of Fund Balance			
Additional Requests for 2026	-	1,107,100	1,107,100
Related to Unexpended PO's	-	8,819,500	8,819,500
Related to ARPA Projects	-	-	-
Related to Tax Admin Allocation	-	-	-
Use of Fund Balance for 2026	-	-	-
	-	9,926,600	9,926,600
Total Revenues	7,518,600	9,926,600	17,445,200
EXPENDITURES			
Streets and Public Improvements			
Road Projects	3,739,300	12,610,400	16,349,700
	3,739,300	12,610,400	16,349,700
Other Financing Uses			
Transfers to Other Funds	3,779,300	-2,683,800	1,095,500
Addition to Fund Balance	-	-	-
	3,779,300	-2,683,800	1,095,500
Total Expenditures	7,518,600	9,926,600	17,445,200



Budget Amendment by Department

Hearing Date: 04.14.2026; Vote Date: 04.14.2026

Fund	Budget	Amendment	New Budget
Airport			
REVENUES			
Other Revenues			
Intergovernmental	300,000	-	300,000
Interest and Investment Income	30,000	-	30,000
Miscellaneous Revenue	165,500	-	165,500
	<u>495,500</u>	-	<u>495,500</u>
Other Financing Sources			
Transfers from Other Funds	-	-	-
	<u>-</u>	-	<u>-</u>
Use of Fund Balance			
Additional Requests for 2026	-	-	-
Related to Unexpended PO's	-	-	-
Related to ARPA Projects	-	-	-
Related to Tax Admin Allocation	-	-	-
Use of Fund Balance for 2026	2,149,732	-	2,149,732
	<u>2,149,732</u>	-	<u>2,149,732</u>
Total Revenues	2,645,232	-	2,645,232
EXPENDITURES			
General Government			
Airport	648,832	-	648,832
	<u>648,832</u>	-	<u>648,832</u>
Other Financing Uses			
Compensation Reserve	-	-	-
Transfers to Other Funds	1,996,400	-	1,996,400
Addition to Fund Balance	-	-	-
	<u>1,996,400</u>	-	<u>1,996,400</u>
Total Expenditures	2,645,232	-	2,645,232



Budget Amendment by Department

Hearing Date: 04.14.2026; Vote Date: 04.14.2026

Fund	Budget	Amendment	New Budget
Airport Capital Projects			
REVENUES			
Other Revenues			
Intergovernmental	237,500	-	237,500
Interest and Investment Income	-	-	-
Miscellaneous Revenue	-	-	-
	<u>237,500</u>	<u>-</u>	<u>237,500</u>
Other Financing Sources			
Transfers from Other Funds	1,996,400	-	1,996,400
	<u>1,996,400</u>	<u>-</u>	<u>1,996,400</u>
Use of Fund Balance			
Additional Requests for 2026	-	-	-
Related to Unexpended PO's	-	-	-
Related to ARPA Projects	-	-	-
Related to Tax Admin Allocation	-	-	-
Use of Fund Balance for 2026	-	-	-
	<u>-</u>	<u>-</u>	<u>-</u>
Total Revenues	2,233,900	-	2,233,900
EXPENDITURES			
General Government			
Airport	2,233,900	-	2,233,900
	<u>2,233,900</u>	<u>-</u>	<u>2,233,900</u>
Other Financing Uses			
Compensation Reserve	-	-	-
Transfers to Other Funds	-	-	-
Addition to Fund Balance	-	-	-
	<u>-</u>	<u>-</u>	<u>-</u>
Total Expenditures	2,233,900	-	2,233,900



Budget Amendment by Department

Hearing Date: 04.14.2026; Vote Date: 04.14.2026

Fund	Budget	Amendment	New Budget
Roads Special Service District			
REVENUES			
Other Revenues			
Intergovernmental	120,000	-	120,000
Interest and Investment Income	1,000	-	1,000
	<u>121,000</u>	<u>-</u>	<u>121,000</u>
Other Financing Sources			
Transfers from Other Funds	-	-	-
	<u>-</u>	<u>-</u>	<u>-</u>
Use of Fund Balance			
Additional Requests for 2026	-	-	-
Related to Unexpended PO's	-	-	-
Related to ARPA Projects	-	-	-
Related to Tax Admin Allocation	-	-	-
Use of Fund Balance for 2026	-	-	-
	<u>-</u>	<u>-</u>	<u>-</u>
Total Revenues	121,000	-	121,000
EXPENDITURES			
Other Financing Uses			
Transfers to Other Funds	121,000	-	121,000
Addition to Fund Balance	-	-	-
	<u>121,000</u>	<u>-</u>	<u>121,000</u>
Total Expenditures	121,000	-	121,000



Budget Amendment by Department

Hearing Date: 04.14.2026; Vote Date: 04.14.2026

Fund	Budget	Amendment	New Budget
CC Community Foundation			
REVENUES			
Other Revenues			
Interest and Investment Income	500	-	500
Public Contributions	42,500	2,500	45,000
	<u>43,000</u>	<u>2,500</u>	<u>45,500</u>
Other Financing Sources			
Transfers from Other Funds	-	13,000	13,000
	<u>-</u>	<u>13,000</u>	<u>13,000</u>
Use of Fund Balance			
Additional Requests for 2026	-	-	-
Related to Unexpended PO's	-	-	-
Related to ARPA Projects	-	-	-
Related to Tax Admin Allocation	-	-	-
Use of Fund Balance for 2026	600	5,000	5,600
	<u>600</u>	<u>5,000</u>	<u>5,600</u>
Total Revenues	43,600	20,500	64,100
EXPENDITURES			
General Government			
Miscellaneous Expense	1,100	18,000	19,100
	<u>1,100</u>	<u>18,000</u>	<u>19,100</u>
Other Financing Uses			
Transfers to Other Funds	42,500	2,500	45,000
Addition to Fund Balance	-	-	-
	<u>42,500</u>	<u>2,500</u>	<u>45,000</u>
Total Expenditures	43,600	20,500	64,100



CACHE COUNTY SHERIFF'S OFFICE

D. CHAD JENSEN, SHERIFF



MEMO

To: Sheriff Chad Jensen

From: Lt. Roy Hall, Administrative Division

Date: 2.4.26

Subject: Budget Amendment Request: Emergency Equipment Up-fit (FY25 Carryover)

Sheriff Jensen,

This memorandum is to notify you of a necessary budget amendment for the upcoming budget opening to backfill funds in the Sheriff's Office Administration Division. This follows a coordinated effort with the County Finance Department to settle a long-standing invoice for a vehicle up-fit completed in late 2025.

In October 2025, Vehicle Lighting Solutions (VLS) completed a total and comprehensive emergency equipment installation upfit on one of our new 2024 Ford F150 Responders (VIN: RKD38689). While the work was completed and invoiced for **\$19,345.32** on *October 27, 2025*, payment has remained outstanding since November 2025 due to technical challenges with the original encumbered funds.

The procurement was conducted under *State Contract #MA4052*, ensuring all pricing and labor rates meet county and state compliance standards.

CURRENT STATUS & FISCAL IMPACT

To resolve the vendor's balance and meet Finance Department requirements, we are processing the payment in the current fiscal year (FY26) using the following line item:

- **Account Number:** 100-4215-250
- **Total Amount:** \$19,345.32
- **Vendor:** Vehicle Lighting Solutions, Inc.
- **Description:** Full up-fit including Whelen Core system, lighting, sirens, and prisoner transport partition.

Because these FY25 costs were not factored into the FY26 budget cycle, it is now anticipated that this expenditure will cause the **100-4215-250** account to exceed its current appropriation.

I recommend that we submit a formal budget amendment during the next available opening to backfill the **\$19,345.32**. This action will ensure the Administration budget

remains whole for the remainder of the year and maintains our positive standing with VLS, who has been exceptionally patient throughout this process.

Respectfully,

A handwritten signature in black ink that reads "Lt. R. Hall". The signature is written in a cursive style with a large, stylized "R".

Lt. Roy Hall
Administrative Services Division
Cache County Sheriff's Office
rhall@cachesherriff.gov | 435-755-1062



CACHE COUNTY SHERIFF'S OFFICE

2

D. CHAD JENSEN, SHERIFF
Doyle Peck, Lieutenant
Mikelshan Bartschi, Lieutenant
Roy Hall, Lieutenant
Candice Hatch, Lieutenant
Timothy Ramirez, Lieutenant

EMPATHY FAIRNESS INTEGRITY PROFESSIONALISM RESPECT RESPONSIBILITY TRUSTWORTHINESS

December 29, 2025

A family brought this thank you note and donation for Search and Rescue to me for the efforts made rescuing their son from the mountain. Can this amount be put in the SAR account to be used for training or equipment?

Sheriff Jensen



267

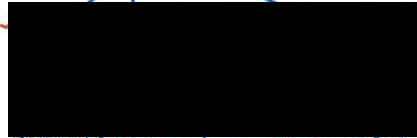
97-7751/3243
28

12/24/25
Date

Pay to the Order of Coon City Search Rescue \$ 2,000.00
Two Thousand Dollars



PO Box 9199 • Ogden, UT 84409
800-999-3961 • americafirst.com



For Cost



02676

Harland Clarke

Thank you guys so much for saving my life. I don't feel like a card could contain my appreciation. I was scared and stuck but you Herpes saved me. I could not have imagined the willingness, speed, or professionalism you guys showed in the middle of the night.

Thank you. -London Peck



MEMORANDUM

25 February 2026

To: County Council
From: Matt Phillips
Subject: 2026 March Budget Amendment

RE: March Budget Amendment

The Public Works Department is requesting the following additional funding as part of the budget amendment for the March 2026 budget opening.

Building & Grounds Division**Elevator door replacement - \$44,000**

The current elevator doors in the Admin Building are no longer supported by the manufacturer and are deemed non-serviceable. If they fail, it could result in prolonged elevator outages while waiting for repair and replacement parts that may or may not be available. The operation of this elevator is critical to meeting public needs due to the building's layout and the offices on the second and third floors. See attached repair work order for replacement cost.

Replacement of the server room ductless split - \$10,000

The existing ductless split (cooling fans) located in the server room has reached the end of its life and is due for replacement. The new unit will be low-ambient cooling, work with the existing lineset and power, and can be installed in the same place as the old unit. See attached estimate for replacement cost.

Engineering Division**Hyrum Slough - \$105,000**

This request is a Flood Mitigation grant we received from the State to study the Hyrum Slough from the Hyrum City limits to the crossing of Hwy 89/91. The application was approved by the Council in October of 2022, and the study was finally awarded late in 2024 (See attached award letter). \$78,750 of the grant is funded by the State, and the remaining \$26,250 is the County match amount. Our request is to add this grant to the budget so that we can track the expenditures and required reimbursement requests.

Public Works Admin

Fuel Island Canopy Project - \$35,000

This request is for additional funds for the CIP project that was approved and funded in 2025. The Council approved \$200,000 for this project. After the RFQ and committee selection process, we received a proposal from the selected contractor that exceeded the original budget for this project. In order to get the price under the approved amount, we would need to remove items from the proposal. (See Item 1 and Item 2 on the attached proposal). We think that it would better for the contractor to complete all the work in lieu of county forces doing some parts and pieces. We would also like to protect the canopy by adding bollards (See Item 3 on the attached proposal) and we will need some funds to account for the electrical work that is excluded.

Fuel Management System - \$25,000

The current system in place is outdated and not supported. If it fails there is no other way to be able to use the fuel pumps for fleet and equipment operations unless the program is replaced. We do not want to wait until this happens and are trying to be proactive. Failure of this system would significantly disrupt operations, affecting road safety and emergency response capabilities. The new fuel management system will also be compatible with other software that we are using to manage the fleet. (see attached quote)

New Position Request: Janitorial Supervisor - \$58,040 for FY 2026 (\$82,000 ongoing)

This request is for approval to create and fund a full-time janitorial position in place of continuing with a contracted cleaning service for our facilities. Over the past several years, custodial services have been provided through an outside contract at the Public Works and Fire District facility in Hyrum. While this arrangement has met the basic needs, it has presented ongoing challenges, including cost increases, inconsistent staffing, limited flexibility, and reduced accountability for performance. The cost for this service is \$31,200 per year, which is shared by the Fire District.

This new position would provide janitorial services at the Public Works and Fire Facility and oversee janitorial services at the Admin, Courthouse, Senior Center, Library, and CJC that are provided by part-time staff. A dedicated employee assigned to our buildings and to oversee part-time staff will benefit the County in many ways. Such as: increased quality control and accountability, operational flexibility, ownership, familiarity with the facility, and overall better care of the county property.

Roads Division

Price increase for Road Grader - \$56,000

In need of additional funds for the previously approved grader purchase due to recent price increases that are affecting heavy equipment and component materials. The original quote is attached along with the current quote reflecting the price adjustments.

Please let me know if you have any questions.

Repair Work Order



January 27, 2026

CACHE COUNTY ADMINISTRATION

Purchaser: CACHE COUNTY
ADMINISTRATION

Location: CACHE COUNTY
ADMINISTRATION

Address: 179 N MAIN ST
LOGAN, UT 84321-4527

Address: 179 N MAIN ST
LOGAN, UT 84321-4527

Purchaser authorizes TK Elevator Corporation (referred to as "TK Elevator" hereafter) to perform the following work on the equipment and at the location described above, in exchange for the sum of **Forty Three Thousand One Hundred Fifty Three Dollars and Seventy Four Cents (\$43,153.74)** inclusive of all applicable sales and use taxes pursuant to the terms and conditions contained in this Work Order (the "Work Order").

If not accepted with (30) thirty calendar days of the date presented to Purchaser, this Work Order shall automatically be revoked and shall be null and void.

Summary:

Elevator	TKE ID	Description	Repair category
ONLY	US283606	Door Operator Package	Performance

For further information, please see a detailed Scope of Work on the pages that follow.

In the event you have any questions regarding the content of this Work Order please contact me at -.

We appreciate your consideration.

Regards,

Michelle Lawson
TK Elevator Corporation
1840 Milestone Dr Ste B
Salt Lake City UT 84104
michelle.lawson@tkelevator.com |-

Notice:

No permits or inspections by others are included in this work, unless otherwise indicated herein. Delivery and shipping is included. All work is to be performed during regular working days and hours as defined in this Work Order unless otherwise indicated herein.

High Peak HVAC

407 North 800 East
Hyde Park, UT 84318
(435) 760-5971
highpeakheatandair@gmail.com

Estimate

ESTIMATE#	1025
DATE	02/23/2026
PO#	

CUSTOMER
Cache County 1020 e 600 N Hyrum Utah 84319 (435) 764-0569

SERVICE LOCATION
Cache County 1020 e 600 N Hyrum Utah 84319 (435) 764-0569

DESCRIPTION	Replacement of the server room ductless split
--------------------	---

Estimate			
Description	Qty	Rate	Total
We propose to install a replacement P-series Mitsubishi ductless split. This unit will be a 2 ton, low ambient cooling unit that will work with the existing lineset and power and can be installed in place of the existing ductless split.	1.00	8,640.00	8,640.00


CUSTOMER MESSAGE

Estimate Total: \$8,640.00

PRE-WORK SIGNATURE

Signed By:

High Peak HVAC
(435) 760-5971
407 North 800 East
Hyde Park, UT 84318

 **estimate_1025.pdf**
74K

Bartt Nelson <bartt.nelson@cachecounty.gov>
To: Kelly Veibell <kelly.veibell@cachecounty.gov>
Cc: Matt Phillips <matt.phillips@cachecounty.gov>

Tue, Feb 24, 2026 at 8:08 AM

Hi Kelly,

Yes, IT will back your budget request because this is a critical environmental component in the server room. Please let me know how best to support you in the request.

Thanks,

Bartt F. Nelson

IT Director - Cache County
179 N Main St - Logan, UT 84321
bartt.nelson@cachecounty.gov

[Quoted text hidden]



Department of Public Safety

JESS L. ANDERSON
Commissioner

State of Utah

SPENCER J. COX
Governor

DEIDRE M. HENDERSON
Lieutenant Governor

Sep. 05, 2024

David Zook
Cache County Executive
179 N. Main St., Suite 305
Logan, UT 84321

Re: Cache County Hyrum Slough Flood Mitigation Project Scoping
EMD-2022-FM-004-0005

Cache County Executive Zook,

Your project has been approved by the State of Utah, Division of Emergency Management (DEM) and the Federal Emergency Management Agency (FEMA) with a federal share of \$78,750.00 and a local share of \$26,250.00, for a total project cost of \$105,000.00.

Included in this packet are the 76-10 Obligating and Award Document, the Articles of Agreement, and the 85-21 Reimbursement Form. Please review and sign Form 76-10 and the Articles of Agreement and email a copy to DEM. By signing these two documents your agency is agreeing to the scope of work and adhering to the line items and amounts.

Reimbursement Form 85-21 and all supporting documentation are required for all reimbursement requests. It is important to identify expenditures by approved line items in the budget. Please be aware that expenditures outside the scope of work and budget will not be reimbursed without prior approval and amendment to the scope of work.

If you have any questions or concerns regarding the information in this award packet, please contact Will McKay at 385-443-1102 or wmckay@utah.gov.

Respectfully,

Kris Hamlet
Division Director
Utah DEM

December 8, 2025

RE: Cache County Fuel Island Canopy

Attention: Kelly Veibell

Cache County
1020 East 600 North
Hyrum, UT 84319
Cell- 435-764-0569

Via Email- Kelly.veibell@cachecounty.org

Please find below our proposal for installing a fuel canopy at the Fuel Island at your facility in Hyrum, UT including the following:

- Saw cut for new footings
- Vac truck to excavate footings
- Pour (6) new footings and pour back of slab
- Design, supply & install new steel for canopy 42' x 94' x 16'-0 clear
 - 6ea 12" square columns prime painted only
 - White embossed 16" 20ga pan decking with 20ga interlocking gutter
 - 36" fascia stock color. All signage and/or graphics by others
 - 18 LSI Legacy super saver LED canopy light fixtures provided by JIMCO. All electrical by others
 - Canopy to drain to storm system (All piping, trenching is to be done by county)
- Price excludes rerouting of any utilities or electrical work (this could be done on a T&M basis if needed)

Total Price- \$215,946

Bid good for 30 Days

Options:

Option 1: Deduct \$8,506 if county would like to do the vac truck excavation, saw cutting & demo of light pole & base, footing excavation & concrete.

Option 2: Deduct \$7,440 if the county wants to perform the labor to form and pour the column footings.

Option 3: Add \$13,110 for (2) 6" bollards with sleeves at each canopy column.

Exclusions: Price Increases, Electrical, Permit Costs, Inspection Costs, Overtime, Holiday work, Winter Conditions, Fuel Surcharges, Painting, any items not listed above

Thank you for the opportunity to provide a proposal on this project. If you have any questions or would like additional information, please let me know.

Best regards,

Jason Lundahl
Sales/Estimating Manager
435-994-1935



Link2Pump Corp
Coconut Creek, FL, 33073
USA

FUEL MANAGEMENT HARDWARE AND SOFTWARE AGREEMENT

This document serves as both a sales proposal and a binding agreement between Link2Pump and the undersigned client ("Client"). Upon signature by the Client, this proposal automatically becomes the governing agreement for the hardware, software, and services described below.

Proposal No. 1303281710

Date: 02/24/2026

To: Jeremy Hudson - Cache County

Representative: Jordan Smock

1. OUR SOLUTION

Link2Pump provides an integrated fuel management platform combining industrial-grade hardware with cloud-based software designed for construction, utility, and fleet operations.

Included with the solution:

1. Secure refueling control (authorized users & vehicles only)
2. Real-time transaction visibility (who, what, when, how much)
3. Cloud-based web portal (unlimited users & assets)
4. Inventory management
5. API & third party integrations
6. SIM cards and data plans
7. Lifetime hardware warranty (while subscription is active)



2. STATEMENT OF WORK

Link2Pump applies its solution to tackle the main challenges in fuel consumption management:

1. **Fuel and Oil Security:** Fuel and Oil consumption represents a significant expense, and its control has a direct impact on efficiency. Small deviations are extremely difficult to detect in daily operations due to the high volume of fuel used and the number of people involved in the process.
2. **Manual Control:** While manual logging provides some level of control, it often leads to discrepancies and requires substantial manual effort from the team. Moreover, data takes time to reach management systems, delaying issue detection and decision-making.
3. **Team Time:** Collecting data and generating reports requires a significant amount of time and involves multiple team members. Manually recording information, entering it into systems, checking for accuracy, performing analyses, and updating ERP systems consumes valuable resources.

By automating pumps in sites, garages, and mobile equipment, we address these challenges and deliver greater efficiency, management, and cost reduction. Our complete system provides:

4. **Total Control:** Allows refueling only by authorized personnel, with full data management: who fueled, which vehicle, when, and how many gallons.
5. **Simplified Management:** Provides accurate, real-time reports and metrics, raising the level of management and enabling immediate action when issues are identified. With Link2Pump, you can say goodbye to spreadsheets and manual controls.
6. **Greater Team Efficiency:** Your team will no longer waste time collecting data, entering it into spreadsheets, correcting information, generating reports, or updating systems (ERP, etc.). Our systems and integrations handle the work, freeing your team to focus on adding value to your business.
7. **Integrated Systems:** Our solution integrates with leading ERP platforms on the market, as well as telemetry and external fueling systems.



3. PRODUCTS & PRICING

3.1 Products and plan description

The following one-time fees apply to the hardware and logistics components of the solution. Final quantities and pricing are detailed in the pricing table below. Hardware is invoiced at shipment in accordance with Section 4.1.

PRODUCT	DESCRIPTION
L2P Pedestal 4P	110Vac, 4 dispensers, Controller system for fixed fuel dispensers, pedestal unit, measuring 17 x 10 x 54 inches
1 in Fuel flowmeter	1 inch flowmeter pulser 32gpm diesel or gas
1 in DEF flowmeter	1 inch flowmeter pulser - DEF
Shipping	Standard ground from Florida warehouse
RFID Card	Pre-programmed RFID Card compatible with Link2Pump system (Mifare 13.56 MHz) - Optional
RFID FOB	Pre-programmed RFID FOB compatible with Link2Pump system (Mifare 13.56 MHz) - Optional

PRODUCT	PLAN	DESCRIPTION
L2P Pedestal 4P	Yearly Standard	Software license plan, billed yearly, including software updates, portal access, and controllers life-time warranty.
1 in Fuel flowmeter	No Plan	No Plan
1 in DEF flowmeter	No Plan	No Plan
Shipping	No Plan	No Plan
RFID Card	No Plan	No Plan
RFID FOB	No Plan	No Plan

Initials: _____



3.2 One-time fees (Hardware & Logistics)

PART NR.	UNIT (\$)	QTY (UN.)	SUBTOTAL (\$)
L2P Pedestal 4P	5,750.00	2	11,500.00
1 in Fuel flowmeter	599.00	5	2,995.00
1 in DEF flowmeter	599.00	2	1,198.00
Shipping	589.00	2	1,178.00
RFID Card	15.00	100	1,500.00
RFID FOB	15.00	100	1,500.00

3.3 Ongoing Services (Software Subscription)

PART NR.	PLAN	UNIT (\$)	QTY (UN.)	SUBTOTAL (\$)
L2P Pedestal 4P	Yearly Standard	1,800.00	2	3,600.00
1 in Fuel flowmeter	No Plan	0.00	0	0.00
1 in DEF flowmeter	No Plan	0.00	0	0.00
Shipping	No Plan	0.00	0	0.00
RFID Card	No Plan	0.00	0	0.00
RFID FOB	No Plan	0.00	0	0.00

3.4 Order summary

	TOTAL
3.4.1 ONE-TIME FEES	\$ 19,871.00
3.4.2 ON-GOING SERVICES	\$ 3,600.00

Initials: _____



4. PAYMENT TERMS

4.1 One-time fees

- a. Invoiced at time of shipment
- b. Prior to shipment, Client must provide either an approved payment method on file or an applicable deposit, based on order size
- c. Deposit of 30% is charged upon shipping, remainder Net 30 from invoice date
- d. Hardware shipments may be held until these requirements are satisfied

4.2 Ongoing services

- a. First billing occurs sixty (90) days from equipment delivery or upon system activation, whichever occurs first
- b. Automatically renews each billing cycle unless cancelled in writing
- c. Autopay (ACH or credit card) is required for all subscription services
- d. Payment method collected via secure hosted link, in compliance with safest practices in sensitive information handling.
- e. Late payments may result in suspension of software access and warranty coverage

5. WARRANTY

- a. Life-time warranty is provided to all Link2Pump hardware and components described in "3.1", covering manufacturing and parts failure, regarding regular use of the product while subscription is active and no outstanding balance is due.
- b. Life-time warranty does not apply to petroleum equipment not manufactured by Link2Pump such as, but not limited to, pulsers, solenoid valves, dispenser, or pump parts. Such materials follow each manufacturer's warranty policy.
- c. Replacement of parts shall be performed according to Link2Pump instruction guides, and/or remote supervision, at no charges.
- d. Domestic shipping of replacement parts is included at no charges within US territory.
- e. International Shipping of replacement parts is subject to freight and custom fees to be defined upon shipping.
- f. In the event of replacement of any parts, Link2Pump will supply spare parts and collect damaged parts.

6. PROPOSAL TERMS

- a. Above terms are valid for 30 days.
- b. Sales taxes and/or fees not included unless specifically described on item 3.4.1 and 3.4.2.
- c. Above terms include remote and/or online training and support.
- d. Installation must follow Link2Pump Install Guidelines and comply with electrical and local applicable codes.

Initials: _____



Link2Pump Corp
Boynton Beach, FL, 33426
USA

7. CLIENT INFORMATION

Company Name: _____ PO#: _____

Company Address: _____ City: _____ State: _____ ZIP: _____

Shipping Address: _____ City: _____ State: _____ ZIP: _____

Name of implementation POC: _____

Email of implementation POC: _____

Phone # of implementation POC: _____

Billing email: _____ Billing Phone #: _____

Please sign below to indicate your acceptance of the foregoing terms.

SEEN AND AGREED TO:

Signature: _____ **Date:** _____

Printed Name: _____ **Title:** _____

Initials: _____



New Position Request Form

Position Title: Building Custodian Supervisor Date of Request: _____
 Office/Department: public works Requested by: _____

Position Information

Please attach Job Description.

Reason for Position Creation: _____

Benefit to Citizens and/or Function of Office/Department (attach separate sheet if needed):

Position Type:

- | | |
|--|--|
| <input checked="" type="checkbox"/> Full-Time | <input type="checkbox"/> Part-Time Annual hours _____ |
| <input checked="" type="checkbox"/> Merit (30+hours/week) | <input type="checkbox"/> Non-Merit (29.5 hours or less/week) |
| <input type="checkbox"/> Seasonal (6 months or less, up to 1040 hours) | <input type="checkbox"/> Temporary (performing unique job available only once) |
| <input type="checkbox"/> Exempt | <input checked="" type="checkbox"/> Non-Exempt |

Budgeting Information

- MARKET STUDY COMPLETED (Human Resources)
Annual Pay: \$ 24.25 (hourly rate) * 2000 (annual hours) = \$ 50,440
- Cost of Benefits ~~(Finance)~~ +\$ 31,000
- Funding provided by Grants _____ % match? \$ _____ -\$ _____
- Current Available budget (Finance) -\$ _____
- Startup Costs (workstation, desk, computer, phone, etc.) \$ _____
- Total Budget amount requested: \$ _____

Position Review:

 HR Director Date _____ Finance Director Date _____

 Chief Deputy County Executive Date _____ Council Agenda Request on _____ Date _____



150676-01

Apr 18, 2025

Original

CACHE COUNTY ROAD DEPT

1020 E 600 N
HYRUM, UT84319

Attention: JEREMY HUDSON



Machine pictured may not reflect specifications quoted.

Jeremy Hudson,

Thank you for this opportunity to quote Caterpillar products for your business needs. We are pleased to quote the following for your purchase consideration.

One (1) New Caterpillar Model: 160JOY-LR Motor Graders with all standard equipment in addition to the additional specifications listed below:

STOCK NUMBER:	SERIAL NUMBER:	YEAR:	SMU:
----------------------	-----------------------	--------------	-------------

Thank you for your interest in Wheeler Machinery and Caterpillar products for your business needs. This quotation is valid for 30 days, after which time we reserve the right to re-quote. If there are any questions, please do not hesitate to contact me.

Sincerely,

Trevor Shuman
Machine Sales Representative
tshuman@wheelercat.com
801-209-1882

One (1) New Caterpillar Model: 160JOY-LR Motor Graders with all standard equipment in addition to the additional specifications listed below:

STANDARD EQUIPMENT

POWERTRAIN -Air cleaner, dual stage dry type radial -seal with service indicator and -automatic dust ejector -Air-to-air after cooler (ATAAC) -Belt, serpentine, automatic tensioner -Brakes, oil disc, four-wheel, hydraulic -Demand fan, hydraulic -Differential, lock/unlock, Automatic -Drain, engine oil, ecology -Electronic over-speed protection -Parking brake, multi-disc, sealed and -oil cooled. -Sediment drain, fuel tank. -Transmission, 8 speed forward and -6 speed reverse, power shift, direct -drive -VHP plus (Variable Horse Power Plus) -

ELECTRICAL -Alarm, back-up -Alternator, 150 ampere, sealed -Batteries, maintenance free, heavy -duty, 1125 CCA -Breaker panel, ground accessible -Electrical hydraulic valves -Electrical system, 24V -Grade control ready (cab harness, -software, electrical hydraulic valves, -bosses and brackets) -Lights, reversing -Lights, roading, roof-mounted -Lights, stop and tail, LED -Starter, electric

OPERATOR ENVIRONMENT -Air Conditioning with heater -Articulation, automatic return to center -Centershift pin indicator -Display, digital speed and gear -Doors, left and right side with wiper -Gauge, machine level -Gauges (analog) inside the cab -(includes fuel, articulation, engine -coolant temp, engine RPM, -and hydraulic oil temp, DEF/AdBlue) -Joystick, adjustable armrests -Joystick gear selection, hydraulic -power steering hydraulic controls -(right/left, blade lift w/ float -position, blade sideshift and tip, -circle drive, centershift, front wheel -lean and articulation and steering) -Lights, night time cab -Messenger operator information system -Meter, hour, digital -Mirror, inside rearview, wide angle -Power Port, 12V -Radio Ready, Entertainment -ROPS cab, sound suppressed -- 69dB(A) - ISO 6394 -Seat, cloth-covered, comfort suspension -Storage area for cooler/lunchbox -Throttle control, electronic -Windows laminated glass: --Fixed front with intermittent wiper --Side and rear (3) -Windows tempered: -Cab storage -

TECHNOLOGY PRODUCTS -RADIOS -Authorization varies by country, -please contact your Cat marketing -representative with questions or -click on the link below: -<https://catdealer.com/Certification> -PRODUCT LINK -Availability varies by country, -please contact your Cat marketing -representative with questions or -click on the link below: -<https://catdealer.com/Certification>

SAFETY AND SECURITY -Clutch, circle drive slip -Doors, 2 engine compartment, (two left -hand, two right hand) locking -Doors, 2 service, left and right locking -Ground level engine shutdown -Hammer (emergency exit) -Horn, electric -Lockout, hydraulic implement (for -roading and servicing) -Seat belt, retractable 76.2 (3") -Secondary steering -Tandem walkway/guards

TIRES, RIMS, AND WHEELS -A partial allowance for tires on -254mm x 609.6mm (10" x 24") multi-piece -rims is included in the base machine -price and weight.

FLUIDS -Antifreeze -Extended life coolant -35C/-30F

OTHER STANDARD EQUIPMENT -Accumulators -brake -dual certified -Drawbar, 6 shoe w/replaceable wear strips -Fluid check, ground level -Fuel tank, 398 liters (105 gallon) -Ground level fueling -DEF/AdBlue tank, 21 liters (5.5 gallon) -Hydraulic lines for base functions -Pump, hydraulic, high capacity -(98cc / 15 cu in) -Radiator, cleanout access -(both sides with swing doors) -SOS ports - engine -hydraulic --transmission -coolant -fuel -Tool box -Debris guard -

MACHINE SPECIFICATIONS

160 15A AWD MOTOR GRADER	577-2968	FAN, STANDARD, AWD	585-8822
LANE 2 - AVAILABLE FROM NORTH LITTLE ROCK FACTORY.		TIRES, 17.5R25 BS VKT * D2A MP	249-7841
LANE 3 - AVAILABLE FROM NORTH LITTLE ROCK FACTORY.		GUARD GP, HITCH	323-6970
		COOLANT, 50/50, -35C (-31F)	469-8157
GLOBAL ARRANGEMENT,LOW AMBIENT	385-9297	SERIALIZED TECHNICAL MEDIA KIT	421-8926
MOLDBOARD, 16 FT	350-0678	DECALS, ENGLISH (U.S.)	442-9940
RIPPER ARRANGEMNT	637-6813	LIGHTS, WORKING, PLUS, LED	552-7285
COLD WEATHER PLUS PACKAGE AWD	394-4524	LIGHTS, LED STROBE BEACON	604-3258
ACCUMULATORS, BLADE LIFT	358-9338	MOUNTING, WARNING LIGHT	361-3137
PRECLEANER, NON SY-KLONE	380-6774	TRANSMISSION, AUTOSHIFT	396-3515
ENGINE, TIER IV	567-4690	HEADLIGHTS, FRONT, HIGH, LED	553-2589
DRAIN, GRAVITY, ENGINE OIL	324-5328	MIRRORS, OUTSIDE HEATED 24V	344-0984
BASE+6(WM,WT+F,DA1,DA2,FL,RIP)	481-8610	CONTROLS, PERF BUNDLE, AWD	585-5221
STARTER, ELEC, EXTREME DUTY	395-3547	GUARD, TRANSMISSION	366-2459
LIGHTS, ARM, FOLD DOWN	536-9969	FENDERS, FRONT, AWD	449-7700
LIGHTS, ROADING, LED	550-6608	HEATER, ENGINE COOLANT, 120V	249-5516

CAB, PLUS (STANDARD GLASS)	385-9554	CIRCLE SAVER	521-3250
CAB, PLUS (INTERIOR)	397-7457	LIFT GROUP, MANUAL 1.5" ANSI	605-2098
SEAT BELT	394-1492	LIFT GROUP, FRONT MOUNTING	359-3925
PRODUCT LINK, CELLULAR PLE742	464-6442	LINES, RIPPER, ADDITIONAL	387-8664
TANK, FUEL, STANDARD	540-2373	ADJUSTABLE RIPPER WALK ROLL VALVE	

LIST PRICE	\$777,623.00
STATE CONTRACT MA4806 DISCOUNT	(\$322,123.00)
SELL PRICE	\$455,500.00
LESS GROSS TRADE ALLOWANCE	(\$145,000.00)
AFTER TRADE BALANCE	\$310,500.00

TRADE-INS

Model	Make	Serial Number	Year	Trade Allowance
140 AWD	CATERPILLAR (AA)	N9G00254	2017	\$145,000.00

WARRANTY & COVERAGE

Standard Warranty: 12 Months / Unlimited Hours - Premier

Extended Warranty: 84 months Powertrain

F.O.B/TERMS:

Cache County

GURANTEED TRADE IN OPTION:

Wheeler Machinery will provide a trade in value of \$200,000 after 5 years. Machine must have 5000 hours or less, no damage, all wearables must be at 50% or greater, and all maintenance must be performed per OMM. Over hours billed at \$65 per hour.



150676-02

Feb 4, 2026

New

CACHE COUNTY ROAD DEPT

1020 E 600 N
HYRUM, UT84319

Attention: JEREMY HUDSON



Machine pictured may not reflect specifications quoted.

Jeremy Hudson,

Thank you for this opportunity to quote Caterpillar products for your business needs. We are pleased to quote the following for your purchase consideration.

One (1) New Caterpillar Model: 160JOY-LR Motor Graders with all standard equipment in addition to the additional specifications listed below:

STOCK NUMBER:	SERIAL NUMBER:	YEAR:	SMU:
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Trevor Shuman
Machine Sales Representative
tshuman@wheelercat.com
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ELECTRICAL -Alarm, back-up -Alternator, 150 ampere, sealed -Batteries, maintenance free, heavy -duty, 1125 CCA -Breaker panel, ground accessible -Electrical hydraulic valves -Electrical system, 24V -Grade control ready (cab harness, -software, electrical hydraulic valves, -bosses and brackets) -Lights, reversing -Lights, roading, roof-mounted -Lights, stop and tail, LED -Starter, electric

OPERATOR ENVIRONMENT -Air Conditioning with heater -Articulation, automatic return to center -Centershift pin indicator -Display, digital speed and gear -Doors, left and right side with wiper -Gauge, machine level -Gauges (analog) inside the cab -(includes fuel, articulation, engine -coolant temp, engine RPM, -and hydraulic oil temp, DEF/AdBlue) -Joystick, adjustable armrests -Joystick gear selection, hydraulic -power steering hydraulic controls -(right/left, blade lift w/ float -position, blade sideshift and tip, -circle drive, centershift, front wheel -lean and articulation and steering) -Lights, night time cab -Messenger operator information system -Meter, hour, digital -Mirror, inside rearview, wide angle -Power Port, 12V -Radio Ready, Entertainment -ROPS cab, sound suppressed -- 69dB(A) - ISO 6394 -Seat, cloth-covered, comfort suspension -Storage area for cooler/lunchbox -Throttle control, electronic -Windows laminated glass: --Fixed front with intermittent wiper --Side and rear (3) -Windows tempered: -Cab storage -

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LANE 3 - AVAILABLE FROM NORTH LITTLE ROCK FACTORY.		GUARD GP, HITCH	323-6970
		COOLANT, 50/50, -35C (-31F)	469-8157
GLOBAL ARRANGEMENT, LOW AMBIENT	385-9297	SERIALIZED TECHNICAL MEDIA KIT	421-8926
MOLDBOARD, 16 FT	350-0678	DECALS, ENGLISH (U.S.)	442-9940
RIPPER ARRANGEMENT SNOW WING READY	637-6813	LIGHTS, WORKING, PLUS, LED	552-7285
COLD WEATHER PLUS PACKAGE AWD	394-4524	LIGHTS, LED STROBE BEACON	604-3258
ACCUMULATORS, BLADE LIFT	358-9338	MOUNTING, WARNING LIGHT	361-3137
PRECLEANER, NON SY-KLONE	380-6774	TRANSMISSION, AUTOSHIFT	396-3515
ENGINE, TIER IV	567-4690	HEADLIGHTS, FRONT, HIGH, LED	553-2589
DRAIN, GRAVITY, ENGINE OIL	324-5328	MIRRORS, OUTSIDE HEATED 24V	344-0984
BASE+6(WM,WT+F,DA1,DA2,FL,RIP)	481-8610	CONTROLS, PERF BUNDLE, AWD	585-5221
STARTER, ELEC, EXTREME DUTY	395-3547		
LIGHTS, ARM, FOLD DOWN	536-9969	FENDERS, FRONT, AWD	449-7700
LIGHTS, ROADING, LED	550-6608	HEATER, ENGINE COOLANT, 120V	249-5516

CAB, PLUS (STANDARD GLASS)	385-9554	CIRCLE SAVER	521-3250
CAB, PLUS (INTERIOR)	397-7457	LIFT GROUP, MANUAL 1.5" ANSI	605-2098
SEAT BELT	394-1492	LIFT GROUP, FRONT MOUNTING	359-3925
PRODUCT LINK, CELLULAR PLE742	464-6442	LINES, RIPPER, ADDITIONAL	387-8664
TANK, FUEL, STANDARD	540-2373	ADJUSTABLE RIPPER WALK ROLL VALVE	
WR90 WALK AND ROLL COMPACTOR		GRADER BIT CUTTING EDGE WIDE	
HIGH PERFORMANCE CIRCLE			

LIST PRICE	\$780,178.00
STATE CONTRACT MA4806 DISCOUNT	(\$274,178.00)
SELL PRICE	\$506,000.00
LESS GROSS TRADE ALLOWANCE	(\$135,000.00)
AFTER TRADE BALANCE	\$371,000.00

TRADE-INS

Model	Make	Serial Number	Year	Trade Allowance
140 AWD	CATERPILLAR (AA)	N9G00254	2017	\$135,000.00

WARRANTY & COVERAGE

Standard Warranty: 12 Months / Unlimited Hours - Premier
 Extended Warranty: 84 months Powertrain

F.O.B/TERMS:

Cache County

**OFFICER OF THE AUDITOR - FINANCE DIVISION**

BUDGET | PAYMENTS | PAYROLL | GRANTS | FINANCIAL REPORTING

Date: March 16, 2026

To: Appropriations Committee

From: Matthew Funk, County Auditor

In February 2026 the County purchased approximately 1 acre of land near the County Jail for \$65,800. This amendment is a request for funding for that purchase.



MEMORANDUM

To: Cache County Appropriations Committee

From: Brittany Kingston, Finance Administration Supervisor

Date: March 5, 2026

Subject: Budget Opening for 1st quarter 2026 - Indigent Cremations

RE: Budget amendments

We are making a request to reallocate funds in the amount of \$2,637.00 from the Non-Departmental budget account 100-4150-620 - Miscellaneous Expense to the budget account 100-4150-625 - Misc Indigent Expense. We budgeted the Misc Indigent Expenses for 2026 based on a historical average of two indigent cremations a year, for the last two or three years. However, so far in 2026, we have had four indigent cremations. We are not requesting additional funds, but asking that we use the funds from another account in the Non-departmental budget to cover these unexpected costs.



MEMORANDUM

To: Cache County Appropriations Committee

From: Brittany Kingston, Finance Administration Supervisor

Date: March 20, 2026

Subject: Budget Opening for 1st quarter 2026 - America 250

RE: Budget amendments

The State of Utah contributed \$3,000 and Utah State University contributed \$10,000 for the America 250 celebrations for Cache County. However, when we received these contributions, they were deposited into the County's general fund, and not the Cache County Community Foundation. We are requesting to transfer the received contributions for the America 250 celebrations to the Foundation so that purchases for the celebration can continue.

We are also requesting to use the \$5,000 contribution made from Cache County in 2024. We made this transfer from the General Fund in 2024, but it was not spent in 2024, so we are requesting to re-allocate those funds from the Foundations fund balance to an expense account so that it can be spent.



CACHE COUNTY FIRE DISTRICT

1020 East 600 North, Hyrum UT 84319

Tel: (435) 755-1670

www.cachecounty.gov/fire

TO: Cache County Budget Appropriations Committee

FROM: Brady George, Fire Chief

DATE: February 4, 2026

SUBJECT: Alteration/Redistribution of Funds from line 100-4265-250

The Cache County Fire District respectfully requests approval to subdivide existing budget line **100-4265-250 (Equipment, Supplies and Maintenance)** to improve fiscal transparency, expenditure tracking, and reporting accuracy across functional areas.

The current line aggregates EMS, fire operations, and facilities-related expenditures into a single account, which limits our ability to clearly track spending trends, support program-specific budget analysis, and respond to Finance or audit inquiries with precision. Subdividing this line will allow the District to more accurately align expenditures with their intended operational purpose while maintaining consistency with actual usage.

This request does **not** increase the total approved budget authority. The existing **\$130,000.00** allocation would be restructured as follows:

- **100-4265-250 – EMS Equipment, Supplies and Maintenance:** \$70,000
- **100-4265-254 – Fire Equipment, Supplies and Maintenance:** \$45,000
- **100-4265-260 – Buildings and Grounds:** \$15,000

This adjustment will improve internal controls, enhance budget forecasting, and provide clearer financial data to support decision-making at both the departmental and county levels. No operational changes are associated with this request; it is strictly an administrative refinement intended to better reflect actual expenditure patterns.

Account: GENERAL FUND - FIRE
 100-4265-250 EMS EQUIPMENT SUPPLIES

Single Account Detail Budget Account Multiple Accounts Transactions Segments Segment Amounts Categories
 Budget by Level Budget Comparison Budget Transactions Notes

Date	Budget Level	Budget Level Title	Account Number	Account Title	Description	Amount	Comment
07/30/2025	2 Requested		100-4265-250	EMS EQUIPMENT SUPPLIES	EMS Supplies and Equipment	30,000.00	Medical supplies for ambulance calls
07/30/2025	2 Requested		100-4265-250	EMS EQUIPMENT SUPPLIES	Fire Supplies and Equipment	10,000.00	Equipment for firefighting
07/30/2025	2 Requested		100-4265-250	EMS EQUIPMENT SUPPLIES	Vehicle Maintenance and Repair	70,000.00	Upkeep of fleet vehicles
07/30/2025	2 Requested		100-4265-250	EMS EQUIPMENT SUPPLIES	Building supplies and repair	20,000.00	Upkeep of station and training building

No \$ in accounts
 100-4265-260
 100-4265-254
 New accts were created
 after budget



CACHE COUNTY FIRE DISTRICT

1020 East 600 North, Hyrum UT 84319

Tel: (435) 755-1670

www.cachecounty.gov/fire

TO: Cache County Budget Appropriations Committee

FROM: Brady George, Fire Chief

DATE: February 4, 2026

SUBJECT: Alteration/Redistribution of Funds from line 100-4265-250

This memo requests the appropriation of funds in the amount of \$49,520 to support staffing a seasonal fuels mitigation crew during the 2026 wildfire season.

Of the total request, \$38,000 would be designated to fulfill the remaining unmet portion of Cache County's 2026 Participation Commitment under the Utah Cooperative Wildfire System. These funds will be applied directly to qualifying fuels mitigation work. The remaining \$11,520 would support mobilization, and demobilization activities necessary to staff and operate the fuels crew and would not not qualify toward the Participation Commitment.

Background

Cache County participates in the Utah Cooperative Wildfire System (CWS), a statewide program that provides state financial coverage for wildfire suppression costs when assistance is requested. Continued participation requires the County to meet an annual Participation Commitment (PC) through documented investments in wildfire prevention, preparedness, and mitigation.

Fuel mitigation is one of the most effective and durable methods of meeting CWS requirements. Activities such as thinning, deadfall removal, fuel break construction, and defensible space improvements reduce wildfire intensity, improve firefighter safety, and enhance suppression effectiveness during wildfire events.

The Fire District has staffed crews for this purpose multiple times since the inception of the CWS program in 2017, most recently in 2023. During that season crews completed mitigation work at Long Divide, Beaver Mountain, Bug Lake, and other priority areas. These experiences have clearly demonstrated that a limited-term, three-person crew can reliably conduct these operations and effectively meet the mitigation requirements of the State's Cooperative Wildfire System and the terms of County's Participation Commitment at a predictable and controllable cost.

Operational and Financial Benefits for Cache County

The proposed fuels crew provides several direct benefits:

- CWS Compliance and Cost Avoidance

Meeting the County's Participation Commitment preserves eligibility for state-funded wildfire suppression, significantly reducing exposure to unpredictable and potentially high wildfire response costs.

- Cost-Effective Risk Reduction

Fuels mitigation produces measurable, auditable work that qualifies toward the Participation Commitment while reducing wildfire risk to communities, infrastructure, and natural resources.

- Flexible Deployment Within a Fixed Cost Cap

The proposed funding supports 8–10 weeks of mitigation work, allowing management to adjust deployment length based on weather, staffing availability, and operating conditions without increasing the total appropriation.

- Staffing Priority and Cost Efficiency

To the greatest extent practicable, the District's priority would be to staff the crew using existing personnel, with these opportunities offered primarily to current part-time members. Utilizing part-time personnel allows the District to leverage established wildland qualifications, operational familiarity, and supervisory oversight while minimizing onboarding, training, and benefit-related costs. This approach strengthens internal skill sets, enhances long-term operational capacity, and reduces both direct and indirect staffing expenses by limiting external recruitment, extended training periods, and additional administrative overhead.

- Reimbursable Contract Opportunities

In addition to CWS mitigation work, CCFD has the opportunity to enter into reimbursable fuels contracts with the Utah Division of Forestry, Fire and State Lands (FFSL) and neighboring counties. FFSL has indicated its ability to contract with CCFD for fuels projects at Beaver Mountain and Scare Canyon, with a combined reimbursement potential of up to \$40,000 over the next two years. Reimbursable costs include personnel time, vehicle mileage, and consumables, with invoices submitted monthly and payment typically received within 30 days.

In the event that reimbursable fuels work is performed for FFSL or neighboring counties, any funds received could be returned to the Fire District's budget through future budget openings in accordance with existing County financial procedures. These potential reimbursements are not relied upon to fund the requested appropriation. Rather, the requested funding ensures that the District can complete its required CWS mitigation work and establishes a stable operational platform from which reimbursable opportunities may be considered when conditions allow.

Many reimbursable fuels projects have the potential to generate revenue in excess of direct costs incurred, resulting in a net financial gain to the County.

- Operational Depth

Fuels crew members would be qualified wildland firefighters capable of supporting initial attack or extended fire operations when needed. Fire response time would not count toward the Participation Commitment but has the potential to generate additional reimbursable revenue during delegated fires.

Financial Considerations

The requested appropriation is structured to clearly separate CWS-eligible mitigation costs from non-eligible onboarding and demobilization costs, while aligning expenditures with established County budget lines.

Total Funding Request: \$49,520

Budget Line	Description	Amount
100-4265-125	Seasonal Employees	\$38,120
100-4265-255	Wildland Fire Equipment & Supplies	\$5,700
100-4265-290	Fuel	\$5,700
Total		\$49,520

- **Labor Costs (\$38,120):**
Includes \$11,520 for equipping, mobilization, and demobilization personnel (anticipated 120 hours per employee) and an estimated \$26,600 in direct mitigation labor.
- **Wildland Fire Equipment & Supplies (\$5,700):**
Includes chainsaw, chipper, hand tools, and consumable equipment costs directly associated with mitigation work.
- **Fuel (\$5,700):**
Includes vehicle fuel and operational fuel costs associated with project travel, patrols, and equipment use.

Labor Cost Classification

While this request is initially budgeted under 100-4265-125 (Seasonal Employees) for ease of appropriation and program tracking, the District anticipates that a portion, if not all, of the fuels crew staffing will be fulfilled by existing part-time personnel. As actual staffing assignments are finalized, labor expenditures could be reclassified to 100-4265-120 (Part-Time Employees) through a regular budget opening (as appropriate) to accurately reflect personnel utilization. This accounting approach ensures administrative efficiency during implementation while maintaining accurate financial reporting over the course of the project.

The anticipated operating period for the mitigation portion of the program is approximately May 25 through August 21, with the potential for extension into the fall for reimbursable contract work if conditions allow.

Summary

Approval of this appropriation supports a proven and fiscally responsible approach to meeting Cache County's Utah Cooperative Wildfire System Participation Commitment while reducing wildfire risk and protecting County finances. The requested funding establishes a clear cost cap, separates eligible and non-eligible expenses, prioritizes use of existing part-time personnel, and creates a stable operational platform for both required mitigation work and the responsible consideration of reimbursable fuels and wildland fire suppression activities.

This investment aligns with sound financial stewardship by minimizing exposure to wildfire suppression costs while delivering measurable mitigation outcomes for Cache County residents.

Footnote – Cost Allocation Assumptions

Cost allocations among budget lines are based on documented hourly rates, historical fuels crew expenditures from the 2023 season, and established CWS and FFSL project rate structures. Mitigation costs were conservatively allocated with approximately 70% attributed to labor and the remaining 30% split evenly between equipment/supplies and fuel. Reimbursable contract work, if executed, would be accounted for separately and applied as offsetting revenue where appropriate.

MEMORANDUM

TO: Appropriations Committee

FROM: Matthew Funk, County Auditor

DATE: February 25, 2026

SUBJECT: Supplemental Budget Request: Historic Plat Preservation & Display

Executive Summary

I am formally requesting a supplemental allocation of **\$2,400** for the 2026 Recorder's Office budget. This funding is specifically designated to cover the costs associated with the professional curation, framing, and installation of historic land plats from the Cache County area.

Project Justification

As the keepers of Cache County's property history, the Recorder's Office holds records that are not only legal necessities but also significant cultural artifacts. We have recently completed the installation of several high-fidelity, framed reproductions of these historic plats in our main lobby.

The primary objectives of this project include:

- **Public Education:** Providing constituents with a visual history of land development and early surveying in the region.
- **Asset Preservation:** Displaying high-quality reproductions allows the public to appreciate these documents without risking wear and tear on the fragile original manuscripts.
- **Professional Environment:** Enhancing the aesthetic of the public lobby to reflect the dignity and historical weight of the office's mission.

Conclusion

These displays have already garnered significant positive feedback from visitors, serving as a bridge between our community's past and its future growth. I believe this minor investment provides substantial value in terms of public transparency and historical pride.



Naomi Clark <naomi.clark@cachecounty.gov>

Memorandum - Budget Amendment for Printer

1 message

Brett Robinson <brett.robinson@cachecounty.gov>
To: Naomi Clark <naomi.clark@cachecounty.gov>

Tue, Feb 24, 2026 at 11:58 AM

Memorandum

To: Naomi Clark, Financial Analyst, Cache County Finance

From: Brett Robinson, Cache County Assessor

Date: February 24, 2026

Subject: Budget Amendment Request – Printer Purchase

Dear Naomi,

This memorandum serves as a formal request for a budget amendment. Specifically, I am requesting the approval to allocate \$4,000 to account 400-4146-740. This funding is designated for the Cache County Assessor's Office's share of the newly procured printer. We believe this equipment will greatly enhance the efficiency of our office operations.

Thank you for your help as we ask for consideration and approval of this budget adjustment from the Cache County Council. Please do not hesitate to reach out if you require any further information or clarification regarding this request.

Sincerely,

Brett Robinson
Cache County Assessor
(435) 755-1600



Craig McAllister
County Treasurer

CACHE COUNTY
Office of the County Treasurer

179 NORTH MAIN, ROOM 201
LOGAN, UTAH 84321
TEL: (435) 755-1500
FAX: (435) 755-1986

February 4, 2026

Appropriations Committee:

MEMO for upcoming Budget Amendment

The following three expenses were not included in the 2026 Treasurer's Budget. They represent essential expenses needed to perform county functions.

1. UAC Fees

Requesting \$3,575.86 to account 150-4143-210 from the General Fund 150-38-90000 for UAC fees. This expense was not included during the budget process and is a required fee each department shares for representation from Utah Association of Counties.

2. 6 Microsoft Office licenses for laptop, 4 employee workstations, and 1 counter workstation

Requesting \$2,042.82 to account 150-4143-311 from the General Fund 150-38-90000 for Microsoft Office for our office. We previously had free access to Excel and no longer do. Excel is necessary for maintaining and reconciling the tax roll. Google Sheets poses security risks and exposes private information to the cloud. The tax roll will not export to Google Sheets. (Online the price is from \$499 – IT negotiated a price of \$340.47 each.)

3. High-Volume Printer

Requesting \$7,556.29 divided by 2 (\$3,778.15) to account 400-4143-740 from the General Fund 400-38-90000 for a new high-volume printer. The printer used to print property tax coupon booklets and personal property statements failed this year, making replacement necessary. The cost of the new printer is being split with the Assessor's Office. The previous machine served the county for over 20 years. Several years ago, IT rebuilt the drums to allow for another year. Parts are no longer available.

If you have questions, please call our office at (435) 755-1500.

Sincerely,

Cache County Treasurer



February 25, 2026

To: Appropriations Committee

Subject: Budget Amendment

To Whom It May Concern:

1. Development Services payment to Cache County Fire Department
Requesting \$118,430.00 to account 200-4241-310 from Development Services for meeting hours and Planning & Zoning hours from the years 2021 -2025.

Sincerely,

Brian Abbott

Interim Development Services Director
435-755-1650

Purpose

The purpose of this memorandum is to formally request a budget amendment in the amount of **\$7,875** to cover outstanding costs related to the ongoing feasibility study and an associated invoice.

Background

As you are aware, the Senior Center is currently conducting a feasibility study to assess the potential for facility expansion / evaluate new programming. The funds for this study were awarded from the CIB grant. Attached is the Award letter.

Justification for Amendment

The requested amendment is necessary to cover the following expenses:

1. **Outstanding Invoice:** An invoice in the amount of **\$4,500** has been received for services rendered as part of the feasibility study. A copy of this invoice is attached for your reference.
2. **Remaining Study Balance:** The remaining balance required to complete the feasibility study is **\$3,375**.

The total funds requested to cover both the attached invoice and the remaining study balance are **\$7,875**.

Account Information

These funds are requested for the following account:

- **Account Number:** 240-4971-310

Request

I respectfully request approval to amend the current budget by **\$7,875** within the specified account to accommodate these necessary expenditures.

Giselle Madrid, M.S.
Director
240 N 100 E
435-755-1729
giselle.madrid@cachecounty.gov



Invoice



Giselle Madrid
Cache County
179 North Main
Logan, UT 84321

February 10, 2026
Project No: 25230.00
Invoice No: 25230.00-4

Project 25230.00 Cache County Senior Center Feasibility Study
giselle.madrid@cachecounty.gov

Professional Services from January 01, 2026 to January 31, 2026

Fee

Billing Phase	Fee	Percent Complete	Previous Fee Billing	Current Fee Billing
Feasibility Study / Needs Assessment	22,500.00	85.00	14,625.00	4,500.00
Total Fee	22,500.00		14,625.00	4,500.00
Total Architectural Fee Billed This Invoice				4,500.00
TOTAL AMOUNT DUE THIS INVOICE				\$4,500.00

Outstanding Invoices

Number	Date	Balance
25230.00-3	1/20/2026	6,772.61
Total		6,772.61



Cache County Senior Center

Date: 2/17/2026

Expense Code: 240-4971-310 \$4,500.00

Approved for Payment: *Giselle Madrid*

Purpose: Current Fee Billing for Feasibility Study for month of January 2026
Total Fee is \$22,500.00-\$3,375.00 remaining
Professional & Technical Expense

PAYMENT TERMS:
NET 30 DAYS

524 South 600 East
Salt Lake City, UT 84102

20 N Main Street, Suite 103
St. George, UT 84770

VCBO.COM
+1801575 8800



State of Utah

SPENCER J. COX
Governor

DEIDRE HENDERSON
Lieutenant Governor

Department of Workforce Services

CASEY R. CAMERON
Executive Director

REBECCA BANNER
Deputy Director

KEVIN BURT
Deputy Director

GREG PARAS
Deputy Director

January 6, 2025

David Zook, County Executive
Cache County
179 North Main
Logan, UT 84321

Re: **NOTICE OF AWARD – Senior Center Feasibility Study**

Dear Executive Zook:

On November 14, 2024, the Community Development Office by permission of the Permanent Community Impact Fund Board (CIB) authorized a **\$25,000.00 grant** to Cache County for the following scope of work:

- The scope of work includes the following:
 - Assess the impact of a new senior center on existing community services and operations
 - Evaluate how the new facility can enhance the efficiency of services provided to seniors, such as wellness programs, recreational activities, and daily meal deliveries, while ensuring accessibility for individuals with mobility challenges
 - Consider how the new center can collaborate with other community agencies to create a hub for senior care, reducing the strain on nearby governmental and health facilities
 - Ensure that the senior center not only meets current needs but is also sustainable for future growth in the senior population
 - Evaluate possible sites to determine which best might meet the needs of the County's senior community

Based upon the information provided by Cache County, the following sources of funding will be available for the Project:



**WORKFORCE
SERVICES**
HOUSING & COMMUNITY
DEVELOPMENT

Permanent Community Impact Fund ~ 140 East 300 South ~ Salt Lake City ~ 84111 ~ 385-341-0199
Relay Utah 711 • Spanish Relay Utah 1-888-346-3162
• jobs.utah.gov • Equal Opportunity Employer/Programs

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Source	Amount	Percent of Total Funding
<i>CIB Funds</i>	\$25,000.00	50%
<i>Issuer – Cash Contribution</i>	\$25,000.00	50%
Total	\$50,000.00	100%

Please note that all expenses incurred within the above scope of work are eligible for reimbursement as of November 14, 2024, however, no reimbursements can occur until the contract is fully executed. Invoices will be reimbursed at 50% of the total, which is the CIB portion of the funding.

A contract request will be requested through the Department of Workforce Services Contracting Department. The grant contract is a two-year contract, and the plan/study **must be completed within that two-year contract period**. At the time of the final reimbursement request, submit a copy of the plan/study to CIB. If the project takes longer than one year, we will send you a monitoring form (Project Report) that you will fill out and return to CIB.

If you have questions about your CIB Small Planning Grants, please contact Heather Poulsen, email: hpoulsen@utah.gov, or me, email: cpowers@utah.gov.

Sincerely,



Candace Powers
Permanent Community Impact Fund Project Manager

Cc: Michael Mowes, Community Development Office
Heather Poulsen, Permanent Community Impact Fund
Brittany Alfau, Bear River Association of Governments



MEMORANDUM

25 February 2026

To: County Council
From: Matt Phillips
Subject: 2026 March Budget Amendment

RE: March Budget Amendment

The Public Works Department is requesting that the following approved funding from the 2025 budget be reallocated to the 2026 budget.

CMPO Funded Projects

South Valley Connector - \$1,137,504

This is grant funding from the CMPO that was awarded in 2025 for the study and right-of-way purchase for the South Valley connector road. This road is planned connect SR-165 to US 89/91 at approximately 4400 South between Hyrum and Nibley.

1200 East - \$46,000

This is grant funding from the CMPO that was awarded in 2025 for the advanced right-of-way purchase for the planned improvement of 1200 East between Hyde Park and North Logan.

Western Arterial Planning and Environment Study - \$67,787

This is the County match portion of the Federal Funds for the Western Arterial PEL Study. The County match is being provided by CMPO. This is pass-through funds, but need to be in the budget.

COG Funded Projects

2021 CCCOG Maughans Corner Grant - \$708,100

COG Grant award to purchase right-of-way for future road projects.

2017 CCCOG 800 West Grant - \$362,700

COG Grant award to purchase right-of-way for 800 West between Logan and Nibley.

County CIP Funded Projects

Estancia Lane - \$100,000

We are requesting that this be reallocated to the 2026 CIP projects so we can continue working on the project.

3400 South - \$250,000

We are requesting that this be reallocated to the 2026 CIP projects so we can continue working on the project.



8300 South - \$250,000

We are requesting that this be reallocated to the 2026 CIP projects and that this funding be used on 800 West and 4600 North to purchase right-of-way and realign the intersection. The project would also improve as much roadway going north as possible. Traffic in this area has almost doubled in the past few years and this section of road needs to be repaired and we have a willing land owner that will work with us to also realign the intersection and provide a much needed safety improvement.

Please let me know if you have any questions.

C A C H E V A L L E Y V I S I T O R S B U R E A U

Memo for Upcoming Budget Amendment

February 25, 2026

To the County Council,

Please increase line item **230-33-50000** by \$14,523 to allow for the final portion of my 2024 Utah Office of Tourism Marketing Grant. Please reflect it in **230-4780-490 Marketing and Advertising.**

Thank you,



Julie Hollist Terrill
Director



MEMORANDUM

25 FEBRUARY 2026

*To: Finance Department**From: Alma Burgess**Subject: ARPA Projects Budget Amendments - Building and Grounds***RE: February 2026 Budget Amendments**

The following ARPA project received funds and stayed within budget. Unspent funds can be transferred from one eligible project to another that was obligated by December 31, 2024, and that has contract language allowing change orders or contingencies.

Security Cameras in Building & Grounds, February 2026 - The project was completed, invoiced, and a final payment was made, leaving a balance of \$0.77. An award of \$4,900.00 for Security Film was approved by the Council from unspent ARPA funds.

The total of the projects that came under budget is \$4,900.77. Move funds from 485-4160-740 to 400-4415-750, subject to Council approval.



OFFICER OF THE AUDITOR - FINANCE DIVISION

BUDGET | PAYMENTS | PAYROLL | GRANTS | FINANCIAL REPORTING

MEMORANDUM

25 FEBRUARY 2026

To: Finance Department

From: Alma Burgess

Subject: ARPA Projects Budget Amendments - Fairgrounds

RE: March 2026 Budget Amendment

The following ARPA project received funds and stayed within budget. Unspent funds can be transferred from one eligible project to another that was obligated by December 31, 2024, and that has contract language allowing change orders or contingencies.

Web-based Scheduling and Venue Management Software was purchased for use at the Fairgrounds and Event Center. An invoice for a final payment was submitted and paid, leaving unspent ARPA funds of \$8,938.00.

The total of the project that came under budget is \$8,938.00. Move funds from 485-4511-311 to 400-4415-750, subject to Council approval.

**OFFICER OF THE AUDITOR - FINANCE DIVISION**

BUDGET | PAYMENTS | PAYROLL | GRANTS | FINANCIAL REPORTING

MEMORANDUM

25 FEBRUARY 2026

*To: Finance Department**From: Alma Burgess**Subject: ARPA Projects Budget Amendments - Fire***RE: March 2026 Budget Amendment**

The following ARPA project received funds and stayed within budget. Unspent funds can be transferred from one eligible project to another that was obligated by December 31, 2024, and that has contract language allowing change orders or contingencies.

Fire purchased an ambulance - The ambulance purchase was invoiced and paid, leaving ARPA funds unspent: \$13,050.00.

The total of the project that came under budget is \$13,050.00. Move funds from 485-4265-740 to 400-4415-750, subject to Council approval.



MEMORANDUM

To: Cache County Appropriations Committee
From: Brittany Kingston, Finance Administration Supervisor
Date: March 9, 2026
Subject: Budget Opening for 1st quarter 2026

RE: Budget amendments

When we estimated amounts for the 2026 Annual budget for the ARPA fund, we budgeted 4.7 million in ARPA funds to be spent in 2026. However, as of January 1, 2026 we actually had just under 2.6 million in ARPA funds to spend in 2026. We are requesting a budget amendment to reduce the amount of funds available to spend for ARPA to reflect the actual amounts remaining to be spent in 2026. This adjustment takes into consideration the projects Alma recommended to move to the Public Works 20 culverts project so that those items were not duplicated. We also took into consideration any PO's that were to be carried forward so that those items were not duplicated also.

Finance is responsible for tracking the County's prepaid assets. Most prepaid assets are in the form of right-to-use software contracts and have some sort of annual increase or recurring cost associated with them that are typically included in the annual budget estimates. In reviewing the prepaid assets for 2025, finance found a unique instance where an asset was acquired under the assumption that it was a one and done cost, and not a recurring prepaid expense. In discussing this with the auditor, we felt that this was a finance oversight so we are requesting the \$10,400 to cover the prepaid asset for 2026 because these were not included in the 2026 Annual Budget.

Earlier this year, members of the Finance team met with the Sheriff about a few budget items. The items discussed in this meeting were included in the budget amendment, even though there was no written memo submitted by the Sheriff for these items, because we had discussed ensuring we had enough budget for these things previously. These items are:

- *\$19,350 for VLS equipment upgrades to sheriff vehicles
- *\$4,930 in Search and Rescue donations received in 2025
- *\$2,500 in Search and Rescue donations received in 2026
- *\$4,900 in POs for ballistic vests
- *\$7,900 in POs for training simunitions and less lethal munitions

GL Account	ARPA Project Description	Open Amount	2026 Original Budget	Open POs	Reclass to Culverts	Q1 Budget Amend	Final 2026 Budget	Comments
485-33-15700	ARPA Revenue	(2,514,371.41)	-4,773,000.00	-1,855,700.00		4,114,200.00	-2,514,500.00	
485-4780-730	ARPA - Deep Canyon BST Trailhead	24,150.23	332,200.00			-308,000.00	24,200.00	
485-4971-311	ARPA - My Senior Center Kiosks and Software	2,500.00	5,000.00			-2,500.00	2,500.00	
485-4126-310	ARPA - Public Defender Resources - Assessments	20,000.00	20,000.00			0.00	20,000.00	
485-4965-620	ARPA - Cache Refugee and Immigrant Connection	20,531.88	27,200.00			-6,600.00	20,600.00	
485-4965-620	ARPA - Dan Gyllenskog Veterans Resource Center	10,203.19	10,200.00			0.00	10,200.00	
485-4965-620	ARPA - Bear River Health Department	135,000.00	135,000.00			0.00	135,000.00	
485-4965-620	ARPA - Bear River Association of Governments	70,542.00	70,500.00			0.00	70,500.00	
485-4965-620	ARPA - Bear River Mental Health	160,000.00	160,000.00			0.00	160,000.00	
485-4265-740	ARPA - Ambulance	13,050.00	385,000.00		-13,000.00	-372,000.00	0.00	Budget Amendment will move \$13,000 to 20 Culverts ARPA project
485-4134-310	ARPA - First Responder Mental Health Program	12,790.25	45,000.00			-32,200.00	12,800.00	
485-4511-311	ARPA - Web Based Scheduling and Venue Management Software	28,210.00	28,300.00		-9,000.00		19,300.00	Budget Amendment will move \$9,000 to 20 Culverts ARPA project
485-4160-740	ARPA - Security Cameras	0.77	40,900.00		-4,900.00	-36,000.00	0.00	Budget Amendment will move \$4,900 to 20 Culverts ARPA project
485-4160-740	ARPA - Security Film	4,900.00	-			-	0.00	Same Account - Budget Amendment will move \$4,900 to 20 Culverts ARPA project
485-4810-400	ARPA - 20 Storm Sewer and Culvert Projects	2,012,493.09	3,219,700.00	1,855,700.00	26,900.00	-3,062,900.00	2,039,400.00	Budget Amendment will move open balances of \$26,900 to 20 Culverts ARPA project
400-38-10485	ARPA - 20 Storm Sewer and Culvert Projects	(2,012,493.09)	-3,219,700.00	-1,855,700.00	-26,900.00	3,062,900.00	-2,039,400.00	
400-4415-750	ARPA - 20 Storm Sewer and Culvert Projects	2,012,493.09	3,219,700.00	1,855,700.00	26,900.00	-3,062,900.00	2,039,400.00	
485-4132-311	Reduce Grant Software ARPA Project to Zero - Spent in 2025	-	56,700.00			-56,700.00	0.00	
485-4175-311	Reduce Cityworks Software ARPA Project to Zero - Spent in 2025	-	19,900.00			-19,900.00	0.00	
485-4810-100	Reduce Transfer for Recorder ARPA Project to Zero - Finished in 2025	-	217,400.00			-217,400.00	0.00	
100-38-10485	Reduce Transfer for Recorder ARPA Project to Zero - Finished in 2025	-	-217,400.00			217,400.00	0.00	
100-38-90000	Reduce Transfer for Recorder ARPA Project to Zero - Finished in 2025	-	-1,030,556.17			-217,400.00	-1,247,956.17	
		(0.00)	0.00	0.00	0.00	0.00	0.00	



MEMORANDUM

25 February 2026

To: County Council
From: Matt Phillips
Subject: 2026 March Budget Amendment

RE: March Budget Amendment

The Public Works Department is requesting that the following **12 Purchase Orders** from the 2025 budget be reallocated to the 2026 budget.

Building & Grounds Division

PO 30720 – Emergency Generator Repair \$1,000 remaining of \$1,975

This PO is to complete repairs to the outdated communication system on the Emergency Generator at the Admin Campus. The communication system allows critical generator information to be viewed and managed by a PC.

Admin /Fairground Division

PO 30730 – Replacement of PC for HVAC \$6,945 total

This PO is to purchase hardware and computer storage needed to control the HVAC systems at the Public Works facility in Hyrum and also at the Events Center. This allows for the control and monitoring of HVAC systems, such as AC and heating.

Roads Division

PO 30746 – Vac Truck \$406,263

This PO is to purchase a vacuum truck for our Roads Division. This truck is crucial for tasks related to hydro excavation, environmental cleanup, municipal maintenance, and construction support.

PO 30741 – Plow/dump Truck \$190,617

The PO is to purchase a new plow/dump truck for our Roads Division. Essential for material transport and spreading, and for snow and ice removal/disposal. Will replace an existing truck that has reached the end of its service life for the County.

Engineering Division

PO 30745 – Survey Computer \$4,180

This PO is to purchase a new desktop computer for the Surveyor. It was ordered and budgeted in 2025 but was not received until 2026.

Engineering Division cont.

PO 30684 – 11000 North Roadway Construction (COG project) \$49,173

This PO is for the remaining amount owed to the Contractor to finish and close out this project.

PO 30684 – 11000 North Roadway Construction (COG project) \$30,031

This PO is for the remainder of the Construction Management to finish and close out this project.

PO 29860 – 700 E ROW Survey and Roadway Design \$54,677

This is for the remaining Engineering and Survey costs for the design of this project. This project has been delayed by development and land owner approvals.

Admin Division

PO 30736 – Fuel Island Canopy \$200,000

The Fuel Island Canopy is a CIP that was approved and funded in 2025. We sent out an RFQ, selected a contractor through a committee selection process and issued a PO for the construction of the Canopy. This project is scheduled to start in the spring of 2026 and be completed in a few months.

PO 30714 – Hyrum Facility Emergency Generator \$274,381

This generator will provide backup power to ensure continued operations during power outages caused by severe weather conditions, utility disruptions or other emergencies due to the Hyrum location being an emergency shelter/disaster relief center.

ARPA funding (Roads)

PO 30664 - Summit Creek Culverts \$1,060,159

This PO is for the construction contract. Project will be completed this summer.

PO 30665 – Canal Crossing Improvements \$795,465

This PO is for the construction contract. Project will be completed this summer.

Please let me know if you have any questions.



MEMORANDUM

10 March 2026

To: County Council
From: Matt Phillips
Subject: 2026 March Budget Amendment

RE: March Budget Amendment

The Public Works Department is requesting that the following Purchase Orders from the 2025 budget be reallocated to the 2026 budget.

Fairgrounds

PO 30704 – Cache Valley Rain Gutters - \$4,300 (100-4511-260)

This PO is for leaf guards for the Event Center. Project is complete. Expecting final invoice soon.

PO 30705 – Atkinson Sound - \$5,300 (100-4511-260)

This PO is for extending the mic range in the Indoor Arena, and the Rodeo Arena. Project is completed and

PO 30713 – Millers Tree Service - \$6,000 (100-4511-260)

This PO is for the removal of three trees at the Fairgrounds that are a hazard and need to come down.

PO 30723 Intermountain Farmers Assoc. - \$4,000 (100-4511-260) \$3,950

This PO is for the purchase of a new Priefert Roping Chute.

PO 30730 Replacement of PC Control - \$2,400

This PO is to purchase hardware and computer storage needed to control the HVAC systems at the Public Work facility in Hyrum and also at the Events Center. This allows for the control and monitoring of HVAC systems, such as AC and heating.

PO 30210 Eventpro Software - \$40,000 (100-4511-311)

This PO is for a Software program to manage the events and is for an ongoing 3-year contract.

PO 30767 DocuSign E-signature Enterprise - \$5,100 (100-4511-311)

This PO is for a software program that is used for contracts and booking events. It allows for customers to be able to complete the applications and sign documents electronically.

PO 30382 Cache Area Ventilation Engineering - \$14,100

This PO is for Cache Arena ventilation for engineering and design.

PO 30480 DWA Const. - \$132,100 (400-4511-740)

This PO is for the Construction Contract Event Center backup generator. Project has been moving forward and is nearing completion in the next few months.

Fairgrounds Cont.

PO 30669 DWA Const - \$3,463 (400-4511-740)

This PO is for the Construction Contract Event Center backup generator Change Order. Project has been moving forward and is nearing completion in the next few months.

PO 30700 Backup Generator – DWA Const. CO - \$1,800 (400-4511-740)

This PO is for the Construction Contract Event Center backup generator Change Order. Project has been moving forward and is nearing completion in the next few months.

PO 30649 Backup Generator – Buzz Electric - \$19,300 (400-4511-740)

This is for the Rodeo Arena backup generator. Project is currently under construction and is expected to be complete in the next few months

PO 30494 Cache Area Ventilation Const. - \$73,500

This is a RAPZ Grant for upgrading the Arena Ventilation System awarded in 2025. Cache County Council recommended for awarded. This PO is just encumbering the amount.

PO 30696 Progressive Products - \$203,628 (400-4511-740/730)

This is a RAPZ Grant. Stage was delivered and received in February. Cache County Council recommended for awarded. This PO is just encumbering the amount.

Rodeo

PO 30460 Legacy Pro Rodeo - \$8,000 (100-4621-621)

This PO is for the Rodeo Stock Contract.

Please let me know if you have any questions or concerns.

Thanks
Matt Phillips



PUBLIC WORKS DEPARTMENT

SURVEYING | ENGINEERING | ROADS | VEGETATION



Bryson J. Behm

179 North Main, Suite 102
Logan, Utah 84321
435.755.1460
www.CacheCounty.org/Clerk

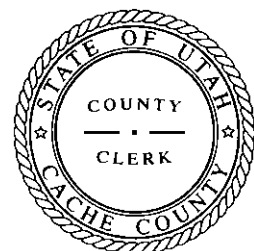
This memo is submitted to formally request a budget amendment to roll forward funds associated with Purchase Order 30658 (Agilis) into the 2026 fiscal year budget. This adjustment is necessary to ensure proper financial accounting, transparency, and alignment of expenditures with the appropriate fiscal period. Rolling these funds forward will allow the County to accurately reflect the financial activity related to this purchase within the correct budget year and maintain consistency with established accounting practices and audit standards. This amendment also supports clear tracking of election infrastructure investments and ensures compliance with the County's financial policies and procedures.

As part of this amendment, a total of \$35,000 will be added to account 311. Of this amount, \$2,916.66 will be transferred from the Prepaid account (100-156-1000), representing the remaining prepaid balance associated with this purchase. The remaining \$32,083.34 will be transferred from Fund Balance (100-38-9000). This portion reflects funds that were previously paid from prepaid and appropriately recognized in the prior year's financial activity but must now be formally rolled forward to ensure the expense is accurately reflected within the 2026 fiscal year budget.

This amendment does not represent a new or additional expenditure, but rather ensures proper reconciliation and alignment of previously authorized funds. Approving this request will maintain the integrity of the County's financial records, provide accurate budget reporting, and ensure that all expenditures associated with Purchase Order 30658 (Agilis) are properly documented and accounted for in the current fiscal year.

Bryson J. Behm

Cache County Clerk





CACHE COUNTY FIRE DISTRICT

1020 East 600 North, Hyrum UT 84319

Tel: (435) 755-1670

www.cachecounty.gov/fire

TO: Cache County Budget Appropriations Committee

FROM: Brady George, Fire Chief

DATE: February 4, 2026

SUBJECT: Alteration/Redistribution of Funds from line 100-4265-250

This memo requests authorization to maintain several open purchase orders (POs) into the current fiscal year to allow for completion of outstanding deliverables, final invoicing, and reconciliation of expenditures already encumbered. These POs represent approved projects and contractual obligations that remain active and require additional time for closeout due to delivery schedules, phased billing, or administrative processing.

Based on a review of our open purchase orders, the following POs **should remain open** for the current fiscal year, with the associated open or remaining balances noted:

✓ **PO 30402 – The Bancorp**

Account 400-4265-740

Remaining Open Amount: \$13,800.00

Reasoning: Ongoing financial services tied to approved operational needs.

✓ **PO 30731 – Brand Co Custom Apparel**

Account 100-4265-610

Remaining Open Amount: \$3,750.00

Reasoning: Uniform and apparel procurement delayed due to supply chain shortages. Deliveries anticipated prior to the end of the second quarter of FY2026.

✓ **PO 30672 – Ironwood Strategic Solutions**

Account 100-4265-310

Original PO Amount: \$70,600.00

Amount Paid to Date: \$3,590.00

Remaining Open Amount: \$67,010.00

Reasoning: NFPA 1201 assessment services currently underway, with additional deliverables and invoicing pending as other portions of the contracted services are completed.

✓ **PO 30699 – Siddons-Martin (Loose Equipment – New Engine)**

Account 400-4265-740

Remaining Open Amount: \$41,924.80

Reasoning: Extended lead times on specific items within the overall invoice. Loose equipment associated with the new engine purchase, requiring additional time for delivery and final billing.

✓ **PO 30204 – Siddons-Martin (Fire Engine)**

Account 100-4265-740

Remaining Open Amount: \$479,100.00

Reasoning: Extended production times due to manufacturer backlogs. Procurement process is moving ahead with the design and outfitting completed and approved. Contractual obligations may possibly extend into the next fiscal year.

The following POs **may be closed**, as the associated projects have been completed and no further expenditures are anticipated:

✓ **PO 30124 – Siddons-Martin (Ambulance)**

Account 100-4260-740

Project completed; remaining balance resolved.

✓ **PO 30277 – Zions Bank Public Finance (Survey)**

Account 100-4265-310

Project completed; remaining balance resolved.

Maintaining the above-listed POs as open will allow the District to satisfy existing contractual obligations, process final invoices appropriately, and ensure accurate fiscal reporting. Closing the completed POs will ensure financial records correctly reflect project completion and current-year obligations.



Feb 26, 2026

To: Cache County Finance Department

This memo is in regards to Purchase Order number 30734, to Utah State University. There is a balance of \$16,730.00 remaining on the purchase order. I am requesting to have this Purchase Order rolled forward to 2026. These funds will be used for ongoing education throughout the year at Utah State University.

Bob Low,
Logan-Cache Airport Manager

70

Logan-Cache Airport
199 North Main
Logan, Ut 84321

MEMORANDUM

10 February 2026

To: Finance Department
From: Jesse Mott
Subject: 2026 March Budget Amendment

RE: March Budget Amendment

The following Purchase Orders need to be reallocated to the 2026 budget allowing with the other following amounts added.

Cache County Council of Governments

PO 28697 – Wellsville City 400 N Widening Phase 1 \$134,886.50
PO 28750 – Cache County 11000 North Widening and Safety \$387,501
PO 29095 – North Logan City 12000 East 2400 N to 2500 N and 2600 N to 2800 N \$1,352,377
PO 29097 – Cache County Maughan’s Corner ROW Acquisition \$708,030
PO 29099 – Newton Town 200 E 200 W Intersection Reconstruct \$1,053.39
PO 29106 – Cache County 800 West \$362,700
PO 29743 – Amalga Town 2022 COG Award \$3,188.04
PO 29744 – North Logan City 2022 COG Award \$1,984,542
PO 29746 – Hyrum City 2022 COG Award \$17,932.29
PO 29892 – Nibley City 2022 and 2023 COG Award \$335,920.28
PO 30139 – Millville City 2022 COG Award \$86,869.44
PO 30336 – Wellsville City 2024 COG Award \$399,941
PO 30337 – Nibley City 2023 and 2024 COG Award \$1,908,001.49
PO 30341 – Providence City 2024 COG Award \$365,741
PO 30392 – Mendon City 204 COG Award \$166,667
PO 30393 – Trenton Town 2024 COG Award \$27,699.75
PO 30724 – Cache County 11000 North Widening and Safety \$511,000

These POs are for current on going and awarded COG projects for transportation improvements throughout the County as a whole.

PO 30725 – Cache County 2024 COG Oversight and Inspection Takedown \$65,415

This PO is for COG oversight by the Engineering Division out of the 2024 COG Award for oversight during 2026. These funds along with funds from the 2025 award will be requested by the during 2026.

During the 2025 calendar year the COG funds siting within the County’s bank accounts accumulated \$1,107,057.38 in interest which was put into account 268-36-10000 Interest. This request is to add this \$1,107,057.38 into account 268-4420-760 New Road Construction so that it can be awarded for future COG projects.



MEMORANDUM

To: Cache County Appropriations Committee

From: Brittany Kingston, Finance Administration Supervisor

Date: March 5, 2026

Subject: Budget Opening for 1st quarter 2026 - Prior Year Open PO's

RE: Budget amendments

We are making a request to roll forward the Open PO's for Restaurant Awards that were awarded in prior years, but not yet spent to the agencies awarded for their projects. The amount awarded in prior years, but not spent before December 31, 2025 in Restaurant Awards is: \$2,165,545.42. This amount does not include amounts awarded to County Departments.

We are making a request to roll forward the Open PO's for RAPZ Awards that were awarded in prior years, but not yet spent to the agencies awarded for their projects. The amount awarded in prior years, but not spent before December 31, 2025 in RAPZ Awards is: \$2,690,468.88. This amount does not include amounts awarded to County Departments.

We are making a request to roll forward the Open PO's for CCCOG Awards that were awarded in prior years, but not yet spent to the agencies awarded for their projects. The amount awarded in prior years, but not spent before December 31, 2025 in CCCOG Awards is: \$9,023,646.49. This amount does include amounts awarded to the County.



**CACHE COUNTY
RESOLUTION NO. 2026 – 12**

**A RESOLUTION MAKING APPOINTMENTS TO THE CORNISH AND
MILLVILLE/NIBLEY CEMETERY DISTRICT BOARDS OF TRUSTEES**

- (A) WHEREAS, Utah Code Ann. §§ 17-64-4 and 17-64-5 grant the Cache County Council the authority to "exercise all legislative powers, have all legislative duties, and perform all legislative functions of the county," and further authorize the Council to "pass ordinances," "pass resolutions," and adopt policies that conform with state and federal law; and
- (B) WHEREAS, Utah Code Ann. § 17B-2a-106(1) provides for each Cemetery Maintenance District that "each member of its board of trustees shall be appointed and each vacancy on the board of trustees shall be filled by a person appointed by the legislative body of the county in which the district is located" and the County Council is the legislative body of Cache County; and
- (C) WHEREAS, on the County Council received applications for appointment to the Boards of Trustees for the Cornish and Millville/Nibley Cemetery Maintenance District Boards of Trustees following a public notice of vacancy duly circulated for at least 30 days;
- (D) WHEREAS, the County Council duly published notice of and held a public hearing on April 14, 2026, to allow interested persons to be heard regarding appointments to the Boards of Trustees for the aforementioned Cemetery Maintenance Districts;
- (E) WHEREAS, Utah Code 17B-1-304(b) *et. seq.* requires that "The appointing authority shall... adopt a resolution appointing a person to the special district board."

NOW THEREFORE, be it resolved by the County Council of Cache County, Utah, as follows:

SECTION 1:

The Cache County Council hereby appoints, and re-appoints where applicable, the persons in "Exhibit A" below to their respective Cemetery Maintenance District Boards of Trustees of detailed therein. Said appointments shall be effective as of the day of passage and the term of each appointment shall expire as delineated therein.

SECTION 2:

The Cache County Council hereby requests that the Cache County Clerk, or their authorized deputy, administer the oath of office to those appointed to their respective Cemetery Maintenance District Board of Trustee.



**CACHE COUNTY
RESOLUTION NO. 2026 – 12**

PASSED AND APPROVED BY THE COUNTY COUNCIL OF CACHE COUNTY, UTAH
THIS ___ DAY OF _____ 2026.

Council Member	In Favor	Against	Abstained	Absent
JoAnn Bennett				
Kathryn Beus				
David Erickson				
Keegan Garrity				
Sandi Goodlander				
Nolan Gunnell				
Mark Hurd				
Total				
FINAL ACTION: _____ ADOPT _____ REJECT				

CACHE COUNTY:

By: _____
Sandi Goodlander, Chair

ATTEST:

By: _____
Bryson Behm, County Clerk



**CACHE COUNTY
RESOLUTION NO. 2026 – 12**

EXHIBIT A

Cornish Cemetery Maintenance District Board of Trustees			
Seat	Name of Appointee	Appointment Length	Term of Appointment Ends
C		Four (4) or Two (2) Years*	December 31, 2027 or December 31, 2029*

Millville/Nibley Cemetery Maintenance District Board of Trustees			
Seat	Name of Appointee	Appointment Length	Term of Appointment Ends
E		Remainder of Vacated Four (4) Year Term	December 31, 2027

- ***Where applicable, appointees will be instructed on the processes determining staggered terms as set forth by Utah Code in their letter of appointment.**



**CACHE COUNTY
RESOLUTION NO. 2026 – 06**

A RESOLUTION DELETING CERTAIN CLASS B ROAD SEGMENTS FROM CACHE COUNTY'S CLASS B ROAD SYSTEM

- (A) WHEREAS, Utah Code Ann. §§ 17-64-4 and 17-64-5 grant the Cache County Council the authority to "exercise all legislative powers, have all legislative duties, and perform all legislative functions of the county," and further authorize the Council to "pass ordinances," "pass resolutions," and adopt policies that conform with state and federal law;
- (B) WHEREAS, pursuant to Utah Code § 72-3-103(1)(b), a public road located within a municipality is classified as a County Class B road *only* if it has been specifically designated as such by the County; and
- (C) WHEREAS, pursuant to Utah Code § 72-3-104(1)(a), any public road located within the corporate limits of a municipality that is not designated as a County Class B road is defined by default as a City Class C street; and
- (D) WHEREAS, Utah Code § 72-3-107 requires the County Executive to maintain current plats and specific descriptions of all County roads; and
- (E) WHEREAS, the Cache County Council has identified a remnant section of former State Route 238 (SR-238), currently labeled on County records as CR-238, which was historically described as: *From Route 165 east to Millville; then northerly through Providence and River Heights to US-Route 91 in Logan, a distance of 4.7 plus or minus miles*; and
- (F) WHEREAS, current County road inventories and GIS records confirm the County's Class B designation for CR-238 now terminates at *S Country Road* (no longer US-Route 91) in Logan comprising a distance of approximately 4.2 plus or minus miles; and
- (G) WHEREAS, Cache County desires to update its Class B Road System to accurately reflect roads that serve a county-wide purpose;

NOW THEREFORE, be it resolved by the County Council of Cache County, Utah, as follows:

SECTION 1:

The Official Cache County Class B Road System Plat is hereby amended to delete and remove from the County's Class B inventory:



**CACHE COUNTY
RESOLUTION NO. 2026 – 06**

1. The roadway segments described as from Route 165 east to Millville; then northerly through Providence and River Heights to S Country Road in Logan, a distance of 4.2 plus or minus miles, and as further delineated in "Exhibit A" (attached).

This deletion exclusively applies to the segments in corporate limits of the corridor formerly known as SR-238 (currently CR-238) located within the corporate limits of Nibley, Millville, Providence, and River Heights.

SECTION 2:

The Council acknowledges that, effective upon this de-designation, the subject roadway segments—being located within municipal boundaries and no longer designated as Class B roads—revert to the jurisdiction and maintenance responsibility of the respective municipalities (Nibley, Millville, Providence, and River Heights) as Class C City Streets pursuant to the default classification established in Utah Code § 72-3-104.

SECTION 3:

This action is a jurisdictional reclassification only. This action is NOT a vacation, abandonment, or closure of the public right-of-way under Utah Code § 72-3-108 or § 72-5-105. The roadway remains a public thoroughfare; only the underlying jurisdiction and maintenance responsibility are modified by this Resolution.

SECTION 4:

The Cache County Public Works Department and the Cache County Development Services Division are directed to:

1. Update the County's internal records and system maps to reflect the removal of the Class B designation for the portions of CR-238 located in corporate limits.
2. Provide certified copies of this Resolution and the amended map to the Mayors of Nibley, Millville, Providence, and River Heights.
3. Submit the updated mileage data to the Utah Department of Transportation (UDOT) Program Development Division through the "*UDOT Submittal Form for Update of Class B or Class C Mileage Data*" to finalize the adjustment of B & C Road Fund allocations .

SECTION 5:

This Resolution shall take effect upon adoption.



**CACHE COUNTY
RESOLUTION NO. 2026 – 06**

PASSED AND APPROVED BY THE COUNTY COUNCIL OF CACHE COUNTY, UTAH
THIS _____ DAY OF _____, 2026.

Council Member	In Favor	Against	Abstained	Absent
JoAnn Bennett				
Kathryn Beus				
David Erickson				
Keegan Garrity				
Sandi Goodlander				
Nolan Gunnell				
Mark Hurd				
Total				
FINAL ACTION: _____ ADOPT _____ REJECT				

CACHE COUNTY:

By: _____
Sandi Goodlander, Council Chair

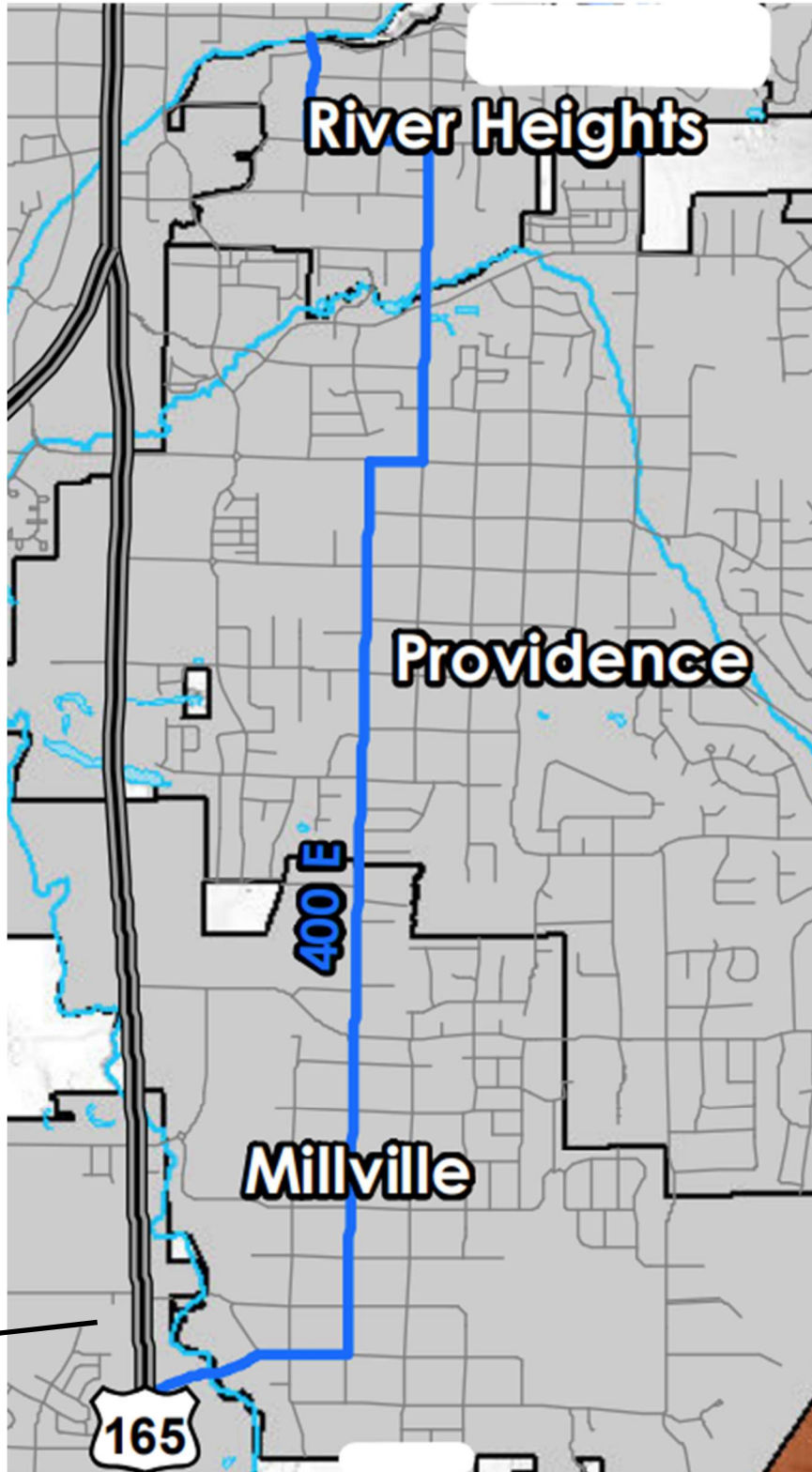
ATTEST:

By: _____
Bryson Behm, County Clerk



CACHE COUNTY
RESOLUTION NO. 2026 – 06

EXHIBIT A



The portions of Class B Road to be deleted upon passage of this Resolution is marked/delineated in **Blue**

Nibley